Co-funded by the Erasmus+ Programme of the European Union

University EMUNI

Labelled by: Union for the Mediterranean

Based on Grant Agreement No. 2024-1-SI01-KA171-HED-000210064 with the Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes (CMEPIUS), Euro-Mediterranean University (EMUNI), Pristaniška ulica 14, 6000 Koper, Slovenia, publishes the following call

CALL FOR APPLICATIONS FOR THE CO-FINANCING OF STAFF MOBILITY FOR TRAINING AND TEACHING PURPOSES

PURPOSE AND GOALS OF THE CALL

The Erasmus+ programme supports international mobility, professional development, knowledge exchange and cooperation between higher education institutions.
This call supports outgoing staff mobility from EMUNI University to eligible host institutions in the partner countries covered by the KA171 project.

- Acquire professional knowledge and practical skills through international experience and the exchange of good practices.
- Strengthen cooperation with partner higher education institutions and support internationalisation.
- Promote teaching, training and institutional development in line with the EMUNI strategy.

ELIGIBILITY CRITERIA

Applicants must:

- Have an eligible employment or contractual relationship with EMUNI University in accordance with Erasmus+ rules.
- Submit a complete application by the stated deadline.
- Provide an invitation letter or written confirmation of acceptance from the proposed host institution at the time of application.
- Propose activities relevant to their professional duties and the objectives of mobility.

Applications without the mandatory host invitation or written acceptance will be considered incomplete.

ELIGIBLE COUNTRIES AND MOBILITY ACTIVITIES

The countries listed in the original KA171 call are Algeria, Egypt, Lebanon, Morocco, Tunisia and Jordan. Mobility may be approved only where the relevant outgoing staff mobility type, host institution and funding are eligible under the approved KA171 project and the applicable inter-institutional agreement.

Staff Mobility for Training (STT)
Training mobility may take place at an eligible partner higher education institution. Activities may include structured training, workshops, job shadowing and observation periods relevant to the participant's professional development. Participation in conferences is not eligible. The required institutional arrangements must be in place before mobility.

Staff Mobility for Teaching (STA)
Teaching mobility may take place at an eligible partner higher education institution and may include lectures, seminars, workshops and other academic teaching activities relevant to the participant's expertise and the host institution's programmes. An applicable inter-institutional agreement must be in place before mobility.

MOBILITY PERIOD, DURATION AND OBLIGATIONS

All mobility activities must be completed no later than 31 July 2027, subject to confirmation of the project end date in the grant agreement.
The minimum physical mobility duration is 5 consecutive days, excluding travel days. The applicable maximum duration is 60 days, subject to the project allocation and approval.

For teaching mobility, the minimum teaching requirement is 8 hours per week. Where teaching and training are combined in the same mobility, the minimum is 4 teaching hours per week.
Eligible travel days and their funding will be determined under the applicable project rules and the individual Grant Agreement.

Obligations of the sending and receiving institutions
- Arrange the necessary inter-institutional and mobility documentation and provide administrative support.
- Agree on the mobility programme, monitor implementation and recognize the mobility outcomes.
- Ensure fair treatment and appropriate practical information for participants.

Obligations of the participant
- Sign the Mobility Agreement and Grant Agreement before departure and carry out the agreed activities.
- Retain and submit the required evidence of travel and participation.
- Complete the Erasmus+ participant survey when requested and submit a publishable mobility report to EMUNI within 14 days of completion.

FINANCIAL RULES AND PAYMENT PROCESS

Erasmus+ support consists of individual support and travel support, subject to the applicable KA171 grant agreement, available project funding and the individual Grant Agreement. The grant is a contribution towards mobility costs and may not cover all actual expenditure.

Individual support

The daily individual-support rate, including the rate applicable from day 15 onwards, shall be calculated according to the KA171 funding rules and confirmed in the participant's Grant Agreement before mobility. The exact amount must be checked against EMUNI's project grant agreement before this call is published.

Travel support

The following standard-travel amounts are reproduced from the original call. Before publication, EMUNI should confirm the applicable standard and green-travel rates against the KA171 project funding rules.

Distance band	Standard travel support
10–99 km	EUR 28
100–499 km	EUR 211
500–1,999 km	EUR 309
2,000–2,999 km	EUR 395
3,000–3,999 km	EUR 580
4,000–7,999 km	EUR 1,188
8,000 km or more	EUR 1,735

Travel distances must be calculated using the European Commission Erasmus+ Distance Calculator. Participants must retain travel evidence. Participants with fewer opportunities may be eligible for additional support in accordance with the applicable Erasmus+ rules. Double funding of the same costs is not permitted.

APPLICATION PROCEDURE

Applications must be submitted through the online application form:
https://1ka.arnes.si/a/20839700

Required application documents and information

- Completed online application form, including proposed host institution, mobility type and dates.
- Motivation statement explaining the expected benefits for the applicant and EMUNI University.
- Mandatory invitation letter or written confirmation of acceptance from the host institution, stating the proposed period and purpose.
- Proposed programme of teaching or training activities.

Application deadline: December 1st, 2026. If funding remains available, EMUNI may reopen the call in March 2027. Incomplete or late applications will not be considered.

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SELECTION PROCEDURE AND NOTIFICATION ABOUT DECISION

Applications will be checked for eligibility and assessed by the designated selection committee. Assessment will consider the motivation statement, quality and relevance of the proposed mobility programme, expected benefits for EMUNI, and contribution to cooperation with partner institutions. Priority will be given to eligible staff who have not previously benefited from Erasmus+ staff mobility, subject to project objectives and available allocations.
Selection is conditional on funding availability and approved KA171 country and mobility-type allocations. Applicants will be informed of the decision within 15 days after the application deadline.

CONTACT
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Koper, 21 October 2026
EMUNI University

Erasmus+ coordinator

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