

**TUITION AND OTHER EXPENSES
FOR THE ACADEMIC YEAR 2017/2018**

I. EDUCATION		
A) TUITION FEES (per academic year)		EUR
1) IBC (master study program)		
	Programme – one year 60 ECTS	6.000
	1 ECTS	120
2) EMS (short courses)		
	Programme – 10 ECTS	800
B) STUDY CONTRIBUTIONS		
B1) enrolment contributions		
1) first enrollment		37
a)	Student ID	3
b)	Stickers for student ID	2
c)	Contribution of information systems	10
d)	Contribution for extra study activities	7
e)	Contribution for annual library membership	5
f)	Other study contributions	10
2) other enrollments		34
	Sum of 1b) to 1f)	
3) contributions for those without the student status		
a)	Administrative costs	/
b)	Missing study obligations	ECTS
4) contribution for special cases of insurance – internship, etc.		10
B2) other contributions		
1) Final course examination (e. g. assignment or exam)		
	If done beyond its academic year	100
2) various documents and procedures		
	Graduation folder (requested by student)	6
	Duplicate of diploma	70
	Duplicate of diploma supplement (in SLO and ENG)	30
	Duplicate of student ID	3
	Duplicate of the student ID sticker	2
	Documents for no students (graduates, etc.)	15
	Formal »leaving« the study programme	15
2. 1)	Application for the recognition of knowledge and skills:¹	
a)	Application for recognition of formal education ²	60
b)	Application for the recognition of internship, etc.	60

c)	Application for recognition of informal education, knowledge and skills obtained through work, self-education learning ³	150
d)	Application for the »bridging« programme ⁴	35 + (ECTS)
e)	Application for study after more than 2 year break	50
2.2	Application for Commission for study and student affairs⁵	20
2.3	Application for recognition of foreign education the basis of the Act of evaluation and recognition of education⁶	
3)	Material costs of the graduation day (only for those who participate)⁷	20
II. LIFE LONG LEARNING		
1) contribution of participants of the LLL programmes		
	Contribution of enrolment for each course or into the LLL programmes	0
	Contribution of enrolment into the parts of a study programme	10
2) tuition fee for professional study programmes (LLL)		Decision of the President
II OTHER SERVICES⁸		
1) foreign documents of education		
	Issuing a decision on recognition of foreign education for the purposes of continuation of education	0
	Opinion about the equivalent of the title needed for employment ⁹	240
2) services of consultancy and research work¹⁰		
3) Habilitation¹¹		
a)	Higher education teachers (first habilitation for assistant, associate and full professorship)	2.000
b)	Higher education teacher (first habilitation for lecturers)	1.500
c)	Higher education co-workers and other titles	800
d)	Higher education teacher/co-worker (other habilitations)	70% of the first one
6) EMUNI publisher¹²		

¹ All items need to be paid upon the submission of the request, otherwise the request is considered insufficient.

² In case the candidate submits 2 requests at the same time (a request for the recognition of formal and informal forms of education), a higher fee for the recognition shall be considered and not the fee for both requests at the same time. The students, who submit the request for the recognition of the formal education in the frame of the study exchange or the summer school, are exempt from paying the fee.

³ If a candidate at the same time submits a request for the recognition of formal and non-formal education, he will be charged a higher of the applicable fees and not for both requests at the same time.

⁴ A bridging obligation is an obligation that the student needs to pay before the enrollment in the study programme. The fee of the bridging exam or course (study unit) is calculated in the proportion to the number of ECTS. Missing study obligations are obligations that students perform after the enrollment in the study programme and which have been determined by a decision of the competent commission as an additional study obligation for the completion of the study before the enrolment.

⁵ All fees of requests must be settled upon the submission of the request, otherwise the request is considered incomplete.

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⁷ The fee is intended to cover material costs at the graduation ceremony (entertainment, cultural programme). The amount covers the costs for a graduate and two accompanying persons.

⁸ Fees of services do not include VAT.

⁹ The decision is issued on the basis of the Recognition and Recognition of Education Act (OG . RS, no. 87/2011) . The request for issuing a decision on the recognition of education obtained abroad for the purpose of continuing studies is free of charge.

¹⁰ The price is determined by negotiations.

¹¹ Elections to titles, which are in the interests of Euro-Mediterranean University, may be exempt from paying by upon the approval of the President / Management Board.

¹² The price of books is approved by the President of EMUNI. Students and graduates of EMUNI are entitled to a discount.