Pursuant to Article 10a of the Act Amending the Higher Education Act (OG RS No 64/08, 32/12) and pursuant to Article 37 of the Euro-Mediterranean University Memorandum of Association, as well as in accordance with the Foundation Charter of the Euro-Mediterranean University and the Joint Declaration of the Paris Summit for the Mediterranean (Paris, 13 July 2008), on 26 November 2008, the General Assembly adopted the Statute of the Euro-Mediterranean University. The General Assembly adopted Statute Amendments on 27 November 2010, 25 November 2011 and 11 February 2015 and the Management Board adopted Statute Amendments on 9 December 2016, 1 December 2018, which are included in the following reviewed text of the:

# S T A T U T E
# OF THE EURO-MEDITERRANEAN UNIVERSITY

## I. GENERAL PROVISIONS

### Article 1

The Euro-Mediterranean University is a *sui generis* University established by means of the Euro-Mediterranean University Memorandum of Association in conformity with the Foundation Charter of the Euro-Mediterranean University (hereinafter referred to as the Letter of Agreement) and pursuant to the Act Amending the Higher Education Act (OG RS, no. 64/08).

The Euro-Mediterranean University was established in response to the renewed political momentum into the Euro-Mediterranean partnership acquired by the launch of the Union for the Mediterranean and the Joint Declaration of the Heads of States and Governments in Paris (Joint Declaration of the Paris Summit for the Mediterranean, July 13, 2008). The Euro-Mediterranean University was stated as one of the key initiatives of the Union for the Mediterranean.

The Euro-Mediterranean University (hereinafter referred to as the University) is an international organization having its seat in Slovenia.

The founders' rights shall be exercised by the cosignatories of the Letter of Agreement and other members of the General Assembly as provided for in this Statute.

### Article 2

The University shall co-operate with higher education, research and other institutions and/or organisations in order to design and implement joint scientific and research projects, study programmes, exchange of higher education staff, students, scientific and other experts, issuing scientific and professional publications, academic and professional reports, as well as organising and participating in scientific meetings, symposia and conferences and conducting other activities in the sphere of higher education and research.

With regard to the mutual co-operation of the University with higher education, research and other institutions and/or organisations, as well as to the inclusion of the University into international university networks, the University shall conclude bilateral and multilateral agreements, contracts and arrangements, wherein the forms and methods of the mutual co-operation shall be defined in further detail.

Article 3

The primary mission of the University is to contribute through its activities in the area of higher education and research to fostering intercultural dialogue and science diplomacy in the Euro-Mediterranean and Middle East and consequently to the realisation of the Union for the Mediterranean's purpose and objectives, and in particular advancing cultural understanding, peace and prosperity in the Mediterranean region.

With a view to achieving the aforementioned mission, the Euro-Mediterranean University, through contributing to joint academic programmes, educational and research activities and staff and students exchange across the Mediterranean, endeavours to achieve a common Euro-Mediterranean Higher Education and Research Area.

Article 4

The expressions referring to persons in this Statute, written in male grammatical form, shall apply as neutral to both the female and male gender.

## II. LEGAL STATUS PROVISIONS

Article 5

Name of the University: Evro-sredozemska univerza.

Abbreviated name of the University: EMUNI univerza.

English name of the University: Euro-Mediterranean University.

Abbreviated English name of the University: EMUNI University.

French name of the University: Université Euro-Méditerranéenne.

Abbreviated French name of the University: Université EMUNI.

The seat of the University is located in the Republic of Slovenia, in Piran.

The business address of the University is Kidričevo nabrežje 2, Piran. The business address may only be modified by the President of the University.

The Euro-Mediterranean University is an international organisation enjoying separate juridical personality.

Article 6

The University has two round-shaped seals with 35 mm diameter. The symbol of the University is situated in the centre of the seal, while the rim bears the inscription with the name of the University in:

- Slovenian and English language, and
- Slovenian and French language.

Both seals can be used equivalently.

Article 7

The University has a uniform graphic image, consisting of its own emblem and flag, possibly also of other symbols.

The uniform graphic image shall be regulated by Rules to be adopted by the President of the University.

## III. ACTIVITIES OF THE UNIVERSITY

Article 8

The University conducts higher education, research and other related activities.

The main activity of the University, according to the regulation of the host country regulating the standard classification of activities (hereinafter referred to as the Regulation), is:

| Level code | Category code | Description (Slovenian) | Description | Parent code |
|---|---|---|---|---|
| 5 | P85.422 | Visokošolsko izobraževanje | Third stage of tertiary education | P85.42 |

Other activities of the University, according to the Regulation, are:

| Level code | Category code | Description (Slovenian) | Description | Parent code |
|---|---|---|---|---|
| 5 | M72.110 | Raziskovalna in razvojna dejavnost na področju biotehnologije | Research and experimental development on biotechnology | M72.11 |
| 5 | M72.190 | Raziskovalna in razvojna dejavnost na drugih področjih naravoslovja in tehnologije | Other research and experimental development on natural sciences and engineering | M72.19 |
| 5 | M72.200 | Raziskovalna in razvojna dejavnost na področju družboslovja in humanistike | Research and experimental development on social sciences and humanities | M72.20 |
| 5 | R91.011 | Dejavnost knjižnic | Library activities | R91.01 |
| 5 | J58.110 | Izdajanje knjig | Book publishing | J58.11 |
| 5 | J58.140 | Izdajanje revij in druge periodike | Publishing of journals and periodicals | J58.14 |
| 5 | J58.190 | Drugo založništvo | Other publishing activities | J58.19 |

| | | | | |
|---|---|---|---|---|
| 5 | M74.300 | Prevajanje in tolmačenje | Translation and interpretation activities | M74.30 |
| 5 | N77.400 | Dajanje pravic uporabe intelektualne lastnine v zakup, razen avtorsko zaščitenih del | Leasing of intellectual property and similar products, except copyrighted works | N77.40 |
| 5 | P85.421 | Višješolsko izobraževanje | First and second stages of tertiary education | P85.42 |
| 5 | P85.520 | Izobraževanje, izpopolnjevanje in usposabljanje na področju kulture in umetnosti | Cultural education | P85.52 |
| 5 | P85.590 | Drugje nerazvrščeno izobraževanje, izpopolnjevanje in usposabljanje | Other education n.e.c. | P85.59 |
| 5 | P85.600 | Pomožne dejavnosti za izobraževanje | Educational support activities | P85.60 |
| 5 | N82.300 | Organiziranje razstav, sejmov, srečanj | Organisation of conventions and trade shows | N82.30 |
| 5 | N82.990 | Drugje nerazvrščene spremljajoče dejavnosti za poslovanje | Other business support service activities n.e.c. | N82.99 |
| 5 | J63.120 | Obratovanje spletnih portalov | Web portals | J63.12 |
| 5 | M73.200 | Raziskovanje trga in javnega mnenja | Market research and public opinion polling | M73.20 |
| 5 | I55.900 | Dejavnost dijaških in študentskih domov ter druge nastanitve | Other accommodation | I55.90 |
| 5 | I56.102 | Okrepčevalnice in podobni obrati | Snack bars and similar | I56.10 |
| 5 | I56.103 | Slaščičarne in kavarne | Sweetshops and coffee-houses | I56.10 |
| 5 | I56.104 | Začasni gostinski obrati | Provisory food-serving stands | I56.10 |
| 5 | I56.210 | Priložnostna priprava in dostava jedi | Event catering activities | I56.21 |
| 5 | I56.290 | Druga oskrba z jedmi | Other food service activities | I56.29 |
| 5 | I56.300 | Strežba pijač | Beverage serving activities | I56.30 |
| 5 | G47.990 | Druga trgovina na drobno zunaj prodajaln, stojnic in tržnic | Other retail sale not in stores, stalls or markets | G47.99 |

Article 9

The University may conduct study activities in any study area classified according to the Isced Classification (Unesco, 1997).

The University may directly organise the implementation of scientific, research and study programmes accredited in compliance with the regulations applying to the area of higher education in the host country and/or in compliance with other EU and International regulations.

The University shall directly organise and/or implement study programmes at all academic levels or parts thereof through its partner universities or other accredited higher education, research or

other institutions and/or organisations located in the Euro-Mediterranean partner countries and beyond.

The University shall conduct research activities in all scientific research areas classified according to the Frascati classification (Unesco, 2002).

The University shall organise and participate in academic and cultural events and activities, example, inter ilia, Symposia, Seminars, Conferences, Workshops, Exhibitions that serve the mission and objectives of the University.

In addition, the University shall internally organise itself in accordance with its mission, objectives and activities, establishing the organisational structure that best serves its character and needs.

The University may also exercise public authority in accordance with the laws.

Article 10

The University shall perform its academic and other activities at its seat or/and at other locations at partner institutions (EMUNI academic sites). The EMUNI academic sites shall be determined by the Management Board upon the proposal of the President of the University.

## IV. UNIVERSITY BODIES AND INTERNAL ORGANISATION

Article 11

The bodies of the University are as follows:

- General Assembly,
- Management Board,
- Senate,
- President of the University,
  and
- Student Council.

In every ruling body of the University the citizens of a country should not exceed one third (1/3) of the members as a whole and/or should not exceed one third (1/3) of single parts of the ruling body.

The President and the Chairperson of the Management Board have to be of different nationalities. At least one of them has to be from a non EU country.

Article 12

The manner of holding meetings, the *modus operandi* adopted therein, chairing the meetings, decision-making, maintaining order at meetings, as well as the contents and form of the minutes and other issues shall be defined in further detail by the University bodies in their respective Rules of Procedure.

The bodies shall be validly constituted when at least one half of their members are appointed.

Article 13

The members of the bodies, of their permanent or ad hoc commissions or other working bodies may be entitled to receive a reimbursement of any indispensable costs (e.g. travel costs) incurred in relation to their work.

The amount of the attendance fee and/or the expenses shall be decided on by the Management Board upon proposal of the President.

## The General Assembly

Article 14

Every partner approved by the Management Board shall have one representative to the General Assembly. Every higher education, research and other institutions and/or organisations which has applied for partnership with the University will be entitled to appoint one representative to the General Assembly after being approved by the Management Board.

The procedure for the appointment of new partners/members, their withdrawal and possible exclusion shall be regulated by the Management Board with special rules. Provided that such rules shall stipulate, inter alia, a nominal fee which shall be charged in lieu of participation within the EMUNI network.

The General Assembly shall also endorse the University's strategic plan, as well as discuss the annual reports adopted by the Management Board of the University.

At each face to face General Assembly session its members shall appoint two representatives who will co-chair and preside over the Assembly and until the forthcoming face to face General Assembly meeting. Of these two representatives only one may be from an EU country.

Article 15

The General Assembly can appoint permanent or ad hoc commissions or other working bodies in order to prepare statements, opinions, studies and proposals, or to carry out tasks or assignments of a demanding, comprehensive or periodic nature.

In its decision on appointing the commissions or other working bodies, the General Assembly shall define the areas, contents, deadlines and responsibilities applying to their work, as well as appoint their presidents and, if necessary, their deputies.

The commissions and other working bodies shall be accountable to the General Assembly for their work.

Article 16

The General Assembly shall be convened by the President, as the need arises, either face to face or by correspondence.

Whereas all members of the General Assembly shall have the right to vote, the individuals who shall be appointed by the General Assembly to sit on the Management Board of EMUNI shall derive from nominations by member institutions which have paid their annual fee.

The meeting shall be deemed to have a quorum if attended by one third of the General Assembly members, or at least one half of those members who have paid their annual fee, and shall pass resolutions by a majority vote of the members present.

## Management Board

Article 17

The Management Board is a University management body.

The Management Board shall be constituted by:
- five (5) representatives appointed by the General Assembly
- a (1) representative of the university employees
- the Secretary General of the Union for the Mediterranean or a representative there of,
- a (1) representative of the Slovenian Government
- a (1) representative of the Euro-Mediterranean University of Fez,
- a (1) representative of the students and
- three international public figures of repute appointed by the Management Board,

The term of office of the Management Board members shall be four years, except for the representative of the students, whose term of office shall be of one (1) year.

The representative of the employees shall be appointed by the University employees. The President of the University shall have to determine the corresponding appointing procedure by means of special rules.

The three international public figures of repute will be appointed by the Management Board at its first constitutive meeting.

The Management Board shall be deemed as constituted, if more than half of its members have been appointed.

The members of the Management Board shall appoint a Chair and a Vice-Chair from among themselves.

The President of the University shall attend the sessions of the Management Board but shall hold no voting rights therein.

The first session of the Management Board shall be convened by the President of the University.

Article 18

The Management Board shall be responsible for:
1. adopting the annual work programme and the University development programme and monitoring their implementation,
2. adopting the financial plan and the annual report,
3. jointly with the Senate, adopting the Statute of the University, and any amendments thereto jointly with the Senate,
4. appointing, renewing the contract and dismissing the President of the University,
5. appointing and dismissing the Vice President/s of the University upon the recommendation of the President,

6. submitting proposals and opinions on different issues to the other bodies of the University,
7. appointing three of its members to sit on Senate;
8. adopting decisions on tuition fees,
9. adopting the Rules of Procedure for its work,
10. appointing the three international public figures of repute referred to in Article 17
11. performing other tasks in compliance with the regulations; and
12. adopting other extraordinary decisions related to the management of the University.

Article 19

As a rule the Management Board meetings shall be convened by the Chairperson of the Management Board when the need arises, upon the motion either of the President of the University or of at least one third of the members of the Management Board.

The meeting shall be deemed to have a quorum if the majority of the Management Board members are present and shall pass resolutions by a majority vote of the members present. Provided that decisions involving any amendment to the Statute require at least a two-thirds majority.

**Senate**

Article 20

The Senate is the expert academic body of the University, which is mainly responsible for academic activities.

Notwithstanding Article 20 hereof, the term of office of half of the members of the first Senate shall be prolonged by two years. This provision shall not apply to representatives of the students in the Senate.

The members of the Senate whose terms of office shall be prolonged in accordance with the above paragraph shall be defined by drawing lots.

The Senate shall be constituted of twenty (20) members, including the President of the University, whereof four (4) shall be representatives of the students. Non students' members shall be appointed by the Management Board, whereby every member institution which have paid their annual fees shall have the right to propose one candidate and the Management Board shall endorse twelve (12) members from among the proposed candidates. The composition of the senate may take into consideration the study areas and scientific disciplines, as well as guarantee the representation of all members of the Union for the Mediterranean, thus realizing the mission of the University. The Management Board will appoint three of its members to represent it on the Senate in terms of Article 18 here above.

The term of office of the Senate members shall be four years, whereas the term of office for the representatives of the students shall be one year.

The University Senate shall be chaired by the President of the University.

Article 21

The Senate shall:

1. Adopt study programmes,

2. Decide which study programmes will be organised and/or implemented by the University,
3. Adopt scientific research programmes,
4. Adopt criteria and procedures for the appointing, i.e. awarding of academic titles, to higher education teachers, scientific experts and higher education associates,
5. Jointly with the Management Board, adopt the Statute of the University and any the amendments thereto,
6. Discuss the work programme and the University development programme and monitor their implementation,
7. Participate in the selection process of the President of the University with the Management Board and
8. Perform other tasks in accordance with the regulations and other University Acts.

Article 22

The Senate can appoint experts and commissions or other working groups in order to prepare statements, opinions and proposals, or to carry out tasks or assignments of a demanding, comprehensive or periodic nature.

Higher education teachers, scientific experts and higher education associates shall be appointed i.e. awarded the corresponding academic titles by a special commission of the Senate.

Article 23

As a rule the Senate sessions, which may be held either face to face or by correspondence, shall be convened by the President of the University when the need arises.

The session shall be deemed to have a quorum if the majority of the Senate members are present. The Senate shall pass resolutions by a majority vote of the members present.

**President of the University**

Article 24

The President is the management and expert body of the University, as well as its legal representative.

The President is selected by a Search Commission of six members composed of three members appointed by the Senate and three members appointed by the Management Board. The Search Commission shortlists eligible applicants from a competitive international call. The Management Board appoints one of the shortlisted candidates as the President of the University.

The term of office of the President of the University shall be five (5) years and it shall be renewable once.

If the new President of the University is not appointed prior to the expiry of the term of office of the current President of University or in case of early termination of the term of office of the current President of the University, the Management Board shall appoint an acting President for a period not exceeding one year.

The President of the University shall have to meet the following requirements:
1. hold a research doctorate,

2. have a distinguished record of experience gathered in educational and research activities in higher education,
3. have a distinguished record of experience in the area of inter-institutional academic co-operation in the Union for the Mediterranean,
4. have organisational and managerial skills,
5. be able to speak English or French, as well as one additional language of a Member State of the Union for the Mediterranean.

He shall preferably hold the citizenship of one of the Member States of the Union for the Mediterranean.

Article 25

A contract of employment for a fixed term of employment shall be concluded with the President of the University for the duration of his term of office.

The contract of employment shall be signed on behalf of the University by the Chairperson of the Management Board.

Article 26

The President of the University may be dismissed prior to the expiry of his term of office for valid and sufficient reasons at law, in accordance with his contract of employment.

Article 27

The President of the University shall:
1. organise and direct the work and the business operations, as well as represent and act on behalf of the University;
2. be responsible for the legality and competent performance of work, and for the business results;
3. be responsible for the establishment and implementation of the internal organisational structure, together with the rules and regulations for the management of the University;
4. direct the expert work of the University;
5. adopt general acts of the University, the adoption of which does not fall into the sphere of competence of other University bodies;
6. be in charge of preparing the materials necessary for the operation of other University bodies;
7. be in charge of implementing the decisions of other University's bodies;
8. draw up the proposal of the University Development Programme;
9. draw up the proposal of the annual work programme including the employment plan and be in charge of its implementation;
10. draw up the proposal of the University's annual report and/or other financial reports;
11. adopt the classification of employment positions, employ University employees and engage consultants and service providers;
12. issue individual acts and carry out individual measures;
13. be responsible for the monitoring, assessing and assuring of quality (self-evaluation of the University);
14. suggest the business policy and the measures for its implementation;

15. decide on issues of economic and material nature and provide for the undisturbed operations of the University, in conformity with the adopted University Development Programme and its annual work programmes,
16. decide on the rights, obligations and responsibilities of the University's employees;
17. may recommend the appointment of Vice Presidents to the Management Board;
18. perform other tasks in compliance with the regulations and the provisions of the University acts.

Article 28

The President of the University shall be entered into the Court Register as the representative of the University and shall represent it without limitations.

Article 29

The President of the University shall be accountable to the Management Board.

**The Student Council**

Article 30

The student body, made up of all students enrolled in study programmes organized and/or implemented by the University, shall appoint five (5) members which shall constitute the Student Council. The Student Council shall nominate a president from among its members.

The duration of the term of office of the Student Council members shall be one (1) year.

The constitution and mission of the Student Council; the procedure for the election of its members; and its internal working procedures shall be defined by the Student Council. The Student Council shall be independent in its policy and decision making.

From among its members and/or from among other students enrolled in study programmes organized and/or implemented by the University, the Student Council shall nominate representatives of the students to the Management Board and the Senate as long as they are enrolled as students in study programmes organized and/or implemented by the University.

Article 31

The Student Council sessions shall be convened by the University upon proposal of the President of the Student Council.

The session shall be deemed to have a quorum if the majority of the Student Council members are present and shall pass resolutions by a majority vote of the members present.

## V. ACADEMIC AND SCIENTIFIC RESEARCH PROGRAMMES

Article 32

The study programmes or courses implemented by the University shall be programmes leading to a degree, as well as professional upgrading programmes.

The University's own programmes leading to a degree and the professional upgrading programmes shall be adopted by the Senate.

Article 33

In implementing study programmes the University shall co-operate with higher education, research or other institutions and/or organisations, whose degrees confer a publicly recognized level of education, as well as a publicly recognized study title in the country of accreditation and which fulfil other conditions set forth in the regulations applying to higher education in the host country.

Article 34

The study programmes can be delivered as full-time, part-time or distance learning courses.

Article 35

Within an organized University curriculum study programmes as a rule are delivered as full-time courses.

The University curriculum can be also organised in a part time mode when the nature of the study programmes allow for such an implementation without prejudicing to its quality.

Distance learning courses are one of the possible forms of studies.

Part-time courses shall cover the same contents and be subject to the same requirements as the full-time study programmes.

Article 36

The study programmes leading to a degree to be adopted by the University are the following:

a) first cycle study programmes comprising 180 to 240 ECTS credits,
b) second cycle study programmes comprising 60 to 120 ECTS credits,
c) third cycle study programmes comprising 180 ECTS credits.

Article 37

Professional upgrading study programmes represent a form of lifelong learning and are primarily intended to provide upgrading, complementing, deepening and updating of knowledge. The credits obtained in these courses can also be recognized within study programmes leading to a degree.

In addition to the programmes referred to in the preceding paragraph, the University may also organise and implement different forms of non-formal learning, such as short courses, summer schools, e-learning, internships , training programmes, etc.

Article 38

Study programmes leading to a degree to be adopted by the University shall be designed according to the principles on the establishing of the European higher education area in order to thus be comparable with other university programmes in the Union for the Mediterranean.

The study programmes leading to a degree to be adopted by the University shall have the following mandatory elements:

1. general information on the programme (title, level, i.e. cycle, type, duration),
2. definition of the essential objectives of the programme, i.e. of the general- and subject-specific competences to be acquired in the programme,

3. information on the international comparability of the programme,
4. information on the international co-operation carried out by the University,
5. a syllabus specifying the study requirements evaluated according to the European Credit Transfer System (hereinafter referred to as the ECTS) and the extent of electivity within the programme,
6. enrolment criteria and selection criteria in case of limited enrolment,
7. criteria for recognition of knowledge and skills acquired prior to enrolling into the programme,
8. forms of assessment,
9. criteria for advancement within the programme,
10. criteria for transfers between programmes,
11. mode of study,
12. requirements for completing the studies,
13. requirements for completing individual parts of the programme if the programme contains such parts,
14. the academic title conferred.

Doctoral study programmes shall provide the foundation for drawing up individual study- and research programmes for individual students. In the doctoral study programme the mandatory elements indicated in the above paragraph are defined mutatis mutandis, with the exception of the elements mentioned in the eighth, eleventh, thirteenth and fourteenth indent. These will be included in the programme upon the corresponding decision of the Senate. The syllabus shall define the thematic areas and the study requirements expressed in ECTS credits which can be allocated to the study and research programme of an individual student (team-work studies, team- or individual research work). The organised forms of study within a doctoral study programme amount to a minimum of 60 ECTS credits. Within the doctoral study programme the academic title to be conferred is also defined.

Study programmes leading to a degree can also include other elements to be defined by the Senate.

## Article 39

The mandatory elements of the professional upgrading programmes shall be the following:
1. general information on the programme (title, type, duration),
2. definition of the essential objectives of the programme, i.e. of the general- and subject-specific competences to be acquired in the programme,
3. a syllabus specifying the study requirements evaluated according to the ECTS and the extent of electivity within the programme,
4. enrolment criteria and selection criteria in case of limited enrolment,
5. criteria for recognition of knowledge and skills acquired prior to enrolling into the programme,
6. forms of assessment,
7. criteria for advancement within the programme,
8. mode of study,
9. requirements for completing the studies.

The professional upgrading study programmes can also include other elements to be defined by the Senate.

Article 40

A candidate who has completed all obligations specified in his study programme leading to a degree shall be conferred a degree certificate which is an authentic instrument.

The candidate who has completed all obligations specified in his professional upgrading study programme or pertaining to a part of a study programme leading to a degree shall be issued a certificate which is an authentic instrument.

A candidate, who has completed all obligations applying to a joint study programmes leading to a degree, shall obtain a publicly recognized education and shall be issued a joint degree certificate, in which all Universities participating in the implementation of the study programme are listed. The joint degree certificate is an authentic instrument. The contents and form of the joint degree and of the Diploma Supplement shall be defined by the participating Universities.

The contents and the form of the certificate and of the degree certificate shall be defined by the Senate.

## VI. QUALITY

Article 41

The procedures for quality assessment and assurance within the University and its academic and scientific research programmes and/or scientific research work (hereinafter referred to as the Quality) shall be adopted by the Senate.

The University shall perform ongoing quality evaluations (i.e. self-evaluation). In this respect detailed rules shall be adopted by the Senate.

The findings of the self-evaluation reports shall be taken into consideration for the purpose of improving the University's performance, as well as amending and modifying academic and scientific research programmes.

Article 42

The University shall also apply for evaluation procedures carried out by international institutions, i.e. quality agencies (i.e. for external evaluation).

Internal and external quality assurance criteria which are recognised by ENQA (the European Association for Quality Assurance in Higher Education) and EQAR (the European Quality Assurance Register for Higher Education) and apply to the programmes of the University and its structures shall have to be adopted by the University.

## VII. HIGHER EDUCATION TEACHERS, SCIENTIFIC EXPERTS AND HIGHER EDUCATION ASSOCIATES

Article 43

Higher education teachers, scientific experts and higher education associates (hereinafter referred to as the Academic staff) are autonomous in their work.

Their rights, which are inseparably linked to academic freedom, shall comprise:

1. conveying knowledge in a professional and independent way and when applying standards and teaching methods only have to comply with professional principles which also include professional responsibility and intellectual rigorousness. Nobody should be forced to teach contrary to their belief and conscience and/or to implement programmes and apply methods which violate nationally- or internationally recognised human rights;
2. researching without any interference or pressure,
3. working in accordance with their professional responsibility, national and international principles on intellectual rigorousness, scientific studies and research ethics.
4. publishing and notifying the outcomes of their research work.

The duties of the academic staff, which are inseparably linked to academic freedom, shall be the following:

1. to ensure high quality and effective teaching in compliance with the rules of the University; to provide for equal and fair treatment of the students regardless of gender, race or ethnic origin and religious beliefs, as well as regardless of their possible disability; to encourage the exchange of ideas between academic staff and students, as well as availability for consulting and support in studies; to ensure that at least a minimum of the required contents prescribed for each subject is delivered to the students;
2. to research and provide for the dissemination of the results of their research, and where research is not obligatory, acquire and upgrade their knowledge through constant academic work, by developing teaching methods and improving their pedagogical skills;
3. to research and undertake further education, as well as to search for knowledge; whereby one shall have to rely upon evidence, as well as to assess and report objectively;
4. to respect the ethics of research work with respect to fellow men, animals, heritage and/or environment;
5. to respect and recognize the academic work of their colleagues and students, especially in regard of authorship of the work published and responsibility for the contents of that work;
6. not to abuse information and data obtained from confidential manuscripts, applications for research funding and/or funding for training, or in the course of other supervisory activities, unless the author has expressly given his consent thereto;
7. to conduct research activities in accordance with the rules and regulations of higher education, research or other institutions and/or organisations, at which it is carried out, as well as in accordance with the principles and international standards on human rights; the outcomes of such research work and the data on which it is based should be available to the academic staff of the university, unless publishing a person's name could endanger such person or anonymity has been promised;
8. to avoid any conflict of interest or conflict that could be perceived as conflict of interest; in case this occurs, the conflict is to be reported in writing to the University and settled upon having consulted the University;
9. to responsibly use the funds granted to the University for research or work in professional or scientific bodies;
10. to maintain a professional approach in assessing colleagues and/or students;
11. to assume the responsibility not to mislead the public when conveying information or writing about matters not related to professional work outside the University;

12. to undertake tasks relating to the managing of the University and its professional bodies.

Article 44

All vacancies for academic staff positions shall be announced internationally, i.e. as a rule on the University's web page.

## VIII. FINANCING AND THE FUNDS OF THE UNIVERSITY

Article 45

As a rule the University shall obtain the funding for conducting its activities from all or any of the following:
- Foundations and other charitable organisations,
- international organisations,
- a separate budget heading under the budget of the Republic of Slovenia,
- the European Union budget and the budgets of its institutions and bodies,
- tuition fees and other study contributions,
- payments for the services performed,
- grants, inheritance, donations,
- and other sources.

Article 46

The University shall manage and have the power of disposal over the assets used for the performance of its activities, in accordance with the purpose for which said assets were obtained.

Following a proposal of the President of the University, and upon having obtained the consent of the Management Board, the University may dispose of or encumber real property with the funds it acquired

The funds obtained through the sales of the real estate property referred to in the previous paragraph of this Article may be used for investments, investment maintenance and equipment.

The University shall manage and have the power of disposal over real estate property obtained from other sources in accordance with the purpose for which it was obtained.

## IX. LANGUAGE OF INSTRUCTION

Article 47

The customary language of instruction shall be English.

The University may directly organise activities in the language of one of the member states of the Union for the Mediterranean. In this respect it shall have to ensure the compliance with the corresponding quality standards in such language.

## X. STUDENTS

Article 48

The Academic Calendar, enrolment procedures, examination regime, requirements for advancement including the conditions for accelerated advancement, completion of the studies, transfers between programmes, re-enrolment and/or conditional enrolment, continuation of studies following a suspension, parallel and separate studies shall be regulated by means of the corresponding regulations adopted by the Senate, as well as in accordance with the study programmes.

Article 49

Recognition of exams and other study obligations fulfilled at various higher education institutions and other matters of relevance for the students shall be regulated by a separate set of Rules, to be adopted by the Senate.

Article 50

The rights, obligations and responsibilities of the students shall be decided on upon having considered mutatis mutandi the provisions governing the administrative procedure in the host country.

Written decisions and resolutions shall be issued to students in the Slovenian, English or French language.

Appeal may be lodged against such decisions and/or resolutions in accordance with the corresponding Rules adopted by the Senate.

Article 51

Liability to disciplinary action applying to students shall be regulated by the corresponding Rules adopted by the Senate. Prior to the adoption of such Rules the Senate shall have to obtain the opinion of the Student Council.

## XI. REGISTERS

Article 52

The University shall keep registers with personal data of the students, as well as registers with personal data of the employees, in compliance with the regulations.

Article 53

The safeguarding of personal data shall include rights, methods and measures by means of which the University shall in the course of collecting, processing, storing and transmitting personal data, as well as of their use, prevent unlawful and unjustified intrusion into a person's integrity, as well as into his personal and family life.

Protection of personal data shall include legal, organisational, as well as other corresponding procedures, measures and responsibilities, by means of which the University shall prevent unauthorized and unregistered access to premises, hardware and software, incidental or deliberate

destruction of data, their alteration or loss, as well as the unauthorised access to, processing and transmission of these data and their use.

Article 54

By means of a special general act the protection of personal data contained in the databases handled by the University, their protection, the rights of individuals and limitations of rights, removal of personal data, protection of hardware and of programme products and their control may be regulated.

Article 55

Information, data and documents regarding the business operations of the University, as well as personal data of the University employees shall be regarded as confidential.

By means of a written decision the President of the University may define more in detail which type of work, individual actions, data, documents, information or jobs shall not be accessible to the public, i.e. are to be considered confidential.

Article 56

In addition to the matters defined as confidential, the employees of the University shall also have to hold confidential any information, documents and data which are categorised as such by the competent body and/or any data which is classified as confidential by law or other regulations.

## X. TRANSITIONAL AND FINAL PROVISIONS

Article 57

Until the Rules mentioned in the second paragraph of Article 14 hereof are adopted, the higher education, research and other institution and/or organisations, which have appointed their members to the General Assembly, may explicitly withdraw their accession to the University in writing.

Article 58

The Student Council shall have to be constituted no later than within three months as of the commencement of the study programmes implementation.

Article 59

The Senate shall have to adopt the regulations specified in Article 50 and the Rules mentioned in Article 51 hereof, whereas the University shall have to publish them prior to the commencement of the enrolment procedure for the study programmes of the University.

Article 60

Articles of this Statute may be changed in a joint session of the Management Board and Senate. Proposals for amendments of the Statute must be sent to an ad hoc Commission appointed by the Management Board. The Commission is responsible for sending such proposals to the Senate and the Management Board at least 30 days before the joint session of the Senate and the Management Board, in order to allow a preliminary and informal debate. The approval of the amendments requires the majority of at least two thirds of the votes of the members present of each body.

Article 61

This Statute shall come into force on the day following its adoption. It shall be published on the web page of the University.

Signed:
Chairperson of the Management Board

Prof. Dr. Giuseppe Giliberti