

EURO-MEDITERRANEAN UNIVERSITY

(EMUNI)

ANNUAL REPORT  
2018

Responsible person for the report:

Prof. Dr. Abdelhamid El-Zoheiry, President of the EMUNI University

The report was adopted by the Management Board at its 43<sup>rd</sup> Correspondence Session, which was held from 24 – 26 February 2019.

Piran, February 2019

## EMUNI Information

Full name of the University:	Euro-Mediterranean University
Abbreviated name:	EMUNI
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## 1 VISION AND MISSION

### 1.1 Vision

**Euro-Mediterranean University** (EMUNI), headquartered in Slovenia, will significantly contribute to the development of Higher Education and Research Area and to sustainable development of wider social-economic and cultural environment in the EUROMED countries<sup>1</sup>, as well as to the recognition of Slovenia in the Euro-Mediterranean region.

### 1.2 Mission

**EMUNI** is an international association of universities with headquarter in Slovenia. It represents one of the six projects of the Union for the Mediterranean, approved in the frame of a common declaration, adopted in Paris on 13 July 2008. Within the mission of EMUNI, the following goals shall be achieved:

- Raising quality of higher education through the implementation of study and research programmes;
- Becoming an international university, which will acknowledge cultural diversity;
- Establishing university environment, which will have a stimulating effect on the integration of different nations and cultures in the academic spheres;
- Ensuring administrative, operational and material infrastructure, which will enable the operation of the university.

The goal of EMUNI is to create specialised study programmes among the Euro-Mediterranean universities. The study programmes will cover themes and areas, which are significant for the Euro-Mediterranean area. The study programmes or parts of them will be implemented at EMUNI as well as other universities, co-founders of EMUNI.

One of the main activities of EMUNI is also research, which is one of the important factors of development, success and quality of the University.

The basic mission of the University is to contribute with its higher education activities to strengthening intercultural dialogue in the Euro-Mediterranean region and to contribute to the priority goals of the Barcelona process, which is in the broader sense included also in the Union for the Mediterranean.

### 1.3 EMUNI Development Strategy 2014-2018

EMUNI has proposed the Strategy of EMUNI for 2014-2018. Discussions about EMUNI development strategy have often been held during sessions of EMUNI bodies. EMUNI has strengthened its basis for the development of the strategy in 2013 with self-evaluation reports and discussions during sessions of EMUNI bodies.

The EMUNI Strategy for 2019-2024, has been discussed and will be approved in 2019.

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<sup>1</sup> EU plus 15 countries: Albania, Algeria, Bosnia and Herzegovina, Egypt, Israel, Jordan, Lebanon, Mauretaniya, Monaco, Montenegro, Morocco, Palestine, Syria, Tunisia and Turkey.

## 2 INTRODUCTION

Full name of the University:	Evro-sredozemska univerza
Abbreviated name:	EMUNI
Name in English language:	Euro-Mediterranean University
Abbreviated name in English language:	EMUNI
Name in French language:	Université Euro-Méditerranéenne
Abbreviated name in French language:	EMUNI
Seat of the University:	Piran, Kidričevo nabrežje 2
Registration number:	3487288
Tax number:	SI79525415
Telephone:	+386 59 25 00 50
Fax:	+386 59 25 00 54
Website:	<a href="http://www.emuni.si">www.emuni.si</a>
Legal act:	Statute of EMUNI, 26 November 2008 (amendments of the Statute on 27 November 2010, on 25 November 2011, on 11 February 2015 and on 9 December 2016, 1 December 2018).

Since its establishment in 2008, EMUNI, one of the priority projects of the Union for the Mediterranean, has become an international institution, which gathers expert knowledge and experience of the Euro-Mediterranean countries and thus contributes in a significant way to the creation of a unified, integrated Euro-Mediterranean higher education and research area.

EMUNI can implement the study activity of all study areas, classified in accordance with the international classification Isced (UNESCO, 1997). EMUNI organizes the implementation of study programmes, which are accredited at the partner universities in Slovenia and other partner countries of EMUNI. The University conducts research activities at all scientific fields of research, classified in accordance with the international classification Frascati (UNESCO, 2002).

Important dates:

- February 2009: entry into the court register;
- June 2009: accreditation of the first study programme at EMUNI, which has already been accredited at the University of Maribor;
- July 2009: EMUNI is entered into the Register of Higher Education Institutions in the Republic of Slovenia (hereinafter referred as "Register");
- December 2009: EMUNI obtains the Erasmus University Charter;
- July 2011: two master study programmes ("Business Communication in the International Environment" and "Environment Analyses and Management") are entered into the Register at the Ministry, competent for higher education;
- May 2016: Changed the seat of the University from Portorož to Piran, Slovenia.
- June 2018: Celebration of the 10<sup>th</sup> Anniversary.

### 3 LEGAL BASIS AND GOALS

#### Legislation

EMUNI is an international association of universities, established by means of EMUNI Memorandum of Association in conformity with the Foundation Charter of EMUNI University and pursuant to the Act Amending the Higher Education Act (Official Gazette of RS, no. 64/08).

The EMUNI University is an international association of universities with the seat in Slovenia, organised as a Slovenian legal entity, registered as a higher education private institution. Being registered in Slovenia, it is primarily governed by Slovenian law. Signatories of the agreement and other members of the General Assembly may exercise the founders' rights in the University in accordance with the Statute of the University.

#### Basic legal basis of the operation:

##### National:

- Higher Education Act (Official Gazette of RS, No. 32/12 Official consolidated text, 40/12 – Fiscal Balance Act, 57/12 – Road Transport Act-2D and 109/12);
- Research and Development Act (Official Gazette of RS, No. 22/06 Official consolidated text, 61/06 – Societies Act-1, 112/07, 9/11 and 57/12 – SPOP-1A;
- Resolution on the national programme of RS higher education (Official Gazette of RS, No. 41/11);
- Professional and Academic Titles Act (Official Gazette of RS, No. 61/06 and 87/11-ZVPI);
- Regulation amending Decree on budgetary financing of higher education institutions and other institutions (Official Gazette of RS, No. 7/11, 34/11- dec. US, 64/12 and 12/13);
- Rules on tuition fees and other contributions in Higher Education (Official Gazette of RS, No. 40/94 and 45/98);
- Rules on Diploma Supplement (Official Gazette of RS, No. 56/07 and 39/12);
- Rules on preregistration announcement and enrolment in higher education (Official Gazette of RS, No. 7/10, 3/11 6/12 and 7/13);
- Regulations on tuition fees and accommodation in students' dormitories for Slovene Nationals without Slovene citizenship and foreigners in the Republic of Slovenia (Official Gazette of RS, No. 70/08).
- Personal Data Protection Act (ZVOP-1), (Official Gazette of RS, No. 94/07) and non-official but public Personal Data Protection Act (ZVOP-2) aligned with the the GDPR.

##### International acts:

- "Towards a Euro-Mediterranean Higher Education & Research Area: First Euro-Mediterranean Ministerial Conference on Higher Education and Scientific Research (Cairo Declaration)", 18 June 2007;
- Joint Declaration of the Paris Summit for the Mediterranean, Paris, 13 July 2008;
- European Convention on the Recognition of the Legal Personality of International Non-Governmental Organisations, Strasbourg, 24.IV.1986; Official Gazette of RS, No. 44/1993 (Slovenia, 1 January 1994);
- Vienna Convention on the Law of Treaties between States and International Organizations or between International Organizations (1986), 1155 UNTS 331;

- Agreement concerning the Central European Exchange Programme for University Studies (CEEPUS III) (Official Gazette of RS, No. 104/10);
- Declaration adopted by the Speakers of the Parliaments of the Union for the Mediterranean, Marseille, 7 April 2013.

#### **General Acts of the EMUNI University:**

- Foundation Charter of the EMUNI University from 30 November 2008;
- The EMUNI University Memorandum of Association from 26 November 2008;
- The EMUNI University Statute, adopted on 26 November 2008, amended on 27 November 2010, 25 November 2011, 11 February 2015, 9 December 2016 and 1 December 2018;
- Criteria for appointment to the titles of teachers, scientists and employees in higher education at the EMUNI University, adopted on 14 December 2012;
- Quality Manual at the EMUNI University, adopted on 14 December 2012;
- Rules on the reimbursement of costs to the members of the bodies at the Euro-Mediterranean University – EMUNI, adopted on 3 July 2013;
- Regulation on the working time at EMUNI University, adopted on 31 October 2013;
- Regulation on business trips, 18 November 2013;
- Regulation on annual leave and other absence from work, adopted on 17 November 2013;
- Regulation on the signature of official documents shall be adopted by the end of the year 2013,
- Strategy of EMUNI University for 2014-2018, adopted on 21 February 2014;
- Revised Criteria for the Appointment to Titles, adopted on 20-24 February 2014 by the Senate on its correspondence session;
- Instructions on the Application and Enrolment Procedure and recognition of a Foreign Degree, adopted on 20 August 2014;
- Rules on Recognition of Foreign Education, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Rules on Recognition of Knowledge and Skills, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Revised Quality Manual, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Assessment of Knowledge, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules of Graduation, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Monitoring of the Actual Student Workload at EMUNI University, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on recognition of foreign professorship (habilitation), adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on Disciplinary Accountability of EMUNI University Students, adopted on 18-23 September 2014 by the Senate on its correspondence session.
- Revised Instructions on the Application and Enrolment Procedure and Recognition of a Foreign Degree at EMUNI University, adopted on 5 December 2014 by the President;
- Revised Graduation Rules, adopted on 20 December 2016 by the Senate on its 24th correspondence session;

- Revised/New Criteria for the appointment to the titles of researchers and higher education teachers and associates at the euro-mediterranean university, adopted on 20 June 2018 by the Senate on its 29th session;
- Revised Graduation Rules, adopted on 20 June 2018 by the Senate on its 29th session;
- Rules on the content and format of Diplomas and Certificates of education at the Euro-Mediterranean University, adopted on 20 June 2018 by the Senate on its 29th session;
- Guidelines for appointment the Habilitation Commission, its role and function at the Euro-Mediterranean University, adopted on 20 June 2018 by the Senate on its 29th session;
- Guidelines for appointment the Quality Assurance Commission, its role and function at the Euro-Mediterranean University, adopted on 20 June 2018 by the Senate on its 29th session.

## 4 PRESENTATION

### 4.1 University bodies

EMUNI is an international association of universities. EMUNI has the following bodies:

- General Assembly,
- Management Board,
- Senate,
- President of the University,
- Student Council.

**General Assembly:** The General Assembly of EMUNI is convened when necessary, in general once a year to discuss general policies and guidelines for the operation of the university. Each signatory of the Foundation Charter has one partner at the General Assembly.

Chairing of the General Assembly:

Table: 4.1.1.

Year	No. of partners	No. of countries	Vice-Chair 1	Vice Chair 2
2009	114	32	Prof. Hassan Nadir Kheirallah	Prof. Maurits Van Rooijen
2010	141	37	Prof. Giuseppe Giliberti	Prof. Ahmed Nouredine Helal
2011	206	42	Prof. Joseph Mifsud	Prof. António Sampaioda Novoa
2013*	212	47	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2013	206	41	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2015	121	33	Prof. Hassan Nadir Kheirallah	Prof. Lučka Lorber
2016	128	32	Prof. Giuseppe Giliberti	×
2017	128	33	Prof. Dr. Giuseppe Giliberti	Dr. Hassan Nadir Kheirallah
2018	133	33	Prof. Giuseppe Giliberti	Prof. Hassan Nadir Kheirallah

\* In February 2013 the General Assembly was convened instead of in November 2012

\* In 2014, there was no General Assembly; instead, the General Assembly was organized on 11 February 2015

The responsibilities of the General Assembly are stipulated in Articles 14, 15 and 16 of EMUNI Statute.

According to the Statute, the General Assembly shall be convened by the President, as the need arises, either face to face or by correspondence, by taking into consideration every partner approved by the Management Board. The list of EMUNI members is kept by EMUNI.

**The Management Board** is a University management body. The Management Board of the University is composed of 13 members coming from 8 countries. The members of the Management Board were appointed at the General Assembly on 23 February 2013 (Piran, Slovenia):

- Prof. Dr. Giuseppe Giliberti, Italy – Chairperson.
- Prof. Dr. Moustafa Bousmina (representative of the Euro-Mediterranean University of Fez in Morocco).
- Prof. Dr. Inga Dailidienė, Lithuania.
- Prof. Dr. Michèle Gendreau-Massaloux, France.
- Prof. Dr. Hassan Nadir Kheirallah, Egypt.
- Prof. Dr. Oto Luthar, Slovenia.
- Prof. Dr. Dragan Marušič, Slovenia.
- Prof. Dr. Mohammed Shabat, Palestine.
- Dr. Chris Soler, Malta.
- Assist. Prof. Dr. Boštjan Udovič (representative of the Slovenian Government).
- Dr. Jerneja Penca (representative of the university employees).
- Núria Jové, Representative of the Secretary General of the Union for the Mediterranean and representative of the Tunisian Ambassador.
- Student Abdelrahman Muhammed, Egypt.

The Chairman of the Management Board is since 17 May 2014 and reconfirmed on 12 February 2015, Prof. Dr. Giuseppe Giliberti, Italy.

The Management Board operates in accordance with the provisions of the Statute of EMUNI, Articles 17, 18, 19.

**The Senate** - As the expert academic body, the Senate is responsibly considering all the academic areas of work, study and research of the EMUNI University. EMUNI University is proceeding with its mission, by guaranteeing representatives of all the members of the Union for the Mediterranean.

Members of the Senate, nominated on 5 April 2017, are:

- Prof. Dr. Abdelhamid El-Zoheiry, Egypt - President of EMUNI University and Chair of EMUNI Senate)
- Prof. Dr. Karim Moustaghfir, Morocco
- Prof. Dr. João Casqueira Cardoso, Portugal
- Prof. Dr. Joseph Shevel, Israel
- Prof. Dr. Labib M. M. Arafah, Palestine
- Prof. Dr. Giuseppe Cataldi, Italy
- Prof. Dr. Dušan Lesjak, Slovenia
- Prof. Dr. Mustafa Aydin, Turkey

- Prof. Dr. Claudio Cressati, Italy
- Prof. Dr. Eugenia Ferragina, Italy (passed away)
- Prof. Dr. Francesc Prior Sanz (not a member anymore)
- Prof. Dr. Nevila Rama, Albania
- Prof. Dr. Seddik Tawfik Abdelsalam, Egypt
- Prof. Dr. Hassan Nadir Kheirallah, Egypt
- Prof. Dr. Inga Dailidiene, Lithuania
- Prof. Dr. Michèle Gendreau-Massaloux, France
- Student Tahar Farou, Algeria
- Student Nada Shahin, Egypt
- Student Rania Chaabouni, Tunisia
- Student Haythem Sendi, Tunisia

The Senate operates in accordance with the provisions of the Statute of EMUNI Articles 20, 21, 22 and 23.

**President:** President, Prof. Dr. Abdelhamid El-Zoheiry, was appointed at the 24th session of EMUNI Management Board in Rome (Italy) with a 5-year term of office starting on 1 February 2014. The President is the management and expert body of the university and its legal representative. The EMUNI Management Board extended EMUNI's President term for the next mandate of 5-years at the 41st Management Board meeting in June 2018.

**Commission for Student and Study Affairs (CSSA):** In line with Articles 22 of the Statute of EMUNI University, the EMUNI University Commission for Student and Study Affairs is appointed by the Senate of EMUNI University. The Students' Council voting took place in November 27, 2018.

The tasks and competences of the Commission for Student and Study Affairs are the following:

- discussing the 2nd and 3rd cycle study programmes and professional upgrading study programmes and their changes,
- providing the Senate of EMUNI University with proposals on the changes of the existing rules and proposals new rules in the field of education,
- discussing the proposals by the Students Council of EMUNI University,
- dealing with issues relating to the enrolment in EMUNI University, adopting decisions on the recognition of foreign education and recognition of previously acquired knowledge and skills,
- dealing with other tasks in accordance with the Statute, Rules of Procedure of the Senate and other documents of EMUNI University.

**Members of the CSSA,** nominated on 18 September 2015, are:

- Prof. Dr. Karim Moustaghfir, Morocco
- Prof. Dr. Nehale Farid Mostapha, Lebanon
- Prof. Dr. Giuseppe Cataldi, Italy
- Prof. Dr. Nada Trunk Širca, Slovenia
- Student Rania Chaabouni, Tunisia

### **Quality Assurance Commission:**

In line with Article 22 of the Statute of EMUNI University, the EMUNI University Quality Assurance Commission must be appointed by the Senate of EMUNI University. As defined in the Quality Manual at Euro-Mediterranean University the tasks and competences of the Quality Assurance Commission are the following:

- examination and evaluation of the EMUNI University Report on the monitoring, assessing and assuring the quality of EMUNI University as a whole and of its study programmes and research, art and professional activities,
- examination and evaluation of the proposals of the indicators, criteria and procedures for the monitoring of the efficiency in the EMUNI University activity areas,
- tasks in accordance with the provisions of the Statute and general acts of EMUNI University.

The Habilitation Commission bases its decision on the Quality Manual at Euro-Mediterranean University.

**Members of the Quality Assurance Commission**, nominated on 20 June 2018, are:

- Prof. Dr. Hassan Nadir Kheirallah, Egypt
- Prof. Dr. Joseph Shevel, Israel
- Prof. Dr. Nada Trunk Širca, Slovenia
- Assist. Prof. Dr. Mitja Gerževič, Slovenia
- Student Nada Shahin, Egypt

### **Habilitation Commission:**

In line with Article 22 of the Statute of EMUNI University, the EMUNI University Habilitation Commission is appointed by the Senate of EMUNI University. The Habilitation Commission proposes to the Senate of EMUNI University the candidates for the first appointment into a title, for the re-appointment into a title or for the appointment into a higher title of research associates and higher education teachers and associates. The Habilitation Commission bases its decision on the Criteria for the Appointment to the Titles of Researchers and higher Education Teachers and Associates at the EMUNI University in all the disciplines that form part of the study, research or artistic activity at EMUNI University and its partner institutions.

Members of the Habilitation Commission, nominated on 20 June 2018, are:

- Prof. Dr. Dušan Lesjak, Slovenia
- Prof. Dr. Claudio Cressati, Italy
- Prof. Dr. Labib M. M. Arafah, Palestine

**Student Council:** A student body, made up of all students enrolled in study programmes of EMUNI University appointed 5 new members to the EMUNI Student Council on 27 November 2018 for the following year:

- Tahar Farou, Algeria, President of the Student Council
- Nada Shahin, Egypt
- Rania Chaabouni, Tunisia
- Abdelrahman Muhammed, Egypt
- Haythem Sendi, Tunisia

On its regular session on 27 November 2018 the Student Council elected its President (Tahar Farou) and new representatives of the students to the Management Board (Abdelrahman Muhammed), the Senate (Tahar Farou, Nada Shahin, Rania Chaabouni and Haythem Sendi), Commission for Student and Study Affairs (Rania Chaabouni) and the Quality Assurance Commission (Nada Shahin).

#### **Overview of responsible persons and period:**

- Joseph Mifsud (Chairman): 26 November 2008 - 31 August 2012.
- Laris Gaiser (vice president): 1 September 2012 - 31 March 2013.
- Prof. dr. Dušan Lesjak (vice president of the president): 1 April 2013 - 31 January 2014.
- Prof. dr. Abdelhamid El-Zoheiry (President): 1 February 2014 - 1 February 2019.
- Prof. dr. Abdelhamid El-Zoheiry (President): 2 February 2019 - 1 February 2024.

## **4.2 Sessions of the EMUNI Bodies in 2018**

### **General Assembly Session of the EMUNI**

- EMUNI General Assembly took place on 20 June 2018 in Piran (Slovenia).
- EMUNI Inner Circle meeting took place on 30 November 2018 in Piran (Slovenia).

### **Sessions of the EMUNI Management Board**

- 39th Management Board correspondence session was held from 24 February to 27 February 2018.
- 40th Management Board correspondence session was held from 28 January to 31 January 2018.
- 41st Management Board regular session was held on 20 June 2018.
- 42nd Management Board regular session was held on 1 December 2018.

### **Sessions of the EMUNI Senate**

- 28th Senate correspondence sessions was held from 8 to 10 March 2018
- 29th Senate regular session was held on 20 June 2018
- 30th Senate correspondence session was held from 23 to 26 October 2018
- 31st Senate regular session was held on 1 December 2018

### **Sessions of the EMUNI Commission for Student and Study Affairs (CSSA)**

- CSSA correspondence sessions was held from 14 to 15 June 2018
- CSSA correspondence sessions was held from 28 September to 5 October 2018
- CSSA correspondence sessions was held on 12 November 2018
- CSSA regular sessions was held on 30 November 2018

### **Sessions of the EMUNI Quality Assurance Commission (QAC)**

- QAC regular sessions was held on 30 November 2018

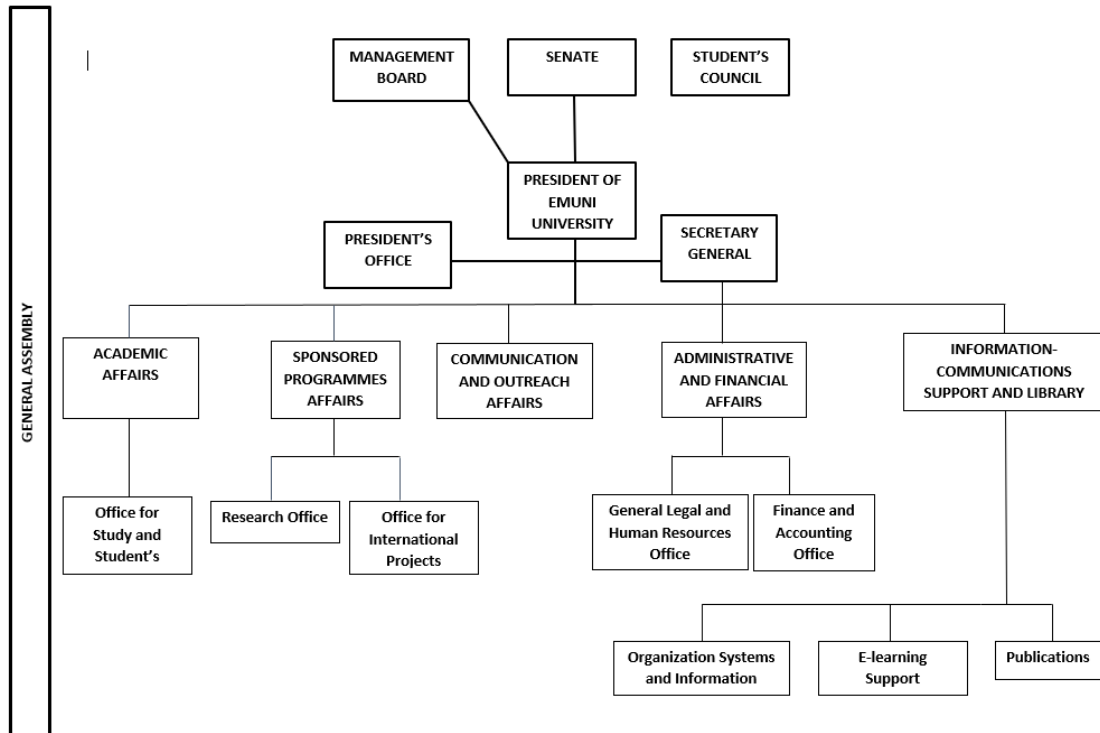
### **Sessions of the EMUNI Habilitation Commission (HC)**

- 1st HC correspondence sessions was held on 18 October 2018
- 2nd HC regular session was held on 30 November 2018

### 4.3 Organisation

Organisational chart of EMUNI is introduced below.

#### 4.3.1 Picture - Organisational chart



#### 4.4 STAFF

EMUNI have 8 employees on 31 December 2018 corresponding to 8 FTEs of which one is on maternity leave. EMUNI applied successfully to get one additional person on Mentoring program for young unemployable candidates (by Employment Office of RS). The personnel plan for 2019 foresees the average number of 10 employees.

Table 4.4.1: List of employees by job position and organisation unit

Job Position	Organisation Unit	31 DEC 2018	WP 2019	Type of Contract	Source of Financing 2018
President of EMUNI	President of EMUNI	1	1	Contract of employment	MESS, other sources
Administrative assistant / manager	International Cooperation Unit/ Research Unit / Office for sponsored programmes	2	3	Contract of employment	MESS, Other sources
Administrative assistant / manager	Education & Research	2	3	Contract of employment	MESS, Other sources
Administrative assistant / manager	HR, General Affairs, Legal	1	1	Contract of employment	MESS, other sources
Administrative Assistant / manager	Administration & Finance	2	2	Contract of employment	MESS, Other sources
<b>TOTAL employees</b>		<b>8</b>	<b>10</b>		

Table 4.4.2: List of other contractors

Job Position / Field of work	Area	Type of Contract	Source of Financing 2018
Project Experts	EMNES	Authorial work contract	Grant Contract N° ENPI/2014/354-488
Lecturers	Study programmes	Authorial work contract	Tuition fees, Projects

#### 4.5 Long-term/strategic goals of the EMUNI University

The long-term strategy of the EMUNI University is to become a well-recognisable international university in the Euro-Mediterranean area, to link higher education institutions and experts within the university programmes and to develop common study programmes in the frame of priorities of the Union for the Mediterranean.

Table 4.5.1

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2017	Indicator target value in 2018
Pursue goals set in the development strategy of EMUNI 2014-2018	Continuation of analysing the past work at EMUNI, trends in the region, Slovenian and international area	Pursuit of EMUNI development strategy 2014-2018	YES	YES
	Consolidation of EMUNI (personnel and finances)	Consolidated EMUNI	YES	YES
To implement accredited and notified post-graduate study programmes	Defining topics which are of interest for the Euro-Mediterranean area; defining partners who will co-operate in projects; accreditation, calls for enrollment, implementation of post-graduate study programmes	Number of accredited post-graduate study programmes; valid accreditation of study programmes	2	1
To implement educational activities which complement EMUNI study programmes	Implementation of international summer schools, international events and conclusion of bilateral Erasmus agreements	Number of trainings	2	2
To strengthen and enrich EMUNI network	Consolidating cooperation with the network and seeking new competent members	Number of newcomers to the network	7	6
		Number of meetings of network members	5	4

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2017	Indicator target value in 2018
To strengthen research work, related to education	Number of employed researchers in the EMUNI research group	Number of employed researchers	5	4
	Habilitation of academic staff	Number of habilitated academic staff	15	18
	Preparation and applications to coordination and research projects	Number of granted projects	9	9
To issue the international scientific journal IJEMS	Continued issuing of the journal IJEMS	Number of issued journals annually	2	1
To improve personnel structure	Enhancing a higher number of employees at EMUNI for the support and development of activities	Number of employees	7	8
To achieve diversity in the financial resources structure	Obtaining various sources of financing for regular activities	Percentage of non-MESS resources in the total income mass	80%	70%

#### 4.6 Short-term annual goals

The implemented work plan for the year 2018 is summoned in the table below.

**Academic year 2017/18** lasts from 1 October 2017 until 30 September 2018 (Higher Education Act 32/2012-UPB7, Article 37).

**Academic year 2018/19** lasts from 1 October 2018 until 30 September 2019 (Higher Education Act 32/2012-UPB7, Article 37).

Short-term goals at the educational field for 2017/18 are described in a more detailed way in Chapter 4.

## Education activities

Table: 4.6.1

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)	Explanation of the differences
Accreditation of study programme	2016/2017, 1	2018/2019, 1	Development and design of programmes	0	/
Accreditation of the professional upgrading study programme	2016/2017, 1	2018/2019, 0	Accreditation of the professional upgrading study programme "Euro-Mediterranean Studies"	0	/
Implementation of study programmes already entered into the register	2016/2017, YES	2018/2019, YES	Implementation of study programmes already entered into the register: - Intercultural Business Communication	1	/
Implementation of post-graduate study programmes	2016/2017, 1	2018/2019, 2	Implementation of post-graduate study programmes	1	/

### Establishment of the library-information system

Tabela: 4.6.2

Long-term/strategic goal	Short-term goal for 2018	Measures (tasks), necessary for the realisation of the short-term goal	Name of the Indicator	Indicator baseline value (year and value)	Indicator target value in 2018	Planned source of financing
Implementation of international educational activity, which completes academic activities	Access to e-library	Acquire the access to online bases	Access to online databases beyond open source ones	2017, NO	2018, NO	No sources, too expensive
	Access to an existing library	Access to a public library	Access granted and number	2017, YES	2018, YES	MESS
	Basic own library	Building up an own basic library	Number of purchased publications (books, periodicals)	2017, NO	2018, NO	Other sources

### EMUNI labelled summer schools

Tabela 4.6.3

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)
HALS	n/a	2017/2018, up to 15	Implementation of a summer school	ACCOMPLISHED
Blue Mission	2016/2017, up to 15	2017/2018, up to 15	Implementation of a training course	ACCOMPLISHED

## Erasmus+ programmes

Tabela 4.6.4

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)	Explanation of the differences
Application of the Jean Monnet Module	2017, NO	2018, YES	Application of the professional upgrading study programme "Euro-Mediterranean Studies"	NOT ACCOMPLISHED	It was not accepted
Application of the Jean Monnet Project	2017, YES	2018, YES	Application of the project to share the knowledge about the EU integration process	ACCOMPLISHED, EMUNI applied the project, but it was not granted	Accepted proposal 2018 MED-HUB
Application of the project on Capacity building in the field of Higher education	2017, YES	2018, NO	Application of the project to enrich EMUNI network	/	Did not apply
Application of the individual mobility	2017, 25	2018, 23	Application of the individual mobility for students, professors and staff	ACCOMPLISHED, EMUNI applied for funding and the project was granted	KA107+103
Cooperation of EMUNI as a partner in international projects of the Erasmus+	2017, 2	2018, 1	EMUNI as a partner in international projects (Erasmus+)	NOT ACCOMPLISHED	EMUNI did not apply for any other cooperation project.

Events, where EMUNI is a (co)organiser

Tabela 4.6.5

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)
Implementation of national and international events	2017, 100	2018, 200	EMUNI annual conference, 10 <sup>th</sup> anniversary	ACCOMPLISHED, over 200 participants
Events organised in the framework of MERID project	2017, 2	2018, 1	Implementation of foreseen project activities	ACCOMPLISHED, closing conference
Events organised in the framework of EMNES project	2017, 2	2018, 3	Implementation of foreseen project activities	ACCOMPLISHED, two policy workshops
Events organised in the framework of 4PRIMA project	n/a	2018, 1	Implementation of foreseen project activities	ACCOMPLISHED, one event organised
Events organised in the framework of ERC project	n/a	2018, 2	Implementation of foreseen project activities	ACCOMPLISHED, two stakeholder fora organised
Events organised by MEDNICE project	n/a	2018, 3	MEDNICE Annual Congress	ACCOMPLISHED, the Annual Congress was co-organised by EMUNI

## Other international activities

Tabela: 4.6.6

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)
Participating meetings, events and representing EMUNI	2017, 4	2018, 5	Missions to Euro-Mediterranean institutions	ACCOMPLISHED
Participating meetings, events and representing EMUNI	2017, 2	2018, 6	Missions to EU institutions	ACCOMPLISHED
Participating meetings, events and representing EMUNI	2017, 4	2018, 4	Missions to National institutions	ACCOMPLISHED
Participating meetings, events and representing EMUNI	2017, 4	2018, 6	Missions to other Mediterranean countries	ACCOMPLISHED

## Research

Tabela: 4.6.7

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)
Conducting research within EMNES project	2017, YES	2018, YES	Implementation of research work	ACCOMPLISHED, the research work is in progress

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)
Conducting research within EL-CSID project	2017, YES	2018, YES	Implementation of research work	ACCOMPLISHED, the research work is in progress

### Scientific Journal IJEMS

Tabela: 4.6.8

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2018 (achieved value of the indicator)
To make the IJEMS more appealing to its target group	2017, 2	2018, 2	Restructuring of scientific content and more diversity in the topics	ACCOMPLISHED, 1 issue of IJEMS were published

### IT services, technical support and informational-communicational matters

Tabela: 4.6.9

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2018	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)
To keep the information system up to date	2017, YES	2018, YES	Maintenance and updates of the programming solutions	ACCOMPLISHED

## **5 ACADEMIC YEAR 2017/2018**

### **5.1 Master's study programme Intercultural Business Communication (IBC)**

#### **5.1.1 Enrolment**

In the Academic year 2017/2018 eight students applied for the IBC master's study programme. Five out of these eight students from Egypt, Tunisia, Algeria, Macedonia and Syria were enrolled in the 1st study year and four students from Tunisia, Syria and Egypt were enrolled in the Graduated year of the IBC master's study programme. Later, the student from Macedonia withdrew in October 2017 due to financial problems and the student from Syria from the 1st study year did not get the visa and could not attend the programme but stayed enrolled. In this Academic year 2018/2019 there are six new students enrolled in the 1st study year, coming from Egypt, Tunisia and Algeria, three students from last year's cohort are enrolled for the second time in the 1st study year (re-entry) and one student was extended the student status for the Graduated year, upon the decision of the CSSA due to a long-term illness. Thus, there are 10 students enrolled in the IBC study programme, which is about 50 % more than last year.

#### **5.1.2 Course delivery**

In the Academic year 2017/2018 the online activities started on November 6th, 2017. The 1st face-to-face period started on November 20th, 2017 and ended on December 22nd, 2017 while 2nd face-to-face period started on March 19th, 2018 and ended on April 27th, 2018, with online e-learning between and after these two periods. The implemented programme courses were English Language I, Italian Language I, International Business Communication, Intercultural Laboratories (Practical Training), History of the Global Socio-Economic Processes, Intercultural Negotiations, Intercultural Relations in English-Speaking Countries and Intercultural Relations in Italian-Speaking Countries.

#### **5.1.3 Graduations**

In October 2017 three applications of Masters' Thesis Proposals were approved and all three students successfully defended their theses on June 20th, 2018, with minor corrections needed after the defense. These were the first Masters' Thesis Defenses at EMUNI University and at the Graduation ceremony, organized on June 21st, 2018 for students of all EMUNI's study programmes, these students were given the Certificates for completion of their studies and in December 2018 the Masters' Degree Certificates will be issued.

### **5.2 Professional upgrading study programme Euro-Mediterranean Entrepreneurship Diploma (EMED)**

#### **5.2.1 Enrolment**

In the Academic year 2017/2018 nine students applied for the 30 ECTS EMED upgrading study programme and seven students coming from Morocco, Egypt, Jordan and Ghana were enrolled in the programme. Later, the student from Jordan withdrew, due to financial problems and the one from Ghana stopped attending the courses and did not come for the face-to-face period in Piran. The application period for the academic year 2018/2019 is open.

#### **5.2.2 Course delivery**

In the Academic year 2017/2018 the EMED programme started on March 5th, 2018 with two online courses in March and April 2018 (Entrepreneurship and Human Resource Management, and Entrepreneurial Business and Governance Models). The programme continued in May 2018 with blended learning, combining online and face-to-face sessions in students' origin countries (in Egypt at

Arab Academy of Science, Technology and Maritime Transport and in Morocco at Al-Akhawayn University in Ifrane; course: Entrepreneurial Finance and Legal Environment). On May 28th, 2018 the face-to-face period started in Piran at EMUNI University, where the last three blended learning type courses were implemented (Project Management, Entrepreneurial Marketing Strategies and Business Plan Seminar). The Business Plan Seminar was attended also by six students from the previous cohort, enrolled in the Euro-Mediterranean Innovation and Entrepreneurship Diploma programme (IEP; 50 ECTS) in 2016/2017. For these students, also, the final exam of the Entrepreneurial Marketing Strategies course was organized online and face-to-face. The face-to-face period at EMUNI ended on June 22nd, 2018 and the online activities for the Project Management and Entrepreneurial Marketing Strategies courses continued by the end of September 2018 for the 2017/2018 cohort of students. The Business Plan Seminar was implemented mostly within the face-to-face period with some online sessions implemented already before the arrival of the students and ended entirely by June 20th, 2018.

### **5.2.3 Graduations**

Six of the 2016/2017 cohort of students finished all their study requirements within the IEP programme by June 20th, 2018. At the Graduation ceremony on June 21st, 2018 they were awarded with the Certificate of Completion of the IEP programme, while the five EMED students were given the Certificates of Attendance. Later, all these EMED students finished all their study requirements by September 30th, 2018 and in October 2018 EMUNI delivered them also the Certificates of Completion of the EMED programme.

### **5.2.4 Collaboration activities**

For the implementation of the EMED programme EMUNI collaborated with the International School of Social and Business Studies (ISSBS), University of Primorska (UP) and University of Ljubljana (UL) from Slovenia, Università di Siena (SU) and Università degli Studi di Urbino Carlo Bò (USU) from Italy, Arab Academy of Science and Technology, Maritime and Transport (AASTMT) from Egypt and Al-Akhawayn University (AUI) from Morocco.

## **5.3 Summer School on Euro-Mediterranean Studies – Blue Growth in the Euro-Mediterranean Region**

This year, the summer school, co-financed by the Erasmus+ Jean Monnet Module, was co-organised with the National Institute of Oceanography and Applied Geophysics (Italy) on 11-27 June 2018. The course was structured in three phases:

- 11-15 June 2018 (10 teaching hours): distance learning – general introduction to blue growth, introduction of themes and participants, preparatory tasks;
- 18-23 June (36 teaching hours): courses and field trips conducted at EMUNI, Piran and
- 25-27 June (22 teaching hours): courses and field trips conducted at OGS, Trieste.

The objective of the summer school was to introduce the participants to the significance of blue growth for the Euro-Mediterranean region and thereby impact their future careers or studies.

Field visits took place in order to allow students to achieve a higher level of engagement with relevant subjects of the summer school: Sečovlje Salt Plants; Nature reserve Strunjan; Oceanographic Buoy; Port of Koper; Škocjanski Zatok, Natural Reserve. In total, 28 students from 19 countries (Albania, Croatia, Egypt, Greece, Iran, Israel, Italy, Jordan, Lebanon, Libya, Mauritania, Montenegro, Morocco, the Netherlands, Palestine, Portugal, Spain, Tunisia, Turkey) participated in the training programme. As graduates of various university degrees (e.g. marine sciences, fishery, water management, renewable energy, industrial management and engineering, materials engineering, European policies, entrepreneurship, food and tourism), they represent the interdisciplinary mix that is needed in approaching challenges of blue economy.

In general, throughout its three-year-implementation, the summer school was organised in a way which combined practical study visits and innovative approaches to teaching also through the use of ICT tools and online learning. This allowed students and professors to gain and share their good practices even in advance, at the beginning of the courses, and enabled faster and easier sharing of information. EMS thus contributed to raising quality of both teaching and learning quality, exchange of learning methods and approaches, developing innovative practices and ensure their personal growth.

Through its extensive network EMUNI ensured the inter-institutional cooperation with the mobility of students and professors to implement the programme. EMUNI aspired that the EMS offers its students an opportunity not only to understand intercultural differences, but also to practice intercultural dialogue and thus better forge their interpersonal ties. Students had the opportunity to improve their non-formal and social skills (language knowledge, communication skills, habits), as well as the necessary skills for career development and promotion of active citizenship, making the EMS a truly unique summer school programme

#### **5.4 Summer school on Health and Active Lifestyle**

The summer school titled Healthy and Active Lifestyle was for the first time implemented from 3-9 September 2018 at EMUNI premises in cooperation with the Science and Research Centre Koper (ZRS). There were nine attendees (graduate and undergraduate students) from Slovenia, Austria, Germany, Croatia, Serbia and Bosnia and Herzegovina, and sixteen teachers from Slovenia, Austria, Germany and Italy. The HALS summer school was implemented with 18.5 hours of Lectures, 3 hours of Seminars 23.5 hours of Tutorials, 10 hours of Field Work (Workshops) and 10 hours of Individual Student's Work which is equivalent to 2 ECTS. All nine attendees performed all the requirements and got the Certificates of Attendance at the end of the summer school.

#### **5.5 Cooperation in the development of a new master programme AdapTM**

Since October 2017 EMUNI is a partner in the project that aims to implement an interdisciplinary masters' degree study programme titled Smart Environment and Climate Change Management. The master contributes towards sustainable development and is based on building capacity in the field of emerging technologies in environment change management in a competency-based education system, in line with the Bologna process. The development of a programme is a result of a successfully gained 3-year Erasmus+ project in a consortium of participating universities. In 2019, the activities in the framework of the project will continue and EMUNI will seek to secure a role on the implementation of the programme.

#### **5.6 Erasmus+ programmes**

By the end 2018 EMUNI has signed 5 new Erasmus+ bilateral agreements with higher education institutions from partner countries. Bilateral agreements are the basis for the participation in the programme Erasmus+ programmes and enable participation in projects, student exchange, staff mobility and other activities, related to upgrading the university curricula. In 2018, EMUNI hosted 12 administrative staff mobilities from six partner universities in Egypt, Lebanon, Morocco and Tunisia. EMUNI staff performed outgoing mobilities (11) in Egypt, Jordan, Lebanon, and Morocco.

In 2018 EMUNI applied for an Erasmus+ KA103 project (student and staff mobility with Erasmus+ Programme countries). In total, 14 mobilities were granted to EMUNI: 2 mobilities for students for

studies; 2 mobilities for students for traineeships, 4 mobilities for staff for teaching and 6 mobilities for staff for training.

### **5.7 Application of the Jean Monnet Module**

In 2018 EMUNI submitted two new proposals under the Jean Monnet Module of the Erasmus+ Programme. One proposal aimed at implementing the Summer School on blue growth in the upcoming three years (to be conducted in close cooperation with OGS, Trieste) whilst the other intended to set up a Summer School on Intellectual History of Europe (to be conducted in close cooperation with ZRS Koper). The two proposals were not selected for funding; however, the evaluation will serve as a good basis to further strengthen the proposal for a possible resubmission in 2019.

### **5.8 Application of the Jean Monnet Project**

In 2017 EMUNI applied for a Jean Monnet Project (Erasmus+ programme) under the title “MED-HUB: Establishing EMUNI Knowledge Hub on Euro-Mediterranean Studies”. The proposal, aiming at building a Knowledge Hub on the Euro-Mediterranean region (hence, MED-HUB) at EMUNI, was selected for funding and will be implemented in the upcoming 18 months.

### **5.9 Events where EMUNI is a (co)organiser**

EMUNI Conferences offer a valuable platform for networking, exchange of expertise between participants and the opportunity to acquire new skills in selected areas. They also aim at disseminating research results.

### **5.10 EMUNI 10<sup>th</sup> Anniversary and Annual Conference**

In 2018, as EMUNI was celebrating its 10th anniversary, several special events were held in Piran (Slovenia) on 21-22 June 2018. This was preceded by the EMUNI body meetings (Management Board, Senate and General Assembly) on June 20th.

On 21st June, the Middle East Research and Innovation Dialogue (MERID) project’s Final Conference brought together about 80 participants representing academia, policy-making bodies and other important institutions from EU, Mediterranean Partner Countries and Middle East. The conference discussed the project’s outcomes and recommendations, as well as to exchange experiences and ideas on the future of EU-Middle East cooperation. EMUNI’s Annual conference on The Future of Knowledge Institutions in the Mediterranean was inaugurated with a musical performance, the students’ graduation ceremony and the awards ceremony for work achieved in the Euro-Mediterranean. The EMUNI’s 10th anniversary coincided with the 10th anniversary of the Union for the Mediterranean (UfM). The EMUNI annual conference encompassed again a wide spectrum of themes, looking resolutely forward to the evolution of higher education institutions in the Mediterranean region. As the president of EMUNI, Abdelhamid El-Zoheiry, stated in introduction, “with the fourth industrial revolution, aka Industry 4.0, we are entering a new age”, and consequently “the field of higher education, which is already witnessing some dire challenges, will bear the brunt of this paradigm shift in the work environment”. This reminder of the current situation set the framework for the common reflection on “The Future of Knowledge Institutions in the Mediterranean”. More than twenty high profile speakers (from Egypt, France, Israel, Italy, Malta, Morocco, Palestine, Portugal, Slovenia, Tunisia) and more than a hundred active participants from all over the region took part. In parallel with the above events, the

Euro-Mediterranean Science and Culture Festival was launched offering a wide range of cultural activities open to the public (such as the Photo exhibition “Only in the Mediterranean”, Science Café: Meet EMUNI Partner universities, Science tour by Les Petits Débrouillards or Healthy and active lifestyle by ZRS Koper).

### **5.11 Implementation of the MERID project**

In 2014, EMUNI was granted a 999.750 EUR project within the Horizon 2020 programme of the European Union with the title Middle East Research and Innovation Dialogue (MERID). The project proposes a comprehensive action to intensify and encourage research and innovation cooperation between the EU and the Middle East region, directly involving partners from Egypt, Iran, Iraq, Jordan, Lebanon and Palestine. The project was the first attempt to systematise support to the policy dialogue and involvement of research communities of Iran and Iraq in the H2020 programme, as well as an initiative that seeks to give continuity to collaboration frameworks already established between the EU and Middle East countries.

As the project was extended for 6 months, the first half of 2018 was very active in terms of project activities:

- In February 2018, the second MERID webinar was organised (with active support from EMUNI, as coordinating partner institution) on Opportunities for research and innovation cooperation offered by the new H2020 Work Programmes 2018-2020, the Fourth Industrial Revolution and Digital Single Market Strategy
- All deliverables were finalised under EMUNI’s coordination, particularly the following deliverables of public interest:
  - A framework for strengthening the enabling factors for STI cooperation.
  - Bilateral Policy Dialogue Meetings Final Report.
  - Comprehensive policy paper: Future EU-ME cooperation opportunities: Recommendations for an enhanced EU-ME STI cooperation.

In 2018, EMUNI organized the following events under MERID project:

1. Brokerage event for NCPs from EU, Mediterranean Partner Countries and Middle East on June 20 in order to facilitate networking of researchers on H2020 (WPs 2018-2019) and PRIMA topics of common interest
2. MERID Final conference brought together EU and Middle East researchers, academics, policy-makers, NCPs and other stakeholders to exchange experiences and ideas on the future of EU-Middle East cooperation with a view to consolidating main results and outcomes of the project which were also presented by project partners

We prepared deliverables according to timeline. More about the project can be found at <http://meridproject.eu/>.

### **5.12 Implementation of MEDNICE project**

In 2016, EMUNI was granted a new project called MED Programme Networks for an Innovative Cooperation in Energy Efficiency (MEDNICE) under the Interreg MED Programme. MEDNICE is one of the three Horizontal Projects approved for coordinating ten Modular Projects (MPs) under priority axis Energy Efficient Buildings. EMUNI’s key role in the project is to ensure networking and community building between the different MPs and other stakeholders.

As a MED hub for Energy Efficiency (EE) innovative and shared solutions, the MEDNICE project will anchor a MED community around energy issues that public organisations face in order to promote modular projects' results and increase their impact on public policies. Indeed, in the MED area, the majority of public buildings is not adequately designed to reduce their energy consumption and improve their EE performance. This is partly due to a lack of awareness of owners and managers and knowledge gaps regarding common answers to this transnational challenge. Thus, the overall objective of MEDNICE is to empower MED projects' partners through the establishment of a MED community and a joint transnational framework around energy efficiency in public buildings. By setting up training and peer learning mechanisms, MEDNICE will contribute to increase the capacity of owners and managers of public buildings to design and implement better energy efficiency practices. It will set up a knowledge platform that will allow for capitalizing and communicating results and outputs of the modular projects. It will serve as a cornerstone of a transnational peer network laying the ground for a MED identity. MEDNICE will also analyze and summarize EE practices through thematic and policy papers to be promoted and benefit the MED community. Relying on Ambassadors this will help disseminate and transfer messages in order to advocate for specific MED EE policies and mainstream them in relevant strategies.

The overall objective of the project is to empower MED projects' partners through the establishment of a MED community and a joint transnational framework around energy efficiency in public buildings. The project will set up a platform that will allow for transferring outputs deriving from the modular projects. The transnational peer network to be created by the project will facilitate peer-to-peer exchanges and joint learning through virtual and face-to-face meetings. By relying on a strong MED community, empowered public stakeholders will have the means to review their policies and investments needed to optimize energy planning measures and management to ultimately reduce.

In 2018, EMUNI was actively participating in all ongoing activities, namely in the community building which EMUNI is responsible for. In this regard, EMUNI had an active role in the preparation of the mid-term event of the Interreg MED Programme taking place in Rome in April 2018 and which has already started in 2017. The first preparation meeting with the JS and other HPs was held in Athens, Greece on 22-23 November 2017, where EMUNI was represented as well. Another coordination meeting with the JS/HPs followed in February 2018 in Marseille, where pending issues related to the upcoming event were discussed.

EMUNI oversaw the following preparational activities:

- preparation and coordination of an interactive workshop bringing together MPs under two thematic communities (Efficient Buildings and Renewable Energy) at the event "Tracing Capitalization Strategy in the framework of Energy Efficiency and Renewable Energy" co-organised by MEDNICE and GREENCAP in Rome on 17 April 2018.
- Coordination of preparatory activities for the mid-term event "Made in MED" held in Rome on 18-19 April 2018 in relation to the exhibition and collection of input from MPs necessary for the event.

In October 2018, following the success of the Rome event, the MEDNICE Annual Conference was hosted by EMUNI, in close cooperation with GREENCAP Lead Partner, ZRS Bistra. The conference, co-organised by the Efficient Buildings and Renewable Energies MED Communities under the title "Building our capacity of influence for an efficient, inclusive and renewable energy model for the MED area", aimed at giving visibility to results delivered so far by projects of each thematic community and strengthen links amongst them. A wide range of activities and interactive sessions were organised, requiring

EMUNI's active involvement as well, in order to facilitate networking and the identification of synergies between projects:

1. Thematic working groups on three main topics of interest (Planning and Management; Business models and Social Awareness), EMUNI overseeing chairing the working group on Social awareness: EMUNI oversaw defining the concept and structure of the overall working group, as well as to moderate and facilitate group work.
2. Community building games - a board game and an interactive quiz on both communities organised during the social event.
3. Exhibition café - all projects had the opportunity to present their main achievements while engaging with the public (special tours were organised by MEDNICE and GREENCAP project partners for speakers and experts upon request from MPs).
4. B2B sessions - projects had the opportunity to express their interest in meeting representatives of other projects.

Moreover, MPs had the opportunity to engage in discussions with high-level speakers on behalf of the European Commission (DG Energy), OECD, FEDERANE, ADEME, ICLEI, - Agency for the Cooperation of Energy Regulators, Covenant of Mayors, IPCC, EIB, Interreg MED Programme, Government Office for Development and European Cohesion Policy, Slovenia or the Ministry for Environment of Slovenia.

<https://efficient-buildings.interreg-med.eu/>

### **5.13 Implementation of ERC project**

ERC = Science2, funded by the European Research Council (ERC) and coordinated by Science|Business, is a communication project aimed at broadening the ERC's popular and political support as widely as possible across Europe. ERC = Science2 will in the coming 42 months talk about the science done in the framework of ERC grants and their cutting-edge variety that can capture the imagination, change the world and stimulate curiosity. To this end, the consortium will launch a novel communications campaign, including catchy contents and easy to understand examples of cutting-edge research findings, that will be promoted and distributed across an unusually broad network of science and natural history museums, zoos and aquaria, universities and research organisations in Europe. Activities will involve innovative approaches for communicating science to children and teenagers through provoking and entertaining formats, as well as events tailored to reach out to young academics and researchers, such as science cafés, brown-bag lunches, and research speed-dating. During the lifespan of the project, more than 75 events were planned in many different countries and languages.

EMUNI's role in the project consists of organisation and implementation of outreach events on campuses in Slovenia, Austria, Hungary, Greece, Serbia, Montenegro and Macedonia.

### **5.14 Other international activities**

Due to its establishment and operation, EMUNI is embedded in the broad international institutional framework. This brings with its obligations to participate in the mandatory meetings, conferences and other international events, directly related to the areas of work and research of EMUNI.

### **Missions to Euro-Mediterranean institutions**

EMUNI was established as one of the six key initiatives of the Union for the Mediterranean to cover the higher education and research. It is important to keep good and productive relations with Euro-

Mediterranean institutions, since EMUNI is discussing and pursuing their agenda as well. Therefore, we expect many missions and meetings with representatives of different institutions (e. g. Union for the Mediterranean, Mediterranean Citizens' Assembly Foundation, EMUNI partners and relevant stakeholders, EuroMeSCo, IEMed etc.).

### **Missions to EU institutions**

EMUNI was granted 6 very important European projects and is thus coordinating very much with the EU institutions. Moreover, since EMUNI also represents Euro-Mediterranean platform, it is an important speaker for EU institutions.

### **Missions to National institutions**

Attempting to act as a promoter of Slovenia in the Euro-Med region, and in view of indeed cooperating on the implementation of the Slovenian foreign policy agenda (in the Positive Agenda for Youth initiative) EMUNI needs to be in contact with the national environment. To maintain these connections missions are essential for building relationships.

### **Missions to other Mediterranean countries**

EMUNI has more than 133-member institutions from 33 (Euro-)Mediterranean countries. It is a hub of ideas between the EU, Middle East and the Mediterranean. In the interest of maintaining the role it has, and expanding it, EMUNI Staff need to occasionally represent EMUNI in selected events across the institutions.

## **6 RESEARCH**

### **6.1 Support to EMNES project**

The Euro-Mediterranean Network for Economic Studies (EMNES) is a network of partners and associates research institutions and think tanks working on socio-economics in the Euro-Mediterranean. EMNES is co-funded by the European Commission – under Grant Contract N° ENPI/2014/354-488 and the EMNES Partners and Associates. EMNES is supported from 22 Universities and Research Institutions from Algeria, Belgium, Canada, Egypt, France, Germany, Greece, Italy, Jordan, Morocco, Slovenia, Spain, Tunisia and Turkey. EMNES consists of a core team of 73 experts in all economic fields, including the members of the steering, associate and advisory committees, as well as, the main EMNES researchers and fellows. Of them 38 are women and most of the researchers and fellows are less than 40 years old. Between 2017-18 EMNES researchers produced 18 academic working papers and 2 complete studies, all related to socio-economic developments of the Euro-Mediterranean Region.

The project, under implementation since March 2015, made significant progress in 2018. EMNES has evolved as a collaborative and innovative regional network of economic and policy research institutions from both shores of the Mediterranean. EMNES allows a younger generation of economists and policy experts to contribute to the economic policies of the Euro-Mediterranean region. Since its set-up, EMNES produced 26 studies, working papers and policy notes that contribute to a renewed vision and models for socio-economic development in the Mediterranean region, mainly focusing on employment creation, social inclusion, and sustainable development.

EMNES research agenda is organized around the following seven mutually reinforcing and interconnected themes led by EMNES researchers:

1. Institutions and institutional reforms and their sequencing required to improve economic and political governance;

2. Private sector, micro, small and medium –sized enterprises development and entrepreneurship and social business;
3. Human capital development, education, innovation, skill mismatch and migration;
4. Macroeconomic policies and employment creation;
5. Labor markets, employment and employability;
6. Finance and the real economy;
7. Economic integration and inclusive economic liberalization policies

Recently, several different working papers were published under EMNES, all of them available on the website (<http://emnes.org/publications/>):

- Employment Intensity and Sectoral Output Growth: A Comparative Analysis for MENA economies.
- The Impact of Institutional Uncertainty on Employment Generation Perspectives of Firms in Jordan.
- Employment Diagnostic Demand Side Analysis: Application for Tunisia.
- Impact of Foreign Direct Investment on Economic Growth in Morocco.
- Gender Wage Disparities in Egypt: Evidence from ELMPS 2006 and 2012.
- How Do Technical Barriers to Trade Affect Exports?“, Evidence from Egyptian Firm-Level Data
- The Effects of Institutions and Natural Resources in Heterogeneous Growth Regimes with Endogeneity.
- Skills Mismatch and Returns to Education in Jordan.
- Asset Inequality in MENA – The Missing Dimension?
- Economic Analysis of Supply Functions, Private Returns to Investment in Education and Skill Mismatch in Egypt.
- Do Exports and Innovation Matter for the Demand of Skilled Labor? Evidence from MENA Countries.
- Job Search Intensity and the Role of Social Networks in Finding a Job in Arab Countries: A Case Study of Algeria and Jordan.
- Banking Competition, Convergence and Growth across Macro-Regions of MENA.
- On Modelling the Determinants of TFP in the MENA Region: A Macro-Micro Firm-Level Evidence.
- Growth of Micro, Small and Medium Sized Enterprises (MSMEs) in MENA countries: Constraints and Success Factors.
- Mixed Market Structure, Competition and Market Size- How Does Product Mix Respond?
- Do Institutions Matter for Informal Employment in Jordan, Egypt and Tunisia?
- Do Environment Regulations Matter for EU-MENA Trade?

EMNES events organised with active support from EMUNI:

- 2nd Annual Conference: Towards Inclusive, Sustainable and Employment-driven Socio-economic Models in the Mediterranean (6-7 December 2017, Cairo, Egypt).
- 1st EMNES Policy Conference: Job Creation in the Southern Mediterranean - Perspectives and Challenges (9 May 2018, Amman, Jordan).
- EMNES Summer Policy Workshop (10-14 July 2018, Brussels, Belgium).
- EMNES Autumn Policy Workshop (24-26 October 2018, Piran, Slovenia).

## 6.2 Implementation of 4PRIMA project

The 4PRIMA Coordination and Support Action aimed at creating the bases and developing a set of activities in order to support the establishment of a long-term, well-structured and integrated partnership for research and innovation (R&I) on food systems and water resources, among countries

from both sides of the Mediterranean Sea (“PRIMA Initiative”). The project’s implementation started in 2016 and finished in February 2018.

**Main outcomes of the project:**

- 3 Strategic Research and Innovation Agenda (SRIA).
- 4 PRIMA – Partnership for Research and Innovation in the Mediterranean Area joint programme (<http://prima-med.org/>).

### **6.3 Conduct of research within EL-CSID project**

In 2017 EMUNI continued to perform research activities and play a role of the work package leader in the project titled European Leadership in Cultural, Science and Innovation Diplomacy (EL-CSID), coordinated by Vrije Universiteit Brussels. As the activities are expected to increase in 2018, EMUNI will sustain its efforts.

### **6.4 Project by the Slovenian Research Agency**

A 2-year postdoctoral project, with a code Z5-8239 titled «The role of transnational private standards in environmental governance» that started in 2017 will finish in July 2019. The project has sought synergies with the existing and new educational and policy activities at EMUNI. The project leader has gained a Start Up Action by BLUEMED, that ensures a continuation of the themes of transnational standard-setting in fisheries by supporting the organisation of three events of an international consortium and a production of a feasibility report on the implementation of a transnational scheme for labelling of products by small-scale fishers.

### **6.5 Scientific journal IJEMS**

International Journal of Euro-Mediterranean Studies (IJEMS - International Journal of Euro-Mediterranean Studies) represent an interdisciplinary contribution to research of topics relevant to the Euro-Mediterranean region. IJEMS is an international journal aimed at promoting intercultural dialogue and exchange between the social environments, human resource development and at ensuring a better mutual understanding of the broad field of the Euro-Mediterranean region. Key issues include policy papers, sociology, economics, growth and development, human geography, environment, business and management, education, international relations, gender studies, life science and history.

The ambition of the IJEMS is to become one of the key periodicals in the regional affairs, of interest both to the scholarly and the academic community. The journal also enables EMUNI to be an outlet for the scientific-research accomplishments of teachers and researchers, who are cooperating with EMUNI, as well as of EMUNI students. Thus, the journal serves as an appropriate textbook for the courses of study programmes and professional upgrading study programmes.

In 2018 EMUNI has continued with the publication of the journal twice per year. Through sustained editorial effort, the quality of the submissions and published articles has been elevated in comparison to the previous year. As such, the journal has demonstrated its capacity-building role of the regional academics, including some in early-career stages. In 2018, EMUNI has also received a subsidy from the Research Agency for the printing of the publication.

## 6.6 Establishment of e-library

EMUNI gathers its member universities from the South and the North shore of the Mediterranean, therefore an access to literature shall be arranged properly. Since the access to e-library is the easiest and most efficient, EMUNI granted the access to e-library, payable online bases and free online e-books, such as Google books, OpenLibrary.org, Project Gutenberg, Online Literature Library etc.

## 6.7 Establishing of the EMUNI library

EMUNI gives its students access to books of local libraries and higher education institutions. In line with the agreements signed with the University Library of the University of Primorska, where the students are enrolled, and have access to the books. We also provide students with access to the library Srečko Vilhar in Koper.

## 7 OTHER SERVICES

### 7.1 IT services, technical support and information communication technologies

Main tasks and goals of the IT unit are defined by direct needs of EMUNI University – to ensure good operating conditions and high efficiency of the information systems.

Support services are being carried out in different areas:

- support and maintenance of the computer solutions;
- information and communication services – maintenance of the information infrastructure;
- office and business systems;
- information security;
- graphical design.

### 7.2 Social media

Mainly Facebook and Twitter are in use by the EMUNI University among social media. Social networks are used for the distribution of information, news, events links etc.

#### Facebook

EMUNI Facebook page works as an addition to the existing EMUNI website. Most information, that is available on the EMUNI website, is also published as posts on Facebook page. This brings the news of EMUNI directly to Facebook users. Updates are mainly being delivered as a link to the EMUNI website sections. EMUNI Facebook site has 3.950 followers, while the posts in 2018 got 313.527 impressions. [www.facebook.com/emuni.university](http://www.facebook.com/emuni.university).

#### Twitter

EMUNI twitter account works as an addition to the existing EMUNI website. Twitter is being used to deliver news to our subscribers through published links. In 2018, 1420 posts were posted on Twitter which made 70800 impressions. EMUNI Twitter has 574 direct followers. Twitter address of EMUNI: [twitter.com/emuni](http://twitter.com/emuni).

#### Promotional Publications

In 2018 the EMUNI produced the following electronic promotional publications:

1. E-Newsletter: throughout the year (online);
2. Intercultural Business Communication promotional material;

3. Blue Mission promotional material;
4. MERID promotional material;
5. EMNES promotional material.

Promotional publications are intended for both, target and wider public to inform them about the activities and events of EMUNI. All promotional publications were issued in e-form to enable the maximum extent. There were over 10.000 recipients of e-publications in 2018, and the number of subscribers to the newsletter continues to grow.

### **7.3 PR Relations**

Public relations are an important factor for international recognition. EMUNI is regularly informing the public about important events. In addition, informing is done through public involvement in the activities of the University (roundtable discussions, press conferences, etc.). Public Relations are particularly intense in the time of EMUNI events (EMUNI conferences, meeting and visits of guests, agreements on common projects), sessions of the bodies of the EMUNI University, at major events and at the beginning of the academic year. In 2018 we continued to inform the public about activities and events of the EMUNI University. In relation to public relations activities the contact network media was updated, a PR report made after major events and media communication.

## **8 INVESTMENTS AND INVESTMENT MAINTENANCE**

No investments were made in 2018.

## **9 ASSESSMENT OF THE ACHIEVEMENT OF GOALS**

The operation of EMUNI in 2018 was quite successful. We managed to acquire one (1) new project: A Jean Monnet Project (Erasmus+ programme), MED-HUB, aiming at building a Knowledge Hub on the Euro-Mediterranean region at EMUNI, through the organisation of two (2) conferences and five (5) workshops over 18 months.

Ties (incoming and outgoing) with Algeria, Egypt, Israel, Jordan, Lebanon, Morocco and Tunisia.

As part of the planned study activities we carried out all the set objectives according to the work programme – we organized a training course on blue growth named “Blue Mission” co-financed by MFA and MESP of RS.

## **10 IMPROPER OR UNEXPECTED EFFECTS OF THE IMPLEMENTATION**

The year 2018 was marked with many projects, activities and events. However, EMUNI faced direct and indirect financial challenges. Indirect were related to the workload - working hard to secure new EU funds which could improve the financial condition and could enable new impetus for further development of EMUNI, and notably, the HR challenges with local personnel, which slowed down the general working processes. The direct financial challenge, which significantly marked the 2018 was the reduced financing for the IEP program - resulted in a significant cut into the EMUNI budget. Despite of all these facts, there were no large or unexpected consequences on the implementation of the objectives.

## **11 SUCCESS ASSESSMENT IN COMPARISON WITH PREVIOUS YEARS**

EMUNI's growth in success, compared to previous years comes from:

- In 2018, 28 members of EMUNI General Assembly paid membership fee, which granted them the privilege to become Members of the Inner Circle of the EMUNI General Assembly.
- Having two successfully running education programmes: Euro-Mediterranean Innovation and Entrepreneurship Diploma" (IEP) and "Intercultural Business Communication" (IBC), including a summer course on blue growth named "Blue Mission".
- Signing a consortium agreement with Primorska University and Maribor University for staff mobility.
- And lastly, a new intake of IBC students.

The success was even more significant due to the limitations, which the EMUNI University was confronted with lack of human resources and shortage of finances for its purposes.

## **12 REVIEW OF THE EFFICIENCY OF OPERATIONS**

In assessing the efficiency and effectiveness of operations with respect to defined standards, criteria and measures to improve the efficiency and quality of operations, we derive from the regulation of public funding of higher education and other institutions, principles for the financing of higher education institutions contained in the Higher Education national programme and measures for monitoring, assessment and quality assurance of higher education institutions, study programmes and research, artistic and professional work.

EMUNI disposes with public funds of the budget of the Republic of Slovenia, in accordance with the financing agreement signed with the Ministry of Education, Science and Sport, and at the same time with the Public Finance Act and other legal regulations in this field. EMUNI operates with public funds in accordance with the criteria and standards set for the use of funds by the Ministry of Education, Science and Sport. EMUNI fully complies with the principles of economy and efficiency of operations with funds.

## **13 EXPLANATIONS REGARDING AREAS WHERE OBJECTIVES HAVE NOT BEEN ACHIEVED**

The EMUNI University was successful in 2018 in comparison to previous years, however, some goals were not fully achieved due to various factors, one of which was the delay in delivering an answer from NAKVIS, which EMUNI received beginning of January 2019.

Based on the complaint from EMUNI University concerning the rejection to accredit two of study programs by NAKVIS, the NAKVIS Appeal Commission, found it void that the provisions from ZViS (Law on Higher Education) does not provide a basis for decision about the accreditation of study programs solely because the application was submitted by international federation of universities. At the same time, the Appeals Commission found that the material transcript was incorrectly used, and thus, the violation refers to in point 1 of the first paragraph of Article 237 of the ZUP (Law on Administrative Procedures) which was violated. Since the NAKVIS Council is the deciding body for the accreditation of study programs submitted in line with the procedure by the International Federation of Universities, there was no basis at first instance of the procedure for decision under Article 23 of the ZUP, arising from it the body acts in case it finds that it is not really responsible for taking decisions on the matter.

Therefore, a violation of the procedural rules from point 4 of the first paragraph of Article 237 of the ZUP was submitted. Due to the found violations, the Complaints Commission accepted the complaint from EMUNI and sent the case to the first instance authority for reconsideration.

#### **14 ASSESSMENT OF BUSINESS EFFECTS OF HIGHER EDUCATION INSTITUTIONS ON OTHER AREAS**

EMUNI is one of the most important projects of the Union for the Mediterranean. It focuses on bringing together universities, research institutions, research centres and centres of excellence for the joint work in developing new programmes and projects aimed at bridging the gap between the north and the south, east and west of the Mediterranean region.

The priority areas of EMUNI include higher education and research, intercultural business communication and connections, sustainable conservation of the Mediterranean area, maritime and land highways, alternative energies and civil protection. These topics are dealt within the context of EMUNI summer schools/courses, research seminars, European projects and intensive programmes, which involve students, young graduates and academic staff, whose goal is to create a common language of the region - the language of research and excellence. EMUNI partner universities help in creating the foundations of intercultural dialogue and common sustainable growth, as they focus on themes and topics that directly relate to the Euro-Mediterranean region. With the personnel mobility program the process of intercultural exchange is getting positive impacts on both sides, host and guest institutions.

Thematically, EMUNI focuses on the priority areas of the Union for the Mediterranean and on other areas that are of most interest for the international community, including business development and economic studies, marine issues, culture and tourism, human rights, migrations, gender issues, development studies, water management and regional integration. Study activities that are carried out in collaboration with partner universities (e.g. summer schools/courses, professional upgrading study programmes, etc.) are through the optional and mandatory study courses also connected to the areas listed above.

In the year 2018 and in the academic year 2018/2019 EMUNI will continue to contribute to the creation of a single, integrated Euro-Mediterranean higher education, science and research area. EMUNI already serves as a centre for the creation of institutional networks, exchange of students and projects in the Euro-Mediterranean region. According to the results achieved in 2018 it will continue to actively contribute to the research and academic staff and to development of joint study programmes.

#### **15 OTHER EXPLANATIONS**

The explanations that supplement the report on the operation of the EMUNI University in 2018 are described in detail in the following paragraphs.

#### **16 ACCOUNTING INFORMATION FOR EMUNI UNIVERSITY FOR 2018**

##### **Main accounting principles**

The Financial Report of the EMUNI University for 2018 has been drawn up in line with the Accounting Act (Official Gazette of the RS No. 23/99 30/02-ZJF-C and 114/06-ZUE) and the Slovenian Accounting Standard 36 - Accounting Solutions in Not-for-Profit Organisations - Private-Law Legal Entities (Official

Gazette of the RS No. 118/05) and the Account Scheme for Not-for-Profit Organisations (Official Gazette of the RS No. 7/11, 34/11 – CC Decree, 64/12 and 12/13).).

When drawing up accounting statements the EMUNI University follows the following general principles of evaluation:

- Principle of continuity;
- Principle of consistency and
- Principle of timeliness.

The accounting statements and notes reflect the true and fair situation of operations.

### **Balance Sheet - general rules**

The Balance Sheet is drawn up for a financial year, which is equal to the calendar year. The Balance Sheet as of 31<sup>st</sup> December 2018 shall also contain a column with data from the Balance Sheet as of 31<sup>st</sup> December 2017.

When providing explanations on the balance sheet items EMUNI University takes into account the rules on the content, layout and format of the financial statements.

Assets and liabilities are broken down per type and maturity.

### **Intangible and tangible fixed assets**

The types of intangible fixed assets are defined in line with SAS 2, while the types of tangible fixed assets pursuant to SAS 1. They are measured in line with the SAS and initially recognised at their procurement cost. The procurement cost is composed of the purchasing price, the import and non-reimbursable duties and the costs of set-up for destined use. Any commercial or other discounts are subtracted from the purchasing price.

The residual value of intangible long-term assets and tangible fixed assets pursuant to SAS 1.17 and SAS 2.20 is disclosed in the Balance Sheet as the difference between the procurement value and the accrued correction of the value. The procurement value and the accrued corrections of value for tangible fixed assets and intangible long-term assets are disclosed separately in the accounting statements.

The depreciation of tangible fixed assets and intangible long-term assets is calculated individually on a regular basis by using the proportional method, consistently applied in each accounting period. The annual depreciation rates are set freely by the University. The net carrying amount of an item of tangible fixed assets is the difference between the cost of the item and its accumulated depreciation.

Tangible fixed assets, whose individual procurement value, as per the supplier's invoice, does not exceed EUR 500, are disclosed among small tools.

Individual items in the small-tools category, whose procurement value does not exceed 500 EUR are categorised as materials.

BALANCE SHEET – Table 16.1

Item	Postavka	Oznaka za AOP/AD P code	Znesek/Amount	
			Tekočega leta/Current year	Prejšnjega leta/Previous year
2	2	3	4	5
ASSETS (002+032+053)	SREDSTVA (002+032+053)	001	383.487,34	473.569,06
A. LONG-TERM ASSETS (003+010+018+019+027+031)	A. DOLGOROČNA SREDSTVA (003+010+018+019+027+031)	002	4.308,05	3.934,56
I. Intangible assets and long-term accruals and prepaid expenditure (004+009)	I. Neopredmetena sredstva in dolgoročne aktivne časovne razmejitev (004+009)	003	0	0
1. Intangible assets	1. Neopredmetena sredstva	004	0	0
2. Long-term accrual	2. Dolgoročne aktivne časovne razmejitev	009	0	0
II. Tangible (fixed) assets (011 to 017)	II. Opredmetena osnovna sredstva (011 do 017)	010	4.308,05	3.934,56
1. Land	1. Zemljišča	011	0	0
2. Building	2. Zgradbe	012	0	0
3. Production devices and machines	3. Proizvajalne naprave in stroji	013	0	0
4. Other devices and equipment, small inventory and other tangible assets	4. Druge naprave in oprema, drobni inventar in druga opredmetena osnovna sredstva	014	4.308,05	3.934,56
5. Biological assets	5. Biološka sredstva	015	0	0
6. Tangible assets in construction or creation	6. Opredmetena osnovna sredstva v gradnji in izdelavi	016	0	0
7. Advance payments for tangible assets	7. Predujmi za pridobitev opredmetenih osnovnih sredstev	017	0	0
III. Investment properties	III. Naložbene nepremičnine	018	0	0
IV. Long-term financial investments (020+024)	IV. Dolgoročne finančne naložbe (020+024)	019	0	0
1. Long-term financial investments, except loans	1. Dolgoročne finančne naložbe, razen posojil	020	0	0
2. Long-term loans	2. Dolgoročna posojila	024	0	0
V. Long-term receivables	V. Dolgoročne poslovne terjatve	027	0	0
VI. Postponed tax deliverables	VI. Odložene terjatve za davek	031	0	0
B. SHORT-TERM ASSETS (033+034+040+048+052)	B. KRATKOROČNA SREDSTVA (033+034+040+048+052)	032	378.375,92	468.890,97
I. Current assets (groups for disposal) for trade	I. Sredstva (skupine za odtujitev) za prodajo	033	0	0
II. Stock	II. Zaloge (035 do 039)	034	50.000,00	50.000,00
1. Material	1. Material	035	50.000,00	50.000,00
2. Non-finished products and services	2. Nedokončana proizvodnja	036	0	0
3. Products	3. Proizvodi	037	0	0
4. Merchandise	4. Trgovsko blago	038	0	0
5. Advance payments for stock	5. Predujmi za zaloge	039	0	0

III. Short-term financial investments (041+045)	III. Kratkoročne finančne naložbe (041+045)	040	1.030,84	0
1. Short-term financial investments, except loans	1. Kratkoročne finančne naložbe, razen posojil	041	0	0
2. Short-term loans	2. Kratkoročna posojila	045	1.030,84	0
IV. Short-term operating receivables	IV. Kratkoročne poslovne terjatve	048	80.271,43	87.620,11
V. Cash assets	V. Denarna sredstva	052	247.073,65	331.270,86
C. SHORT-TERM ACCRUALS AND PREPAID EXPENDITURE	C. KRATKOROČNE AKTIVNE ČASOVNE RAZMEJITVE	053	803,37	743,53
Off-balance assets	Zunajbilančna sredstva	054	0	0
LIABILITIES (056+072+075+085+095)	OBVEZNOSTI DO VIROV SREDSTEV (056+072+075+085+095)	055	383.487,34	473.569,06
A. OWN LIABILITIES (056a+301+068-069+070-071)	A. LASTNI VIRI (056a+301+068-069+070-071)	056	169.596,71	84.454,30
I. Start-up capital	I. Ustanovitveni vložek	056a	0	0
II. Fair value reserve	II. Rezerve, nastale zaradi vrednotenja po pošteni vrednosti	301	0	0
III. Uncommitted profit	III. Nerazporejeni čisti presežek prihodkov	068	84.454,30	0
IV. Uncommitted loss	IV. Nerazporejeni čisti presežek odhodkov	069	0	55406,00
V. Income profit of the business year	V. Čisti presežek prihodkov poslovnega leta	070	85.142,41	139.860,30
VI. Outgoing loss of the business year	VI. Čisti presežek odhodkov poslovnega leta	071	0	0
B. RESERVATIONS, LONG-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE (073+074)	B. REZERVACIJE IN DOLGOROČNE PASIVNE ČASOVNE RAZMEJITVE (073+074)	072	111.418,82	309.591,02
1. Reservations	1. Rezervacije	073	0	0
2. Long-term accruals and income collected in advance	2. Dolgoročne pasivne časovne razmejitve	074	111.418,82	309.591,02
C. LONG-TERM LIABILITIES (076+080+084)	C. DOLGOROČNE OBVEZNOSTI (076+080+084)	075	0	0
I. Long-term financial liabilities	I. Dolgoročne finančne obveznosti	076	0	0
II. Long-term operating liabilities	II. Dolgoročne poslovne obveznosti	080	0	0
III. Postponed tax liabilities	III. Odložene obveznosti za davek	084	0	0
Č. SHORT-TERM LIABILITIES (086+087+091)	Č. KRATKOROČNE OBVEZNOSTI (086+087+091)	085	102.471,81	79.523,74
I. Liabilities included in the group for disposal	I. Obveznosti, vključene v skupine za odtujitev	086	0	0
II. Short-term financial liabilities	II. Kratkoročne finančne obveznosti	087	0	0
III. Short-term operating liabilities	III. Kratkoročne poslovne obveznosti	091	102.471,81	79.523,74
SHORT-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE	D. KRATKOROČNE PASIVNE ČASOVNE RAZMEJITVE	095	0	0
Off-balance liabilities	Zunajbilančne obveznosti	096	0	0

## NOTES TO THE BALANCE SHEET

### Intangible fixed assets

In 2018, EMUNI University had no intangible long-term assets.

### **Tangible fixed assets**

The purchase value of the equipment on 31<sup>st</sup> December 2018 is 10.079,85 EUR, while its write-off value is 5.771,80 EUR. Current value of the equipment on 31<sup>st</sup> December 2018 is 4.308,05 EUR.

### **Long-term investments**

In 2018, EMUNI University had no long-term investments.

### **Long-term operating receivables**

The EMUNI University had no long-term operating receivables in 2018.

### **Inventory**

EMUNI University has on 31 December 2018 inventory of the professional literature in value of 50.000 EUR, that was supplied by the German supplier SPRINGER Costumer Service Center GmbH.

### **Short-term operating receivables**

As of 31<sup>st</sup> December 2018, the University had 88.271,43 EUR worth of short-term operating receivables from:

- Short-term receivables to the customers in Slovenia 17.835,78 EUR;
- Short-term receivables to the customers abroad in the amount of 18.147,53 EUR;
- Short-term receivables from advances made in the amount of EUR 920,80 EUR were paid to Nova KBM Bank, and the university gave a 1.500 EUR guarantee to the Adriatic Slovenica d.d. for the rent, and EUR 2.417,26 EUR given to Nahala's advance arises from previous years;
- Other short-term receivables to the physical persons in total of 38.903,11 EUR, predominantly addressed to the former EMUNI University president prof. dr. Joseph Mifsud.

### **Cash at hand**

EMUNI University does not operate with cash, i.e. it does not cover costs of material by cash.

### **Short-term loans**

EMUNI University as at 31 December 2018 has registered short-term loans in the amount of 1.030,84 EUR to the President of the EMUNI.

### **Cash at bank**

The amount of cash in the current account, held at Nova KBM and Unicredit, amounted to 247.073,65 EUR on 31<sup>st</sup> December 2018.

### **Deferred costs and accrued revenues**

As of 31<sup>st</sup> December 2018, the value of the deferred costs amounts to 803,37 EUR, that is coming out from bank card membership.

### **Short-term liabilities to employees**

The average number of employees based on the working hours in the year 2018 was 6,69.

On 31<sup>st</sup> December 2018 EMUNI University was obliged to the employees for the payment for the December salary and salary related costs and travel orders in the amount of 37.996,45 EUR. Liability arising from the travel orders predominantly arises from the former president's travel orders. Short-term liabilities to employees from the unpaid salaries also comes from last unpaid salary to Joseph Mifsud in the amount of 4.800 EUR gross.

### **Short-term liabilities to suppliers**

EMUNI University's short-term liabilities to suppliers on 31<sup>st</sup> December 2018 amount to 42.520,82 EUR and consist of liabilities:

- To domestic suppliers in the amount of 35.121,08 EUR and
- To foreign suppliers in the amount of 7.399,74 EUR.

### **Other short-term operating liabilities**

The other short-term operating liabilities in the total amount of 325,55 EUR on 31<sup>st</sup> December 2018 include:

- Liabilities from the received advances in the amount of 325,55 EUR.

### **Long-term operating liabilities**

EMUNI University did not have long-term operating liabilities in 2018.

### **Short-term financial liabilities**

EMUNI University did not have short-term financial liabilities in 2018.

### **Long-term financial liabilities**

EMUNI University did not have long-term financial liabilities in 2018.

### **Short-term accruals and deferred income**

On 31<sup>st</sup> December 2018 EMUNI University had the following short-term accruals or deferred income recorded on eight different projects as follows:

- J. Monet Modul in the amount of 42.297,09 EUR and the period from September 2018 to February 2020.
- ERC –Science Squared in the amount of 4.210,57 EUR and the period from October 2015 to April 2019.
- EL-CSID in the amount of 2.713,68 EUR and the period from 1<sup>st</sup> March 2016 to 28<sup>th</sup> February 2019.
- EMNES in the amount of 24.744,23 EUR and the period from March 2015 to February 2018.
- ADAPT TM in the amount of 25.798,24 EUR and the period from July 2017 to September 2020.

### **Surplus of expenditures over revenues**

In 2018, EMUNI University generated 85.142,41 EUR in surplus of revenues over expenditures. Along with the surplus of expenditures over revenues from the previous year in the amount of 111.418,82 EUR, the final surplus of expenditures over revenues amounts to 169.596,71 EUR on 31<sup>st</sup> December 2018. The surplus of revenues over expenditures exists due to the fact that EMUNI received from the European Commission the final payment for one project (MERID) towards the end of the year 2018. The big part of this payment is due EMUNI partners in the project. The transfer to the partners will take place in the 1<sup>st</sup> quarter of 2019.

## Statements of revenues and expenditures – Table 16.2

In determining the revenues and the expenditures of the accounting period, EMUNI University applied the accrual principle of accounting in line with the Slovenian Accounting Principles.

Item	Postavka	Oznaka za AOP/ADP code	Znesek/Amount	
			Tekočega leta/Current year	Prejšnjega leta/Previous year
2	2	3	4	5
<b>A. NET SALES</b>	<b>A. ČISTI PRIHODKI OD PRODAJE</b>	<b>110</b>	<b>799.553,22</b>	<b>901.792,28</b>
<b>B. INCREASE OF STOCK VALUE OF THE PRODUCTS AND UNFINISHED PRODUCTION</b>	<b>B. POVEČANJE VREDNOSTI ZALOG PROIZVODOV IN NEDOKONČANE PROIZVODNJE</b>	<b>121</b>	<b>0</b>	<b>0</b>
<b>C. REDUCTION OF THE STOCK VALUE OF THE PRODUCTS AND UNFINISHED PRODUCTION</b>	<b>C. ZMANJŠANJE VREDNOSTI ZALOG PROIZVODOV IN NEDOKONČANE PROIZVODNJE</b>	<b>122</b>	<b>0</b>	<b>0</b>
<b>Č. CAPITALIZED OWN PRODUCTS AND SERVICES</b>	<b>Č. USREDSTVENI LASTNI PROIZVODI IN LASTNE STORITVE</b>	<b>123</b>	<b>0</b>	<b>0</b>
<b>D. SUBSIDIES, DONATIONS, REGRESSIONS, COMPENSATIONS AND OTHER INCOMES CONNECTED TO OPERATING EFFECTS</b>	<b>D. SUBVENCIJE, DOTACIJE, REGRESI, KOMPENZACIJE IN DRUGI PRIHODKI, KI SO POVEZANI S POSLOVNIMI UČINKI</b>	<b>124</b>	<b>0</b>	<b>2.936,06</b>
<b>E. OTHER OPERATING INCOMES</b>	<b>E. DRUGI POSLOVNI PRIHODKI</b>	<b>125</b>	<b>0</b>	<b>0</b>
<b>F. GROSS INCOME FROM OPERATING (110+121-122+123+124+125)</b>	<b>F. KOSMATI DONOS OD POSLOVANJA (110+121-122+123+124+125)</b>	<b>126</b>	<b>799.553,22</b>	<b>904.728,34</b>
<b>G. OPERATING COSTS (128+139+144+148)</b>	<b>G. POSLOVNI ODHODKI (128+139+144+148)</b>	<b>127</b>	<b>714.529,14</b>	<b>766.907,17</b>
<b>I. Costs for goods, material and services (129+130+134)</b>	<b>I. Stroški blaga, materiala in storitev (129+130+134)</b>	<b>128</b>	<b>426.524,06</b>	<b>497.843,64</b>
1. Purchasing value of goods and materials sold	1. Nabavna vrednost prodanega blaga in materiala	129	0	0
2. Material costs	2. Stroški porabljenega materiala	130	7.415,22	7.680,18
3. Costs of services	3. Stroški storitev	134	419.108,84	490.163,46
<b>II. Labour costs (140 to 143)</b>	<b>II. Stroški dela (140 do 143)</b>	<b>139</b>	<b>282.645,73</b>	<b>266.227,07</b>
1. Costs of salaries	1. Stroški plač	140	176.127,54	165.395,93
2. Costs of pension insurances	2. Stroški pokojninskih zavarovanj	141	55.603,77	52.233,15
3. Costs of social security insurances	3. Stroški drugih socialnih zavarovanj	142	31.398,43	29.495,11
4. Other costs of work	4. Drugi stroški dela	143	19.515,99	19.102,88
<b>III. Write-offs (145 to 147)</b>	<b>III. Odpisi vrednosti (145 do 147)</b>	<b>144</b>	<b>3.806,10</b>	<b>1.913,25</b>
1. Amortisation	1. Amortizacija	145	3.806,10	1.913,25
2. Operating costs from intangible and tangible assets	2. Prevrednotovalni poslovni odhodki pri neopredmetenih sredstvih in opredmetenih osnovnih sredstvih	146	0	0
3. Operating costs from current assets	3. Prevrednotovalni poslovni odhodki pri obratnih sredstvih	147	0	0
<b>IV. Other operating costs (149+150)</b>	<b>IV. Drugi poslovni odhodki (149+150)</b>	<b>148</b>	<b>1.553,25</b>	<b>923,21</b>
1. Reservation	1. Rezervacije	149	0	0

2. Other costs	2. Drugi stroški	150	1.553,25	923,21
H. OPERATING INCOME SURPLUS (126-127)	H. PRESEŽEK POSLOVNIH PRIHODKOV (126-127)	151	85.024,08	137.821,17
I. OPERATING COSTS SURPLUS (127-126)	I. PRESEŽEK POSLOVNIH ODHODKOV (127-126)	152	0	0
J. FINANCIAL REVENUES (155+160+163)	J. FINANČNI PRIHODKI (155+160+163)	153	2,35	4,51
I. Financial revenues from shares	I. Finančni prihodki iz deležev	155	0	0
II. Financial revenues from loans given	II. Finančni prihodki iz danih posojil	160	0	0
III. Financial revenues from operating receivables	III. Finančni prihodki iz poslovnih terjatev	163	2,35	4,51
K. FINANCIAL EXPENDITURES (168+169+174)	K. FINANČNI ODHODKI (168+169+174)	166	9,06	36,16
I. Financial expenditures of impairment and write-off financial investments	I. Finančni odhodki iz oslabitve in odpisov finančnih naložb	168	0	0
II. Financial expenditures from financial liabilities	II. Finančni odhodki iz finančnih obveznosti	169	0	0
III. Financial expenditures from operating liabilities	III. Finančni odhodki iz poslovnih obveznosti	174	9,06	36,16
L. OTHER REVENUES	L. DRUGI PRIHODKI	178	173,58	2.110,26
M. OTHER REVENUES	M. DRUGI ODHODKI	181	48,54	39,48
N. INCOME SURPLUS (151-152+153-166+178-181)	N. PRESEŽEK PRIHODKOV (151-152+153-166+178-181)	182	85.142,41	139.860,30
O. EXPENDITURES SURPLUS (152-151-153+166-178+181)	O. PRESEŽEK ODHODKOV (152-151-153+166-178+181)	183	0	0
P. INCOME TAX	P. DAVEK OD DOHODKOV	184	0	0
R. POSTPONED TAXES	R. ODLOŽENI DAVKI	185	0	0
S. NET SURPLUS OF REVENUES IN ACCOUNTING PERIOD (182-184-185)	S. ČISTI PRESEŽEK PRIHODKOV OBRAČUNSKEGA OBDOBJA (182-184-185)	186	85.142,41	139.860,30
Š. NET SURPLUS OF EXPENDITURES IN ACCOUNTING PERIOD (183+184+185 or 184-182+185)	Š. ČISTI PRESEŽEK ODHODKOV OBRAČUNSKEGA OBDOBJA (183+184+185 oz. 184-182+185)	187	0	0
* AVERAGE NUMBER OF EMPLOYEES BASED ON WORKING HOURS IN ACCOUNTING PERIOD (two decimals)	*POVPREČNO ŠTEVILO ZAPOSLENIH NA PODLAGI DELOVNIH UR V OBRAČUNSKEM OBDOBJU (na dve decimalki)	188	6,69	6,91
TOTAL NUMBER OF OPERATING MONTHS	ŠTEVILO MESECEV POSLOVANJA	189	12	12

## Notes to the statement of revenues and expenditures

### Operating revenues from the performance of activities of non-commercial public companies

In 2018, EMUNI University has received in total 799.553,22 EUR from the activities of non-commercial public companies, from the following sources:

- Funds from the budget of RS (MESS) in the amount of 209.180,00 EUR or 26,16% of total revenues,
- Funds from the Slovenian Research Agencies of RS in the amount of 89.111,76 EUR or 11,14% of total revenues,
- Funds from CMEPIUS project in the amount of 42.418,69 EUR or 5,31% of total revenues,
- Funds from MERID project in the amount of 286.146,14 EUR or 35,80% of total revenues,
- Funds from JMM project in the amount of 5.933,85 EUR or 0,74% of total revenues,

- Funds from EMNES project in the amount of 69.930,03 EUR or 8,75% of total revenues,
- Funds from EL-CSID project in the amount of 16.282,07 EUR or 2,04% of total revenues,
- Funds from MEDNICE project in the amount of 1.700,00 EUR or 0,21% of total revenues,
- Funds from ADAPT TM project in the amount of 18.427,31 EUR or 2,30% of total revenues,
- Funds from JMonet Modul project in the amount of 7.049,51 EUR or 0,88% of total revenues,
- Funds from Science and Research center Koper (ZRS Koper) in the amount of 3.400,00 EUR or 0,43% of total revenues,
- Funds from HANDS ON project in the amount of 9.234,00 EUR or 1,15% of total revenues,
- Funds from the fees of the EMUNI General Assembly membership in the total amount of 17.532,00 EUR or 2,19% of total revenues,
- Fees received in the amount of EUR 2.200.00 or 0.28% of total revenues,
- Students fees in the amount of EUR 3.075.00 or 0.38% of total revenues and
- Other revenues from sales are recorded in the amount of 1.090.56, which means that they are irrelevant in the structure of the achieved revenues of the Institute even in 2018.

### **Revenues from financial activities**

EMUNI University had revenues from financial activities in the amount of 2,35 EUR in 2018.

### **Other revenues**

EMUNI did not have other income in 2018.

### **Costs of material**

The EMUNI University In 2018 had a total of 7.415,22 EUR of costs of material or 1,04% of all costs, in particular for utility and maintenance.

### **Costs of services**

In 2018 the University had 419.108,874 EUR of costs for the services or 58,65% of total costs as follows:

- Costs of tolls, parking and transportation services in the amount of 65.188,41 EUR;
- Costs of rent in the amount of 42.589,30 EUR;
- Costs of business travel in the amount (hotel services, transport services, parking fees, daily allowances) of 72.919,61 EUR;
- Cost of authorials in the amount of 109.864,24 EUR,
- Costs of insurances in the amount of 6.690,25 EUR;
- Costs of advertising and entertainment in the amount of 30.457,87;
- Costs of occasional intellectual services (audit, accounting, consulting, computer, printing, proofreading) in the amount of 14.357,44 EUR;
- The other costs in amount of 77.041,72 EUR, services represent the cost of other services such utility services, services of others, costs of fees and membership fees, postal and telephone charges, medical examinations and similar costs.

### **Labour costs**

Labour costs accounted to 282.645,73 EUR and represent 39,55% of total costs. They consist of:

- Salaries and other salary reimbursement in the amount of 176.127,54 EUR,
- Pension insurance contribution in the amount of 55.603,77 EUR,
- Social security contributions in the amount of 31.398,43 EUR,
- Other costs of work in the amount of 19.515,99 EUR.

### **Amortisation costs**

In 2018 EMUNI University had a total of 3.806,10 EUR of amortisation.

**Other costs**

In 2018 EMUNI University had a total of 1.553,25 EUR of other costs.

**Financial costs**

EMUNI University had financial expenses in the amount of 9,06 EUR in 2018.

**Other expenses**

EMUNI University had other expenses in the amount of 48,54 EUR due to outstanding costs and negative cent levelling.

**Surplus of expenditures over revenues**

As seen in the Statement of revenues and expenditures in the table 2 the surplus of revenues over expenses achieved with the operation of EMUNI University in the year 2018 amounted to 85.142,41 EUR. Along with the surplus of expenses from previous years in the amount of 111.418,82 EUR, the final surplus of expenses over revenues on 31<sup>st</sup> December 2018 amounts to 169.569,71 EUR.

The surplus of revenues over expenditures exists due to the fact that EMUNI received from the European Commission the final payment for one project (MERID) towards the end of the year 2018. The big part of this payment is due EMUNI partners in the project. The transfer to the partners will take place in the 1<sup>st</sup> quarter of 2019.

Portorož, February 2019

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