

## PRICELIST FOR EDUCATION, HABILITATION AND OTHER SERVICES

### Academic Year 2024/2025

The following Pricelist for Education, Habilitation and Other Services at EMUNI University for the Academic Year 2023/2024 was adopted by the Management Board of EMUNI University at its 71<sup>st</sup> session on 26/9/2024.

I. EDUCATION		
A) TUITION FEES (per academic year)		EUR
<b>A1) MASTER'S STUDY PROGRAMMES<sup>i</sup></b>		
a)	Intercultural Business Communication	2.900,00
b)	Kinesiology of Human Performance	3.600,00
<b>A2) STUDY PROGRAMMES FOR FURTHER TRAINING</b>		
a)	3-6 months (maximum 30 ECTS)	1.500,00 to 3.000,00
b)	1 ECTS	120,00
<b>A3) SHORT COURSES</b>		
	Up to 12 ECTS	120,00/ECTS
B) STUDY CONTRIBUTIONS		EUR
<b>B1) Application and Enrolment contributions</b>		
<b>B1.1) Application fees</b>		
a)	Master's study programmes	120,00
b)	Study programmes for further training	50,00
c)	Short courses	50,00
<b>B1.2) Enrollment fee</b>		<b>60,00</b>
<b>B1.3) Contribution for insurance (internship, etc.)</b>		50,00
<b>B2) Other contributions</b>		EUR
<b>B2.1) Extraordinary final course examination (e.g. assignment or exam) beyond the academic year</b>		<b>150,00</b>
<b>B2.2) Various documents and procedures</b>		
a)	Graduation folder (if requested by student)	50,00
b)	Duplicate of diploma	100,00
c)	Duplicate of diploma supplement (in SLO and ENG)	100,00
d)	Additional certificate of enrolment	20,00
e)	Additional transcript of records	20,00
f)	Duplicate of other certificates	30,00
g)	Duplicate of student ID	20,00
h)	Mail handling of documents within the EU	20,00
i)	Mail handling of documents outside the EU	As per DHL rates
j)	Formal withdrawal from the study programme	20,00
k)	The cost of the fourth and subsequent exams in the subject (learning unit)	60,00
l)	Commissioned examination of the course (teaching unit)	60,00

<b>B2.2.1) Application for the recognition of knowledge and skills<sup>ii</sup></b>		
a)	Application for recognition of formal education <sup>iii</sup>	80,00
b)	Application for recognition of internship	80,00
c)	Application for recognition of informal education, knowledge and skills obtained through work, self-education learning <sup>iv</sup>	80,00
d)	Application for two or more recognitions at the same time	120,00
e)	Application for study after more than 2-year break	60,00
<b>B2.3) Graduation ceremony fee per 2 accompanying persons<sup>v</sup></b>		
		<b>100,00</b>
<b>B2.4) Personal information access request</b>		<b>15,00</b>
<b>II. OTHER SERVICES<sup>vi</sup></b>		
<b>A) FOREIGN DOCUMENTS OF EDUCATION</b>		<b>EUR</b>
a)	Issuing a decision on recognition of foreign education for the purposes of continuation of education	/
b)	Opinion on the equivalent of the title needed for employment <sup>vii</sup>	240,00
<b>B) APPOINTMENT TO ACADEMIC TITLES – HABILITATION<sup>viii</sup></b>		<b>EUR</b>
a)	Higher Education Teachers and Research Associates (first habilitation for Assistant Professors/Research Associates, Associate Professors/Senior Research Associates, Full Professors/Research Advisors, Adjunct Professors and Honorary Professors)	3.000,00
b)	Other Higher Education Teachers and HE Associates (first habilitation for Teaching Assistants, Lecturers and Senior Lecturers, Lectors)	2.200,00
c)	Other HE Associates and Co-Workers (first habilitation for Librarians, Instructors, Junior Experts, Senior Experts, Expert Advisors)	1.200,00
d)	Recognition of Academic Titles awarded at other Universities	1.200,00

<sup>i</sup> Tuition fees are paid by 2 instalments. First instalment has to be settled upon enrolment in amount of 65% of the tuition fee. Second instalment shall be paid by the end of January of the current academic year, in the amount of 35% of the tuition fee.

<sup>ii</sup> All items need to be paid upon the submission of the request, otherwise the request is considered insufficient.

<sup>iii</sup> In case the candidate submits 2 requests at the same time (a request for the recognition of formal and informal forms of education), a higher fee for the recognition shall be considered and not the fee for both requests at the same time. The students, who submit the request for the recognition of formal education in the frame of the study exchange or the summer school, are exempt from paying the fee.

<sup>iv</sup> If a candidate at the same time submits a request for the recognition of formal and non-formal education, he will be charged the higher of the applicable fees and not for both requests at the same time.

<sup>v</sup> The fee is intended to cover material costs at the graduation ceremony (food and drink, entertainment, cultural programme). The amount covers the costs for two accompanying persons.

<sup>vi</sup> Fees of services do not include VAT.

<sup>vii</sup> The decision is issued on the basis of the Assessment and Recognition of Education Act (OG. RS, no. 87/11, 97/11 - ex. and 109/12). The request for issuing a decision on the recognition of education obtained abroad for the purpose of continuing studies is free of charge.

<sup>viii</sup> Elections to titles, which are in the interests of the Euro-Mediterranean University, may be exempt from paying upon the approval of the President / Management Board.

**Prof. Dr. Rado Bohinc**  
President of EMUNI University