

**EURO-MEDITERRANEAN UNIVERSITY  
(EMUNI)**

**REPORT  
FOR THE YEAR 2016**

Responsible person for the report:

Prof. Dr. Abdelhamid El-Zoheiry, President of the EMUNI University

The report was adopted by the Management Board at its 36<sup>th</sup> session, which was held from 23 – 27 February 2017.

Portorož, February 2017

## Information on EMUNI

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## **1. VISION AND MISSION**

### **1.1 Vision**

**Euro-Mediterranean University** (EMUNI), headquartered in Slovenia, will significantly contribute to the development of Higher Education and Research Area and to sustainable development of wider social-economic and cultural environment in the EUROMED countries<sup>1</sup>, as well as to the recognition of Slovenia in the Euro-Mediterranean region.

### **1.2 Mission**

**EMUNI** is an international association of universities with headquarters in Slovenia. It represents one of the six projects of the Union for the Mediterranean, approved in the frame of a common declaration, adopted in Paris on 13 July 2008. Within the mission of EMUNI, the following goals shall be achieved:

- Raising quality of higher education through the implementation of study and research programmes;
- Becoming an international university, which will acknowledge cultural diversity;
- Establishing university environment, which will have a stimulating effect on the integration of different nations and cultures in the academic spheres;
- Ensuring administrative, operational and material infrastructure, which will enable the operation of the university.

The goal of EMUNI is to create specialised study programmes among the Euro-Mediterranean universities. The study programmes will cover themes and areas, which are significant for the Euro-Mediterranean area. The study programmes or parts of them will be implemented at EMUNI as well as other universities, co-founders of EMUNI.

One of the main activities of EMUNI is also research, which is one of the important factors of development, success and quality of the University.

The basic mission of the University is to contribute with its higher education activities to strengthening intercultural dialogue in the Euro-Mediterranean region and to contribute to the priority goals of the Barcelona process, which is in the broader sense included also in the Union for the Mediterranean.

### **1.3 EMUNI Development Strategy 2014-2018**

EMUNI has proposed the Strategy of EMUNI for 2014-2018. Discussions about EMUNI development strategy have often been held during sessions of EMUNI bodies. EMUNI has strengthened its basis for the development of the strategy in 2013 with self-evaluation reports and discussions during sessions of EMUNI bodies.

EMUNI Management Board adopted the Strategy of EMUNI for 2014-2018 at its 25<sup>th</sup> session on 21 February 2014. In accordance with the strategy and the work programme, EMUNI will pursue and implement its goals.

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<sup>1</sup> EU plus 15 countries: Albania, Algeria, Bosnia and Herzegovina, Egypt, Israel, Jordan, Lebanon, Mauretaniija, Monaco, Montenegro, Morocco, Palestine, Syria, Tunisia and Turkey.

## 2. INTRODUCTION

Full name of the University:	Evro-sredozemska univerza
Abbreviated name:	EMUNI
Name in English language:	Euro-Mediterranean University
Abbreviated name in English language:	EMUNI
Name in French language:	Université Euro-Méditerranéenne
Abbreviated name in French language:	EMUNI
Seat of the University:	Piran, Kidričevo nabrežje 2
Registration number:	3487288
Tax number:	SI79525415
Telephone:	+386 59 25 00 50
Fax:	+386 59 25 00 54
Website:	<a href="http://www.emuni.si">www.emuni.si</a>
Legal act:	Statute of EMUNI, 26 November 2008 (amendments of the Statute on 27 November 2010, on 25 November 2011, on 11 February 2015 and on 9 december 2016)

Since its establishment in 2008, EMUNI, one of the priority projects of the Union for the Mediterranean, has become an international institution, which gathers expert knowledge and experience of the Euro-Mediterranean countries and thus contributes in a significant way to the creation of a unified, integrated Euro-Mediterranean higher education and research area.

University to a large extent conducts its operation at its seat in Portorož, where the spatial conditions for some of its activities are fulfilled. When additional premises are needed, they are rented at the academic institutions in the surroundings.

EMUNI can implement the study activity of all study areas, classified in accordance with the international classification Isced (UNESCO, 1997). EMUNI organizes the implementation of study programmes, which are accredited at the partner universities in Slovenia and other partner countries of EMUNI. The University conducts research activities at all scientific fields of research, classified in accordance with the international classification Frascati (UNESCO, 2002).

Important dates:

- February 2009: entry into the court register;
- June 2009: accreditation of the first study programme at EMUNI, which has already been accredited at the University of Maribor;
- July 2009: EMUNI is entered into the Register of Higher Education Institutions in the Republic of Slovenia (hereinafter referred as "Register");
- December 2009: EMUNI obtains the Erasmus University Charter;
- July 2011: two master study programmes ("Business Communication in the International Environment" and "Environment Analyses and Management") are entered into the Register at the Ministry, competent for higher education;
- Changed the seat of the University from Portorož to Piran, Slovenia.

## 2.1 University bodies

EMUNI is an international association of universities. EMUNI has the following bodies:

- General Assembly,
- Management Board,
- Senate,
- President of the University,
- Student Council.

**General Assembly:** The General Assembly of EMUNI is convened when necessary, in general once a year to discuss general policies and guidelines for the operation of the university. Each signatory of the Foundation Charter has one partner at the General Assembly.

Chairing of the General Assembly:

Year	No. of partners	No. of countries	Vice-Chair 1	Vice Chair 2
2009	114	32	Prof. Hassan Nadir Kheirallah	Prof. Maurits Van Rooijen
2010	141	37	Prof. Giuseppe Giliberti	Prof. Ahmed Nouredine Helal
2011	206	42	×	×
2013*	212	47	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2013	206	41	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2015	121	33	Prof. Hassan Nadir Kheirallah	Prof. Lučka Lorber
2016	128	32	Prof. Giuseppe Giliberti	×

\* In February 2013 the General Assembly was convened instead of in November 2012

\* In 2014, there was no General Assembly; instead, the General Assembly was organized on 11 February 2015

The responsibilities of the General Assembly are stipulated in Articles 14, 15 and 16 of EMUNI Statute.

According to the Statute, the General Assembly shall be convened by the President, as the need arises, either face to face or by correspondence, by taking into consideration every partner approved by the Management Board. The list of EMUNI members is kept by EMUNI.

**The Management Board** is a University management body. The Management Board of the University is composed of 10 members coming from 8 countries. The members of the Management Board were appointed at the General Assembly on 23 February 2013 (Piran, Slovenia):

- Giuseppe Giliberti, Italy (Chairperson)
- Boštjan Udovič, Slovenia,<sup>2</sup>
- Chris Soler, Malta,
- Denis Čurčić, Slovenia.<sup>3</sup>
- Dragan Marušič, Slovenia,
- Hassan Al-Zaza, Syria,<sup>4</sup>
- Hassan Nadir Kheirallah, Egypt,
- Ilan Chet, Spain,
- Inga Dailidienė, Lithuania,

<sup>2</sup> He was appointed as member of the Management Board by the Government of the Republic of Slovenia on 16 February 2016.

<sup>3</sup> Denis Čurčić, as a representative of university employees was appointed at 29th Management Board session on 12 February 2015.

<sup>4</sup> Hassan Al-Zaza was appointed the representative of EMUNI students on 9 March 2016.

- Michèle Gendreau-Massaloux, France,<sup>5</sup>
- Mohammed Shabat, Palestine,
- Moustafa Bousmina, Morocco,
- Oto Luthar, Slovenia.

The Chairman of the Management Board is since 17 May 2014 and reconfirmed on 12 February 2015, Prof. Dr. Giuseppe Giliberti, Italy.

The Management Board operates in accordance with the provisions of the Statute of EMUNI, Articles 17, 18, 19.

**The Senate:** The composition of the Senate may take into consideration the study areas and academic as well as scientific and research disciplines, as well as guarantee the representation of all members of the Union for the Mediterranean, thus realizing the mission of the University.

Members of the Senate, nominated on 21 May 2015, are:

- Prof. Dr. Abdelhamid El-Zoheiry, Egypt - President and Chairperson
- Prof. Dr. Dušan Lesjak, Slovenia
- Prof. Dr. Galya Todorova Gercheva-Nestorova, Bulgaria
- Prof. Dr. Giuseppe Cataldi, Italy
- Prof. Dr. Hassan Nadir Kheirallah, Egypt
- Prof. Dr. Inga Dailidienė, Lithuania
- Prof. Dr. Jacek Ireneusz Witkoś, Poland
- Prof. Dr. Jilani Lamloumi, Tunisia
- Prof. Dr. João Casqueira Cardoso, Portugal
- Prof. Dr. José Pedro Orihuela Calatayud, Spain
- Prof. Dr. Joseph Shevel, Israel
- Prof. Dr. Karim Moustaghfir, Morocco
- Prof. Dr. Labib M. M. Arafeh, Palestine
- Prof. Dr. Michèle Gendreau-Massaloux, France
- Prof. Dr. Mustafa Aydin, Turkey
- Prof. Dr. Nehale Farid Mostapha, Lebanon
- Mohamed Bouagina, Tunisia (Student)
- Mohja Loussif, Tunisia (Student)
- Mariam Keriakos, Egypt, (Student)
- Ahmed Zerd, Egypt (Student)
- Mariam Keriakos (student)

The Senate operates in accordance with the provisions of the Statute of EMUNI, Articles 20, 21, 22 and 23.

**President:** President, Prof. Dr. Abdelhamid El-Zoheiry, was appointed at the 24<sup>th</sup> session of EMUNI Management Board in Rome (Italy) with a 5-year term of office starting on 1 February 2014. The president is the management and expert body of the University and its legal representative.

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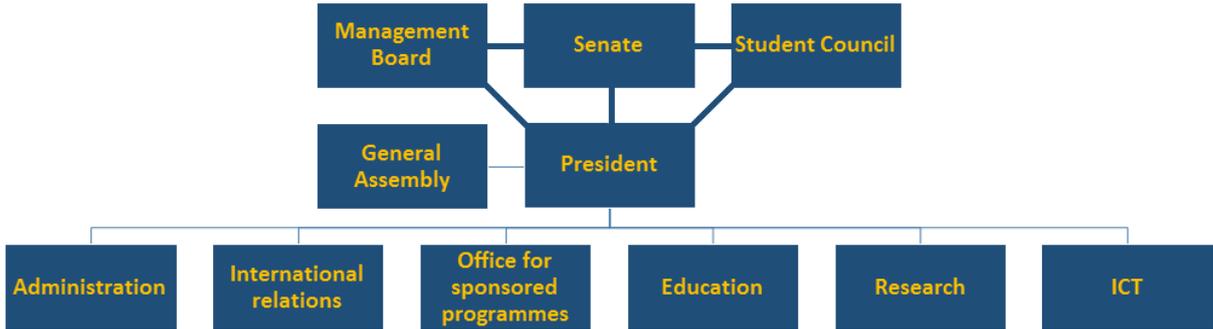
<sup>5</sup> Michèle Gendreau-Massaloux was appointed the new member of the EMUNI Management Board by the EMUNI Foundation (instead of Peter Volasko).

**Student Council:** The student council of EMUNI will be constituted, when the University has its own students. The legal basis for the cooperation of students by the functioning of EMUNI is currently being prepared.

**2.2 Organisation**

Organisational chart of EMUNI is introduced below.

**Picture 2.1** Organisational chart



### **3. LEGAL BASIS AND GOALS**

#### **3.1. Legislation**

EMUNI is an international association of universities, established by means of EMUNI Memorandum of Association in conformity with the Foundation Charter of EMUNI University and pursuant to the Act Amending the Higher Education Act (Official Gazette of RS, no. 64/08).

The EMUNI University is an international association of universities with the seat in Slovenia, organised as a Slovenian legal entity, registered as a higher education private institution. Being registered in Slovenia, it is primarily governed by Slovenian law. Signatories of the agreement and other members of the General Assembly may exercise the founders' rights in the University in accordance with the Statute of the University.

#### **Basic legal basis of the operation:**

##### National:

- Higher Education Act (Official Gazette of RS, No. 32/12 Official consolidated text, 40/12 – Fiscal Balance Act, 57/12 – Road Transport Act-2D and 109/12);
- Research and Development Act (Official Gazette of RS, No. 22/06 Official consolidated text, 61/06 – Societies Act-1, 112/07, 9/11 and 57/12 – SPOP-1A;
- Resolution on the national programme of RS higher education (Official Gazette of RS, No. 41/11);
- Professional and Academic Titles Act (Official Gazette of RS, No. 61/06 and 87/11-ZVPI);
- Regulation amending Decree on budgetary financing of higher education institutions and other institutions (Official Gazette of RS, No. 7/11, 34/11- dec. US, 64/12 and 12/13);
- Rules on tuition fees and other contributions in Higher Education (Official Gazette of RS, No. 40/94 and 45/98);
- Rules on Diploma Supplement (Official Gazette of RS, No. 56/07 and 39/12);
- Rules on preregistration announcement and enrolment in higher education (Official Gazette of RS, No. 7/10, 3/11 6/12 and 7/13);
- Regulations on tuition fees and accommodation in students' dormitories for Slovene Nationals without Slovene citizenship and foreigners in the Republic of Slovenia (Official Gazette of RS, No. 70/08).

##### International acts:

- “Towards a Euro-Mediterranean Higher Education & Research Area: First Euro-Mediterranean Ministerial Conference on Higher Education and Scientific Research (Cairo Declaration)”, 18 June 2007;
- Joint Declaration of the Paris Summit for the Mediterranean, Paris, 13 July 2008;
- European Convention on the Recognition of the Legal Personality of International Non-Governmental Organisations, Strasbourg, 24.IV.1986; Official Gazette of RS, No. 44/1993 (Slovenia, 1 January 1994);
- Vienna Convention on the Law of Treaties between States and International Organizations or between International Organizations (1986), 1155 UNTS 331;
- Agreement concerning the Central European Exchange Programme for University Studies (CEEPUS III) (Official Gazette of RS, No. 104/10);
- Declaration adopted by the Speakers of the Parliaments of the Union for the Mediterranean, Marseille, 7 April 2013.

##### General Acts of the EMUNI University:

- Foundation Charter of the EMUNI University from 30 November 2008;
- The EMUNI University Memorandum of Association from 26 November 2008;

- The EMUNI University Statute, adopted on 26 November 2008, amended on 27 November 2010, 25 November 2011, 11 February 2015 and 9 December 2016;
- Criteria for appointment to the titles of teachers, scientists and employees in higher education at the EMUNI University, adopted on 14 December 2012;
- Quality Manual at the EMUNI University, adopted on 14 December 2012;
- Rules on the reimbursement of costs to the members of the bodies at the Euro-Mediterranean University – EMUNI, adopted on 3 July 2013;
- Regulation on the working time at EMUNI University, adopted on 31 October 2013;
- Regulation on business trips, 18 November 2013;
- Regulation on annual leave and other absence from work, adopted on 17 November 2013;
- Regulation on the signature of official documents shall be adopted by the end of the year 2013,
- Strategy of EMUNI University for 2014-2018, adopted on 21 February 2014;
- Revised Criteria for the Appointment to Titles, adopted on 20-24 February 2014 by the Senate on its correspondence session;
- Instructions on the Application and Enrolment Procedure and recognition of a Foreign Degree, adopted on 20 August 2014;
- Rules on Recognition of Foreign Education, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Rules on Recognition of Knowledge and Skills, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Revised Quality Manual, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Assessment of Knowledge, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules of Graduation, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Monitoring of the Actual Student Workload at EMUNI University, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on recognition of foreign professorship (habilitation), adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on Disciplinary Accountability of EMUNI University Students, adopted on 18-23 September 2014 by the Senate on its correspondence session.

### 3.2. Long-term/strategic goals of the EMUNI University

The long-term strategy of the EMUNI University is to become a well-recognisable international university in the Euro-Mediterranean area, to link higher education institutions and experts within the university programmes and to develop common study programmes in the frame of priorities of the Union for the Mediterranean.

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2016	Indicator target value in 2018
Pursue goals set in the development strategy of EMUNI 2014-2018	Continuation of analysing the past work at EMUNI, trends in the region, Slovenian and international area	Pursuit of EMUNI development strategy 2014-2018	YES	YES
	Consolidation of EMUNI (personnel and finances)	Consolidated EMUNI	YES	YES
To implement accredited and notified post-graduate study programmes	Defining topics which are of interest for the Euro-Mediterranean area; defining partners who will co-operate in projects; accreditation, calls for enrollment, implementation of post-graduate study programmes	Number of accredited post-graduate study programmes; valid accreditation of study programmes	2	4
To implement educational activities which complement EMUNI study programmes	Implementation of international summer schools, international events and conclusion of bilateral Erasmus agreements	Number of summer schools / agreements	1	6
To strengthen and enrich EMUNI network	Consolidating cooperation with the network and seeking new competent members	Number of newcomers to the network	7	24
		Number of meetings of network members	2016, 1	2018, 1
To strengthen research work, related to education	Application of EMUNI as a research organisation and the creation of EMUNI research group	Obtain the status of a research organisation	YES	YES
	Habilitation of academic staff	Number of habilitated academic staff	0	1

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2016	Indicator target value in 2018
	Preparation and applications to projects together with partners	Number of acquired projects	2	9
To issue the international scientific journal IJEMS	Continued issuing of the journal IJEMS	Number of issued journals annually	2	2
To improve personnel structure	Enhancing a higher number of employees at EMUNI for the support and development of activities	Number of employees	7	12
To achieve diversity in the financial resources structure	Obtaining various sources of financing for regular activities	Percentage of non-MESS resources in the total income mass	80%	75 %

### 3.3. Short-term annual goals

The implemented work plan for the year 2016 is summoned in the table below.

**Academic year 2015/16** lasts from 1 October 2015 until 30 September 2016 (Higher Education Act 32/2012-UPB7, Article 37).

**Academic year 2016/17** lasts from 1 October 2016 until 30 September 2017 (Higher Education Act 32/2012-UPB7, Article 37).

Short-term goals at the educational field for 2016/17 are described in a more detailed way in Chapter 4.

## Education activities

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Accreditation of study programme	2015/2016, 1	2016/2017, 1	Development and design of programmes	1	/
Accreditation of the professional upgrading study programme	2015/2016, 1	2016/2017, 0	Accreditation of the professional upgrading study programme "Euro-Mediterranean Studies"	0	SQAA informed EMUNI that they are not the competent body for the accreditation of EMUNI study programmes
Implementation of study programmes already entered into the register	2015/2016, YES	2016/2017, YES	Implementation of study programmes already entered into the register: - Intercultural Business Communication	YES	/
Implementation of post-graduate study programmes	2015/2016, 1	2016/2017, 2	Implementation of post-graduate study programmes	2	/
Implementation of professional upgrading study programme "Euro-Mediterranean Studies"	2015/2016, 1	2016/2017, 2	Implementation of professional upgrading study programme "Euro-Mediterranean Studies"	1	The professional upgrading study programme "Euro-Mediterranean Studies" was not implemented

### Establishment of the library-information system

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Access to e-library	2015, YES	2016, YES	Acquire the access to online bases	ACCOMPLISHED	/
Access to library	2015, YES	2016, YES	Access to library and purchasing literature	ACCOMPLISHED	/

### EMUNI labelled summer schools

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Innovation in Business	2015/2016, 12	2016/2017, up to 15	Implementation of a summer school and workshop	NOT ACCOMPLISHED	This summer school was not organized

## Erasmus+ programmes

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Application of the Jean Monnet Module	2015, YES	2016, NO	Application of the professional upgrading study programme "Euro-Mediterranean Studies"	NOT ACCOMPLISHED	We did not apply the Jean Monnet Module in 2016
Application of the Jean Monnet Project	2015, NO	2016, YES	Application of the project to share the knowledge about the EU integration process	ACCOMPLISHED, we applied the project, but it was not granted	/
Application of the project on Capacity building in the field of Higher education	2015, NO	2016, YES	Application of the project to enrich EMUNI network	NOT ACCOMPLISHED	We decided to apply the project in 2017
Application of the individual mobility	2015, YES	2016, YES	Application of the individual mobility for students, professors and staff	NOT ACCOMPLISHED	We decided to apply the Erasmus+ mobility project in 2017
Cooperation of EMUNI as a partner in international projects of the Erasmus+	2015, 2	2016, 2	EMUNI as a partner in international projects (Erasmus+)	ACCOMPLISHED, we cooperated as partner in 2 Erasmus+ projects	/

### Events, where EMUNI is a (co)organiser

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Implementation of national and international events	2015, 166	2016, 150	EMUNI annual conference	ACCOMPLISHED, over 130 participants	/
Cooperation in EDULINK II project	2015, 2	2016, 1	Implementation of 2 thematic conferences	PARTIALLY ACCOMPLISHED	One conference was organized in 2016, while second in 2017
Implementation of MERID project	2015, 2	2016, 2	Implementation of foreseen project activities	ACCOMPLISHED, activities were carried out	/
Implementation of EMUNI Friendship Days	2015, 0	2016, 1	Organisation and implementation of friendship days	NOT ACCOMPLISHED	We did not organize the friendship days
EMUNI round tables	2015, 0	2016, 1	Organization	ACCOMPLISHED, we organized 1 round table	/
Seminars, workshops and related activities	2015, 1	2016, 5	Organization	ACCOMPLISHED, we (co)organized 9 activities	/

### Other international activities

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Participating meetings, events and representing EMUNI	2015, 4	2016, 4	Missions to Euro-Mediterranean institutions	ACCOMPLISHED	/
Participating meetings, events and representing EMUNI	2015, 2	2016, 2	Missions to EU institutions	ACCOMPLISHED	/

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Participating meetings, events and representing EMUNI	2015, 4	2016, 4	Missions to National institutions	ACCOMPLISHED	/
Participating meetings, events and representing EMUNI	2015, 4	2016, 4	Missions to other Mediterranean countries	ACCOMPLISHED	/

### Research

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Conducting research within EMNES project	2015, NO	2016, YES	Implementation of research work	ACCOMPLISHED, the research work is in progress	/
Conducting research within EL-CSID project	2015, NO	2016, YES	Implementation of research work	ACCOMPLISHED, the research work is in progress	/

### Scientific Journal IJEMS

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
To make the IJEMS more appealing to its target group	2015, 1	2016, 1	Restructuring of scientific content and more diversity in the topics	ACCOMPLISHED, 2 issues of IJEMS were published	/

**IT services, technical support and informational-communicational matters**

Short-term goal for 2016	Indicator baseline value (year and value)	Indicator target value in 2016	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
To keep the information system up to date	2015, YES	2016, YES	Maintenance and updates of the programming solutions	ACCOMPLISHED	/

## 4. IMPLEMENTATION OF ACTIVITIES

### 4.1 Educational activity

#### 4.1.1 Implementation of study programmes in the academic year 2015/16

##### **Master Study Programme "Intercultural Business Communication"**

In March 2015, the application period for the enrolment in the academic year 2015/ 2016 was opened. There were 13 applications and two students (coming from Egypt and Syria) were enrolled. In the academic year 2015/ 2016, seven students were enrolled (one student decided not to continue with the studies). The online classes in three courses (History of Socio-Economic Global Processes, International Business Communication and Intercultural Negotiations) started in November 2015 and finished in January 2016. In February and March, five courses were conducted face-to-face at EMUNI: English Language I, French Language I, Intercultural Relations of English-Speaking Countries, Intercultural Relations of French-Speaking Countries, Intercultural Laboratories.

All courses but the latter continued with online classes (through virtual video classes and in the e-classroom) until end of September. The teachers came from the University of Primorska (Slovenia), University of Urbino 'Carlo Bo' (Italy) and International School for Social and Business Studies (Slovenia).

Of the seven students, four were enrolled in the 2<sup>nd</sup> year of the programme in the academic year 2016/ 2017 as three students withdrew. The call for enrolment in the 1<sup>st</sup> year was published on 16 May 2016. Two candidates, both from Syria, applied. One of the applications was incomplete. Consequently, there was no enrolment in the 1<sup>st</sup> year of the study programme. The F2F lectures of the 2<sup>nd</sup> year started in November 2016.

EMUNI has also joined a network of Universities conducting Master Programmes on Intercultural Communications, **EUROCAMBUS**. The Master programmes are conducted at several universities around Europe, where a different university in the network hosts one fall semester each year for the students of the other Universities and staff members from around the network participate in the teaching of this course. EMUNI will participate in the semester from September –December 2017 held at University of Urbino.

##### **Professional upgrading study programme Euro-Mediterranean Innovation and Entrepreneurship**

In the academic year 2016/ 2017, EMUNI launched a 12-month, non-degree programme on Innovation and Entrepreneurship. This diploma is a Professional Upgrading Certificate.

The application period opened in June 2016. We received 74 applications, from which 50 students were invited for personal interviews. Finally, 26 students were selected and enrolled. The students are coming from Egypt, Palestine, Morocco, Algeria, Tunisia and Ghana. Between 24 October and 18 November, they attended the face-to-face lectures in Piran, Slovenia, and Siena, Italy. The following courses were conducted:

1. Introduction to Entrepreneurship and Entrepreneurship Opportunity Recognition,
2. Human Resource Management,
3. Entrepreneurial Business and Governance Models.

The lecturers came from Slovenia, Italy and Morocco. The programme continues with online classes and face-to-face classes which will be held in Egypt, again Slovenia, and the students' respective home countries.

##### **Summer School on Euro-Mediterranean Studies – Current and Future Perspectives**

The Jean-Monnet Module was conducted between 20 June and July 1, 201. The first week classes were held online and the face-to-face classes took place at EMUNI in Piran.

We had 15 students from Slovenia, Spain, Algeria, Slovakia, Syria, Germany and Lithuania participating in the programme.

## **4.2 Establishment of the library-information system**

### **Establishment of e-library**

EMUNI gathers its member universities from the South and the North shore of the Mediterranean, this is why an access to literature shall be arranged properly. Since the access to e-library is the easiest and most efficient, EMUNI granted the access to e-library, payable online bases and free online e-books, such as *Google books*, *OpenLibrary.org*, *Project Gutenberg*, *Online Literature Library* etc.

### **Establishment of the EMUNI library**

In 2016, the EMUNI has continued with the procedure of compiling its library through acquiring the adequate number and selection of literature relating to its fields of interest. In 2016, we acquired over 50 new pieces of literature. EMUNI is offering to its students an access to books of local libraries and higher education institutions (agreements on the access to the University Library of the University of Primorska and to the central library Srečko Vilher Koper have been signed), through which the selection of study books will be extended and the option for sources and literature enriched.

## **4.3 EMUNI Summer Schools**

The summer school in Business and Innovation, where EMUNI should have cooperated, was not organized. Instead, EMUNI conducted its own summer school through Jean Monnet Module.

## **4.4 Erasmus+ programmes**

By the end 2016 EMUNI had 28 signed Erasmus+ bilateral agreements with higher education institutions from programme and partner countries. Bilateral agreements are the basis for the participation in the programme Erasmus+ programmes and enable participation in projects, student exchange, staff mobility and other activities, related to upgrading the university curricula.

In November and December 2016, EMUNI hosted a PhD candidate from Mykolas Romeris University (Lithuania) for teaching mobility. She participated in the implementation of Intercultural Business Communication programme.

### **Application of the Jean Monnet Module**

In 2016 EMUNI did not apply a project within Jean Monnet Module (Erasmus+ programme). We decided not to apply, since we are implementing the current one with title "Euro-Mediterranean Studies - Current and Future Perspectives.

### **Application of the Jean Monnet Project**

In 2016 applied the project within the Jean Monnet Project (Erasmus+ programme) with the title "Euro-Mediterranean Region – Barometer for EU Politics". The project was not granted, but the application package serves as a basis for future similar calls.

### **Application of the project on Capacity Building in the field of Higher Education**

In 2016 EMUNI did not apply for Capacity Building in Higher Education (Erasmus+ programme). We focused on preparatory activities and setting up the consortium, which will apply the CBHE project in 2017.

### **Application of the individual mobility**

In 2015 EMUNI applied the Erasmus+ KA107 project (staff mobility with Southern Mediterranean Countries). We were granted in total 45 mobilities (incoming and outgoing) with Israel, Lebanon, Egypt, Morocco and Algeria. The aim of these mobilities is to enhance the inter-institutional cooperation through staff mobility and to empower staff with intercultural experience. In 2016, EMUNI did not apply another mobility project, but we decided to start with the preparatory activities to accredit the consortium with other Slovenian universities and to apply the mobility project as a consortium in 2017.

### **Cooperation of the EMUNI University as a partner in international projects of the Erasmus+**

EMUNI has a wide network of higher education and research institutions. In 2016, we were invited to take part in two (2) project proposals, but both were not granted. Namely:

1. Network of knowledge and professional competences for modernization of education in tourism (TravelClust) (KA2, *Capacity Building in Higher Education*)
2. EU-EGYPT Cooperation in the Development and Implementation of Interdisciplinary Master Degree Study Programme "Smart Environment Change Management" (sMArtEN) (KA2, *Capacity Building in Higher Education*)

In addition to above mentioned project activities, EMUNI was granted a new project in 2016, i. e. MED programme Networks for an Innovative Cooperation in Energy efficiency (Interreg MED):

*Title: MED programme Networks for an Innovative Cooperation in Energy efficiency*

*Funding agency: Interreg Mediterranean*

*Total budget: 1.092.250 EUR*

*Budget for EMUNI: 179.525 (85 % co-financing)*

### **4.5 Events, where EMUNI is a (co)organiser**

EMUNI events offer a valuable platform for networking, exchange of expertise between participants and the opportunity to acquire new skills in selected areas. They also aim at disseminating research results.

#### **EMUNI annual conference**

EMUNI Annual Conference took place on Thursday, 12<sup>th</sup> May, in Barcelona (Spain). EMUNI's event, together with its General Assembly, and the regional event of project MERID (Horizon2020 project funded by the EU) addressed the role of diaspora in intercultural dialogue, trust-building and development cooperation between the European Union, Southern Mediterranean and the Middle East countries. Interactive discussions and lively debates examined the potential use of Diaspora as bridges for building trust and catalysts for cooperation and partnership in the Euro-Mediterranean region and Middle East. The event also aimed at employing science diplomacy in exploring new avenues of cooperation, particularly with Iran and Iraq. The event, which was hosted by the ESADE Business School in Barcelona, hosted over 130 high profile participants, including heads of international organizations, rectors and vice-rectors of universities, senior academics and officials as well as policy-makers from 29 countries and international organisations. The keynote opening speech was given by Javier Solana, President of ESADEgeo – Center for Global Economy and Geopolitics.

More about the conference, its conclusion and video material can be found at <http://www.emuni.si/en/news/driving-euro-mediterranean-cooperation-emunis-annual-conference-migration-diaspora-and-brain>.

#### **Project EUROMED Migration III**

In 2012 the European Commission granted a project entitled EUROMED Migration III, in which the EMUNI University cooperates as a partner. The project objectives are to strengthen cooperation in the field of migration in the Euro-Mediterranean area and cooperation of partner organizations in the project by the preparation of documents at the national and European level. The project is designed on the basis of three

key issues: legal migration, migration and the related development and illegal migration. The project runs from 2012 to 2014 and was prolonged for another year (until the end of 2015) with intention to complete all activities.

The EMUNI University as project partner (in cooperation with the MFA) cooperated in the second peer-to-peer meeting that took place on 24-25 September 2013 in Portorož. The event was attended by 46 participants from 14 countries of the Euro-Mediterranean region. The event was also attended by 13 representatives of (international) (non) governmental organizations.

In 2015, the project was officially concluded. More about the project can be found at project website <http://www.euromed-migration.eu/>.

## **Cooperation in EDULINK II**

EU-ACP Networking for Academic Excellence on Agriculture and Food Security (EDULINK II) is a project, applied in the EuropeAid programme, which was adopted at the first stage of the evaluation at the European Commission in 2012. This is a project which aims to improve the higher education system and develop a quality network of higher education institutions in project partner countries in Africa.

ACP-EU project was approved and launched in November 2013. First project activities were associated with a presentation of the partners of their obligations and publishing information to online media on the launch of the project. The project is of great importance for the EMUNI University, as it will be directly involved in the research work in the transfer of good practices in the field of higher education and the establishment of the African- European university network. In 2014, representative of EMUNI participated two important meetings in Johannesburg (South Africa) and Lilongwe (Malawi), where EMUNI presented its network of institutions, how it was developed and what kind of activities it organized.

In 2016 EMUNI prepared an analysis and contributed in organisation of the project event in Brussels (Belgium). The concluding event, which was scheduled for November 2016, was organized in January 2017 in Namibia.

## **Implementation of MERID project**

In 2014, EMUNI was granted a project with the title Middle East Research and Innovation Dialogue (MERID). The MERID project, starting in January 2015, is an example of science diplomacy in practice. It seeks to boost existing collaboration frameworks between the EU and Middle East countries while creating new channels and forging new links, especially with countries that are newcomers to EU cooperation in Research and Innovation. MERID's ultimate goal is to employ Research and Innovation as channels for intercultural dialogue, understanding and reconciliation.

MERID involves diverse partners from the European Union Member States, in addition to Egypt, Jordan, Lebanon and Palestine as well as Iran and Iraq. Participation of the latter countries is of particular importance as the MERID project will represent the very first attempt to systematise support to the policy dialogue and engagement of research communities of Iran and Iraq in the EU's actions and in particular the EU's programme for Research and Innovation "Horizon 2020". The MERID partners were carefully selected to embrace relevant stakeholders from diverse backgrounds representing the different sectors from research governance organisations to the civil society, including also academia and the business sector.

In 2016, we organized following events:

- Project conference and Management Board meeting, 13<sup>th</sup> May, Barcelona (Spain).

- Regional event on Science Diplomacy Dialogue with the Middle East, 1<sup>st</sup> December, Beirut (Lebanon).

EMUNI successfully prepared and submitted the mid-term report, which was approved by the European Commission. We prepared deliverables according to timeline. More about the project can be found at <http://meridproject.eu/>.

### **Implementation of EMUNI Friendship Days**

In 2014, EMUNI started with a new concept of short-term and small-scale events, namely EMUNI Friendship Days. The rationale behind these events is to dedicate discussion to a certain Euro-Mediterranean country and thus approach it to the audience. In September 2014, the first event was dedicated to France.

In 2016, we did not implement EMUNI Friendship Days.

### **EMUNI Round Tables**

In 2016 EMUNI (together with the Centre for Arab, Islamic and Middle Eastern Studies) revived EMUNI Talks by organizing the round table on Combatting Extremist Ideologies and the Role of the Science-Policy Dialogue, which took place on 2 December 2016 in Beirut (Lebanon). The event followed the theme of the preceding Middle East Research and Innovation Dialogue (MERID) regional event of a policy dialogue between EU and MENA region, but focused on the interplay between science and policy in combatting extremist ideologies, an issue that is central in current regional concerns. Among the key aims of the event was to discuss why individuals fall prey to extreme ideologies and how to establish effective regional cooperation in fighting these ideologies.

### **Seminars, workshops and related activities**

2016 was active in terms of cooperation at different activities, e. g. conferences and round tables. EMUNI cooperated in following activities:

1. On 16 February 2016, EMUNI attended the Horizon 2020 Conference, organized by Science|Business, dedicated to explore the potential of research, science and innovation. Event aimed at discussing and presenting the possibility how to boost the innovation and make intersections between the science, research and innovation. High-profile panellists, among them the European Commissioner for Research, Science and Innovation, Carlos Moedas, CEO and Editor, Science|Business, Richard L. Hudson, were debating the new EU mechanism for translating the innovation into business, i. e. European Innovation Council.
2. From 17 to 18 February 2016, EMUNI co-organized and participated at EURIE conference on Higher Education that took place in Istanbul (Turkey) with over 1.000 participants. EURIE is one of the higher education network with 85 members from Europe, Asia and the Middle East and DEIK-Foreign Economic Relations Board.
3. On 14 March 2016, EMUNI attended the training session and seminar with Pakistani researchers. The event was part of the project on Poverty Reduction through Rural Development in Balochistan, Khyber Pakhtunkhwa, Federally Administered Tribal Areas and Neighboring Areas coordinated by CESTAS, Italy (Center for health education and appropriate health technologies).

4. In the occasion of the visit of Minister Karl Erjavec, deputy Prime Minister and Minister of Foreign Affairs of Slovenia to the Kingdom of Morocco, the Euro-Mediterranean University (EMUNI) in cooperation with Institute Mohamed VI for education of imams, organized a conference on 6 April 2016 in Rabat (Morocco) at the premises of the Institute. The purpose of the event was to discuss the intercultural dialogue in the Euro-Mediterranean and North African regions, importance of dialogue in fighting extremist ideologies and the role of education in bridging between the religions and cultures. Conference participants (diplomatic corps, Academics and students) were addressed by the minister of foreign affairs of Slovenia, Karl Erjavec, minister for Islamic affairs of Morocco, Ahmed Toufiq, president of the EMUNI, Abdelhamid El-Zoheiry and director of the Institute for education of Imams, Lazaar Abdessalem.
5. From 25 to 27 May 2016, EMUNI was invited to a 3rd edition of the Arab-Euro conference on Higher Education (AECHE) that brought together HEI institutions and more than 200 participants from 43 countries eager to share their future aspiration for Higher Education in the region and prospects to further develop common platform of cooperation. The 3rd AECHE conference was hosted by the Universitat de Barcelona and co-organized by Union for the Mediterranean and had the objective of absorbing past experience while identifying new opportunities for strengthening institutional mission and exchange good practices between Arab and European HEI.
6. From 24 to 25 June 2016, around 100 experts and cultural actors in the translation field from across the Euro-Mediterranean region assembled in Slovenian coastline municipality of Piran to partake in the “Translation for Dialogue” Conference, co-organized by the Anna Lindh Foundation, the Euro-Mediterranean University (EMUNI) and the Ministry of Foreign Affairs of the Republic of Slovenia. The “Translation for Dialogue” Conference is putting emphasis on the important role of the translation as the central tool of dialogue in the emerging socio-cultural challenges currently present in the Euro-Mediterranean region. The Conference involves all the stakeholders of the “translation chain”– publishers, authors, academics, libraries, translators, civil society organizations, foundations, public and private institutions – to showcase the importance of translation as the facilitator of intercultural dialogue. As such, the conference is the first high-level event of its kind to take place in the region.
7. From 27 to 29 July 2016, EMUNI carried out a round table on Science Diplomacy in Changing World that took place in Manchester (UK) within the frame of the Euro Science Open Forum (ESOF). The event, which was attended by around 300 participants offered some basic explanation and understanding of science diplomacy, considered the role of science diplomacy as a tool for foreign policy, an instrument to advance cooperation in scientific research and a platform for inter-cultural dialogue and inter-religious tolerance. Professor Abdelhamid El-Zoheiry, President of EMUNI moderated the session, opening with some introductory conceptual remarks. He explained the rising need for science diplomacy and the prominent role it could play in the region. Setting the scene with a keynote speech, HRH Princess Sumaya bint El Hassan, President of the Royal Scientific Society in Jordan, highlighted the notion of collective knowledge across civilisations. She underlined the role of Arab/Islamic scientific heritage on which the western scholars have built. HRH also addressed the role of science diplomacy in building bridges between the EU and the Middle East and guiding young Arabs to a better future. Princess Sumaya announced that Jordan, for the first time in the region, will be hosting the World Science Forum 2017.

8. On 24 October 2016, in a high profile event today in Piran, EMUNI launched its new programme on Innovation and Entrepreneurship. Twenty-six students from 6 countries along the Mediterranean have been enrolled in this one-year programme, described by the President of EMUNI as a hybrid between an academic programme and a business development initiative. This diploma programme has been established in collaboration between 5 Academic Partners across the Mediterranean; the Euro-Mediterranean University (EMUNI) in Slovenia, University of Siena (SU) in Italy, Alexandria University (AU) in Egypt, Al Akhawayn University (AUI) in Morocco and the Arab Academy for Science, Technology & Maritime Transport, in Alexandria, Egypt. The programme is conducted through a blended-learning approach combining face-to-face and distance learning sessions in all 5 partner institutions, through which the students will have the opportunity to build on their own innovative business ideas.
9. On 14 November 2016, EMUNI and Centre for Arab, Islamic and Middle Eastern Studies co-organized with the Slovenian Ministry of Foreign Affairs a round table on Youth, the agend of Change. It was designed to bring together the youth from both sides of the Mediterranean to debate their common challenges and opportunities. The event was opened by Prof. Dr. Abdelhamid El-Zoheiry, the President of Euro-Mediterranean University (EMUNI) and Ms. Sabina R. Stadler, Director-General for Multilateral Affairs, Development Cooperation and International Law at the Ministry of Foreign Affairs of Slovenia. The panellists were Heba Afify, a journalist from Mada Masr newspaper from Egypt, Tea Jarc, a Slovenian activist and trainer in the field of youth, Mehdi Nassih, an entrepreneur of Moroccan origin and Tilen Tomazin, a member of youth initiatives from Slovenia.

#### **4.6 Other international activities**

Due to its establishment and operation, EMUNI is embedded in the broad international institutional framework. This brings with it obligations to participate in the mandatory meetings, conferences and other international events, directly related to the areas of work and research of the EMUNI. In 2016 representatives of EMUNI attended the following meetings and events:

##### **Participation at the meeting of the Union for the Mediterranean**

In 2016, four (4) meetings with the representatives of the Union for the Mediterranean (the representative of which has a seat in the EMUNI Management Board) were attended by representative of EMUNI. The Union for the Mediterranean was a strong supporter of EMUNI activities in 2016, which was reflected at all level of cooperation.

##### **Participation at the meeting of the Anna Lindh Foundation (ALF)**

In 2016, EMUNI continued its close cooperation with ALF from previous years by attending ALF events and by having meetings with ALF representatives. Two meetings were organized with intention to strengthen the cooperation.

##### **Missions to National institutions**

EMUNI has increased its involvement in activities also on national level. For this purpose, several meetings with National authorities (Ministry of Foreign Affairs, Ministry of Higher Education, Science and Sport).

##### **Participation at the meetings with the EU institutions**

The EMUNI University is directly responsible also to the institutions of the European Union, since it has its full support and at the same time the institutions of the European Union helped establish the EMUNI

University. With the aim to inform it about its activities, in 2016 EMUNI representatives had numerous meetings with representatives of different EU institutions and their representatives (European Commission, European Parliament, General Directorate for Development and Cooperation and European External Action Service).

### **EMUNI participation at International events (including speaking Opportunities)**

- a. **Science Diplomacy Workshop** (Brussels, February 26 2015), organised by the UN University in Brussels

### **Organisation of events within AIMES**

EMUNI has established the Centre for Arab, Islamic and Middle Eastern Studies (AIMES) with the mission to exploit science and cultural cooperation in order to build trust and achieve intercultural understanding among European and Arab/Muslim countries. The fields of activities of AIMES include education, research, capacity building, platform for dialogue and communication. Mr. Osman Softić was recruited for the purpose of managing the Centre. AIMES is hosted at the Castle of Jable near Ljubljana.

In 2016, the AIMES organized two events:

1. On 14 November 2016, EMUNI and Centre for Arab, Islamic and Middle Eastern Studies co-organized with the Slovenian Ministry of Foreign Affairs a round table on Youth, the agenda of Change. It was designed to bring together the youth from both sides of the Mediterranean to debate their common challenges and opportunities. The event was opened by Prof. Dr. Abdelhamid El-Zoheiry, the President of Euro-Mediterranean University (EMUNI) and Ms. Sabina R. Stadler, Director-General for Multilateral Affairs, Development Cooperation and International Law at the Ministry of Foreign Affairs of Slovenia. The panellists were Heba Afify, a journalist from Mada Masr newspaper from Egypt, Tea Jarc, a Slovenian activist and trainer in the field of youth, Mehdi Nassih, an entrepreneur of Moroccan origin and Tilen Tomazin, a member of youth initiatives from Slovenia.
2. On 2 December 2016 the AIMES and EMUNI revived EMUNI Talks by organizing the round table on Combatting Extremist Ideologies and the Role of the Science-Policy Dialogue, which took place in Beirut (Lebanon). The event followed the theme of the preceding Middle East Research and Innovation Dialogue (MERID) regional event of a policy dialogue between EU and MENA region, but focused on the interplay between science and policy in combatting extremist ideologies, an issue that is central in current regional concerns. Among the key aims of the event was to discuss why individuals fall prey to extreme ideologies and how to establish effective regional cooperation in fighting these ideologies.

## 4.7 Research

In 2016, EMUNI continued with the implementation of research projects and started preparing new research proposals that will be applied in 2017.

### 1. Conducting research within EMNES project

The EMNES project has been carefully designed to contribute to the general objective of reinforcing dialogue and promoting socio-economic research and studies in priority themes of the Euro-Mediterranean Partnership, particularly focusing on employment creation and social inclusion, especially among the youth. It is also designed to ensure the dissemination of the results of these studies and research to civil society and socio-economic policy makers.

In 2016, project research work continued with all research groups and at all areas. In addition, two project conferences were organized:

1. On 10 and 11 May 2016, Barcelona (Spain), there was EMNES steering committee meeting and a conference that was dedicated to exploring the economic situation in the Southern Mediterranean countries.
2. From 15 to 17 December 2016, Tunis (Tunisia), there was EMNES steering committee meeting and a conference on financial, economic and investment overview in the Mediterranean area.

### 2. Conducting research within EL-CSID project

The European Union has made a major start articulating the relevance of cultural and science for its external relations. What has yet to be done, however, is to make explicit the assumptions underpinning much of this work on cultural and science diplomacy and to codify and articulate it as part of a systematic and strategic approach to understanding the direction of travel of science and cultural diplomacy that locates developments in these fields within the evolving global and EU external relations context. EL-CSID will do this, with the added ambition to identify how the Union and its member states might collectively and individually develop a good institutional and strategic policy environment for extra-regional culture and science diplomacy.

In 2016, EMUNI worked on research within the project and participated at events, organized for this purpose (in Brussels, Belgium).

## Scientific journal IJEMS

International Journal of Euro-Mediterranean Studies (IJEMS - International Journal of Euro-Mediterranean Studies) and conference publications represent an interdisciplinary contribution to research of topics relevant to the Euro-Mediterranean region. IJEMS is an international journal aimed at promoting intercultural dialogue and exchange between the social environments, human resource development and at ensuring better mutual understanding of the broad field of the Euro-Mediterranean region. In order to accomplish these objectives, the journal tends to publish high quality research papers, scientific articles, testimonials and case studies. Key issues include policy papers, sociology, economics, growth and development, human geography, environment, business and management, education, international relations, gender studies, life science and history.

The IJEMS Journal is important for EMUNI, because it enables publishing of scientific-research accomplishments of teachers and researchers, who are cooperating with EMUNI, as well as of EMUNI students, who get the opportunity to publish their research projects and master papers. Thus, the journal serves as an appropriate textbook for the courses of study programmes and professional upgrading study programmes, implemented by EMUNI.

In 2016, we published two IJEMS editions:

1. IJEMS Volume 9, Number 1, 2016. An electronic version is available at: <http://www.emuni.si/en/ijems/volume-9-2016-number-1>. IJEMS contains four scientific articles and a summary of round table, dealing with various aspects of the Euro-Mediterranean area. 200 IJEMS copies were printed by the EMUNI University, which will serve as library material for the study purposes.

2. IJEMS Volume 9, Number 2, 2016. An electronic version is available at: <http://www.emuni.si/en/ijems/volume-9-2016-number-2>. IJEMS contains one scientific articles, two research articles and an interview. The content of articles is related to different Euro-Mediterranean challenges. 200 IJEMS copies were printed by the EMUNI University, which will serve as library material for the study purposes.

In 2016, EMUNI in co-operation with the Ministry of Foreign Affairs and the Banipal publishing house published a supplement to IJEMS Volume 9, Number 2. The Supplement contains poetry, short stories and novels by authors from the countries of the Gulf Cooperation Council – Bahrain, Kuwait, Oman, Qatar, Saudi Arabia and the United Arab Emirates. An electronic version is available at: <http://www.emuni.si/en/ijems/volume-9-2016-number-2-supplement>.

#### **4.8 IT services, technical support and information communication technologies**

Main tasks and goals of the IT unit are defined by direct needs of EMUNI University – to ensure good operating conditions and high efficiency of the information systems.

##### **Support services are being carried out in different areas:**

- support and maintenance of the computer solutions;
- information and communication services – maintenance of the information infrastructure;
- office and business systems;
- information security;
- graphical design.

##### **Use of social media**

Mainly Facebook and Twitter are in use by the EMUNI University among social media. Social networks are used for the distribution of information, news, events links etc.

##### **Facebook**

EMUNI facebook page works as an addition to the existing EMUNI website. Most information, that is available on the EMUNI website, is also published as posts on facebook page. This brings the news of EMUNI directly to facebook users. Updates are mainly being delivered as a link to the EMUNI website sections. EMUNI Facebook site has 3.451 followers, while the posts in 2016 reached 108.740 people: [www.facebook.com/emuni.university](http://www.facebook.com/emuni.university).

##### **Twitter**

EMUNI twitter account works as an addition to the existing EMUNI website. Twitter is being used to deliver news to our subscribers through published links. In 2106, 172 posts were posted on Twitter which made 44.800 impressions. EMUNI Twitter has 395 direct followers. Twitter address of EMUNI: [twitter.com/emuni](http://twitter.com/emuni).

## **4.9 Promotional Publications**

In 2016 the EMUNI produced the following electronic promotional publications:

- E-Newsletter: July 2016, October 2016 and December 2016;
- Jean Monnet Module promotional material;
- Entrepreneurship and Innovation Programme promotional material;
- Intercultural Business Communication promotional material;
- Euro-Mediterranean Network for Economic Studies project promotional material;
- ERC = Science<sup>2</sup> project promotional material;
- Middle East Research and Innovation Dialogue project promotional material.

Promotional publications are intended for both, target and wider public in order to inform them about the activities and events of EMUNI. All promotional publications were issued in e-form to enable the maximum extent. There were over 9.000 recipients of e-publications in 2016, and the number of subscribers to the newsletter continues to grow.

## **4.10 PR Relations**

Public relations are an important factor for international recognition. EMUNI is regularly informing the public about important events. In addition, informing is done through public involvement in the activities of the University (roundtable discussions, press conferences, etc.). Public Relations are particularly intense in the time of EMUNI events (EMUNI conferences, meeting and visits of guests, agreements on common projects), sessions of the bodies of the EMUNI University, at major events and at the beginning of the academic year. In 2016 we continued to inform the public about activities and events of the EMUNI University. In relation to public relations activities the contact network media was updated, a PR report made after major events and media communication.

## **4.11 Sessions of the EMUNI Bodies in 2016**

### **General Assembly Session of the EMUNI**

EMUNI General Assembly took place on 11 May 2016 in Barcelona (Spain).

### **Sessions of the EMUNI Management Board**

- regular sessions on 11 May 2016
- regular session on 9 December 2016
- correspondence session from 25 to 29 February 2016
- correspondence session from 7 to 11 October 2016

### **Sessions of the EMUNI Senate**

- regular session on 11 May 2016
- correspondence session from 23 to 27 September 2016

## **5. INVESTMENTS AND INVESTMENT MAINTENANCE**

No investments were made in 2016. In May 2016, EMUNI moved its seat to a new location, Palace Trevisini in Piran (Kidričevo nabrežje 2, 6310 Piran).

## **6. ASSESMENT OF THE ACHIEVEMENT OF GOALS**

We estimate that despite financial constraints the operation of EMUNI in 2016 was successful. We managed to acquire new project, i. e. Interreg MED, which brings a new dimension to EMUNI's work. EMUNI launched a new professional upgrading study programme "Euro-Mediterranean Innovation and Entrepreneurship Diploma" in collaboration between 5 Academic Partners across the Mediterranean; the Euro-Mediterranean University (EMUNI) in Slovenia, University of Siena (SU) in Italy, Alexandria University (AU) in Egypt, Al Akhawayn University (AUI) in Morocco and the Arab Academy for Science, Technology & Maritime Transport, in Alexandria, Egypt. In order to facilitate the implementation of study programmes, EMUNI continued with implementation of scholarship scheme, which aims to obtain material assets for students, who will be enrolled in EMUNI courses. We were granted Scholarships from Al-Alfi Foundation (Egypt).

As part of the planned study activities we carried out all the set objectives according to the work programme – we organized the Jean Monnet Module Summer School "Euro-Mediterranean Studies: Current and Future Perspectives".

## **7. IMPROPER OR UNEXPECTED EFFECTS OF THE IMPLEMENTATION**

The year 2016 was marked with many (project) activities and events. EMUNI managed to secure new EU funds which improved the financial condition and enabled new impetus for further projects.

The realization of the objectives was influenced by other factors, mainly because of the extra workload for implementation of the master study programme "Intercultural Business Communication" and professional upgrading study programme "Euro-Mediterranean Entrepreneurship and Innovation". Main yearly conference was organized in May 2016 and other activities were carried out in accordance with the work plan.

In spite of these facts, there were no large or unexpected consequences on the implementation of the objectives.

## **8. SUCCESS ASSESMENT IN COMPARISON WITH PREVIOUS YEARS**

Compared with previous years, EMUNI made significant progress in 2016 in all areas, especially in the field of education and project management. First and foremost, another study programme in Euro-Mediterranean Entrepreneurship and Innovation was launched where 24 students were successfully enrolled.

In the context of financial management, EMUNI acquired more funds from EU, thus reducing our dependency on public funds for next three years. In the field of legal affairs, EMUNI revised the current Statute and prepared amendmnets along with the preparation of additional internal legal regulations for the purpose of better internal cooperation and implementation of education activities.

In the cooperation with partner universities from the Euro-Mediterranean region we implemented professional upgrading study programme and summer school. Participation in international projects has significantly strengthened. EMUNI was invited to be a partner in four (4) European and international projects (two Erasmus+ programme and two Horizon 2020 projects).

The success was even more significant due to the limitations, which the EMUNI University was confronted with still in 2015, i. e. lack of human resources and shortage of finances.

## **9. REVIEW OF THE EFFICIENCY OF OPERATIONS**

In assessing the efficiency and effectiveness of operations with respect to defined standards, criteria and measures to improve the efficiency and quality of operations, we derive from the regulation of public funding of higher education and other institutions, principles for the financing of higher education institutions contained in the Higher Education national programme and measures for monitoring, assessment and quality assurance of higher education institutions, study programmes and research, artistic and professional work.

EMUNI disposes with public funds of the budget of the Republic of Slovenia, in accordance with the financing agreement signed with the Ministry of Education, Science and Sport, and at the same time with the Public Finance Act and other legal regulations in this field. EMUNI operates with public funds in accordance with the criteria and standards set for the use of funds by the Ministry of Education, Science and Sport. EMUNI fully complies with the principles of economy and efficiency of operations with funds.

## **10. EXPLANATIONS REGARDING AREAS WHERE OBJECTIVES HAVE NOT BEEN ACHIEVED**

The EMUNI University was successful in 2016 in comparison to previous years, however, some goals were not fully achieved due to various factors. Below the scope and objectives, which were either not met or were only partially achieved, are listed:

- In the study area we did not fully achieve the objectives because, since as a university network we mainly depended on the partner institutions and the concluded arrangements. In addition, many questions remain open in relation to the notification and accreditation of study programmes by the SQAA. In the work plan we planned the procedures for certain study programmes would be completed in 2014, but the process continues also in 2015

## **11. ASSESMENT OF BUSINESS EFFECTS OF HIGHER EDUCATION INSTITUTIONS ON OTHER AREAS**

EMUNI is one of the most important projects of the Union for the Mediterranean. It focuses on bringing together universities, research institutions, research centers and centers of excellence for the joint work in developing new programmes and projects aimed at bridging the gap between the north and the south, east and west of the Mediterranean region.

The priority areas of EMUNI include higher education and research, intercultural business communication and connections, sustainable conservation of the Mediterranean area, maritime and land highways, alternative energies and civil protection. These topics are dealt with in the context of EMUNI summer schools, research seminars, European projects and intensive programmes, which involve students, young graduates and academic staff, whose goal is to create a common language of the region - the language of research and excellence. EMUNI partner universities help in creating the foundations of intercultural dialogue and common sustainable growth, as they focus on themes and topics that directly relate to the Euro- Mediterranean region.

Thematically, EMUNI focuses on the priority areas of the Union for the Mediterranean and also on other areas that are of most interest for the international community, including business development and economic studies, marine issues, culture and tourism, human rights, migrations, gender issues, development studies, water management and regional integration. Study activities that are carried out in collaboration with partner universities (e.g. summer schools, professional upgrading study programmes, etc.) are through the optional and mandatory study courses also connected to the areas listed above.

In the year 2016 and in the academic year 2016/2017 EMUNI will contribute to the creation of a single, integrated Euro-Mediterranean higher education, science and research area. EMUNI already serves as a center for the creation of institutional networks, exchange of students and projects in the Euro-Mediterranean region. According to the results achieved in 2016 it will continue to actively contribute to the research and academic staff and to development of joint study programmes.

## 12. OTHER EXPLANATIONS

The explanations that supplement the report on the operation of the EMUNI University in 2016 are described in detail in the following paragraphs.

### 12.1 Report on the implementation of the tasks under the contract no. C3330-16-500022

In 2016 the EMUNI University realized the following obligations under the contract No. C3330-16-500022, which are listed in the Article 5:

- until the 10<sup>th</sup> day in the current month delivered a request for the payment of funds for the current month and report on its work and the dynamics of expenses and incomes,
- sent the annual report for 2015 and report on the performance of the contract to the Ministry until 28. 2. 2016,
- with the funds for labor costs and costs of goods and services co-finance the costs of management and professional services of the EMUNI University, activities related to the preparation and implementation of study programmes in the academic year 2015/2016 and the costs of the facilities in the amount and in the manner as specified in the annual work programme for 2016, which was adopted by the Management Board of the EMUNI University at its 31<sup>st</sup> session on 30. 11. 2015,
- Monitored the budget spending on a separate cost center/source of funding, so it is possible to verify the implementation of this contract,
- Operated rationally and carried out tasks which are co-financed from the state budget, exercising all due diligence,
- Use the received funds for the purposes specified in the contract,
- Enabled the Ministry to monitor the implementation of the above mentioned contract within the monthly report of revenues and expenditures and explanations that the ministry demanded in 2015.

Regarding the 11<sup>th</sup> indent of the Article 5 contract regarding the submission of the the annual report for 2015, the ministry did not require business and documentation insight concerning the compliance with the above-mentioned contract. The EMUNI University will - at the request of the Ministry – enable the insight into the operations and documentation.

### 12.2 Personnel policy analysis

On 31. 12. 2016 EMUNI had 6,6 employees. The average number of employees in 2016 amounted to 5,49 FTE.

Table: List of employees by job position and organisation unit

Job Position	Organisation Unit	Actual 2016	Type of Contract
President of EMUNI	President of EMUNI	1	Contract of employment
Administrative assistant	International Cooperation Unit/ Research Unit / Office for sponsored programmes	2,6	Contract of employment
Administrative assistant	Education Unit / Accreditation	1	Contract of employment
Administrative assistant	ICT, Administration, Finance and Accounting Sector	2	Contract of employment
<b>TOTAL employees</b>		<b>6,6</b>	

### Overview of employment at EMUNI during the period from 1. 1. 2016 to 31. 12. 2016

In August 2016, EMUNI employed researcher to work on EL-CSID project.

### Overview of the employment termination in the period from 1. 1. 2016 until 31. 12. 2016

Employment contract of Project officer for Coordination of the Projects ended in December 2016.

### **Contractors**

Contractors cooperated with EMUNI in 2016 through freelance contracts and contracts for services.

<b>Job Position / Field of work</b>	<b>Area</b>	<b>Type of Contract</b>
Project Experts	EMNES Project	Authorial work contract
Lecturers	Study programmes and summer school	Authorial work contract

### **12.3 Investment report**

The EMUNI University did not have any investments in 2016.

## **13. ACCOUNTING INFORMATION FOR EMUNI UNIVERSITY FOR 2016**

### **13.1 Main accounting principles**

The Financial Report of the EMUNI University for 2016 has been drawn up in line with the Accounting Act (Official Gazette of the RS No. 23/99 30/02-ZJF-C and 114/06-ZUE) and the Slovenian Accounting Standard 36 - Accounting Solutions in Not-for-Profit Organisations - Private-Law Legal Entities (Official Gazette of the RS No. 118/05) and the Account Scheme for Not-for-Profit Organisations (Official Gazette of the RS No. 7/11, 34/11 – CC Decree, 64/12 and 12/13).).

When drawing up accounting statements the EMUNI University follows the following general principles of evaluation:

- Principle of continuity;
- Principle of consistency and
- Principle of timeliness.

The accounting statements and notes reflect the true and fair situation of operations.

### **13.2 Balance Sheet - general rules**

The Balance Sheet is drawn up for a financial year, which is equal to the calendar year. The Balance Sheet as of 31<sup>st</sup> December 2016 shall also contain a column with data from the Balance Sheet as of 31<sup>st</sup> December 2015.

When providing explanations on the balance sheet items EMUNI University takes into account the rules on the content, layout and format of the financial statements.

Assets and liabilities are broken down per type and maturity.

#### **Intangible and tangible fixed assets**

The types of intangible fixed assets are defined in line with SAS 2, while the types of tangible fixed assets pursuant to SAS 1. They are measured in line with the SAS and initially recognised at their procurement cost. The procurement cost is composed of the purchasing price, the import and non-reimbursable duties and the costs of set-up for destined use. Any commercial or other discounts are subtracted from the purchasing price.

The residual value of intangible long-term assets and tangible fixed assets pursuant to SAS 1.17 and SAS 2.20 is disclosed in the Balance Sheet as the difference between the procurement value and the accrued correction of the value. The procurement value and the accrued corrections of value for tangible fixed assets and intangible long-term assets are disclosed separately in the accounting statements.

The depreciation of tangible fixed assets and intangible long-term assets is calculated individually on a regular basis by using the proportional method, consistently applied in each accounting period. The annual depreciation rates are set freely by the University. The net carrying amount of an item of tangible fixed assets is the difference between the cost of the item and its accumulated depreciation.

Tangible fixed assets, whose individual procurement value, as per the supplier's invoice, does not exceed EUR 500, are disclosed among small tools.

Individual items in the small-tools category, whose procurement value does not exceed EUR 500, are categorised as materials.

**BALANCE SHEET – Table 1**

Item	Postavka	Oznaka za AOP/ADP code	Znesek/Amount	
			Tekočega leta/Current year	Prejšnjega leta/Previous year
2	2	3	4	5
<b>ASSETS (002+032+053)</b>	<b>SREDSTVA (002+032+053)</b>	<b>001</b>	<b>723.253</b>	<b>359.558</b>
<b>A. LONG-TERM ASSETS (003+010+018+019+027+031)</b>	<b>A. DOLGOROČNA SREDSTVA (003+010+018+019+027+031)</b>	<b>002</b>	<b>1.206</b>	<b>0</b>
<b>I. Intangible assets and long-term accruals and prepaid expenditure (004+009)</b>	<b>I. Neopredmetena sredstva in dolgoročne aktivne časovne razmejitve (004+009)</b>	<b>003</b>	<b>0</b>	<b>0</b>
1. Intangible assets	1. Neopredmetena sredstva	004	0	0
2. Long-term accrual	2. Dolgoročne aktivne časovne razmejitve	009	0	0
<b>II. Tangible (fixed) assets (011 to 017)</b>	<b>II. Opredmetena osnovna sredstva (011 do 017)</b>	<b>010</b>	<b>1.206</b>	<b>0</b>
1. Land	1. Zemljišča	011	0	0
2. Building	2. Zgradbe	012	0	0
3. Production devices and machines	3. Proizvajalne naprave in stroji	013	0	0
4. Other devices and equipment, small inventory and other tangible assets	4. Druge naprave in oprema, drobni inventar in druga opredmetena osnovna sredstva	014	1.206	0
5. Biological assets	5. Biološka sredstva	015	0	0
6. Tangible assets in construction or creation	6. Opredmetena osnovna sredstva v gradnji in izdelavi	016	0	0
7. Advance payments for tangible assets	7. Predujmi za pridobitev opredmetenih osnovnih sredstev	017	0	0
<b>III. Investment properties</b>	<b>III. Naložbene nepremičnine</b>	<b>018</b>	<b>0</b>	<b>0</b>
<b>IV. Long-term financial investments (020+024)</b>	<b>IV. Dolgoročne finančne naložbe (020+024)</b>	<b>019</b>	<b>0</b>	<b>0</b>
1. Long-term financial investments, except loans	1. Dolgoročne finančne naložbe, razen posojil	020	0	0
2. Long-term loans	2. Dolgoročna posojila	024	0	0
<b>V. Long-term receivables</b>	<b>V. Dolgoročne poslovne terjatve</b>	<b>027</b>	<b>0</b>	<b>0</b>
<b>VI. Postponed tax deliverables</b>	<b>VI. Odložene terjatve za davek</b>	<b>031</b>	<b>0</b>	<b>0</b>
<b>B. SHORT-TERM ASSETS (033+034+040+048+052)</b>	<b>B. KRATKOROČNA SREDSTVA (033+034+040+048+052)</b>	<b>032</b>	<b>721.995</b>	<b>358.668</b>
<b>I. Current assets (groups for disposal) for trade</b>	<b>I. Sredstva (skupine za odtujitev) za prodajo</b>	<b>033</b>	<b>0</b>	<b>0</b>
<b>II. Stock</b>	<b>II. Zaloge (035 do 039)</b>	<b>034</b>	<b>50.000</b>	<b>50.000</b>
1. Material	1. Material	035	50.000	50.000
2. Non-finished products and services	2. Nedokončana proizvodnja	036	0	0
3. Products	3. Proizvodi	037	0	0
4. Merchandise	4. Trgovsko blago	038	0	0
5. Advance payments for stock	5. Predujmi za zaloge	039	0	0
<b>III. Short-term financial investments (041+045)</b>	<b>III. Kratkoročne finančne naložbe (041+045)</b>	<b>040</b>	<b>0</b>	<b>0</b>
1. Short-term financial investments, except loans	1. Kratkoročne finančne naložbe, razen posojil	041	0	0
2. Short-term loans	2. Kratkoročna posojila	045	0	0
<b>IV. Short-term operating receivables</b>	<b>IV. Kratkoročne poslovne terjatve</b>	<b>048</b>	<b>78.854</b>	<b>77.708</b>
<b>V. Cash assets</b>	<b>V. Denarna sredstva</b>	<b>052</b>	<b>593.141</b>	<b>230.960</b>
<b>C. SHORT-TERM ACCRUALS AND PREPAID EXPENDITURE</b>	<b>C. KRATKOROČNE AKTIVNE ČASOVNE RAZMEJITVE</b>	<b>053</b>	<b>52</b>	<b>890</b>

Off-balance assets	Zunajbilančna sredstva	054	0	0
<b>LIABILITIES (056+072+075+085+095)</b>	<b>OBVEZNOSTI DO VIROV SREDSTEV (056+072+075+085+095)</b>	<b>055</b>	<b>723.253</b>	<b>359.558</b>
<b>A. OWN LIABILITIES (056a+301+068-069+070-071)</b>	<b>A. LASTNI VIRI (056a+301+068-069+070-071)</b>	<b>056</b>	<b>-55.406</b>	<b>-60.449</b>
I. Start-up capital	I. Ustanovitveni vložek	056a	0	0
II. Fair value reserve	II. Rezerve, nastale zaradi vrednotenja po poštenih vrednostih	301	0	0
III. Uncommitted profit	III. Nerazporejeni čisti presežek prihodkov	068	0	0
IV. Uncommitted loss	IV. Nerazporejeni čisti presežek odhodkov	069	60.449	60.449
V. Income profit of the business year	V. Čisti presežek prihodkov poslovnega leta	070	5.043	0
VI. Outgoing loss of the business year	VI. Čisti presežek odhodkov poslovnega leta	071	0	0
<b>B. RESERVATIONS, LONG-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE (073+074)</b>	<b>B. REZERVACIJE IN DOLGOROČNE PASIVNE ČASOVNE RAZMEJITVE (073+074)</b>	<b>072</b>	<b>671.294</b>	<b>377.819</b>
1. Reservations	1. Rezervacije	073	0	0
2. Long-term accruals and income collected in advance	2. Dolgoročne pasivne časovne razmejitve	074	671.294	377.819
<b>C. LONG-TERM LIABILITIES (076+080+084)</b>	<b>C. DOLGOROČNE OBVEZNOSTI (076+080+084)</b>	<b>075</b>	<b>0</b>	<b>0</b>
I. Long-term financial liabilities	I. Dolgoročne finančne obveznosti	076	0	0
II. Long-term operating liabilities	II. Dolgoročne poslovne obveznosti	080	0	0
III. Postponed tax liabilities	III. Odložene obveznosti za davek	084	0	0
<b>Č. SHORT-TERM LIABILITIES (086+087+091)</b>	<b>Č. KRATKOROČNE OBVEZNOSTI (086+087+091)</b>	<b>085</b>	<b>107.365</b>	<b>42.188</b>
I. Liabilities included in the group for disposal	I. Obveznosti, vključene v skupine za odtujitev	086	0	0
II. Short-term financial liabilities	II. Kratkoročne finančne obveznosti	087	0	0
III. Short-term operating liabilities	III. Kratkoročne poslovne obveznosti	091	107.365	42.188
<b>SHORT-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE</b>	<b>D. KRATKOROČNE PASIVNE ČASOVNE RAZMEJITVE</b>	<b>095</b>	<b>0</b>	<b>0</b>
Off-balance liabilities	Zunajbilančne obveznosti	096	0	0

## NOTES TO THE BALANCE SHEET

### Intangible fixed assets

In 2016, EMUNI University had no intangible long-term assets.

### Tangible fixed assets

The purchase value of the equipment on 31<sup>st</sup> December 2016 is 1.259,00 EUR, while its write-off value is 53 EUR. Current value of the equipment on 31<sup>st</sup> December 2016 is 1.206,00 EUR.

### Long-term investments

In 2016, EMUNI University had no long-term investments.

### Long-term operating receivables

The EMUNI University had no long-term operating receivables in 2016.

### Inventory

EMUNI University has on 31 December 2016 inventory of the professional literature in value of 50.000,00 EUR, that was supplied by the German supplier SPRINGER Customer Service Center GmbH.

### **Short-term operating receivables**

As of 31<sup>st</sup> December 2015, the University had 78.854 EUR worth of short-term operating receivables from:

- short-term receivables to the customers in Slovenia 17.025 EUR;
- short-term receivables to the customers abroad in the amount of 18.088 EUR;
- short-term receivables from the pre-granted advances in the amount of 4.338 EUR,
- other short-term receivables to the physical persons in total of 38.903 EUR, predominantly addressed to the former EMUNI University president prof. dr. Joseph Mifsud.

### **Cash at hand**

EMUNI University does not operate with cash, i.e. it does not cover costs of material by cash.

### **Cash at bank**

The amount of cash in the current account, held at Nova KBM and Unicredit, amounted to 593.141 EUR on 31<sup>st</sup> December 2016.

### **Deferred costs and accrued revenues**

As of 31<sup>st</sup> December 2016, the value of the deferred costs amounts to 52 EUR, that are coming out from bank card membership.

### **Short-term liabilities to employees**

The average number of employees on the basis of the working hours in the year 2016 was 5,49.

On 31<sup>st</sup> December 2016 EMUNI University was obliged to the employees for the payment for the December salary and salary related costs and travel orders in the amount of 35.733 EUR. Liability arising from the travel orders predominantly arises from the former president's travel orders. Short-term liabilities to employees from the unpaid salaries also comes from last unpaid salary to Joseph Mifsud in the amount of 4.800 EUR gross.

### **Short-term liabilities to suppliers**

EMUNI University's short-term liabilities to suppliers on 31<sup>st</sup> December 2016 amount to 35.791 EUR and consist of liabilities:

- to domestic suppliers in the amount of 29.421 EUR and
- to foreign suppliers in the amount of 6.370 EUR.

### **Other short-term operating liabilities**

The other short-term operating liabilities in the total amount of 35.841 EUR on 31<sup>st</sup> December 2016 include:

- liabilities from the received advances in the amount of 325 EUR;
- liabilities for authorial work contract payout in the amount of 35.516 EUR.

### **Long-term operating liabilities**

EMUNI University did not have long-term operating liabilities in 2016.

### **Short-term financial liabilities**

EMUNI University did not have short-term financial liabilities in 2016.

### **Long-term financial liabilities**

EMUNI University did not have long-term financial liabilities in 2016.

### **Short-term accruals and deferred income**

On 31<sup>st</sup> December 2016 EMUNI University had the following short-term accruals or deferred income recorded:

- MERID – Middle East Research and innovation Dialogue in the amount of 408.650 EUR and the period from January 2015 to January 2018

- JMM – Summer School: Euro-Mediterranean Studies-Current and Future Perspectives in the amount of 9.063 EUR and the period from 1<sup>st</sup> September 2015 to 31<sup>st</sup> August 2018
- ERC –Science Squared in the amount of 6.926 EUR and the period from October 2015 to April 2019
- EL-CSID in the amount of 92.250 EUR and the period from 1<sup>st</sup> March 2016 to 28<sup>th</sup> February 2019
- PRIMA in the amount of 63.000 EUR and the period from 1<sup>st</sup> June 2016 to 31<sup>st</sup> December 2017
- EMNES in the amount of 91.405 EUR and the period from March 2015 to February 2018

### Surplus of expenditures over revenues

In 2016, EMUNI University generated 5.043 EUR in surplus of revenues over expenditure. Along with the surplus of expenditures over revenues from the previous year in the amount of 60.449 EUR, the final surplus of expenditures over revenues amounts to 55.406 EUR EUR on 31<sup>st</sup> December 2016.

### Statements of revenues and expenditures – Table 2

In determining the revenues and the expenditures of the accounting period, EMUNI University applied the accrual principle of accounting in line with the Slovenian Accounting Principles.

Item	Postavka	Oznaka za AOP/ADP code	Znesek/Amount	
			Tekočega leta/Current year	Prejšnjega leta/Previous year
2	2	3	4	5
<b>A. NET SALES</b>	<b>A. ČISTI PRIHODKI OD PRODAJE</b>	<b>110</b>	<b>533.485</b>	<b>693.964</b>
<b>B. INCREASE OF STOCK VALUE OF THE PRODUCTS AND UNFINISHED PRODUCTION</b>	<b>B. POVEČANJE VREDNOSTI ZALOG PROIZVODOV IN NEDOKONČANE PROIZVODNJE</b>	<b>121</b>	<b>0</b>	<b>0</b>
<b>C. REDUCTION OF THE STOCK VALUE OF THE PRODUCTS AND UNFINISHED PRODUCTION</b>	<b>C. ZMANJŠANJE VREDNOSTI ZALOG PROIZVODOV IN NEDOKONČANE PROIZVODNJE</b>	<b>122</b>	<b>0</b>	<b>0</b>
<b>Č. CAPITALIZED OWN PRODUCTS AND SERVICES</b>	<b>Č. USREDSTVENI LASTNI PROIZVODI IN LASTNE STORITVE</b>	<b>123</b>	<b>0</b>	<b>0</b>
<b>D. SUBSIDIES, DONATIONS, REGRESSIONS, COMPENSATIONS AND OTHER INCOMES CONNECTED TO OPERATING EFFECTS</b>	<b>D. SUBVENCIJE, DOTACIJE, REGRESI, KOMPENZACIJE IN DRUGI PRIHODKI, KI SO POVEZANI S POSLOVNIMI UČINKI</b>	<b>124</b>	<b>25.000</b>	<b>0</b>
<b>E. OTHER OPERATING INCOMES</b>	<b>E. DRUGI POSLOVNI PRIHODKI</b>	<b>125</b>	<b>0</b>	<b>6.300</b>
<b>F. GROSS INCOME FROM OPERATING (110+121-122+123+124+125)</b>	<b>F. KOSMATI DONOS OD POSLOVANJA (110+121-122+123+124+125)</b>	<b>126</b>	<b>558.485</b>	<b>700.264</b>
<b>G. OPERATING COSTS (128+139+144+148)</b>	<b>G. POSLOVNI ODHODKI (128+139+144+148)</b>	<b>127</b>	<b>551.174</b>	<b>693.427</b>
<b>I. Costs for goods, material and services (129+130+134)</b>	<b>I. Stroški blaga, materiala in storitev (129+130+134)</b>	<b>128</b>	<b>347.297</b>	<b>502.376</b>
1. Purchasing value of goods and materials sold	1. Nabavna vrednost prodanega blaga in materiala	129	0	0
2. Material costs	2. Stroški porabljenega materiala	130	3.579	9.410
3. Costs of services	3. Stroški storitev	134	343.718	492.966
<b>II. Labour costs (140 to 143)</b>	<b>II. Stroški dela (140 do 143)</b>	<b>139</b>	<b>202.181</b>	<b>190.952</b>
1. Costs of salaries	1. Stroški plač	140	125.543	152.595
2. Costs of pension insurances	2. Stroški pokojninskih zavarovanj	141	39.330	24.568
3. Costs of social security insurances	3. Stroški drugih socialnih zavarovanj	142	22.209	0
4. Other costs of work	4. Drugi stroški dela	143	15.099	13.789
<b>III. Write-offs (145 to 147)</b>	<b>III. Odpisi vrednosti (145 do 147)</b>	<b>144</b>	<b>52</b>	<b>99</b>
1. Amortisation	1. Amortizacija	145	52	0
2. Operating costs from intangible and tangible assets	2. Prevrednotovalni poslovni odhodki pri neopredmetenih sredstvih in opredmetenih osnovnih sredstvih	146	0	0

3. Operating costs from current assets	3. Prevrednotovalni poslovni odhodki pri obratnih sredstvih	147	0	99
<b>IV. Other operating costs (149+150)</b>	<b>IV. Drugi poslovni odhodki (149+150)</b>	<b>148</b>	<b>1.644</b>	<b>0</b>
1. Reservation	1. Rezervacije	149	0	0
2. Other costs	2. Drugi stroški	150	1.644	0
<b>H. OPERATING INCOME SURPLUS (126-127)</b>	<b>H. PRESEŽEK POSLOVNIH PRIHODKOV (126-127)</b>	<b>151</b>	<b>7.311</b>	<b>6.837</b>
<b>I. OPERATING COSTS SURPLUS (127-126)</b>	<b>I. PRESEŽEK POSLOVNIH ODHODKOV (127-126)</b>	<b>152</b>	<b>0</b>	<b>0</b>
<b>J. FINANCIAL REVENUES (155+160+163)</b>	<b>J. FINANČNI PRIHODKI (155+160+163)</b>	<b>153</b>	<b>4</b>	<b>19</b>
I. Financial revenues from shares	I. Finančni prihodki iz deležev	155	0	0
II. Financial revenues from loans given	II. Finančni prihodki iz danih posojil	160	0	0
III. Financial revenues from operating receivables	III. Finančni prihodki iz poslovnih terjatev	163	4	19
<b>K. FINANCIAL EXPENDITURES (168+169+174)</b>	<b>K. FINANČNI ODHODKI (168+169+174)</b>	<b>166</b>	<b>68</b>	<b>2.278</b>
I. Financial expenditures of impairment and write-off financial investments	I. Finančni odhodki iz oslabitve in odpisov finančnih naložb	168	0	0
II. Financial expenditures from financial liabilities	II. Finančni odhodki iz finančnih obveznosti	169	0	0
III. Financial expenditures from operating liabilities	III. Finančni odhodki iz poslovnih obveznosti	174	68	2.278
<b>L. OTHER REVENUES</b>	<b>L. DRUGI PRIHODKI</b>	<b>178</b>	<b>9</b>	<b>0</b>
<b>M. OTHER REVENUES</b>	<b>M. DRUGI ODHODKI</b>	<b>181</b>	<b>2.213</b>	<b>361</b>
<b>N. INCOME SURPLUS (151-152+153-166+178-181)</b>	<b>N. PRESEŽEK PRIHODKOV (151-152+153-166+178-181)</b>	<b>182</b>	<b>5.043</b>	<b>4.217</b>
<b>O. EXPENDITURES SURPLUS (152-151-153+166-178+181)</b>	<b>O. PRESEŽEK ODHODKOV (152-151-153+166-178+181)</b>	<b>183</b>	<b>0</b>	<b>0</b>
<b>P. INCOME TAX</b>	<b>P. DAVEK OD DOHODKOV</b>	<b>184</b>	<b>0</b>	<b>0</b>
<b>R. POSTPONED TAXES</b>	<b>R. ODLOŽENI DAVKI</b>	<b>185</b>	<b>0</b>	<b>0</b>
<b>S. NET SURPLUS OF REVENUES IN ACCOUNTING PERIOD (182-184-185)</b>	<b>S. ČISTI PRESEŽEK PRIHODKOV OBRAČUNSKEGA OBDOBJA (182-184-185)</b>	<b>186</b>	<b>5.043</b>	<b>4.217</b>
<b>Š. NET SURPLUS OF EXPENDITURES IN ACCOUNTING PERIOD (183+184+185 or 184-182+185)</b>	<b>Š. ČISTI PRESEŽEK ODHODKOV OBRAČUNSKEGA OBDOBJA (183+184+185 oz. 184-182+185)</b>	<b>187</b>	<b>0</b>	<b>0</b>
<b>* AVERAGE NUMBER OF EMPLOYEES BASED ON WORKING HOURS IN ACCOUNTING PERIOD (two decimals)</b>	<b>*POVPREČNO ŠTEVILO ZAPOSLENIH NA PODLAGI DELOVNIH UR V OBRAČUNSKEM OBDOBJU (na dve decimaliki)</b>	<b>188</b>	<b>5,49</b>	<b>5,15</b>
<b>TOTAL NUMBER OF OPERATING MONTHS</b>	<b>ŠTEVILO MESECEV POSLOVANJA</b>	<b>189</b>	<b>12</b>	<b>12</b>

## Notes to the statement of revenues and expenditures

### Operating revenues from the performance of activities of non-commercial public companies

In 2016, EMUNI University has received in total 558.458 EUR from the activities of non-commercial public companies, from the following sources:

- funds from the budget of RS (MESS) in the amount of 209.250 EUR or 37,53% of total revenues,
- funds from the project ENPI the amount of 24.010 EUR or 4,30% of total revenues,
- funds from CMEPIUS project in the amount of 30.000 EUR or 5,37% of total revenues,
- funds from ERC Science Squared project the amount of 4.617 EUR or 0,83% of total revenues,
- funds from MERID project in the amount of 96.850 EUR or 17,34% of total revenues,
- funds from JMM project in the amount of 9.063 EUR or 1,62% of total revenues,
- funds from EMNES project in the amount of 65.289 EUR or 11,69% of total revenues,
- funds from EL-CSID project in the amount of 20.250 EUR or 3,63% of total revenues,
- funds from PRIMA project in the amount of 13.500 EUR or 2,41% of total revenues,
- received donation in the amount of 25.000 EUR or 4,48% of total revenues,
- from the sale of services and reimbursement of costs in the amount of 1.198 or 0,21% of total revenues,
- incomes from tuition fees in the amount of 59.100 EUR or 10,59% of total revenues.

### **Revenues from financial activities**

EMUNI University had revenues from financial activities in the amount of 4 EUR in 2016.

### **Other revenues**

EMUNI University had other revenues in the amount of 9 EUR in 2016 (those refer to positive currency differences).

### **Costs of material**

The EMUNI University had a total of 3.579 EUR of costs of material or 0,65% of all costs, in particular for utility and maintenance.

### **Costs of services**

In 2016 the University had 343.718 EUR of costs for the services or 62,36% of total costs as follows:

- Costs of business travel in the amount of 108.301 EUR or 19,65 %;
- Costs of rent in the amount of 57.241 EUR or 10,39 %;
- Costs of royalties in the amount of 71.247 EUR or 12,93 %;
- Costs of payment transactions in the amount of 1.743 EUR or 0,32 %;
- Costs of insurances in the amount of 5.410 EUR or 0,98 %;
- Costs of advertising and entertainment in the amount of 15.559 EUR or 2,82 %;
- Costs of telephone and postal services in the amount of 5.412 EUR or 0,98 %;
- Costs of occasional intellectual services in the amount of 14.655 EUR or 2,66 %;
- Costs of co-financing of MERID project by contract nr. 645846 in the amount of 41.044 EUR or 7,45 %;
- 23.106 or 4,19 % of the cost of services represent the cost of other services such as training costs, meals and transportation to the work of employees, insurance premiums, costs of payment transactions and other costs.

### **Labour costs**

Labour costs accounted to 202.181 EUR and represent 36,68% of total costs. They consist of:

- salaries and other salary reimbursement in the amount of 125,543 EUR,
- pension insurance contribution in the amount of 39.330 EUR,
- social security contributions in the amount of 22.209 EUR,
- other costs of work in the amount of 15.099 EUR.

### **Amortisation costs**

In 2016 EMUNI University had a total of 52 EUR of amortisation.

### **Other costs**

In 2016 EMUNI University had a total of 1.644 EUR of other costs or 0,30 % of total costs.

### **Financial costs**

EMUNI University had financial expenses in the amount of 68 EUR.

### **Other expenses**

EMUNI University had other expenses in the amount of 2.213 EUR due to outstanding costs and negative cent levelling.

### **Surplus of expenditures over revenues**

As seen in the Statement of revenues and expenditures the surplus of revenues over expenses achieved with the operation of EMUNI University in the year 2016 amounted to 5.043 EUR. Along with the surplus of expenses from previous years in the amount of 60.449 EUR, the final surplus of expenses over revenues on 31<sup>st</sup> December 2016 amounts to 55.406 EUR.

Portorož, 17 February 2016

For the accounting report:

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For the work report:

EMUNI University  
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