

**CALL FOR ENROLMENT
2nd BOLOGNA CYCLE MASTER STUDY PROGRAMME
INTERCULTURAL BUSINESS COMMUNICATION
IN THE ACADEMIC YEAR 2019/2020**

Euro-Mediterranean University (EMUNI University)

Kidričevo nabrežje 2

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Slovenia

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Registration number: 3487288

Name of the study programme: Intercultural Business Communication

Study programme type: master (postgraduate 2nd Bologna Cycle)

Programme duration: 2 years (120 ECTS)

Title: Master in Intercultural Management (in Slovenian: magister/magistrica medkulturnega managementa)

Place: Piran

Type and form of studies: Part-time

Teaching language: English

Open Info Days:

Place	Location	May	June	July	August	September
Webinar	On-line	Wednesday, 8.05. at 3 pm	Wednesday, 14.06. at 4 pm	Wednesday, 17.07. at 3 pm	Wednesday, 28.08. at 4 pm	Wednesday, 11.09. at 3 pm

Candidates shall register for the Webinar by e-mail ibc@emuni.si at least 7 days prior to the start of each Webinar. Additional information is available at the university website: www.emuni.si, via e-mail at ibc@emuni.si or over the phone at +386 59 25 00 57.

Enrolment conditions

To be able to enroll in the study programme Intercultural Business Communication, the candidates have to fulfil the following requirements:

1. Bachelor's degree or equivalent;
2. Knowledge of English language at advanced level (according to the Common European Framework of Reference for Languages – CEFR, level C1);
3. Knowledge of French or Arabic or Italian at intermediate level (according to the Common European Framework of Reference for Languages – CEFR, level B1);
4. At least 16 ECTS or equivalent in courses related to economy, business, management or marketing).

The candidates who graduated from the study programmes that do not meet the criteria mentioned above (item 4) must prove the knowledge through examination. The examinations will be performed in **August and/or September 2019**.

In the case of the limitation of enrolment, the students will be selected in accordance with the following criteria: grade point average – 100% of the study programme, the degree of which serves as the basis for enrolment.

The EMUNI University commission reserves the right to test the candidates' language knowledge. Candidates, who are not English native speakers or did not do their previous degree in the English language, must prove their English language knowledge with a certificate of C1 level knowledge of the English language, according to the CEFR. The same applies for the Arabic (B1 level) and French (B1 level) language knowledge. The students who do a part of their studies at University of Urbino have to prove their knowledge of Italian knowledge (B1 level) according to the same provisions.

If needed, the authorized person conducting the procedure of recognition for foreign degree is allowed to require additional evidence of foreign education in question.

Number of enrolment places

IBC	Part-time
1 st year	30

Enrolment places are available for citizens of the Republic of Slovenia and EU member states, Slovenians without Slovenian citizenship and foreigners (citizens of non-EU members). Information on the recognition procedure is available at the EMUNI website www.emuni.si or at +386 59 25 00 57.

Procedures – enrolment, application and deadlines

The candidate must submit the enrolment application through the electronic application at the eVŠ portal <http://portal.evs.gov.si/prijava/?locale=en>. The candidate may submit one application.

If the candidate is applying:

1. without a qualified digital certificate (with username and password), the enrolment application form must be sent electronically to eVŠ, printed out, signed and sent, including the enclosures, via registered mail by the end of the application deadline to the EMUNI address.
2. with a qualified digital certificate, it is not needed to send the printed-out form via regular mail. The enrolment application must be submitted to eVŠ by the end of the application deadline. The enclosures to the application for which the candidate notes in the application that he or she will send via regular mail must be sent with registered mail to the EMUNI University address (the enclosure must include the reference of the number of the enrolment application).

As submitted in due time qualify:

1. application which was filled in in the eVŠ, printed out in the same text as that of the last submitted form of eVŠ, signed and sent via registered mail to the EMUNI address by the end of the application deadline, and
2. application which was filled in and submitted with electronic signature to eVŠ by the end of the application deadline.

Application and enrolment deadline:

The **first application period** is between **1 April and 18 August 2019**. If the number of applicants/accepted candidates will be lower than the number of offered enrolment places, the **second application period** will be opened from **19 August to 24 September 2019**.

The **accepted candidates from the first application period** will be requested to **enroll until 15 September 2019**.

The **accepted candidates from the second application period** will be requested to **enroll until 30 September 2019**, but not latest than 31 October 2018.

Recognition of knowledge and skills acquired prior to enrolment into the programme

The candidates and students may apply for the recognition of knowledge and skill acquired prior to enrolment through different forms or formal and/or informal education. For this purpose, they may submit an application to EMUNI University prior to or after their enrolment in the study programme. Enclosed with the application should be a study certificates and other documents proving the content, extent and complexity of education.

Zap. št./ No	Ime priloge/ Name of enclosure (slovensko/ Slovenian)	Ime priloge/ Name of enclosure (angleško/ English)	Opis priloge/ Description of enclosure (slovensko/ Slovenian)	Opis priloge/ Description of enclosure (angleško/ English)	Ali je priloga obvezna?/ Is the enclosure obligatory (da/ne)/ (yes/ no)	Ali je prilogo mogoče oddati elektronsko?/ Can the enclosure be submitted electronically (da/ne)/ (yes/ no)	Vrsta prijave pri kateri se priloga prikaže/ Type of application for which the enclosure is shown	Ali je priloga vezana na priznavanje izobraževanja? (da/ne/oboje)/ Is the enclosure connected to the recognition of education? (yes/ no/ both)	Ali je priloga vezana na določen študijski program? (navedite, kateri, sicer pustite prazno)/ Is the enclosure connected to a particular study programme? (state which, otherwise leave empty)
1	Diplomska listina	Certificate of degree	Barvna skenirana kopija originalne diplomske listine in	a colour scan of the original certificate of degree and certified ² copy	Da/ yes	Ne/ no	Vse vrste/ all types	Oboje/ both	

² 'Certified' in this item refers to the following: signed and stamped by the institution that issued the degree.

			overjena ¹ kopija diplome oziroma enakovredne listine	of the degree or equivalent					
2	Seznam opravljenih predmetov/ izpitov in ocen	a list of completed courses/exams and grades (transcript of records)	Seznam opravljenih predmetov/ izpitov in ocen, ki ga izda institucija, ki je izdala diplomo, ali overjen angleški prevod seznama opravljenih predmetov/ izpitov in ocen	a list of completed courses/exams and grades of the previous studies, issued by the institution that issued the degree, or a certified English translation of the list of completed courses/exams and grades of the previous studies (transcript of records)	da/ yes	ne/ no	Vse vrste/ all types	Oboje/ both	

¹ 'Overjeno' v tem primeru pomeni naslednje: podpisano in ožigosano s strani institucije, ki je diplomo izdala.

3	kratek kronološki opis celotnega kandidatovega izobraževanja	a short chronological description of the entire education	kratek kronološki opis celotnega izobraževanja, ki ga pripravi kandidat	a short chronological description of the entire education, obtained by the candidate (written by the candidate) in English	da/ yes	ne/ no	Vse vrste/ all types	oboje/ both	
4	Potrdilo o znanju angleškega jezika	an English language certificate	Potrdilo o znanju angleškega jezika ³ (raven C1 v skladu s Skupnim evropskim referenčnim okvirom za jezike – CEFR ali enakovredno)	an English language certificate ⁴ (C1 level according to the Common European Framework of Reference for Languages – CEFR or equivalent (pages 24, 26-27))	da/ yes	ne/ no	Vse vrste/ all types	oboje/ both	
5	Kopijo osebnega	a copy of an identification document	Kopija osebnega dokumenta s	a copy of an identification document	da/ yes	ne/ no	Vse vrste/ all types	oboje/ both	

³ Komisija EMUNI univerze si pridržuje pravico do preverjanja jezikovnega znanja kandidatov.

⁴ The EMUNI University Commission reserves the right to test the candidates' language knowledge.

	dokumenta s fotografijo	with photograph	fotografijo, ki dokazuje državljanstvo	with photograph which proves citizenship ⁵					
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⁵ If any of the above documents are in a language other than English, a certified (i. e. by an accredited translation office, a court translator etc.) translation is required.