

Self-evaluation report

For the year 2013
(Academic year 2012/2013)

Portorož, July 2014

1. Introduction

The self-evaluation report of the Euro-Mediterranean University (EMUNI) for the year 2013 contains information on study programmes, analysis of opinion survey of education participants, review of research activities, information on publications, material and staff conditions at the EMUNI University.

The self-evaluation report is based on the reports, which are subject of discussions of the Senate and the Management Board of the EMUNI University. Based on the findings from individual reports, the competent authorities of the EMUNI University propose measures for the improvement of the operation, which are considered by the annual work plan for the following year.

2. Higher Education Institution

2.1 Introduction, vision and mission

2.1.1 Introduction

Full name of the University:	Euro-Mediterranean University
Abbreviated name:	EMUNI University
Abbreviated name in French:	Université Euro-Méditerranéenne
Abbreviated name in French	Université EMUNI
Seat of the University:	Sončna pot 20, 6320Portorož,
Web site:	www.emuni.si
E-mail:	info@emuni.si
Telephone:	+386 5 67 13 600
Fax:	+386 5 61 13 605
Registration number:	3487288
Tax number:	79525415
Telephone:	+386 59 25 00 50
Fax:	+386 59 25 00 54
Web page:	www.emuni.si
Legal act:	Statute of the Euro-Mediterranean University, 26 November 2008 (Amendments to the Statute 27 November 2010 and 25 November 2011)

Since its establishment in 2008, the EMUNI University, one of the priority projects of the Union for the Mediterranean, has become an international institution, which gathers expert knowledge and experience of the Euro-Mediterranean countries and thus contributes in a significant way to the creation of a unified, integrated Euro-Mediterranean higher education and research area.

The University to a large extent conducts its operation at its seat in Portorož, where the spatial conditions for some of its activities are fulfilled. When additional premises are needed, they are rented at the academic institutions in the surroundings.

The EMUNI University can implement the study activity in all study areas, classified in accordance with the international classification Isced (UNESCO, 1997). The EMUNI University may organize the implementation of study programmes, which are accredited at the partner universities in Slovenia and other member countries of the EMUNI University. The University conducts research activities in all scientific fields of research, classified in accordance with the international classification Frascati (UNESCO, 2002).

Important dates:

- 13. February 2009: entry into the court register;
- 17. June 2009: entry into the register of the first accredited first study programme – notification, doctoral study programme, Security Studies, Faculty of Criminal Justice and Security, the University of Maribor;
- 17 July 2009: EMUNI University is entered into the Register of Higher Education Institutions in the Republic of Slovenia;
- 22 December 2009: EMUNI University obtains the Erasmus University Charter no. 255839-IC-1-2010-1-SI-ERASMUS-EUCX-1;
- 4 July 2011: two master study programmes are entered into the Register at the Ministry, competent for higher education (notification of both: Business Communication in the International Environment and Environment Analyses and Management, University in Palermo, Italy) are entered into the Register at the Ministry, competent for higher education.

2.1.2 Vision (adopted in the frame of the work plan at the 5th session of the Management Board of the EMUNI University, 25. 9. 2009 in Portorož)

Euro-Mediterranean University (EMUNI University), headquartered in Slovenia, will significantly contribute to the development of Higher Education and Research Area and to the sustainable development of wider social-economic and cultural environment in the EUROMED countries, as well as to the recognition of Slovenia in the region – Union for the Mediterranean.

2.1.3 Mission (adopted in the frame of the work plan at the 5th session of the Management Board of the EMUNI University, 25. 9. 2009 in Portorož)

The EMUNI University is an international association of universities with headquarters in Slovenia. It represents one of the six projects of the Union for the Mediterranean, approved in the frame of a common declaration, adopted in Paris on 13 July 2008. Within the mission of the EMUNI University, the following goals shall be achieved:

- Raising quality of higher education through the implementation of study and research programmes;
- Becoming an international university, which will acknowledge cultural diversity;
- Establishing university environment, which will have a stimulating effect on the integration of different nations and cultures in the academic spheres;
- Ensuring administrative, operational and material infrastructure, which will enable the operation of the university.

The goal of the EMUNI University is to create specialised study programmes among the Euro-Mediterranean universities. The study programmes will cover themes and areas, which are significant for the Euro-Mediterranean area. The study programmes or parts of them will be implemented at the EMUNI University as well as other universities, co-founders of the EMUNI University.

One of the main activities of the EMUNI University is also research, which is one of the important factors of development, success and quality of the University.

The basic mission of the University is to contribute with its higher education activities to strengthening intercultural dialogue in the Euro-Mediterranean region and to contribute to the priority goals of the Barcelona process, which is in the broader sense included also in the Union for the Mediterranean.

2.1.4. Strategy

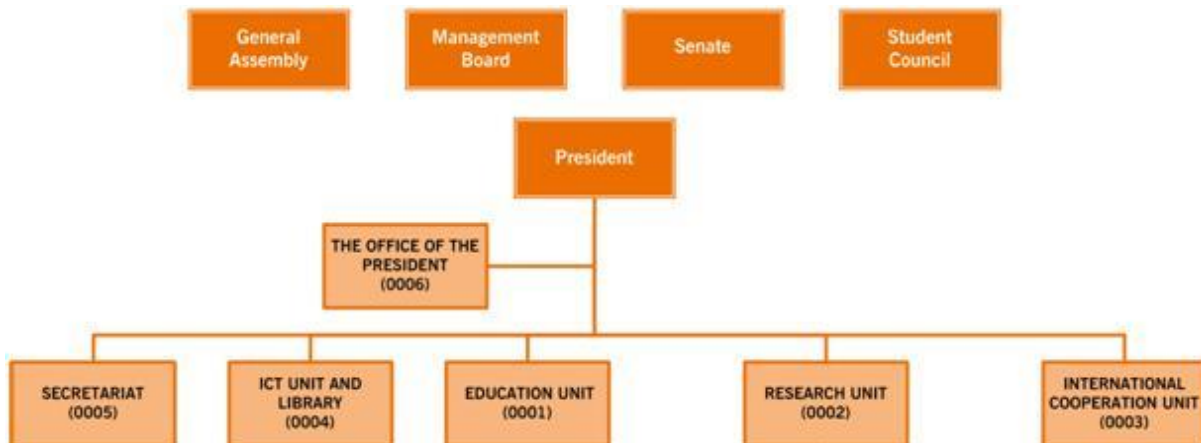
In 2013 the EMUNI Development Strategy was developed (Attachment 1), which was adopted at the 25th correspondence session of the EMUNI Management Board, held between 21 and 25 february 2014.

2.2 Organisation

2.2.1 Organisation Structure

Organisational structure of the EMUNI University is presented below:

image 1: Organisational structure



2.2.2 University bodies

The EMUNI University is an international association of universities. The EMUNI University has the following bodies:

- General Assembly,
- Management Board,
- Senate,
- President of the University,
- Vice President for Study Affairs,
- Vice President for Administrative and Financial Affairs,
- Student Council.

General Assembly – The General Assembly of the EMUNI University is convened in general once a year to discuss general policies and guidelines for the operation of the university.

In 2013 the General Assembly was held twice, i.e. 23. 2 for the year 2012, and 22. 11. For the current year.

Table 1: General Assembly sessions in the year 2013

Date of the session	Location (city, country)	No. of participants	No. of members	No. of countries	Co-chair 1	Co-Chair 2
23. 2. 2013 (for the year 2012)	Piran, Slovenia	50	212	47	prof. Hassan Nadir Kheirallah	Prof. Dr. Marko Pavliha
22. 11. 2013	Brdo pri Kranju, Slovenia	57	212	47	prof. Hassan Nadir Kheirallah	Prof. Dr. Marko Pavliha

The Management Board is a University management body. The Management Board of the University is composed of 13 members, currently it is constituted with 10 members. The members of the Management Board were appointed at the General Assembly on 23 February 2013 (Piran, Slovenia).

Members:

- o Giuseppe Giliberti, Italy, (Chairman¹),
- o Patrik Vlačič², Slovenia, Vice-Chairman
- o Chris Soler, Malta,
- o Dragan Marušič, Slovenia,
- o Hassan Nadir Kheirallah, ,
- o Iñan Chet, Spain,

¹ Imenovan 17. 5. 2014

² Imenovan 5. 12. 2013

- Inga Dailidienė, Lithuania,
- Mohammed Shabat, Palestinian Territory,
- Oto Luthar, Slovenia,
- Michèle Gendreau-Massaloux³, France,
- Hassan Nadir Kheirallah, Egypt (Chairman⁴),
- Oto Luthar, Slovenija,
- Dragan Marušič, Slovenija,
- Mohammed Shabat, Država Palestina,

From 17 May 2014 Giuseppe Giliberti is the Chairman of the Management Board and was appointed for a 2-year term of office.

The Senate is composed from 20 higher education teachers and 5 student members, in total 25. Currently it 19 members. The Senate members of the EMUNI University were appointed at the 20th Management Board session on 13 May 2013.

- Prof. Dr. Dušan Lešjak, Slovenia,
- Prof. Dr. Alejandro del Valle Galvez, Spain,
- Prof. Dr. Antoine Hokayem, Lebanon,
- Prof. Dr. Frédérique Vidal Zoccola, France,
- Prof. Dr. Giuseppe Cataldi, Italy,
- Prof. Dr. Gorazd Meško, Slovenia,
- Prof. Dr. Gregory Overton Smith, Switzerland,
- Prof. Dr. Inga Dalidienė, Lithuania,
- Prof. Dr. Jacek Ireneusz Witkos, Poland,
- Prof. Dr. Jilani Lamloumi, Tunisia,
- Prof. Dr. João Casqueira Cardoso, Portugal,
- Prof. Dr. Joseph Shevel, Israel,
- Prof. Dr. Karim Moustaghfir, Morocco,
- Prof. Dr. Labib M. M. Arafah, Palestine,
- Prof. Dr. Marwan R. Kamal, Jordan,
- Prof. Dr. Mohammed Shabat, Palestine,
- Prof. Dr. Nuhad Abdalla, Syria,
- Prof. Dr. Panayotis J. Tsakonas, Greece,
- Prof. Dr. Seddik AbdelSalam Tawfik, Egypt.

Predsednik: Prof. dr. Abdelhamid El-Zoheiry je bil imenovan na 24. seji EMUNI Upravnega odbora 12. decembra 2013 v Rimu z nastopom mandata 1. februarja 2014 za petletno obdobje. Predsednik je tako poslovodni in strokovni organ univerze kot tudi njen zakoniti zastopnik.

President: Prof. dr. Abdelhamid El-Zoheiry was appointed at the 24th session of the EMUNI Management Board on 12 December 2013 in Rome with the term of office of 5 years as of 1 February 2014. The president is the management and expert body of the University and its legal representative.

Overview of the responsible persons and periods:

- Joseph Mifsud (President): 26 November 2008 – 31 August 2012

³ Imenovana 17. 5. 2014

⁴ do 17. 5. 2014

- Laris Gaiser (Acting President): 1 September 2012 – 31 March 2013
- Prof. Dr. Dušan Lesjak (Acting President): 1 April 2013 – 31 January 2014

Vice President for Study Affairs: appointed and relieved from his post by the Senate and he is responsible for the area of study affairs at the University. Vice President for Study Affairs has not been appointed yet.

Vice President for Administrative and Financial Affairs: appointed and relieved from his post by the Management Board and is responsible for administrative and financial affairs of the university. Laris Gaiser was the President for Administrative and Financial Affairs until 23. 12. 2013, when his working relationship terminated.

Student Council: The student council of the EMUNI University will be constituted, when the University has its own students.

2.2.2.1 Sessions of the University bodies in the years 2012 and 2013

Year 2012:

Senate:

- 23 - 24 February, Barcelona, Spain
- 11 - 12 July, Brussels, Belgium
- 12 - 14 December, Correspondence session

Management Board:

- 23 - 24 February, Barcelona, Spain
- 11 - 12 July, Brussels, Belgium
- 23 July, Brdo pri Kranju, Slovenia
- 29 – 30 November, correspondence session
- 14 December, Portorož, Slovenia

Year 2013:

Senate:

- 25 – 28 June, correspondence session
- 15 – 20 October, correspondence session
- 21 November; 23 November, Brdo pri Kranju

Management Board:

- 22 and 23 February, Piran, Slovenia
- 24 – 31 May, correspondence session
- 3 – 6 July, correspondence session
- 17 September, Portorož, Slovenia
- 21 November; 23 November, Brdo pri Kranju , Slovenia
- 12 December, Rome, Italy

3. Personnel

On 31 December 2013 the EMUNI University had 5.7 persons employed, of which one is a university teacher (employed for 20 % of the working time) and 5.5 professional staff. Professional upgrading study programmes are implemented by habilitated professors from other institutions that cooperate with EMUNI University on a basis of a freelance contract. The University also concluded 2 contracts with higher education teachers / researchers for work on projects. Some of the professional and administrative work is carried out by external contractors (legal advice, proofreading, revision, maintenance of websites and applications, consultancy in the field of higher education, legal representation in disputes). Data on employees in 2013 is listed in the table below.

Table 2: Employees of the EMUNI University in the year 2013

Post	Situation on 31. 12. 2012	Situation on 1. 4. 2013	Situation on 31. 12. 2013
Acting President of the EMUNI University	0	0,2	0,2
Vice President for Administrative and Financial Affairs	1*	1	0
Head of President's Office	1	0	0
Administrative assistant for International Cooperation	0	1	1
Administrative assistant for education	2	1	1,5
Administrative assistant for ICT	1	1	1
Head of Unit for Operations, Finance and Accounting Sector	1	1	1
Administrative assistant for Operations, Finance and Accounting Sector	1	0	0
Head of Sector for General, Legal and HRM Matters	1	1	1
Total	8,0	6,2	5,7

*: Until 1 April 2013 the Vice President for Administrative and Financial Affairs was also Acting President.

Note: Head of Sector for General, Legal and HRM Matters was absent due to illness from June 2012 until the end of 2013.

4. Study programmes and other education

In the academic year 2012/2013 the EMUNI University did not implement study programmes.

The EMUNI University does not yet implement its own study programmes.

In the year 2013 and 2014 the preparatory procedures for the start of the implementation of Master study programme, the implementation of which is envisaged for the academic year 2014/15, were carried out .

V marcu 2013 je bil na EMUNI univerzi v Sloveniji izveden študijski program za izpopolnjevanje Evro-sredozemske študije. Udeležilo se ga je 14 študentov iz 2 držav in 8 učiteljev iz 2 držav.

In the academic year 2013/2014 the EMUNI University did not implement post-graduate study programmes.1 Professional Upgrading Study Programme was implemented. EMUNI filed an application for the accreditation of a master study programme and a Professional Upgrading Study Programme at the Slovenian Quality Assurance Agency for Higher Education (SQAA). EMUNI University also conducted intense preparatory activities for the implementation of the mentioned study programmes and professional upgrading study programmes in 2014/2015.

In the period May-September 2013 three EMUNI Summer Schools were implemented in Slovenia and Greece. They were attended by 34 students, who took part in courses, implemented by 24 teachers.

EMUNI University notified the following study programmes:

- Security studies (3-year Doctoral study programme, 3rd Bologna Cycle),
- Business Communication in intercultural environment (2-year Master Study programme, 2nd Bologna Cycle),
- Environmental Analysis and Management (2-year Master Study Programme, 2nd cycle).

The following EMUNI University study programmes are in the process of accreditation by the SQAA:

- Euro-Mediterranean and Intercultural Studies (2-year Master Study programme, 2nd Bologna Cycle),
- Euro-Mediterranean Studies (professional upgrading study programme).

4.1 The professional upgrading study programme

The professional upgrading study programme EMS provides students with a broad understanding of the of the Euro-Mediterranean region from different perspectives (economic, social, political, cultural, environmental, etc.).

The EMUNI University implemented the programme in 2013 at the seat of EMUNI in Portorož. The following lectures in English were provided: Euro-Mediterranean intercultural relations, geographical Perspectives and Tourist regions, Maritime Environment of the Mediterranean Sea, Sustainable use and conservation of Mediterranean Flora, External Cooperation and EUROMED.

The programme took place between 4-16 March and was attended by 13 students from Italy and one from Bulgaria. The courses were delivered by 8 lectures from 2 countries.

The professional upgrading study programme EMS was also carried out at the University of L' Orientale in Naples in May 2013. It was attended by seven professors and 27 students from Spain and Italy.

In 2013 at the Galilee International Management Institute in Israel held two programmes carried out in the framework of the professional upgrading study programme EMS. The course "Political Science and Middle Eastern Studies" was implemented in July, attended by 12 students. In addition, in December 2013 and January 2014 lectures were held under the title "The three religions and two peoples of Israel and Palestine", which were attended by 11 students from 8 countries.

Table 3: Professional upgrading study programme EMS in 2013

Period	Organising institution	Number of students	Number of countries	Number of professors	Number of countries
4. - 16. 3. 2013	EMUNI University	14	2	8	2
20. - 24. 5. 2013	Univeza L'Orientale, Naples	27	2	7	2
4. - 29. 7. 2014	Galilee International Management Institute, Israel	12	6	18	3
29. 12. 2013 - 10. 1. 2014	Galilee International Management Institute, Is rael	11	8	14	3

The professional upgrading study programme Euro-Mediterranean Studies has been implemented at the EMUNI University since 2010. In this time it had more than 230 participants from 25 countries and almost 70 lecturers from 18 countries.

4.2 EMUNI Summer Schools

In 2013 the EMUNI University organized summer schools for the sixth time with the aim of improving the collaboration among higher education institutions in the Euro-Mediterranean field, encourage mobility and contribute to better dialogue among people and cultures.

The role of the EMUNI University is coordinating the organization of summer schools and the promotion of academic cooperation in the Euro-Mediterranean region and strengthen ties with partner institutions, while the implementation is performed by the applicants.

Surveys on satisfaction of students with individual summer schools are conducted at institutions where summer school were held.

List of summer schools, conducted in 2013, is shown in the table below.

Table 4: Summer School EMUNI in 2013

Table 4: EMUNI Summer Schools in 2013

Name of the Higher Education Institution	Name of the Programme	ECTS ⁵	Location of the Implementation	Period	No. Of Students and Countries	No of Teachers and Countries	Language
Aristitelle University Thessaloniki, Greece	<i>Translation for Tourism: Interlinguistic Communication for Tourism,</i> Analysis of works of literature	6	Summer Camp, Kalandra Halkidiki	20 August – 13 September 2013	5 students from 1 country	10 teachers from 2 countries	English, Italian, Greek
International School for Social and Business Studies, Celje, Slovenia	Innovation in Business – Sustainable development of rural tourism	6	International School for Social and Business Studies, Celje Slovenia	24 June – 5 July 2013	12 Students from 5 countries	5 teachers from 4 countries	English
University of Ljubljana, Faculty of Arts	EMUNI Translation Studies Doctoral and Teacher Training Summer School STRIDON	10	Marine biology station, Piran, Slovenia	24 June – 5 July 2013	17 students	9 professors from 5 countries	English

⁵ ECTS – (European Credit Transfer and Accumulation System)

4.3 Doctoral Research Seminars

Doctoral research seminars focus on the detailed study of topics related to the Euro-Mediterranean region. Doctoral research seminars are carried out on the EMUNI University or its partner institutions, mostly in the summer. The role of the EMUNI University is coordinating the organization and the promotion of academic cooperation in the Euro-Mediterranean region and strengthen ties with partner institutions, while the organization is taken care of by the applicants, which also cover all the costs.

Table 5: List of Doctoral seminars at EMUNI in 2013

Name of the Higher Education Institution	Name of the Programme	ECTS⁶	Location of the Implementation	Period	No. Of Students and Countries	No of Teachers and Countries	Language
International School for Social and Business Studies, Celje, Slovenia	Academic writing for the publication of scientific articles in international journals	0	Zadar, Croatia	21 – 22 June 2013	20 students from 12 countries	2 teachers from 2 countries	EN

4.4 Assessment of the situation and directions

Professional upgrading study programs, summer schools and doctoral seminars of the EMUNI University offer students the opportunity for improving knowledge, both in their own and in other fields of study. In the coming the EMUNI University will aim at increasing the number of such programmes and thus contribute to academic training and international exchange of knowledge.

Launch of study programmes is of extreme importance for the next period. Master study programme Business Communication in Intercultural Environment and professional upgrading study programme Euro-Mediterranean Studies are envisaged for the implementation in the the academic year 2014/15. EMUNI University will strive for continual improvement in the quality of the educational process regarding the implementation of postgraduate programmess.

⁶ ECTS – (European Credit Transfer and Accumulation System)

4.4 ERASMUS mobility programmes

Since 2009 the EMUNI University has been a signatory of the ERASMUS University Charter and since then it has been participating in mobility programmes for students and employees. Since at EMUNI we are aware that the continuing education of employees is of utmost importance, the latter regularly attend exchange programmes.

In the framework of student mobility a student from the University of Bergamo in Italy in was hosted by EMUNI in 2013.

When the EMUNI University will begin implementing its own study programmes, it will also be able to send its own students to study exchange abroad.

4.5 Assessment of the situation and directions

The EMUNI University will continue to implement mobility programmes and seek to increase its number, as due to the international character and orientation of the University, international activities of the University in the academic exchange and cooperation is of utmost importance.

5. Raziskovalna dejavnost in diseminacija

EMUNI univerza izvaja raziskovalno dejavnost prek izvedbe mednarodnih znanstveno-raziskovalnih projektov, Redno se odziva na razpise raziskovalnih projektov in druge razpise. Diseminacija rezultatov pa je organizirana preko mednarodnih konferenc, revije IJMKL in obvestil prek EMUNI znanstveno-raziskovalne mreže.

5.1 Znanstveno-raziskovalni projekti

V letu 2013 je EMUNI univerza kot partnerica sodelovala pri dveh mednarodnih projektih.

Preglednica 6: Seznam raziskovalnih projektov EMUNI univerze v letu 2013

Leto	Domači projekt	Mednarodni projekt
2013	/	4

V letu 2013 je EMUNI univerza postala partnerica v 2 mednarodnih projektih:

1. EDULINK II

Namen projekta, prijavljenem v okviru finančnega mehanizma *ACP-EU Cooperation*, je krepiti sodelovanje univerz iz Afrike in Evrope ter izgradnja univerzitetne mreže podsaharske Afrike s pomočjo in prenosom dobrih praks iz držav EU. Tema, ki povezuje projektne partnerje in druge pridružene institucije, je raziskovanje kmetijske politike in proučevanje varnosti zagotavljanja oskrbe s hrano.

2. Evropski državljani za evropsko zunanjo politiko

Namen projekta je razpravljati o zunanji politiki EU, proučevanju oblikovanja zunanje politike, nacionalnih interesov, regionalnega povezovanja, evropski sosedski politiki ter iskanje pravic državljanov in držav, ki izhajajo iz naslova te politike.

Leta 2012 je Evropska komisija podaljšala rok za pripravo poročila in projektne dokumentacije za projekt ENPI/2009/226-479 (Podpora Evro-Sredozemski univerzi) do 31. julija 2013. EMUNI univerza je skladno s podaljšanjem roka pripravila ustrezna zahtevana poročila, izvedla evalvacijo vseh rezultatov (oblikovanje 6 magistrskih študijskih programov in 4 univerzitetnih politik) ter jih skladno s priporočili evalvatorjev ustrezno dopolnila. S tem je EMUNI univerza v letu 2013 dokončno izoblikovala vse programe, ki so bili rezultat omenjenega projekta.

Nadaljevala je tudi z izvedbo spodnjih projektov.

3. Projekt HANDS-ON

V letu 2013 je EMUNI univerza nadaljevala z izvajanjem projekta HANDS-ON, ki bo prispeval k boljši integraciji informacijsko-komunikacijske tehnologije (IKT) in njenih orodij v poučevanje in učenje z razvojem »learning-by-doing« okolja.

4. Projekt Migration III

EMUNI kot partner sodeluje v projektu EUROMED Migration III, katerega cilj je razprava o večplastnosti evropske in sredozemske migracijske politike. V letu 2013 je EMUNI kot partnerska organizacija izvajala diseminacijske aktivnosti.

5. Projekt Podpora Evro-sredozemski univerzi

Projekt Podpora Evro-sredozemski univerzi se je zaključil 31. 12. 2012, vendar je v letu 2013 potekalo delo na dopolnjevanju poročil itd.

5.2 Konference

V letu 2013 je EMUNI univerza organizirala 2 mednarodni znanstveni konferenci.

Preglednica 7: Seznam konferenc EMUNI univerze v letu 2013

Leto	EMUNI univerza kot glavni organizator
2013	2

22. in 23. februarja 2013 je v Piranu (Slovenija) potekala znanstvena konferenca z naslovom »*Maritime and land highways as a tool of integration in the Mediterranean basin*«. Namen konference je bil spregovoriti o vlogi sredozemskih pomorskih poti in koridorjev in povezovanju različnih transportnih sistemov ter kako ti vplivajo na gospodarski razvoj

sredozemske regije in prispevajo k razvoju EU. Konference se je udeležilo 45 registriranih udeležencev (skupaj preko 60) iz 14 držav Evro-sredozemske regije.

Od 22. do 23. novembra 2013 je na Brdu pri Kranju potekala znanstvena konferenca z naslovom »*EMUNI in the EuroMed Area – New Challenges and Opportunities*«. Name konference je bil razpravljati o večplastnosti izzivov Evro-sredozemske regije, s poudarkom na izobraževanju, raziskovanju in akademsko-znanstvenem sodelovanju. Konference se je udeležilo 57 registriranih udeležencev (skupaj preko 70) iz 21 držav Evro-sredozemske regije.

Priloga 2: Znanstveno-raziskovalni projekti

Priloga 3: Konference

Podrobnejši podatki o projektih in konferencah so razvidni tudi na naslednjih spletnih straneh:

<http://www.emuni.si/si/strani/475/Konference.html>

<http://www.emuni.si/si/strani/474/Projekti.html>

5.3 Ocena stanja in usmeritve

V letu 2013 je EMUNI univerza organizirala mednarodno znanstveno konferenco *EMUNI in the EuroMed Area – New Challenges and Opportunities (Konferenca HE&R)* ter konferenco *Maritime and land highways as a tool of integration in the Mediterranean basin*. V prihodnje je načrtovana prijava novih projektov in sodelovanje pri projektih na način partnerstva. EMUNI univerza v letu 2014 načrtuje tudi organizacijo mednarodne konference in organizacijo drugih konferenc tudi v prihodnje. Vzporedno z izvajanjem študijskih programov se bo obogatila tudi raziskovalna dejavnost, saj se bodo v raziskovalno delo lahko vključevali tudi študentje. Načrtovana je tudi ustanovitev raziskovalne skupine EMUNI univerze in njena registracija pri nacionalni raziskovalni agenciji ARRS.

6. Publikacije EMUNI univerze

6.1 Znanstvena revija IJEMS

EMUNI univerza od leta 2008 izdaja revijo *International Journal of Euro-Mediterranean Studies (IJEMS)*. V letu 2012 je dve številki izdala založniška hiša Springer, v letu 2013 pa sta izšli dve številki (v novembru in decembru). V letu 2013 je bila revija vpisana v bazo Scopus.

Revija IJEMS je za EMUNI izjemnega pomena, saj omogoča tako objave znanstveno-raziskovalnih dosežkov učiteljev in raziskovalcev, povezanih z EMUNI, kakor tudi študentov EMUNI univerze, ki lahko v reviji objavljajo svoje raziskovalne projektne in magistrske naloge. Tako služi kot ustrezna študijska literatura za predmete študijskih programov in študijskih programov za izpopolnjevanje, ki jih izvaja EMUNI.

6.2 Zbornik konferenc (proceedings)

V letih 2009, 2010 in 2011 je EMUNI univerza izdala tudi zapisnike letnih konferenc EMUNI univerze ReSouk. Omenjene publikacije so na voljo na naslednji povezavi: <http://www.emuni.si/en/strani/85/Publications.html>. Izdan je bil tudi zapisnik Evro-sredozemske konference o visokem šolstvu in izobraževanju (EMUNI HE&R), dostopen na povezavi <http://www.he-r.emuni.si/2013/?id=105>.

6.3 E-novice

Glasilo EMUNI univerze (EMUNI Newsletter), ki vsebuje podatke o dejavnostih univerze, je mesečno poslan na 8.000 elektronskih naslovov.

6.4 Promocijski letaki

V letu 2013 je EMUNI univerza izdala dva promocijska letaka, enega o HE&R konferencu na Brdu pri Kranju, ter drugega s pregledom EMUNI dejavnosti na polovici koledarskega leta (junij 2013).

6.5 Ocena stanja in usmeritve

EMUNI univerza bo tudi v prihodnje izdajala revijo IJEMS in stremela k temu, da k objavam privabi še več uglednih mednarodnih strokovnjakov s področja Sredozemlja in širšega območja. Nadaljevala bo tudi z redno objavo in pošiljanjem e-novic.

7. Vpetost v okolje

EMUNI univerza na različne načine vzpostavlja dejavnosti sodelovanja z okoljem. Te so med drugim prirejanje konferenc, okroglih miz, vseživljenjsko učenje in publicistična dejavnost. Tako povečuje svojo prepoznavnost tako v Sloveniji kot v Evropi in širšem okolju.

V mednarodno okolje se EMUNI univerza vključuje prek udeleževanja sestankov, srečanj in konferenc v tujini in v Sloveniji. Vanj je vpeta tudi s svojo široko mrežo 212 članic, ki zajema institucije iz 47 držav (celoten seznam članic in partnerskih organizacij je na voljo v prilogi 5).

V slovenskem okolju je EMUNI univerza v letu 2013 sodelovala pri Rektorski konferenci RS, ki podpira sodelovanje z EMUNI univerzo, kar je tudi formalno potrdila s sklepom seje, ki je potekala aprila 2013.

EMUNI univerza je v letu 2013 sodelovala tudi pri zasnovi dogodka na temo mediacije v Evro-sredozemski regiji, katerega organizator je bilo Ministrstvo za zunanje zadeve RS. EMUNI univerza je v ta namen naredila krajšo raziskavo med svojimi članicami in partnerskimi institucijami o tem, katere univerze in izobraževalno-raziskovalno institucije neposredno proučujejo omenjeno tematiko.

EMUNI univerza je pomembna tudi za delovanje Unije za Sredozemlje, ki je bila ustanovljena leta 2008 kot del t. i. barcelonskega procesa. Namen Unije za Sredozemlje je krepitev gospodarskih, političnih in družbenih vezi med severnim in južnim delom Sredozemlja. Ena od 6 prioritete Unije, kako uresničevati njeno poslanstvo, je bila ustanovitev Evro-sredozemske univerze (EMUNI), ki predstavlja izobraževalno-raziskovalno vez v evro-sredozemski regiji. EMUNI univerza pri uresničevanju svojega poslanstva in strategije sledi ciljem in smernicam Unije za Sredozemlje. Z namenom boljše komunikacije, povezanosti in hitrejšega pretoka informacij ima EMUNI univerza v svojem upravnem odboru tudi enega predstavnika Unije za Sredozemlje.

Deklaracija Marseille

Predstavniki Unije za Sredozemlje so 7. aprila 2013 na vrhu v Marseillu (Francija) sprejeli deklaracijo, s katero so poudarili pomembnost Evro-sredozemske univerze (EMUNI) v Evro-sredozemski regiji. Deklaracija je dodatno potrdila strateški pomen EMUNI univerze za doseganje ciljev Unije za Sredozemlje na področju medkulturnega dialoga preko izobraževalno-raziskovalnih aktivnosti.

7.1 Sklenjeni sporazumi in partnerstva

Članice EMUNI mreže in sporazumi

Popoln seznam članic EMUNI univerze in seznam sporazumov je razviden iz priloge 5.

EMUNI univerza se kot izobraževalno-raziskovalna institucija povezuje z drugimi partnerskimi institucijami in svoje cilje uresničuje preko nacionalnih in mednarodnih projektov. V letu 2013 je EMUNI univerza začela pripravljati dokumentacijo za projekt »CALAME – Cooperative for the Action & Linkage between the Actors of the Mediterranean Economy«, katerega nosilec institucija IPEMED preko Univerza v Parizu I. EMUNI univerza je bila povabljen k sodelovanju v naslednjih projektih:

1. TEMPUS JPCR »Euro-Mediterranean Cooperation Studies – EUMECO«, katerega nosilec je bila Univerza v Mariboru (Slovenija),
2. IPHEI (*Internationalization of Palestinian higher Education Institutions*), katerega nosilec je bila Islamic University of Gaza.

Omenjena projekta sta bila izdelana na ravni idejne in partnerske zasnove, vendar do prijave v podporni finančni mehanizmi v letu 2013 ni prišlo.

7.2 Vpetost v okolje v okviru izobraževanja

7.2.1 ERASMUS mobilnost - Erasmus Sporazumi o partnerstvu

V okviru izobraževanja se EMUNI univerza povezuje z okoljem z izvajanjem študijskega programa za izpopolnjevanje, v katerem sodelujejo predvsem tuji študentje, ter z izvajanjem programov ERASMUS mobilnosti.

Trenutno ima EMUNI univerza sklenjenih 19 bilateralnih sporazumov z 19 institucijami.

7.3 Pregled stanja in usmeritve

EMUNI univerza je v letu 2013 ponovno izvedla študijski program za izpopolnjevanje. Povečalo se je število članic univerze. Tudi v prihodnje bo EMUNI univerza še povečevala število svojih partnerskih institucij ter stalno izvajala študijski program za izpopolnjevanje EMŠ, kot tudi druge študijske programe. Vključevala se bo tudi v mednarodne raziskovalne okolje in v delovanje slovenskega ter širšega, evro-sredozemskega okolja, nasploh. S povečevanjem svoje mreže EMUNI univerza aktivno spodbuja sodelovanje med akademskimi in drugimi institucijami v evro-sredozemskem in širšem prostoru in tako prispeva k promociji, povečevanju in izboljševanju izobraževalnih dejavnosti. Udeležba tujih študentov na programih za izpopolnjevanje spodbudno vpliva tudi na neposredno okolje.

8. Kakovost

EMUNI univerza je na 12. seji Senata 14. decembra 2012 v Portorožu sprejela Poslovník kakovosti. V skladu s tem izvaja redni nadzor temeljnih dejavnosti, in sicer s pogovori, vprašalniki ter s pomočjo redne komunikacije med vodstvom, zaposlenimi in drugimi sodelavci in študenti. Na podlagi pridobljenih ugotovitev sprejema ustrezne ukrepe. V proces zagotavljanja kakovosti so vključeni tako zaposleni na EMUNI univerzi kot udeleženci izobraževanja in ostali deležniki.

8.1 Zagotavljanje kakovosti

EMUNI univerza pri ugotavljanju in zagotavljanju kakovosti izhaja iz Zakona o visokem šolstvu (Uradni list RS, št. 32/2012-UPB7, s spremembami), Meril za akreditacijo in zunanjo evalvacijo visokošolskih zavodov in študijskih programov (Uradni list RS, št. 95/2010, 17/2011, 51/2012, 6/2013), mednarodnih standardov in smernic za zagotavljanje kakovosti v evropskem visokošolskem prostoru - Standards and Guidelines for Quality Assurance in the European Higher Education Area (European Association for Quality Assurance in Higher Education, Helsinki, 2005) ter Resolucije o Nacionalnem programu visokega šolstva 2011–2020 (ReNPVS11-20) (Uradni list RS, št. 41/2011).

Decembra 2012 je bil na seji Senata EMUNI univerze sprejet Poslovník kakovosti na EMUNI univerzi.

Področja⁷ presoje so naslednja:

- vpetost v okolje;
- delovanje visokošolskega zavoda;
- kadri;
- študenti;
- materialni pogoji (prostori, oprema, knjižnično-informacijska dejavnost in financiranje);
- zagotavljanje kakovosti, inovativnosti in razvojne naravnosti.

⁷ 25. člen Meril za akreditacijo in zunanjo evalvacijo visokošolskih zavodov in študijskih programov (Ur. l. RS, št. 95/2010)

- Študijski programi se presojuje še po organizaciji in izvedbi izobraževanja.

8.2 Analiza vprašalnika za udeležence/štoludente o izvedbi študijskega programa za izpopolnjevanje

Vprašalnik za študente o kakovosti študijskega programa za izpopolnjevanje omogoča študentom, da podajo svoje mnenje o kakovosti izvajanja izobraževalnega procesa, kar vrednotimo na podlagi ocen pogojev izvajanja programa, nosilcev oziroma izvajalcev, vsebine in organizacije posameznih predmetov. Pridobivanje podatkov o mnenju študentov je sestavni del sistema zagotavljanja kakovosti na EMUNI univerzi. Rezultati ankete se upoštevajo pri (samo)vrednotenju delovanja EMUNI univerze in pri načrtovanju nadaljnjega dela.

Podrobnejša analiza podatkov in ugotovitve so navedeni v prilogi 4.

8.3 Ocena stanja in usmeritve

Ankete o kakovosti bo EMUNI univerza izvajala tudi v prihodnje, saj rezultati anket pripomorejo k izboljšanju kakovosti izobraževalnih programov. Redno preverjanje kakovosti se bo opravljalo tudi, ko bo EMUNI univerza pričela z izvajanjem magistrskih in doktorskih študijskih programov, kar bo zagotovilo stalno izboljševanje študijskih programov in zadovoljstvo vseh vpletenih v izobraževalni proces.

9. Materialni pogoji

9.1 Prostori in oprema

Sedež EMUNI univerze je v Portorožu. Trenutne prostore je kot mednarodna organizacija dobila že v študijskem letu 2008/2009. Pogodba o uporabi omenjenih prostorov ni bila nikoli prekinjena, dejavnost pa se je še naprej nemoteno izvajala, zaradi česar je prišlo na podlagi 1. odstavka 615. člena Obligacijskega zakonika do sklenitve nove pogodbe za nedoločen čas, z enakimi pogoji kot so zapisani v priloženi pogodbi.

V predavalnici z 32 sedeži je na voljo uporaba tehnične opreme (tabla, projektor, projekcijsko platno, računalnik, dostop do interneta, ozvočenje). Na istem naslovu so tudi pisarne vodstva zavoda, tajništvo, referat za študentske zadeve in sanitarije. V primeru, da bi bilo potrebno zagotoviti večje število sedežev za izvajanje študijskega procesa, ima EMUNI univerza sklenjen sporazum o najemu ustreznih predavalnic z UP Fakulteto za turistične študije - Turistico.

Za potrebe študijskega programa Evro-mediteranske in medkulturne študije, katerega izvajanje je predvideno za študijsko leto 2014/ 2015, je EMUNI univerza pridobila izjavi o uporabi knjižničnih storitev za študente omenjenega programa, in sicer od Univerzitetne knjižnice Univerze na Primorskem in Osrednje knjižnice Srečka Vilharja Koper.

Hkrati je EMUNI univerza v letu 2013 intenzivno začela z zbiranjem knjižničnega gradiva in ureditvijo priročne knjižnice, za katero smo do zdaj pridobili približno 780 knjižničnih enot. Dela so v angleškem, arabskem, francoskem, španskem, italijanskem, in slovenskem jeziku.

Zagotovili smo tudi dostop do naslednjih baz podatkov:

- [Central and Eastern European Online Library](#)
- [Directory of Open Access Journals](#)
- [EBSCO Host](#)
- [EconPapers](#)
- [EconBiz](#)
- [Education Resources Information Center](#)
- [E-journals](#)
- [Genamics JournalSeek](#)
- [Google Scholar](#)
- [Index Islamicus](#)
- [JournalFinder](#)
- [NewJour](#)
- [Open J-Gate](#)
- [ProQuest](#)
- [RefSeek](#)
- [Research Bible](#)
- [ScienceDirect](#)

Povezave so dostopne na spletni strani EMUNI univerze na naslovu <http://www.emuni.si/en/strani/503/Databases.html>.

Istočasno se na EMUNI univerzi, v skladu z zavezo Ministra za izobraževanje, kulturo in šport, dogovarjamo za selitev vsaj dela študijskega procesa in dela vodstva na lokacijo, ki bo omogočala še kvalitetnejše izvajanje več študijskih programov in ki bo na novo obnovljena prav z namenom izvajanja tovrstnih dejavnosti. Na tem mestu bo na voljo tudi obširnejši prostor za knjižnico.

10. Financiranje

V letu 2013 je imela EMUNI univerza 450.573,05 EUR prihodkov, od tega 446.040,30 EUR prihodkov iz sredstev javnih financ, 0,00 EUR prihodkov od prodaje blaga in storitev na trgu in 4.532,67 EUR iz drugih virov. Od tega je bilo 98,99 % prihodkov od izvajanja javne službe, in sicer 86,82 % iz vira MIZŠ, 3,29 % ostalih sredstev iz proračuna EU in 9,90 % drugih prihodkov iz sredstev javnih financ. Delež sredstev od prodaje blaga in storitev na trgu znaša 0,00 %. Odhodki leta 2013 so znašali 449.226,00 EUR.

Preglednica 8: Viri prihodkov v EUR

Prihodki (v EUR)		Prihodki iz sredstev javnih financ			Drugi viri	Trg	Skupaj
Študijsko leto	KL	MIZŠ	Ostala sredstva iz proračuna EU	Drugi prihodki iz sredstev javnih financ			
2012/2013	2013	387.241,05	14.663,40	44.135,93	4.532,67	0,00	450.573,05

Sredstva se vsako leto razporedijo na posamezne dejavnosti skladno z letnim programom dela EMUNI univerze in finančnim planom glede na posamezni vir financiranja. EMUNI univerza mesečno poroča MIZŠ-ju o sprotni porabi sredstev za posamezne dejavnosti in stroškovne kategorije ter o opravljenih aktivnostih. Mesečna realizacija in dejavnosti morajo biti skladna s sprejetim programom dela. Vsa odstopanja od načrta morajo biti utemeljena.

EMUNI univerza poroča EMUNI ustanovi o porabi prejetih sredstev v končnem poročilu ob zaključku vsakega projekta. Gospodarnost in učinkovitost porabljenih sredstev se meri tudi v vmesnih in končnih poročilih pripravljenih za ostale vire financiranja (Evropska komisija, CMEPIUS).

10.1 Ocena stanja in usmeritve

EMUNI univerza ima za svoje trenutne potrebe na voljo ustrezne prostore in opremo, ko se bo z izvajanjem novih študijskih programov pojavila potreba po dodatnih prostorih, pa bomo te zagotovili s pogodbo s sosednjo UP Fakulteto za turistične študije. Prav tako je bil z ustreznima dogovoroma z Univerzitetno knjižnico Univerze na Primorskem in Knjižnico Srečka Vilharja Koper študentom zagotovljen dostop do knjižničnih storitev, ki je po ustanovitvi priročne knjižnice EMUNI omogočen tudi na sedežu univerze. Študijski proces bo lahko tako tudi v prihodnje potekal nemoteno.