

EURO-MEDITERRANEAN UNIVERSITY

(EMUNI)

**ANNUAL REPORT
2017**

Responsible person for the report:

Prof. Dr. Abdelhamid El-Zoheiry, President of the EMUNI University

The report was adopted by the Management Board at its 40th Correspondence Session, which was held from 24 – 27 February 2018.

Piran, February 2018

EMUNI Information

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1 VISION AND MISSION

1.1 Vision

Euro-Mediterranean University (EMUNI), headquartered in Slovenia, will significantly contribute to the development of Higher Education and Research Area and to sustainable development of wider social-economic and cultural environment in the EUROMED countries¹, as well as to the recognition of Slovenia in the Euro-Mediterranean region.

1.2 Mission

EMUNI is an international association of universities with headquarters in Slovenia. It represents one of the six projects of the Union for the Mediterranean, approved in the frame of a common declaration, adopted in Paris on 13 July 2008. Within the mission of EMUNI, the following goals shall be achieved:

- Raising quality of higher education through the implementation of study and research programmes;
- Becoming an international university, which will acknowledge cultural diversity;
- Establishing university environment, which will have a stimulating effect on the integration of different nations and cultures in the academic spheres;
- Ensuring administrative, operational and material infrastructure, which will enable the operation of the university.

The goal of EMUNI is to create specialised study programmes among the Euro-Mediterranean universities. The study programmes will cover themes and areas, which are significant for the Euro-Mediterranean area. The study programmes or parts of them will be implemented at EMUNI as well as other universities, co-founders of EMUNI.

One of the main activities of EMUNI is also research, which is one of the important factors of development, success and quality of the University.

The basic mission of the University is to contribute with its higher education activities to strengthening intercultural dialogue in the Euro-Mediterranean region and to contribute to the priority goals of the Barcelona process, which is in the broader sense included also in the Union for the Mediterranean.

1.3 EMUNI Development Strategy 2014-2018

EMUNI has proposed the Strategy of EMUNI for 2014-2018. Discussions about EMUNI development strategy have often been held during sessions of EMUNI bodies. EMUNI has strengthened its basis for the development of the strategy in 2013 with self-evaluation reports and discussions during sessions of EMUNI bodies.

EMUNI Management Board adopted the Strategy of EMUNI for 2014-2018 at its 25th session on 21 February 2014. In accordance with the strategy and the work programme, EMUNI will pursue and implement its goals.

¹ EU plus 15 countries: Albania, Algeria, Bosnia and Herzegovina, Egypt, Israel, Jordan, Lebanon, Mauretaniija, Monaco, Montenegro, Morocco, Palestine, Syria, Tunisia and Turkey.

2 INTRODUCTION

Full name of the University:	Evro-sredozemska univerza
Abbreviated name:	EMUNI
Name in English language:	Euro-Mediterranean University
Abbreviated name in English language:	EMUNI
Name in French language:	Université Euro-Méditerranéenne
Abbreviated name in French language:	EMUNI
Seat of the University:	Piran, Kidričevo nabrežje 2
Registration number:	3487288
Tax number:	SI79525415
Telephone:	+386 59 25 00 50
Fax:	+386 59 25 00 54
Website:	www.emuni.si
Legal act:	Statute of EMUNI, 26 November 2008 (amendments of the Statute on 27 November 2010, on 25 November 2011, on 11 February 2015 and on 9 december 2016)

Since its establishment in 2008, EMUNI, one of the priority projects of the Union for the Mediterranean, has become an international institution, which gathers expert knowledge and experience of the Euro-Mediterranean countries and thus contributes in a significant way to the creation of a unified, integrated Euro-Mediterranean higher education and research area.

University to a large extent conducts its operation at its seat in Portorož, where the spatial conditions for some of its activities are fulfilled. When additional premises are needed, they are rented at the academic institutions in the surroundings.

EMUNI can implement the study activity of all study areas, classified in accordance with the international classification Isced (UNESCO, 1997). EMUNI organizes the implementation of study programmes, which are accredited at the partner universities in Slovenia and other partner countries of EMUNI. The University conducts research activities at all scientific fields of research, classified in accordance with the international classification Frascati (UNESCO, 2002).

Important dates:

- February 2009: entry into the court register;
- June 2009: accreditation of the first study programme at EMUNI, which has already been accredited at the University of Maribor;
- July 2009: EMUNI is entered into the Register of Higher Education Institutions in the Republic of Slovenia (hereinafter referred as "Register");
- December 2009: EMUNI obtains the Erasmus University Charter;
- July 2011: two master study programmes ("Business Communication in the International Environment" and "Environment Analyses and Management") are entered into the Register at the Ministry, competent for higher education;
- Changed the seat of the University from Portorož to Piran, Slovenia.

2.1 University bodies

EMUNI is an international association of universities. EMUNI has the following bodies:

- General Assembly,
- Management Board,
- Senate,
- President of the University,
- Student Council.

General Assembly: The General Assembly of EMUNI is convened when necessary, in general once a year to discuss general policies and guidelines for the operation of the university. Each signatory of the Foundation Charter has one partner at the General Assembly.

Chairing of the General Assembly:

Year	No. of partners	No. of countries	Vice-Chair 1	Vice Chair 2
2009	114	32	Prof. Hassan Nadir Kheirallah	Prof. Maurits Van Rooijen
2010	141	37	Prof. Giuseppe Giliberti	Prof. Ahmed Nouredine Helal
2011	206	42	x	x
2013*	212	47	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2013	206	41	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2015	121	33	Prof. Hassan Nadir Kheirallah	Prof. Lučka Lorber
2016	128	32	Prof. Giuseppe Giliberti	x
2017	128	33	Prof. Dr. Giuseppe Giliberti	Dr. Hassan Nadir Kheirallah

* In February 2013 the General Assembly was convened instead of in November 2012

* In 2014, there was no General Assembly; instead, the General Assembly was organized on 11 February 2015

The responsibilities of the General Assembly are stipulated in Articles 14, 15 and 16 of EMUNI Statute.

According to the Statute, the General Assembly shall be convened by the President, as the need arises, either face to face or by correspondence, by taking into consideration every partner approved by the Management Board. The list of EMUNI members is kept by EMUNI.

The Management Board is a University management body. The Management Board of the University is composed of 10 members coming from 8 countries. The members of the Management Board were appointed at the General Assembly on 23 February 2013 (Piran, Slovenia):

- Giuseppe Giliberti, Italy (Chairperson)
- Boštjan Udovič, Slovenia,²
- Chris Soler, Malta,
- Jerneja Penca,³
- Dragan Marušič, Slovenia,

² He was appointed as member of the Management Board by the Government of the Republic of Slovenia on 16 February 2016.

³ Dr. Jerneja Penca was appointed EMUNI employee in the Management Board at its 40th Meeting, held from 24 February 2018 to 27 February 2018.

- Hassan Al-Zaza, Syria,⁴
- Hassan Nadir Kheirallah, Egypt,
- Inga Dailidienė, Lithuania,
- Michèle Gendreau-Massaloux, France,⁵
- Mohammed Shabat, Palestine,
- Moustafa Bousmina, Morocco,
- Oto Luthar, Slovenia
- Said Bhira, Tunisia,⁶.

The Chairman of the Management Board is since 17 May 2014 and reconfirmed on 12 February 2015, Prof. Dr. Giuseppe Giliberti, Italy.

The Management Board operates in accordance with the provisions of the Statute of EMUNI, Articles 17, 18, 19.

The Senate: The composition of the Senate may take into consideration the study areas and academic as well as scientific and research disciplines, as well as guarantee the representation of all members of the Union for the Mediterranean, thus realizing the mission of the University.

Members of the Senate, nominated on April 2017, are:

- Prof. Dr. Abdelhamid El-Zoheiry, Egypt - President and Chairperson
- Prof. Dr. Dušan Lesjak, Slovenia
- Prof. Dr. Giuseppe Cataldi, Italy
- Prof. Dr. Hassan Nadir Kheirallah, Egypt
- Prof. Dr. Inga Dailidienė, Lithuania
- Prof. Dr. João Casqueira Cardoso, Portugal
- Prof. Dr. Joseph Shevel, Israel
- Prof. Dr. Karim Moustaghfir, Morocco
- Prof. Dr. Labib M. M. Arafeh, Palestine
- Prof. Dr. Michèle Gendreau-Massaloux, France
- Prof. Dr. Mustafa Aydin, Turkey
- Prof. Dr. Claudio Cressati, Italy
- Prof. Dr. Eugenia Ferragina, Italy
- Prof. Dr. Francesc Prior Sanz, Spain
- Prof. Dr. Nevila Rama, Albania
- Prof. Dr. Seddik Abdelsalam, Egypt
- Mohamed Bouagina, Tunisia (Student)
- Mohja Loussif, Tunisia (Student)
- Mariam Keriakos, Egypt, (Student)
- Ahmed Zerd, Egypt (Student)

⁴ Hassan Al-Zaza was appointed the representative of EMUNI students on 9 March 2016.

⁵ Michèle Gendreau-Massaloux was appointed the new member of the EMUNI Management Board by the EMUNI Foundation (instead of Peter Volasko).

⁶ Said Bihra was appointed as representative of special counsellor to the Secretary General of the Union for the Mediterranean (UfM) on Higher Education and Research in September 2017 and replaced Amb. Delphine Borione.

The Senate operates in accordance with the provisions of the Statute of EMUNI, Articles 20, 21, 22 and 23.

President: President, Prof. Dr. Abdelhamid El-Zoheiry, was appointed at the 24th session of EMUNI Management Board in Rome (Italy) with a 5-year term of office starting on 1 February 2014. The president is the management and expert body of the University and its legal representative.

Student Council: The EMUNI Student Council was constituted in April 2015 and operates in accordance with Articles 31 and 32 of the EMUNI Statute. The new members were elected at the 3rd correspondence session of the EMUNI Student Council between 11 and 14 April 2017 with a one-year term of office starting from 10 April 2017.

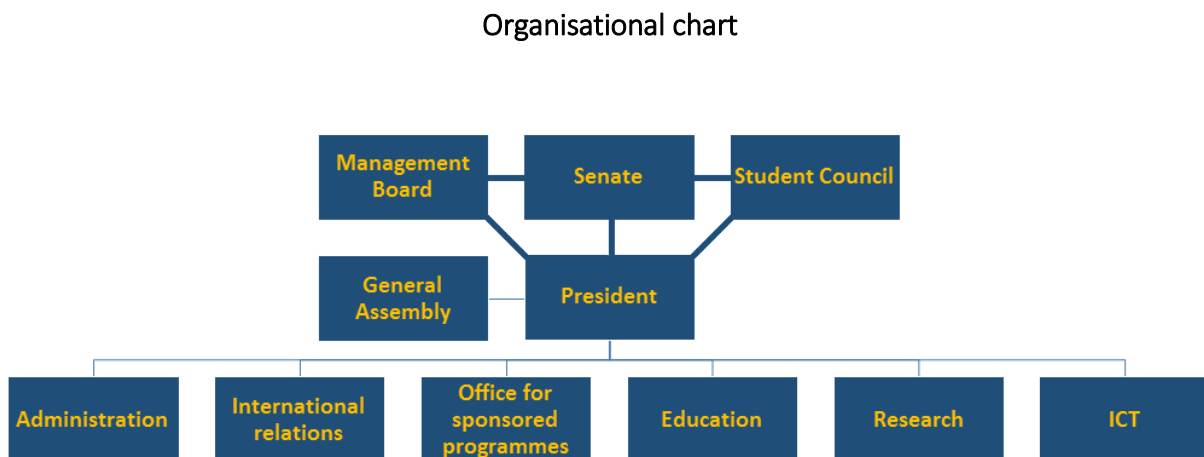
Members of the Student Council are:

- Mariam Armia Keriakos
- Dina Ayman Mohamed Azab El-Zohiry
- Mehdi Nassih
- Mohj Loussif
- Mohamed Bouagina

2.2 Organisation

Organisational chart of EMUNI is introduced below.

Picture 2.1



3 LEGAL BASIS AND GOALS

Legislation

EMUNI is an international association of universities, established by means of EMUNI Memorandum of Association in conformity with the Foundation Charter of EMUNI University and pursuant to the Act Amending the Higher Education Act (Official Gazette of RS, no. 64/08).

The EMUNI University is an international association of universities with the seat in Slovenia, organised as a Slovenian legal entity, registered as a higher education private institution. Being registered in Slovenia, it is primarily governed by Slovenian law. Signatories of the agreement and other members of the General Assembly may exercise the founders' rights in the University in accordance with the Statute of the University.

Basic legal basis of the operation:

National:

- Higher Education Act (Official Gazette of RS, No. 32/12 Official consolidated text, 40/12 – Fiscal Balance Act, 57/12 – Road Transport Act-2D and 109/12);
- Research and Development Act (Official Gazette of RS, No. 22/06 Official consolidated text, 61/06 – Societies Act-1, 112/07, 9/11 and 57/12 – SPOP-1A;
- Resolution on the national programme of RS higher education (Official Gazette of RS, No. 41/11);
- Professional and Academic Titles Act (Official Gazette of RS, No. 61/06 and 87/11-ZVPI);
- Regulation amending Decree on budgetary financing of higher education institutions and other institutions (Official Gazette of RS, No. 7/11, 34/11- dec. US, 64/12 and 12/13);
- Rules on tuition fees and other contributions in Higher Education (Official Gazette of RS, No. 40/94 and 45/98);
- Rules on Diploma Supplement (Official Gazette of RS, No. 56/07 and 39/12);
- Rules on preregistration announcement and enrolment in higher education (Official Gazette of RS, No. 7/10, 3/11 6/12 and 7/13);
- Regulations on tuition fees and accommodation in students' dormitories for Slovene Nationals without Slovene citizenship and foreigners in the Republic of Slovenia (Official Gazette of RS, No. 70/08).

International acts:

- “Towards a Euro-Mediterranean Higher Education & Research Area: First Euro-Mediterranean Ministerial Conference on Higher Education and Scientific Research (Cairo Declaration)”, 18 June 2007;
- Joint Declaration of the Paris Summit for the Mediterranean, Paris, 13 July 2008;
- European Convention on the Recognition of the Legal Personality of International Non-Governmental Organisations, Strasbourg, 24.IV.1986; Official Gazette of RS, No. 44/1993 (Slovenia, 1 January 1994);
- Vienna Convention on the Law of Treaties between States and International Organizations or between International Organizations (1986), 1155 UNTS 331;

- Agreement concerning the Central European Exchange Programme for University Studies (CEEPUS III) (Official Gazette of RS, No. 104/10);
- Declaration adopted by the Speakers of the Parliaments of the Union for the Mediterranean, Marseille, 7 April 2013.

General Acts of the EMUNI University:

- Foundation Charter of the EMUNI University from 30 November 2008;
- The EMUNI University Memorandum of Association from 26 November 2008;
- The EMUNI University Statute, adopted on 26 November 2008, amended on 27 November 2010, 25 November 2011, 11 February 2015 and 9 December 2016;
- Criteria for appointment to the titles of teachers, scientists and employees in higher education at the EMUNI University, adopted on 14 December 2012;
- Quality Manual at the EMUNI University, adopted on 14 December 2012;
- Rules on the reimbursement of costs to the members of the bodies at the Euro-Mediterranean University – EMUNI, adopted on 3 July 2013;
- Regulation on the working time at EMUNI University, adopted on 31 October 2013;
- Regulation on business trips, 18 November 2013;
- Regulation on annual leave and other absence from work, adopted on 17 November 2013;
- Regulation on the signature of official documents shall be adopted by the end of the year 2013,
- Strategy of EMUNI University for 2014-2018, adopted on 21 February 2014;
- Revised Criteria for the Appointment to Titles, adopted on 20-24 February 2014 by the Senate on its correspondence session;
- Instructions on the Application and Enrolment Procedure and recognition of a Foreign Degree, adopted on 20 August 2014;
- Rules on Recognition of Foreign Education, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Rules on Recognition of Knowledge and Skills, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Revised Quality Manual, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Assessment of Knowledge, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules of Graduation, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Monitoring of the Actual Student Workload at EMUNI University, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on recognition of foreign professorship (habilitation), adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on Disciplinary Accountability of EMUNI University Students, adopted on 18-23 September 2014 by the Senate on its correspondence session.

3.1 Long-term/strategic goals of the EMUNI University

The long-term strategy of the EMUNI University is to become a well-recognisable international university in the Euro-Mediterranean area, to link higher education institutions and experts within the university programmes and to develop common study programmes in the frame of priorities of the Union for the Mediterranean.

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2017	Indicator target value in 2019
Pursue goals set in the development strategy of EMUNI 2014-2018	Continuation of analysing the past work at EMUNI, trends in the region, Slovenian and international area	Pursuit of EMUNI development strategy 2014-2018	YES	YES
	Consolidation of EMUNI (personnel and finances)	Consolidated EMUNI	YES	YES
To implement accredited and notified post-graduate study programmes	Defining topics which are of interest for the Euro-Mediterranean area; defining partners who will co-operate in projects; accreditation, calls for enrollment, implementation of post-graduate study programmes	Number of accredited post-graduate study programmes; valid accreditation of study programmes	1	2
To implement educational activities which complement EMUNI study programmes	Implementation of international summer schools, international events and conclusion of bilateral Erasmus agreements	Number of trainings	1	2
To strengthen and enrich EMUNI network	Consolidating cooperation with the network and seeking new competent members	Number of newcomers to the network	7	24
		Number of meetings of network members	2017, 1	2019, 2
To strengthen research work, related to education	Number of employed researchers in the EMUNI research group	Number of employed researchers	3	5
	Habilitation of academic staff	Number of habilitated academic staff	2	3

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2017	Indicator target value in 2019
	Preparation and applications to coordination and research projects	Number of granted projects	2	9
To issue the international scientific journal IJEMS	Continued issuing of the journal IJEMS	Number of issued journals annually	2	2
To improve personnel structure	Enhancing a higher number of employees at EMUNI for the support and development of activities	Number of employees	7	12
To achieve diversity in the financial resources structure	Obtaining various sources of financing for regular activities	Percentage of non-MESS resources in the total income mass	80%	70%

3.2 Short-term annual goals

The implemented work plan for the year 2017 is summoned in the table below.

Academic year 2016/17 lasts from 1 October 2016 until 30 September 2017 (Higher Education Act 32/2012-UPB7, Article 37).

Academic year 2017/18 lasts from 1 October 2017 until 30 September 2018 (Higher Education Act 32/2012-UPB7, Article 37).

Short-term goals at the educational field for 2017/18 are described in a more detailed way in Chapter 4.

Education activities

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2017 (achieved value of the indicator)	Explanation of the differences
Accreditation of study programme	2015/2016, 1	2016/2017, 1	Development and design of programmes	1	/
Accreditation of the professional upgrading study programme	2015/2016, 1	2016/2017, 0	Accreditation of the professional upgrading study programme "Euro-Mediterranean Studies"	0	SQAA informed EMUNI that they are not the competent body for the accreditation of EMUNI study programmes
Implementation of study programmes already entered into the register	2015/2016, YES	2016/2017, YES	Implementation of study programmes already entered into the register: - Intercultural Business Communication	YES	/
Implementation of post-graduate study programmes	2015/2016, 1	2016/2017, 2	Implementation of post-graduate study programmes	2	/
Implementation of professional upgrading study programme "Euro-Mediterranean Studies"	2015/2016, 1	2016/2017, 2	Implementation of professional upgrading study programme "Euro-Mediterranean Studies"	1	The professional upgrading study programme "Euro-Mediterranean Studies" was not implemented

Establishment of the library-information system

Long-term/strategic goal	Short-term goal for 2018	Measures (tasks), necessary for the realisation of the short-term goal	Name of the Indicator	Indicator baseline value (year and value)	Indicator target value in 2018	Planned source of financing
Implementation of international educational activity, which completes academic activities	Access to e-library	Acquire the access to online bases	Access to online databases beyond open source ones	2017, NO	2017, NO	No sources, too expensive
	Access to an existing library	Access to a public library	Access granted and number	2016, YES	2017, YES	MESS
	Basic own library	Building up an own basic library	Number of purchased publications (books, periodicals)	2017, 1	2017, 2	Other sources

EMUNI labelled summer schools

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Migration and the Euro-Mediterranean Region	2016/2017, up to 15	2017/2018, up to 15	Implementation of a summer school	ACCOMPLISHED	/
Blue Mission Training Course	2016/2017, up to 15	2017/2018, up to 15	Implementation of a training course	ACCOMPLISHED	/

Erasmus+ programmes

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2017 (achieved value of the indicator)	Explanation of the differences
Application of the Jean Monnet Module	2016, NO	2017, NO	Application of the professional upgrading study programme "Euro-Mediterranean Studies"	NOT ACCOMPLISHED	We did not apply the Jean Monnet Module in 2017
Application of the Jean Monnet Project	2016, YES	2017, YES	Application of the project to share the knowledge about the EU integration process	ACCOMPLISHED, EMUNI applied the project, but it was not granted	/
Application of the project on Capacity building in the field of Higher education	2016, YES	2017, YES	Application of the project to enrich EMUNI network	ACCOMPLISHED, EMUNI applied for funding with two proposals but only 1 of them was granted	/
Application of the individual mobility	2016, YES	2017, YES	Application of the individual mobility for students, professors and staff	ACCOMPLISHED, EMUNI applied for funding and the project was granted	/
Cooperation of EMUNI as a partner in international projects of the Erasmus+	2016, 2	2017, 2	EMUNI as a partner in international projects (Erasmus+)	NOT ACCOMPLISHED	EMUNI did not apply for any other cooperation project.

Events, where EMUNI is a (co)organiser

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2017 (achieved value of the indicator)	Explanation of the differences
Implementation of national and international events	2016, 150	2017, 100	EMUNI annual conference	ACCOMPLISHED, over 100 participants	/
Events organised in the framework of MERID project	2016, 2	2017, 2	Implementation of foreseen project activities	ACCOMPLISHED, one brainstorming meeting and a workshop organised	/
Events organised in the framework of EMNES project	2016, 2	2017, 2	Implementation of foreseen project activities	ACCOMPLISHED, two scientific workshops and 1 annual conference organised	/
Events organised in the framework of 4PRIMA project	n/a	2017, 2	Implementation of foreseen project activities	ACCOMPLISHED, one event organised	/
Events organised in the framework of ERC project	n/a	2017, 1	Implementation of foreseen project activities	ACCOMPLISHED, two stakeholder fora organised	
Events organised by MEDNICE project	n/a	2017, 1	MEDNICE Annual Congress	ACCOMPLISHED, the Annual Congress was co-organised by EMUNI	/
EMUNI round tables	2016, 1		Organization	ACCOMPLISHED, we organized 1 round table	/
Seminars, workshops and related activities	2016, 5		Organization	ACCOMPLISHED, we (co)organized 9 activities	/

Other international activities

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
Participating meetings, events and representing EMUNI	2016, 4	2017, 4	Missions to Euro-Mediterranean institutions	ACCOMPLISHED	/
Participating meetings, events and representing EMUNI	2016, 2	2017, 6	Missions to EU institutions	ACCOMPLISHED	/
Participating meetings, events and representing EMUNI	2016, 4	2017, 4	Missions to National institutions	ACCOMPLISHED	/
Participating meetings, events and representing EMUNI	2016, 4	2017, 6	Missions to other Mediterranean countries	ACCOMPLISHED	/

Research

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2017 (achieved value of the indicator)	Explanation of the differences
Conducting research within EMNES project	2016, YES	2017, YES	Implementation of research work	ACCOMPLISHED, the research work is in progress	/
Conducting research within EL-CSID project	2016, YES	2017, YES	Implementation of research work	ACCOMPLISHED, the research work is in progress	/

Scientific Journal IJEMS

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
To make the IJEMS more appealing to its target group	2016, 2	2017, 2	Restructuring of scientific content and more diversity in the topics	ACCOMPLISHED, 2 issues of IJEMS were published	/

IT services, technical support and informational-communicational matters

Short-term goal for 2017	Indicator baseline value (year and value)	Indicator target value in 2017	Measures (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2016 (achieved value of the indicator)	Explanation of the differences
To keep the information system up to date	2016, YES	2017, YES	Maintenance and updates of the programming solutions	ACCOMPLISHED	/

4 Academic year 2016/2017

4.1 Master study programme Intercultural Business Communication

Enrolment

Four students of the six were enrolled in the 2nd year of the programme as two students withdrew. The call for enrolment in the 1st year was published, but with no successful enrolment of two candidates from Syria.

Course delivery

The face-to-face sessions of the 2nd year started in November 2016 with the following courses conducted: English Language II, French Language II, Internet Marketing, Internationalization Strategies and Information Technology Abilities for Business.

Except for both languages that continued with face-to-face sessions in March 2017, the rest of the courses was concluded on-line by then. During the second face-to-face session the Research Methodology and Master Thesis course was introduced, which is not part of the curriculum, but reasonably assisted students in delivering their Master Thesis Proposals until the summer. All three proposals were approved by the Commission for Student and Study Affairs by the end of the academic year, allowing students to continue their work towards graduation.

Collaboration activities

EMUNI joined a network of Universities conducting Master Programmes on Intercultural Communication, named EURO CAMPUS. The Master programmes are conducted in several Universities around Europe, each year a different university in the network hosts one semester in the fall. Starting September to December 2017, EMUNI participated with one student and one lecturer conducting the course of Socio-Economic Processes in the Mediterranean. This participation should allow a double degree diploma with the University of Urbino to the EMUNI student.

4.2 Professional upgrading study programme Euro-Mediterranean Innovation and Entrepreneurship

Enrolment

In the academic year 2016/2017, EMUNI launched a 12-month, non-degree programme on Innovation and Entrepreneurship. This diploma is a Professional Upgrading Certificate. The application period opened in June 2016. We received 74 applications, from which 50 students were invited for personal interviews. Finally, 26 students were selected and enrolled. The students are coming from Egypt, Palestine, Morocco, Algeria, Tunisia and Ghana.

Course delivery

Between 24 October and 18 November 2016, they attended the face-to-face lectures in Piran, Slovenia and Siena, Italy with the following courses conducted: Introduction to Entrepreneurship and Entrepreneurship Opportunity Recognition, Field Visits ½, Human Resource Management and Entrepreneurial Business and Governance Models. The lecturers came from Slovenia, Italy and Morocco. In the beginning of 2017 the programme continued with on-line and face-to-face classes in Egypt and Morocco provided for the Modules in Finance, Project Management and Legal Environment, in partnership with Arab Academy and their respected lecturers. In May 2017 students came to Slovenia for the face-to-face module in Entrepreneurial Marketing Strategies provided by a visiting professor

from Great Britain and in the frame of Field Visits 2/2 attended the Business Conference (BIZBarcelona) in Spain.

Collaboration activities

EMUNI received 18 full scholarships for the Egyptian students from the Al Alfi Foundation in Egypt, and some participating Universities from Italy and Morocco as well as EMUNI provided partial or complete scholarships for other students.

4.3 Summer School on Euro-Mediterranean Studies – Migration and the Euro-Mediterranean Region

EMUNI Summer School was conducted as a Jean-Monnet Module between 19 and 23 June in a distance learning format and between 26 and 30 June 2017 in a face-to-face format. In total 26 were accepted and confirmed their participation and 18 participants from 13 different countries (Turkey, Lithuania, Slovenia, Italy, Hungary, Brazil, Algeria, Belgium, South Korea, Egypt, Pakistan, Tunisia and Switzerland) made it to the summer school. 12 professionals from the field contributed to the successful deliverance of the courses and field trips.

5 Academic year 2017/2018

5.1 Master study programme Intercultural Business Communication

Enrolment

In March 2017, the application period for the enrolment into the 1st year of the academic year 2017/2018 was opened. There were 9 new applications and 5 students (coming from Egypt, Tunisia, Algeria, Macedonia and Syria) were enrolled. Later, one of these students decided not to continue with the studies and withdrew. The online classes of five courses (History of Socio-Economic Global Processes, Intercultural Laboratories, International Business Communication, English Language I and a newly introduced course Italian Language started in November 2017. There was a face-to-face period between 20 November and 22 December 2017, which was joined by three students (the fourth one did not get the visa and was following lectures online).

All the four students already enrolled are proceeding with their studies in the final graduation year of the programme, three of them are already working on finalizing their master thesis. Regarding the call for enrolment in the 1st year, EMUNI received 9 applications, of which 7 were eligible to enrol, and finally 5 new students successfully enrolled in the 1st year of the IBC programme, coming from 5 different countries (Syria, Tunisia, Algeria, Macedonia and Egypt). All the 5 accepted students conditioned their enrolment with an offer of a full scholarship and EMUNI offered to cover full tuition fees to them all, as well as accommodation cost for the duration of face-to-face sessions. Handling of travel costs will be managed on a case by case basis and opportunities for co-financing them. EMUNI has supported 4 of the accepted students in the visa procedure, one of which is particularly complex situation (Syrian student living in Syria).

Course delivery

The first face-to-face session of newly enrolled students has started on 20 November and was concluded by 22 December 2017 with the following courses: English Language I, Italian Language I, Academic Writing Skills and Basic Research, Intercultural Laboratories – Practical Training, History of the Global Socio-Economic Processes and Intercultural Business Communication. The study programme with its courses is delivered in a combined method of on-line and face-to-face education.

Collaboration activities

With the end of the 2016/2017 academic year, EMUNI joined the EURO CAMPUS initiative. The Eurocampus was conducted at the University of Urbino between October and December 2017. EMUNI participated with one student and one lecturer conducting the course of Socio-Economic Processes in the Mediterranean. The student successfully completed the whole semester by December 2017, thus, became eligible for the double degree diploma with the University of Urbino, Italy.

In April 2017 the Senate adopted the Call for Enrolment for the professional upgrading study programme Euro-Mediterranean Innovation and Entrepreneurship Certificate (50 ECTS) for the academic year 2017/2018. The deadline for application was set on 8 September 2017 and was extended to 15 February 2018.

5.2 Professional upgrading study programme Euro-Mediterranean Innovation and Entrepreneurship

Enrolment

The application period for the Innovation and Entrepreneurship Diploma was open until the end of the calendar year 2017. The actual enrolments were foreseen for January 2018. The already enrolled students are to graduate with their final assignment by the end of the academic year 2017/2018.

Course delivery

A final Module involving the official graduation of previously enrolled students is planned in spring 2018. The programme for the 2017/2018 will be defined based on the enrolled students and their profiles and interests, involving partner institutions.

5.3 Blue Mission – Training Course

Between 13 and 17 November 2017, a professional training course for young professionals on blue growth in the Mediterranean has been organised. The training was co/financed by the Ministry of Foreign Affairs and Ministry of Environment and Spatial Planning. The objective of the training is to enhance the knowledge and capacity of young professionals on the concept and applications of blue growth initiatives in the Mediterranean Sea basin with a view to contributing to the creation of new and qualified “jobs of the sea”. The course is designed in part as a general introduction to the issue of ocean economy and blue growth, and in part as an investigation of the potential in that context of the specific sector of maritime transport. 23 individuals under age of 35 participated in the course, which included a rich programme of expert sessions and study visits.

5.4 Cooperation in the development of a new master programme AdapTM

Since 2017 EMUNI will be participating in designing and implementing an interdisciplinary master’s degree study programme titled Smart Environment and Climate Change Management. The master contributes towards sustainable development and is based on building capacity in the field of emerging technologies in environment change management in a competence-based education system, in line with the Bologna process. The development of a programme is a result of a successfully gained 3-year Erasmus+ project in a consortium of participating universities.

Erasmus+ programmes

By the end 2017 EMUNI has signed 13 new Erasmus+ bilateral agreements with higher education institutions from partner countries. Bilateral agreements are the basis for the participation in the programme Erasmus+ programmes and enable participation in projects, student exchange, staff mobility and other activities, related to upgrading the university curricula. In November 2017, EMUNI hosted teaching (1) and administrative staff (2) from two partner universities in Egypt: Arab Academy for Science, Technology and Maritime Transport.

Application of the Jean Monnet Module

In 2017 EMUNI did not apply a project within Jean Monnet Module (Erasmus+ programme). We decided not to apply, since we are implementing the current one with title “Euro-Mediterranean Studies - Current and Future Perspectives.

Application of the Jean Monnet Project

In 2017 EMUNI applied with a new project proposal within Jean Monnet Project (Erasmus+ programme) under the title “MED-HUB: Establishing EMUNI Knowledge Hub on Euro-Mediterranean Studies” but the proposal was not granted by the funding agency, but the application package serves as a basis for future similar calls (2018).

5.5 Application of the individual mobility

In 2017 EMUNI applied for an Erasmus+ KA107 project (staff mobility with Southern Mediterranean Countries) in a consortium with University of Maribor and University of Primorska. We were granted in total, as a Consortium, 79 mobilities (incoming and outgoing) with Algeria, Egypt, Israel, Jordan, Lebanon, Morocco and Tunisia. The aim of these mobilities is to enhance the inter-institutional cooperation through staff mobility and to empower staff with intercultural experience.

5.6 Events where EMUNI is a (co)organiser

EMUNI Conferences offer a valuable platform for networking, exchange of expertise between participants and the opportunity to acquire new skills in selected areas. They also aim at disseminating research results.

EMUNI Annual Conference

EMUNI Annual Conference took place on Wednesday and Thursday, 5th-6th April, in Piran (Slovenia). EMUNI's event, together with its General Assembly, the brainstorming meeting held by MERID (Horizon2020 project funded by the EU) and a stakeholder forum under the Horizon 2020-funded 4PRIMA project, addressed the topics of Youth, Employability and Entrepreneurship: The Role Of Higher Education Institutions. This conference capitalised on achievements by the EMUNI University – notably the recently launched Upgrading Diploma on Entrepreneurship & Innovation – as well as on the UfM Med4Jobs Initiative and the conclusions of the II UfM Regional Forum Mediterranean in Action: Youth for Stability and Development (Spain, 23–24 January 2017), where UfM Foreign Affairs Ministers endorsed the UfM roadmap.

Building on the conclusions of the UfM Ministerial Conference on Employment and Labour (Jordan, 26-27 September 2016) and in view of the Ministerial Conference on Strengthening Euro-Mediterranean Cooperation through Research and Innovation (Malta, 3-4 May 2017), this conference provided a unique platform for structuring regional collaboration gathering policy-makers, representatives of academia,

business sector and youth to come up with solid recommendations that could develop into concrete actions.

More about the conference, its conclusion and video material can be found at: <http://www.emuni.si/en/annual-conferences/2017-piran-slovenia>

Implementation of the MERID project

In 2014, EMUNI was granted a 999.750 EUR project within the Horizon 2020 programme of the European Union with the title Middle East Research and Innovation Dialogue (MERID). Project proposes a comprehensive action to intensify and encourage research and innovation cooperation between the EU and the Middle East region, directly involving partners from Egypt, Iran, Iraq, Jordan, Lebanon and Palestine. The project is the first attempt to systematise support to the policy dialogue and involvement of research communities of Iran and Iraq in the H2020 programme, as well as an initiative that seeks to give continuity to collaboration frameworks already established between the EU and Middle East countries.

In 2017, EMUNI organized the following events:

- MERID Brainstorming meeting for recommendations for an enhanced EU-Middle East STI Cooperation organised by EMUNI on 5 April 2017 in Piran, Slovenia.
- MERID Project (Middle East Research and Innovation Dialogue) workshop at the EU-Iran Higher Education and Research event held by the European Commission on 3 July in Tehran, which also required remote support from EMUNI in terms of organisation.

We prepared deliverables according to timeline. More about the project can be found at <http://meridproject.eu/>.

Implementation of MEDNICE project

In 2016, EMUNI was granted a new project called MEDNICE under the Interreg MED Programme. MEDNICE is one of the three Horizontal Projects approved for coordinating ten Modular Projects (MPs) under priority axis Energy Efficient Buildings. EMUNI's key role in the project is to ensure networking and community building between the different MPs and other stakeholders.

As a MED hub for Energy Efficiency (EE) innovative and shared solutions, the MEDNICE project will anchor a MED community around energy issues that public organisations face in order to promote modular projects' results and increase their impact on public policies. Indeed, in the MED area, the majority of public buildings is not adequately designed to reduce their energy consumption and improve their EE performance. This is partly due to a lack of awareness of owners and managers and knowledge gaps regarding common answers to this transnational challenge. Thus, the overall objective of MEDNICE is to empower MED projects' partners through the establishment of a MED community and a joint transnational framework around energy efficiency in public buildings. By setting up training and peer learning mechanisms, MEDNICE will contribute to increase the capacity of owners and managers of public buildings to design and implement better energy efficiency practices. It will set up a knowledge platform that will allow for capitalizing and communicating results and outputs of the modular projects. It will serve as a cornerstone of a transnational peer network laying the ground for a MED identity. MEDNICE will also analyze and summarize EE practices through thematic and policy papers to be promoted and benefit the MED community. Relying on Ambassadors this will help disseminate and

transfer messages in order to advocate for specific MED EE policies and mainstream them in relevant strategies.

The overall objective of the project is to empower MED projects' partners through the establishment of a MED community and a joint transnational framework around energy efficiency in public buildings. The project will set up a platform that will allow for transferring outputs deriving from the modular projects. The transnational peer network to be created by the project will facilitate peer-to-peer exchanges and joint learning through virtual and face-to-face meetings. By relying on a strong MED community, empowered public stakeholders will have the means to review their policies and investments needed to optimize energy planning measures and management to ultimately reduce

In 2017, one major event took place in the frame of MEDNICE project where EMUNI was one of the main organisers:

- First Annual Congress gathering representatives of 10 Modular Projects addressing energy efficiency related issues in public buildings and other stakeholders such as Mr. Dominique Ristori, Director General for Energy of the EU Commission, Mr. Julien Guerrier, Director of EASME, Mr. Pierre-Emmanuel Noel, Senior Banker at EIB and Mr. Jorge Borrego, Deputy General Secretary of the UfM. The event was held on 4-6 October 2017 in Nice, France.

Implementation of ERC project

ERC = Science2, funded by the European Research Council (ERC) and coordinated by Science|Business, is a communication project aimed at broadening the ERC's popular and political support as widely as possible across Europe. ERC = Science2 will in the coming 42 months talk about the science done in the framework of ERC grants and their cutting-edge variety that can capture the imagination, change the world and stimulate curiosity. To this end, the consortium will launch a novel communications campaign, including catchy contents and easy to understand examples of cutting edge research findings, that will be promoted and distributed across an unusually broad network of science and natural history museums, zoos and aquaria, universities and research organisations in Europe. Activities will involve innovative approaches for communicating science to children and teenagers through provoking and entertaining formats, as well as events tailored to reach out to young academics and researchers, such as science cafés, brown-bag lunches, and research speed-dating. During the lifespan of the project, more than 75 events were planned in many different countries and languages.

EMUNI's role in the project consists of organisation and implementation of outreach events on campuses in Slovenia, Austria, Hungary, Greece, Serbia, Montenegro and Macedonia. In the framework of the project, a lecture took place with the Slovenian ERC Grantee Jernej Ule in Ljubljana on 30 August 2017.

5.7 Seminars, workshops, lectures and related activities

2017 very was active in terms of cooperation at different activities, e. g. conferences and round tables. EMUNI cooperated in following activities:

1. On 26-28 January 2017, EMUNI was invited to attend the Eurocampus preparatory meeting in Urbino, Italy
2. On 6 February 2017, Prof. El Zoheiry gave a lecture to Entrepreneurship students at the Arab Academy for Science, Technology and Maritime Transport in Egypt.

3. On 7 March 2017, EMUNI was also represented at the Senior Officials meeting organised by the Union for the Mediterranean (UfM) in Malta where Prof. El Zoheiry, President of EMUNI gave a short introductory speech on EMUNI and Slovenia.
4. Prof. El Zoheiry, President of EMUNI, chaired a session on Migration at the workshop co-organised by Twas, OGS and EMUNI in Trieste (IT) from 13 to 17 March 2017.
5. EMUNI was also present at the High Level Working Group on Employment and Labour organised by the UfM in Barcelona (ES) from 28 to 29 March 2017.
6. The president of EMUNI was also invited to attend the Technical Level Meeting on Strengthening Euro-Mediterranean Cooperation through Research and Innovation held on 3 May 2017 in representation of both EMUNI and the PRIMA initiative.
7. On 9 May 2017 took place in Bologna (IT) the High-level Conference on Science Diplomacy where Prof. El-Zoheiry participated as panellist in a session on SESAME: A Large Scientific Infrastructure as a Tool for Diplomacy in the Middle East.
8. EMUNI participated in the 6th Africa Day International Conference organised in Kranj (SI) on 18-19 May 2017.
9. The I EuroMeSCo Youth Forum, co-organised by IEMed and the Spanish Ministry of Foreign Affairs and Cooperation, took place on 31 May 2017 in Barcelona (ES) where Dr. Jerneja Penca, Research fellow at EMUNI, held a presentation on “Avoiding (the perception of) Discrimination against the Youth from Muslim Countries and the Middle East. The Role of Science”.
10. The General Assembly of Science/Business Network members took place on 26 May 2017 in Brussels where EMUNI was represented as well.
11. On 10 July 2017, Prof. El-Zoheiry gave a lecture on Sustainable Blue Growth in the Mediterranean and Black Sea countries at the Advanced Training School in Trieste (IT).
12. The Final Conference of MedSpring project took place in Brussels on 7 July 2017 under the title of “The MedSpring Legacy for Euro Mediterranean Cooperation on R&I” where EMUNI was also represented.
13. Considering the long history of cooperation between EMUNI and Heliopolis University in Cairo (EG), Prof. El-Zoheiry was invited to attend the “HUSD House of Culture Stakeholders High-level Workshop” on 31 July 2017.
14. EMUNI being part of the Advisory Board of Integrated Urbanism and Sustainable Design (IUSD) was invited to participate in the IUSD Alumni Symposium held on 25-27 September 2017 in Stuttgart (DE).
15. The Educate for Dialogue – EuroMed Conference on Intercultural Citizenship Education was co-organised by EMUNI in cooperation with Anna Lindh Foundation, the Ministry of Foreign Affairs and the Ministry of Education, Science and Sport of the Republic of Slovenia and CMEPIUS on 9-10 October 2017 in Piran (SI).
16. Prof. El-Zoheiry was invited by the EUROMED Cities Network (which became member of EMUNI in November 2017 and EMUNI joined their network in July 2017 as well) to participate as panellist in a round table discussion on “Knowledge, art and culture at the service of prevention and fight against violent extremism” moderated by Hatem Attallah, Executive Director of Anna Lindth Foundation, held in the frame of the Euro-Mediterranean Conference of Cities on the Prevention of Radicalisation – Mayors call to prevent terrorism” organised by EUROMED Cities Network together with the University Jean Jaurès de Toulouse, the European Forum for Urban Security and the University Sophia Antipolis of Nice with support from the European Commission and the European Parliament, amongst others.
17. On 24 and 25 October 2017 took place the conference “Social Innovation – Research and Policy of the Future: towards a comprehensive innovation policy” in Brussels where EMUNI was represented as well.

18. EMUNI participated in the High-level Conference “UfM Regional Platform on Sustainable Urban Development” bringing together UfM government representatives, regional and international partner organisations and international financial institutions and other stakeholders from the private sector in order to exchange views on how to better implement the UfM Urban Agenda adopted at the Second UfM Ministerial Conference on Sustainable Urban development. The event was held by the UfM at the Headquarters of the UfM Secretariat in Barcelona (ES).
19. Prof El-Zoheiry chaired a session organised by the British Council on Science for Cultural Relations at the World Science Forum on 7 November 2017 in Amman (JO).
20. On 30 November 2017, EMUNI was also present at the Pre-Med meeting on Water and Marine resources for the Mediterranean and the “MED-Rome Mediterranean Dialogues Annual High-level Initiative” both held in Rome (IT).
21. EMUNI was invited to attend the UfM Stakeholder meeting on Blue Economy organised on 29-30 November 2017 in Napoli (IT).
22. Dr. Jerneja Penca gave a lecture on Science Diplomacy at the Scuola Internazionale Superiore di Studi Avanzati in Trieste (IT) on 15 December 2017.

5.8 Other international activities

Due to its establishment and operation, EMUNI is embedded in the broad international institutional framework. This brings with it obligations to participate in the mandatory meetings, conferences and other international events, directly related to the areas of work and research of EMUNI.

Missions

Missions to Euro-Mediterranean institutions

EMUNI was established as one of the six key initiatives of the Union for the Mediterranean to cover the higher education and research. It is important to keep good and productive relations with Euro-Mediterranean institutions, since EMUNI is discussing and pursuing their agenda as well. Therefore, we expect many missions and meetings with representatives of different institutions (e. g. Union for the Mediterranean, Mediterranean Citizens’ Assembly Foundation, EMUNI partners and relevant stakeholders, EuroMeSCo, IEMed etc.).

Missions to EU institutions

EMUNI was granted 6 very important European projects and is thus coordinating very much with the EU institutions. Moreover, since EMUNI also represents Euro-Mediterranean platform, it is an important speaker for EU institutions. At least ten (10) missions and meetings are foreseen in 2017 with the representatives of the EU institutions.

Missions to National institutions

Attempting to act as a promotor of Slovenia in the Euro-Med region, and in view of indeed cooperating on the implementation of the Slovenian foreign policy agenda (in the Positive Agenda for Youth initiative) EMUNI needs to be in contact with the national environment. To maintain these connections missions are essential for building relationships.

Missions to other Mediterranean countries

EMUNI has more than 128-member institutions from 32 (Euro-)Mediterranean countries. It is a hub of ideas between the EU, Middle East and the Mediterranean. In the interest of maintaining the role it has, and expanding it, EMUNI Staff need to occasionally represent EMUNI in selected events across the institutions.

6 Research

6.1 Support to EMNES project

In 2017 EMUNI continued its administrative support to the coordination of the Euro-Mediterranean Network for Economic Studies (EMNES), which is scientifically led by Centre for European Policy Studies (CEPS), Belgium. The aim of the project is to contribute to the general objective of reinforcing dialogue and promoting socio-economic research and studies in priority themes of the Euro-Mediterranean Partnership, particularly focusing on employment creation and social inclusion, especially among the youth. It is also designed to ensure the dissemination of the results of these studies and research to civil society and socio-economic policy makers. Within the project, researches will be focused on providing policy makers with a renewed vision for socio-economic development in the south Mediterranean countries, mainly focusing on employment creation, social inclusion, and sustainable development. The EMNES project presented significant input into the EMUNI Annual conference 2017 on Youth, Employment and Entrepreneurship.

The EMNES project has been carefully designed to contribute to the general objective of reinforcing dialogue and promoting socio-economic research and studies in priority themes of the Euro-Mediterranean Partnership, particularly focusing on employment creation and social inclusion, especially among the youth. It is also designed to ensure the dissemination of the results of these studies and research to civil society and socio-economic policy makers.

A main objective of the EMNES network is to increase the capacity of research institutions and think-tanks on both shores of the Mediterranean in measuring and analysing trends and challenges in the region due to synergy effects especially fuelled through collaborative research, joint publications, scientific meetings, annual conferences, workshops, and the publication of policy briefs, annual reports and books. Whilst the Northern partners contribute with analytical tools and research methods, the Southern institutes contribute with policy-relevant facts, primary data, and knowledge, experience and dissemination on the ground.

In 2017, EMUNI was co-organiser of the following events held under the EMNES project:

- **Presentation of the EMNES-EMEA-IeMED study “How Regional Integration Leads to Youth Employment in the Euro-Mediterranean Region” and fourth Scientific Workshop** under the EMNES project was held on 22 July in Barcelona, Spain
- **Second EMNES Annual Conference together with the Fifth Scientific workshop** of EMNES project was organised by EMUNI together with its partner institution Faculty of Economics and Political Science of Cairo University from 6 to 8 December in Cairo Egypt.

6.2 Implementation of 4PRIMA project

The 4PRIMA Coordination and Support Action will create the bases and will develop a set of activities aimed at supporting the establishment of a long-term, well-structured and integrated partnership for research and innovation (R&I) on food systems and water resources, among countries from both sides of the Mediterranean Sea (“PRIMA Initiative”). In order to enable a sustainable development in this area, 4PRIMA will facilitate the establishment of favourable and stable conditions for a reinforced international cooperation on food systems and water research, based on a better coordination, collective ownership of R&I programmes and, consequently, clear and tangible mutual benefits. 4PRIMA will develop a Strategic Research and Innovation Agenda (SRIA) and an associated implementation plan, as a result of an extensive participatory process that will target a critical mass of key players at international level and all relevant stakeholders of the food and water sectors. To achieve this main objective, 4PRIMA will take advantage of a wide portfolio of results and relationship generated in previous and on-going EU projects, as well as it will seek cooperation between EU and Mediterranean Partner Countries (MPCs), in coherence with the activities of the Strategic Forum for International Cooperation. Given the strategic relevance of an appropriate development and uptake of the SRIA to

establish a long-lasting partnership in the region, 4PRIMA science diplomacy actions will be essential to ensure the support to R&I policy dialogue addressing sensitive challenges between EU and MPCs. Moreover, in order to maximise its expected impact, 4PRIMA project will explore avenues for awareness raising and development of strategic alliances with key stakeholders, including EU, AC and MPCs countries that did not take part to the PRIMA joint programming process, with the goal to enlarge the participation to the “PRIMA Initiative”.

In year 2017, EMUNI (co)-organised the following events in the frame of this project:

- **4PRIMA Roundtable Discussion Science Diplomacy and Scientific Mobility** within the PRIMA Initiative was held at EMUNI premises on 7 April 2017 in Piran, Slovenia
- **First PRIMA Stakeholders’ Forum** took place on 23-24 April 2017 in Cairo, Egypt where the president of EMUNI was moderating a panel discussion on Science Diplomacy Approach of the PRIMA project where EMUNI is one of the partner institutions.

6.3 Conduct of research within EL-CSID project

In 2017 EMUNI continued to perform research activities and play a role of the work package leader in the project titled European Leadership in Cultural, Science and Innovation Diplomacy (EL-CSID), coordinated by Vrije Universiteit Brussels. One full-time researcher was joined by another part-time researcher in the autumn 2017. As the activities are expected to increase in 2018, EMUNI will sustain its efforts.

6.4 Project by the Slovenian Research Agency

A 2-year postdoctoral project, with a code Z5-8239 titled «The role of transnational private standards in environmental governance» was transferred to EMUNI in July 2017. The project will continue throughout 2018, seeking synergies with the existing and new educational and policy activities at EMUNI.

Since October 2017, EMUNI participates in the project number N6-0039: “Yugoslav self-governing experiment and the discussion on the development of European socialism between East and West (1950-1980)” and it is coordinated by ZRS Koper.

6.5 Scientific journal IJEMS

International Journal of Euro-Mediterranean Studies (IJEMS - International Journal of Euro-Mediterranean Studies) represent an interdisciplinary contribution to research of topics relevant to the Euro-Mediterranean region. IJEMS is an international journal aimed at promoting intercultural dialogue and exchange between the social environments, human resource development and at ensuring a better mutual understanding of the broad field of the Euro-Mediterranean region. Key issues include policy papers, sociology, economics, growth and development, human geography, environment, business and management, education, international relations, gender studies, life science and history.

The ambition of the IJEMS is to become one of the key periodicals in the regional affairs, of interest both to the scholarly and the academic community. The journal also enables EMUNI to be an outlet for the scientific-research accomplishments of teachers and researchers, who are cooperating with EMUNI, as well as of EMUNI students. Thus, the journal serves as an appropriate textbook for the courses of study programmes and professional upgrading study programmes.

In 2017 EMUNI has continued with the publication of the journal twice per year. Through sustained editorial effort, the quality of the submissions and published articles has been elevated in comparison to the previous year. As such, the journal has demonstrated its capacity-building role of the regional

academics, including some in early-career stages. In 2017, EMUNI has also received a subsidy from the Research Agency for the printing of the publication.

6.6 Establishment of e-library

EMUNI gathers its member universities from the South and the North shore of the Mediterranean, therefore an access to literature shall be arranged properly. Since the access to e-library is the easiest and most efficient, EMUNI granted the access to e-library, payable online bases and free online e-books, such as *Google books*, *OpenLibrary.org*, *Project Gutenberg*, *Online Literature Library* etc.

Establishment of the EMUNI library

EMUNI gives its students access to books of local libraries and higher education institutions. In line with the agreements signed with the University Library of the University of Primorska, where the students are enrolled, and have access to the books. We also provide students with access to the library Srečko Vilhar in Koper.

7 Other services and organisation information

7.1 IT services, technical support and information communication technologies

Main tasks and goals of the IT unit are defined by direct needs of EMUNI University – to ensure good operating conditions and high efficiency of the information systems.

Support services are being carried out in different areas:

- support and maintenance of the computer solutions;
- information and communication services – maintenance of the information infrastructure;
- office and business systems;
- information security;
- graphical design.

7.2 Social media

Mainly Facebook and Twitter are in use by the EMUNI University among social media. Social networks are used for the distribution of information, news, events links etc.

Facebook

EMUNI facebook page works as an addition to the existing EMUNI website. Most information, that is available on the EMUNI website, is also published as posts on facebook page. This brings the news of EMUNI directly to facebook users. Updates are mainly being delivered as a link to the EMUNI website sections. EMUNI Facebook site has 3.647 followers, while the posts in 2017 got 1.375.294 impressions. www.facebook.com/emuni.university.

Twitter

EMUNI twitter account works as an addition to the existing EMUNI website. Twitter is being used to deliver news to our subscribers through published links. In 2107, 162 posts were posted on Twitter which made 65624 impressions. EMUNI Twitter has 509 direct followers. Twitter address of EMUNI: twitter.com/emuni.

Promotional Publications

In 2017 the EMUNI produced the following electronic promotional publications:

- E-Newsletter: through out the year (online);
- Entrepreneurship and Innovation Programme promotional material;
- Intercultural Business Communication promotional material;
- Blue Mission promotional material;
- MERID promotional material;
- EMNES promotional material.

Promotional publications are intended for both, target and wider public to inform them about the activities and events of EMUNI. All promotional publications were issued in e-form to enable the maximum extent. There were over 8.000 recipients of e-publications in 2017, and the number of subscribers to the newsletter continues to grow.

7.3 PR Relations

Public relations are an important factor for international recognition. EMUNI is regularly informing the public about important events. In addition, informing is done through public involvement in the activities of the University (roundtable discussions, press conferences, etc.). Public Relations are particularly intense in the time of EMUNI events (EMUNI conferences, meeting and visits of guests, agreements on common projects), sessions of the bodies of the EMUNI University, at major events and at the beginning of the academic year. In 2017 we continued to inform the public about activities and events of the EMUNI University. In relation to public relations activities the contact network media was updated, a PR report made after major events and media communication.

7.4 Sessions of the EMUNI Bodies in 2017

General Assembly Session of the EMUNI

EMUNI General Assembly took place on 5 April 2017 in Piran (Slovenia).

Sessions of the EMUNI Management Board

- 36th Management Board Correspondence session held from 23 February until 27 February 2017.
- 37th Management Board regular session held on 5 April 2017.
- 38th Management Board regular session held on 17 November 2017.

Sessions of the EMUNI Senate

- regular session: 5 April 2017
- correspondence sessions: from 29 to 31 March 2017 (joined with Management Board session) and from 20 to 22 December 2017

INVESTMENTS AND INVESTMENT MAINTENANCE

No investments were made in 2017. In May 2016, EMUNI moved its seat to a new location, Palace Trevisini in Piran (Kidričevo nabrežje 2, 6310 Piran).

8 ASSESMENT OF THE ACHIEVEMENT OF GOALS

The operation of EMUNI in 2017 was quite successful. We managed to acquire two (2) new projects:

A new master programme **AdapTM**, in which EMUNI will be participating in designing and implementing an interdisciplinary master's degree study programme titled *Smart Environment and Climate Change Management*, which will be modelled in line with the Bologna process. The development of a programme is a result of a successfully gained 3-year Erasmus+ project in a consortium of participating universities. **Erasmus+ KA107** project for staff mobility (Southern Mediterranean Countries) in a consortium with *University of Maribor* and *University of Primorska*. We were granted in total, as a Consortium, 79 mobilities (incoming and outgoing) with Algeria, Egypt, Israel, Jordan, Lebanon, Morocco and Tunisia.

In 2017 EMUNI continued with its good practice on implementing Educational programs, starting with Professional upgrading study programme "**Euro-Mediterranean Innovation and Entrepreneurship Diploma**" (IEP). In the first part of 2017 EMUNI concluded the 2016/2017 academic year for 18 students, who received full scholarship from Al Alfi Foundation, Egypt. For the academic year 2017/18 the implementation of scholarship scheme for enrolled students was not granted from Al-Alfi Foundation, Egypt. Despite all financial challenges, EMUNI will perform the upgrading study program with its own funds. Again, EMUNI also fully covered the study (tuition fees, accommodation) of 5 students from the Master study programme of "**Intercultural Business Communication**" (IBC).

As part of the planned study activities we carried out all the set objectives according to the work programme – we organized a training course on blue growth named "**Blue Mission**" cofinanced by MFA and MESP of RS.

9 IMPROPER OR UNEXPECTED EFFECTS OF THE IMPLEMENTATION

The year 2017 was marked with many projects, activities and events. However, EMUNI faced direct and indirect financial challenges. Indirect were related to the workload - working hard to secure new EU funds which could improved the financial condition and could enable new impetus for further development of EMUNI, and notably, the HR challenges with local personnel, which slowed down the general working processes. The direct financial challenge, which significantly marked the 2017 was the reduced financing for the IEP program - resulted in a significant cut into the EMUNI budget. Despite of all these facts, there were no large or unexpected consequences on the implementation of the objectives.

10 SUCCESS ASSESMENT IN COMPARISON WITH PREVIOUS YEARS

EMUNI's growth in success, compared to previous years comes from:

- For the first time in 2017 members of EMUNI General Assembly pay membership fee, which grants them the privilege to become Members of the Inner Circle of the EMUNI General Assembly. Now Emuni has 33 GA Inner Circle Members.
- Having two successfully running education programmes: Euro-Mediterranean Innovation and Entrepreneurship Diploma" (IEP) and "Intercultural Business Communication" (IBC), including a summer course on blue growth named "Blue Mission".
- Signing a consortium agreement with Primorska University and Maribor University for staff mobility.
- And lastly, a new intake of IBC students.

The success was even more significant due to the limitations, which the EMUNI University was confronted with lack of human resources and shortage of finances for its purposes.

11 REVIEW OF THE EFFICIENCY OF OPERATIONS

In assessing the efficiency and effectiveness of operations with respect to defined standards, criteria and measures to improve the efficiency and quality of operations, we derive from the regulation of public funding of higher education and other institutions, principles for the financing of higher education institutions contained in the Higher Education national programme and measures for monitoring, assessment and quality assurance of higher education institutions, study programmes and research, artistic and professional work.

EMUNI disposes with public funds of the budget of the Republic of Slovenia, in accordance with the financing agreement signed with the Ministry of Education, Science and Sport, and at the same time with the Public Finance Act and other legal regulations in this field. EMUNI operates with public funds in accordance with the criteria and standards set for the use of funds by the Ministry of Education, Science and Sport. EMUNI fully complies with the principles of economy and efficiency of operations with funds.

12 EXPLANATIONS REGARDING AREAS WHERE OBJECTIVES HAVE NOT BEEN ACHIEVED

The EMUNI University was successful in 2017 in comparison to previous years, however, some goals were not fully achieved due to various factors. Below the scope and objectives, which were either not met or were only partially achieved, are listed:

In the study area we did not fully achieve the objectives because, since as a university network we mainly depended on the partner institutions and the concluded arrangements. In addition, many questions remain open in relation to the notification and accreditation of study programmes by the SQAA. The plans were optimistic, since 2015, by end of 2017 we could not make progress on this field.

13 ASSESSMENT OF BUSINESS EFFECTS OF HIGHER EDUCATION INSTITUTIONS ON OTHER AREAS

EMUNI is one of the most important projects of the Union for the Mediterranean. It focuses on bringing together universities, research institutions, research centers and centers of excellence for the joint work in developing new programmes and projects aimed at bridging the gap between the north and the south, east and west of the Mediterranean region.

The priority areas of EMUNI include higher education and research, intercultural business communication and connections, sustainable conservation of the Mediterranean area, maritime and land highways, alternative energies and civil protection. These topics are dealt within the context of EMUNI summer schools/courses, research seminars, European projects and intensive programmes, which involve students, young graduates and academic staff, whose goal is to create a common language of the region - the language of research and excellence. EMUNI partner universities help in creating the foundations of intercultural dialogue and common sustainable growth, as they focus on themes and topics that directly relate to the Euro-Mediterranean region. With the personnel mobility program the process of intercultural exchange is getting positive impacts on both sides, host and guest institutions.

Thematically, EMUNI focuses on the priority areas of the Union for the Mediterranean and on other areas that are of most interest for the international community, including business development and economic studies, marine issues, culture and tourism, human rights, migrations, gender issues,

development studies, water management and regional integration. Study activities that are carried out in collaboration with partner universities (e.g. summer schools/courses, professional upgrading study programmes, etc.) are through the optional and mandatory study courses also connected to the areas listed above.

In the year 2017 and in the academic year 2017/2018 EMUNI will contribute to the creation of a single, integrated Euro-Mediterranean higher education, science and research area. EMUNI already serves as a center for the creation of institutional networks, exchange of students and projects in the Euro-Mediterranean region. According to the results achieved in 2017 it will continue to actively contribute to the research and academic staff and to development of joint study programmes.

14 OTHER EXPLANATIONS

The explanations that supplement the report on the operation of the EMUNI University in 2017 are described in detail in the following paragraphs.

14.1 Report on the implementation of the tasks under the contract no. C3330-16-500022

In 2017 the EMUNI University realized the following obligations under the contract No. C3330-16-500022, which are listed in the Article 5:

- until the 10th day in the current month delivered a request for the payment of funds for the current month and report on its work and the dynamics of expenses and incomes,
- sent the annual report for 2016 and report on the performance of the contract to the Ministry until 28. 2. 2017,
- with the funds for labor costs and costs of goods and services co-finance the costs of management and professional services of the EMUNI University, activities related to the preparation and implementation of study programmes in the academic year 2016/2017 and the costs of the facilities in the amount and in the manner as specified in the annual work programme for 2017, which was adopted by the Management Board of the EMUNI University at its Management Board at its 35th session, which was held on 9 December 2016.
- Monitored the budget spending on a separate cost center/source of funding, so it is possible to verify the implementation of this contract,
- Operated rationally and carried out tasks which are co-financed from the state budget, exercising all due diligence,
- Use the received funds for the purposes specified in the contract,
- Enabled the Ministry to monitor the implementation of the above mentioned contract within the monthly report of revenues and expenditures and explanations that the ministry demanded in 2017.

Regarding the 11th indent of the Article 5 contract regarding the submission of the the annual report for 2017, the ministry did not require business and documentation insight concerning the compliance with the above-mentioned contract. The EMUNI University will - at the request of the Ministry – enable the insight into the operations and documentation.

14.2 Personnel policy analysis

On 31. 12. 2017 EMUNI had 7,45 employees. The average number of employees in 2017 amounted to 6,91 FTE.

Table: List of employees by job position and organisation unit

Job Position	Organisation Unit	Actual 2017	Type of Contract
President of EMUNI	President of EMUNI	1	Contract of employment
Administrative assistant	International Cooperation Unit/ Research Unit / Office for sponsored programmes	2,45	Contract of employment
Administrative assistant	Education Unit / Accreditation	2	Contract of employment
Administrative assistant	ICT, Administration, Finance and Accounting Sector	2	Contract of employment
TOTAL employees		7,45	

Overview of EMUNI employments in the period from 1 January 2017 to 31 December 2017:

- In March 2017, we employed a researcher working on the joint project EMUNI and ZRS Koper.
- In May 2017, we employed an administrative assistant in the Education and Accreditation Unit.
- In July 2017, we employed an administrative assistant in the Department of International Cooperation.
- In October 2017 we employed an administrative assistant in the Education and Accreditation Unit.
- In October 2017, we employed a researcher working on the joint project EMUNI and ZRS Koper (until August 2018).

Overview of terminated employment contracts in the period from 1 January 2017 to 31 December 2017:

- In September 2017, an associate of the Education and Accreditation Unit terminated the employment contract.
- In December 2017, a professional assistant at the Department of International Cooperation went to the maternity leave.
- In December 2017, a professional associate in the ICT Personnel Unit terminated the employment contract.

Job Position / Field of work	Area	Type of Contract
Project Experts	EMNES Project	Authorial work contract
Lecturers	Study programmes and summer school	Authorial work contract

14.3 Investment report

The EMUNI University did not have any investments in 2017.

15 ACCOUNTING INFORMATION FOR EMUNI UNIVERSITY FOR 2017

Main accounting principles

The Financial Report of the EMUNI University for 2017 has been drawn up in line with the Accounting Act (Official Gazette of the RS No. 23/99 30/02-ZJF-C and 114/06-ZUE) and the Slovenian Accounting Standard 36 - Accounting Solutions in Not-for-Profit Organisations - Private-Law Legal Entities (Official

Gazette of the RS No. 118/05) and the Account Scheme for Not-for-Profit Organisations (Official Gazette of the RS No. 7/11, 34/11 – CC Decree, 64/12 and 12/13).).

When drawing up accounting statements the EMUNI University follows the following general principles of evaluation:

- Principle of continuity;
- Principle of consistency and
- Principle of timeliness.

The accounting statements and notes reflect the true and fair situation of operations.

Balance Sheet - general rules

The Balance Sheet is drawn up for a financial year, which is equal to the calendar year. The Balance Sheet as of 31st December 2017 shall also contain a column with data from the Balance Sheet as of 31st December 2016.

When providing explanations on the balance sheet items EMUNI University takes into account the rules on the content, layout and format of the financial statements.

Assets and liabilities are broken down per type and maturity.

Intangible and tangible fixed assets

The types of intangible fixed assets are defined in line with SAS 2, while the types of tangible fixed assets pursuant to SAS 1. They are measured in line with the SAS and initially recognised at their procurement cost. The procurement cost is composed of the purchasing price, the import and non-reimbursable duties and the costs of set-up for destined use. Any commercial or other discounts are subtracted from the purchasing price.

The residual value of intangible long-term assets and tangible fixed assets pursuant to SAS 1.17 and SAS 2.20 is disclosed in the Balance Sheet as the difference between the procurement value and the accrued correction of the value. The procurement value and the accrued corrections of value for tangible fixed assets and intangible long-term assets are disclosed separately in the accounting statements.

The depreciation of tangible fixed assets and intangible long-term assets is calculated individually on a regular basis by using the proportional method, consistently applied in each accounting period. The annual depreciation rates are set freely by the University. The net carrying amount of an item of tangible fixed assets is the difference between the cost of the item and its accumulated depreciation.

Tangible fixed assets, whose individual procurement value, as per the supplier's invoice, does not exceed EUR 500, are disclosed among small tools.

Individual items in the small-tools category, whose procurement value does not exceed 500 EUR are categorised as materials.

BALANCE SHEET – Table 1

Item	Postavka	Oznaka za AOP/ADP code	Znesek/Amount	
			Tekočega leta/Current year	Prejšnjega leta/Previous year
2	2	3	4	5
ASSETS (002+032+053)	SREDSTVA (002+032+053)	001	473.569,06	723.253
A. LONG-TERM ASSETS (003+010+018+019+027+031)	A. DOLGOROČNA SREDSTVA (003+010+018+019+027+031)	002	3.934,56	1.206
I. Intangible assets and long-term accruals and prepaid expenditure (004+009)	I. Neopredmetena sredstva in dolgoročne aktivne časovne razmejitev (004+009)	003	0	0
1. Intangible assets	1. Neopredmetena sredstva	004	0	0
2. Long-term accrual	2. Dolgoročne aktivne časovne razmejitev	009	0	0
II. Tangible (fixed) assets (011 to 017)	II. Opredmetena osnovna sredstva (011 do 017)	010	3.934,56	1.206
1. Land	1. Zemljišča	011	0	0
2. Building	2. Zgradbe	012	0	0
3. Production devices and machines	3. Proizvajalne naprave in stroji	013	0	0
4. Other devices and equipment, small inventory and other tangible assets	4. Druge naprave in oprema, drobni inventar in druga opredmetena osnovna sredstva	014	3.934,56	1.206
5. Biological assets	5. Biološka sredstva	015	0	0
6. Tangible assets in construction or creation	6. Opredmetena osnovna sredstva v gradnji in izdelavi	016	0	0
7. Advance payments for tangible assets	7. Predujmi za pridobitev opredmetenih osnovnih sredstev	017	0	0
III. Investment properties	III. Naložbene nepremičnine	018	0	0
IV. Long-term financial investments (020+024)	IV. Dolgoročne finančne naložbe (020+024)	019	0	0
1. Long-term financial investments, except loans	1. Dolgoročne finančne naložbe, razen posojil	020	0	0
2. Long-term loans	2. Dolgoročna posojila	024	0	0
V. Long-term receivables	V. Dolgoročne poslovne terjatve	027	0	0
VI. Postponed tax deliverables	VI. Odložene terjatve za davek	031	0	0
B. SHORT-TERM ASSETS (033+034+040+048+052)	B. KRATKOROČNA SREDSTVA (033+034+040+048+052)	032	468.890,97	721.995
I. Current assets (groups for disposal) for trade	I. Sredstva (skupine za odtujitev) za prodajo	033	0	0
II. Stock	II. Zaloge (035 do 039)	034	50.000	50.000
1. Material	1. Material	035	50.000	50.000
2. Non-finished products and services	2. Nedokončana proizvodnja	036	0	0
3. Products	3. Proizvodi	037	0	0
4. Merchandise	4. Trgovsko blago	038	0	0
5. Advance payments for stock	5. Predujmi za zaloge	039	0	0
III. Short-term financial investments (041+045)	III. Kratkoročne finančne naložbe (041+045)	040	0	0
1. Short-term financial investments, except loans	1. Kratkoročne finančne naložbe, razen posojil	041	0	0
2. Short-term loans	2. Kratkoročna posojila	045	0	0

IV. Short-term operating receivables	IV. Kratkoročne poslovne terjatve	048	87.620,11	78.854
V. Cash assets	V. Denarna sredstva	052	331.270,86	593.141
C. SHORT-TERM ACCRUALS AND PREPAID EXPENDITURE	C. KRATKOROČNE AKTIVNE ČASOVNE RAZMEJITVE	053	743,53	52
Off-balance assets	Zunajbilančna sredstva	054	0	0
LIABILITIES (056+072+075+085+095)	OBVEZNOSTI DO VIROV SREDSTEV (056+072+075+085+095)	055	473.569,06	723.253
A. OWN LIABILITIES (056a+301+068-069+070-071)	A. LASTNI VIRI (056a+301+068-069+070-071)	056	84.454,30	-55.406
I. Start-up capital	I. Ustanovitveni vložek	056a	0	0
II. Fair value reserve	II. Rezerve, nastale zaradi vrednotenja po poštenih vrednostih	301	0	0
III. Uncommitted profit	III. Nerazporejeni čisti presežek prihodkov	068	0	0
IV. Uncommitted loss	IV. Nerazporejeni čisti presežek odhodkov	069	55.406,00	60.449
V. Income profit of the business year	V. Čisti presežek prihodkov poslovnega leta	070	139.860,30	5.043
VI. Outgoing loss of the business year	VI. Čisti presežek odhodkov poslovnega leta	071	0	0
B. RESERVATIONS, LONG-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE (073+074)	B. REZERVACIJE IN DOLGOROČNE PASIVNE ČASOVNE RAZMEJITVE (073+074)	072	309.591,02	671.294
1. Reservations	1. Rezervacije	073	0	0
2. Long-term accruals and income collected in advance	2. Dolgoročne pasivne časovne razmejitve	074	309.591,02	671.294
C. LONG-TERM LIABILITIES (076+080+084)	C. DOLGOROČNE OBVEZNOSTI (076+080+084)	075	0	0
I. Long-term financial liabilities	I. Dolgoročne finančne obveznosti	076	0	0
II. Long-term operating liabilities	II. Dolgoročne poslovne obveznosti	080	0	0
III. Postponed tax liabilities	III. Odložene obveznosti za davek	084	0	0
Č. SHORT-TERM LIABILITIES (086+087+091)	Č. KRATKOROČNE OBVEZNOSTI (086+087+091)	085	79.523,74	107.365
I. Liabilities included in the group for disposal	I. Obveznosti, vključene v skupine za odtujitev	086	0	0
II. Short-term financial liabilities	II. Kratkoročne finančne obveznosti	087	0	0
III. Short-term operating liabilities	III. Kratkoročne poslovne obveznosti	091	79.523,74	107.365
SHORT-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE	D. KRATKOROČNE PASIVNE ČASOVNE RAZMEJITVE	095	0	0
Off-balance liabilities	Zunajbilančne obveznosti	096	0	0

NOTES TO THE BALANCE SHEET

Intangible fixed assets

In 2017, EMUNI University had no intangible long-term assets.

Tangible fixed assets

The purchase value of the equipment on 31st December 2017 is 5.900 EUR, while its write-off value is 1.966 EUR. Current value of the equipment on 31st December 2017 is 3.934 EUR.

Long-term investments

In 2017, EMUNI University had no long-term investments.

Long-term operating receivables

The EMUNI University had no long-term operating receivables in 2017.

Inventory

EMUNI University has on 31 December 2017 inventory of the professional literature in value of 50.000 EUR, that was supplied by the German supplier SPRINGER Costumer Service Center GmbH.

Short-term operating receivables

As of 31st December 2017, the University had 87.620 EUR worth of short-term operating receivables from:

- short-term receivables to the customers in Slovenia 17.025 EUR;
- short-term receivables to the customers abroad in the amount of 20.968 EUR;
- short-term receivables from the pre-granted advances in the amount of 998 EUR;
- Short-term receivables from advances made in the amount of EUR 5.809 EUR were paid to Nova KBM Bank, and the university gave a 1.500 EUR guarantee to the Adriatic Slovenica d.d. for the rent, and EUR 2.417 EUR given to Nahala's advance arises from previous years;
- other short-term receivables to the physical persons in total of 38.903 EUR, predominantly addressed to the former EMUNI University president prof. dr. Joseph Mifsud.

Cash at hand

EMUNI University does not operate with cash, i.e. it does not cover costs of material by cash.

Cash at bank

The amount of cash in the current account, held at Nova KBM and Unicredit, amounted to 331.271 EUR on 31st December 2016.

Deferred costs and accrued revenues

As of 31st December 2017, the value of the deferred costs amounts to 744 EUR, that is coming out from bank card membership.

Short-term liabilities to employees

The average number of employees based on the working hours in the year 2017 was 6,91.

On 31st December 2017 EMUNI University was obliged to the employees for the payment for the December salary and salary related costs and travel orders in the amount of 37.687 EUR. Liability arising from the travel orders predominantly arises from the former president's travel orders. Short-term liabilities to employees from the unpaid salaries also comes from last unpaid salary to Joseph Mifsud in the amount of 4.800 EUR gross.

Short-term liabilities to suppliers

EMUNI University's short-term liabilities to suppliers on 31st December 2017 amount to 33.868 EUR and consist of liabilities:

- to domestic suppliers in the amount of 27.026 EUR and
- to foreign suppliers in the amount of 6.842 EUR.

Other short-term operating liabilities

The other short-term operating liabilities in the total amount of 45.656 EUR on 31st December 2017 include:

- liabilities from the received advances in the amount of 325 EUR;
- liabilities for authorial work contract payout in the amount of 45.331 EUR.

Long-term operating liabilities

EMUNI University did not have long-term operating liabilities in 2017.

Short-term financial liabilities

EMUNI University did not have short-term financial liabilities in 2017.

Long-term financial liabilities

EMUNI University did not have long-term financial liabilities in 2017.

Short-term accruals and deferred income

On 31st December 2017 EMUNI University had the following short-term accruals or deferred income recorded on eight different projects as follows:

- MERID – Middle East Research and innovation Dialogue in the amount of 186.171 EUR and the period from January 2015 to January 2018, which was extended for 6 months period.
- JMM – Summer School: Euro-Mediterranean Studies-Current and Future Perspectives in the amount of 5.934 EUR and the period from 1st September 2015 to 31st August 2018.
- ERC –Science Squared in the amount of 3.848 EUR and the period from October 2015 to April 2019.
- EL-CSID in the amount of 18.996 EUR and the period from 1st March 2016 to 28th February 2019.
- EMNES in the amount of 15.471 EUR and the period from March 2015 to February 2018.
- CMEPIUS in the amount of 55.012 EUR and the period from 1st August 2017 to 28th July 2019.
- Slovenian Research Agency in the amount of 22.095 EUR and the period from 1st July 2017 to 30th June 2019.
- Employment Agency of RS in the amount of 2.064 EUR for the employment scheme of unemployed person, for the period of one year.

Surplus of expenditures over revenues

In 2017, EMUNI University generated 139.860 EUR in surplus of revenues over expenditure. Along with the surplus of expenditures over revenues from the previous year in the amount of 55.406 EUR, the final surplus of expenditures over revenues amounts to 84.454 EUR on 31st December 2017. The surplus of revenue over expenditure exists due to the funds received for projects that last several years and were not fully used in the current year. More specifically, the funds belong to project partners and not to EMUNI. Due to the inability to transfer the projects funds to some partners outside EU, eg the Iranian partner in Project MERID as the Slovenian banks cannot transfer funds to Iran. Most of this surplus will be dispensed to the project partners in the year 2018, since the concerned project will end in that year.

Statements of revenues and expenditures – Table 2

In determining the revenues and the expenditures of the accounting period, EMUNI University applied the accrual principle of accounting in line with the Slovenian Accounting Principles.

Item	Postavka	Oznaka za AOP/ADP code	Znesek/Amount	
			Tekočega leta/Current year	Prejšnjega leta/Previous year
2	2	3	4	5
A. NET SALES	A. ČISTI PRIHODKI OD PRODAJE	110	901.792,28	533.485
B. INCREASE OF STOCK VALUE OF THE PRODUCTS AND UNFINISHED PRODUCTION	B. POVEČANJE VREDNOSTI ZALOG PROIZVODOV IN NEDOKONČANE PROIZVODNJE	121	0	0
C. REDUCTION OF THE STOCK VALUE OF THE PRODUCTS AND UNFINISHED PRODUCTION	C. ZMANJŠANJE VREDNOSTI ZALOG PROIZVODOV IN NEDOKONČANE PROIZVODNJE	122	0	0

Č. CAPITALIZED OWN PRODUCTS AND SERVICES	Č. USREDSTVENI LASTNI PROIZVODI IN LASTNE STORITVE	123	0	0
D. SUBSIDIES, DONATIONS, REGRESSIONS, COMPENSATIONS AND OTHER INCOMES CONNECTED TO OPERATING EFFECTS	D. SUBVENCIJE, DOTACIJE, REGRESI, KOMPENZACIJE IN DRUGI PRIHODKI, KI SO POVEZANI S POSLOVNIMI UČINKI	124	2.936,06	25.000
E. OTHER OPERATING INCOMES	E. DRUGI POSLOVNI PRIHODKI	125	0	0
F. GROSS INCOME FROM OPERATING (110+121-122+123+124+125)	F. KOSMATI DONOS OD POSLOVANJA (110+121-122+123+124+125)	126	904.728,34	558.485
G. OPERATING COSTS (128+139+144+148)	G. POSLOVNI ODHODKI (128+139+144+148)	127	766.907,17	551.174
I. Costs for goods, material and services (129+130+134)	I. Stroški blaga, materiala in storitev (129+130+134)	128	497.843,64	347.297
1. Purchasing value of goods and materials sold	1. Nabavna vrednost prodanega blaga in materiala	129	0	0
2. Material costs	2. Stroški porabljenega materiala	130	7.680,18	3.579
3. Costs of services	3. Stroški storitev	134	490.163,46	343.718
II. Labour costs (140 to 143)	II. Stroški dela (140 do 143)	139	266.227,07	202.181
1. Costs of salaries	1. Stroški plač	140	165.395,93	125.543
2. Costs of pension insurances	2. Stroški pokojninskih zavarovanj	141	52.233,15	39.330
3. Costs of social security insurances	3. Stroški drugih socialnih zavarovanj	142	29.495,11	22.209
4. Other costs of work	4. Drugi stroški dela	143	19.102,88	15.099
III. Write-offs (145 to 147)	III. Odpisi vrednosti (145 do 147)	144	1.913,25	52
1. Amortisation	1. Amortizacija	145	1.913,25	52
2. Operating costs from intangible and tangible assets	2. Prevrednotovalni poslovni odhodki pri neopredmetenih sredstvih in opredmetenih osnovnih sredstvih	146	0	0
3. Operating costs from current assets	3. Prevrednotovalni poslovni odhodki pri obratnih sredstvih	147	0	99
IV. Other operating costs (149+150)	IV. Drugi poslovni odhodki (149+150)	148	923,21	1.644
1. Reservation	1. Rezervacije	149	0	0
2. Other costs	2. Drugi stroški	150	923,21	1.644
H. OPERATING INCOME SURPLUS (126-127)	H. PRESEŽEK POSLOVNIH PRIHODKOV (126-127)	151	137.821,17	7.311
I. OPERATING COSTS SURPLUS (127-126)	I. PRESEŽEK POSLOVNIH ODHODKOV (127-126)	152	0	0
J. FINANCIAL REVENUES (155+160+163)	J. FINANČNI PRIHODKI (155+160+163)	153	4,51	4
I. Financial revenues from shares	I. Finančni prihodki iz deležev	155	0	0
II. Financial revenues from loans given	II. Finančni prihodki iz danih posojil	160	0	0
III. Financial revenues from operating receivables	III. Finančni prihodki iz poslovnih terjatev	163	4,51	4
K. FINANCIAL EXPENDITURES (168+169+174)	K. FINANČNI ODHODKI (168+169+174)	166	36,16	68
I. Financial expenditures of impairment and write-off financial investments	I. Finančni odhodki iz oslabitve in odpisov finančnih naložb	168	0	0
II. Financial expenditures from financial liabilities	II. Finančni odhodki iz finančnih obveznosti	169	0	0
III. Financial expenditures from operating liabilities	III. Finančni odhodki iz poslovnih obveznosti	174	36,16	68
L. OTHER REVENUES	L. DRUGI PRIHODKI	178	2.110,26	9
M. OTHER REVENUES	M. DRUGI ODHODKI	181	39,48	2.213
N. INCOME SURPLUS (151-152+153-166+178-181)	N. PRESEŽEK PRIHODKOV (151-152+153-166+178-181)	182	139.860,30	5.043
O. EXPENDITURES SURPLUS (152-151-153+166-178+181)	O. PRESEŽEK ODHODKOV (152-151-153+166-178+181)	183	0	0
P. INCOME TAX	P. DAVEK OD DOHODKOV	184	0	0
R. POSTPONED TAXES	R. ODLOŽENI DAVKI	185	0	0

S. NET SURPLUS OF REVENUES IN ACCOUNTING PERIOD (182-184-185)	S. ČISTI PRESEŽEK PRIHODKOV OBRAČUNSKEGA OBDOBJA (182-184-185)	186	139.860,30	5.043
Š. NET SURPLUS OF EXPENDITURES IN ACCOUNTING PERIOD (183+184+185 or 184-182+185)	Š. ČISTI PRESEŽEK ODHODKOV OBRAČUNSKEGA OBDOBJA (183+184+185 oz. 184-182+185)	187	0	0
* AVERAGE NUMBER OF EMPLOYEES BASED ON WORKING HOURS IN ACCOUNTING PERIOD (two decimals)	*POVPREČNO ŠTEVILO ZAPOSLENIH NA PODLAGI DELOVNIH UR V OBRAČUNSKEM OBDOBJU (na dve decimaliki)	188	6,91	5,49
TOTAL NUMBER OF OPERATING MONTHS	ŠTEVILO MESECEV POSLOVANJA	189	12	12

Notes to the statement of revenues and expenditures

Operating revenues from the performance of activities of non-commercial public companies

In 2017, EMUNI University has received in total 904.728 EUR from the activities of non-commercial public companies, from the following sources:

- funds from the budget of RS (MESS) in the amount of 204.300 EUR or 22,58% of total revenues,
- funds from the Employment Agency of RS in the amount of 2.936 EUR or 0,33% of total revenues,
- funds from the fees of the EMUNI General Assembly in the total amount of 22.310 EUR or 2,47% of total revenues,
- funds from CMEPIUS project in the amount of 14.477 EUR or 1,60% of total revenues,
- funds from ERC Science Squared project the amount of 3.078 EUR or 0,34% of total revenues,
- funds from MERID project in the amount of 372.342 EUR or 41,16% of total revenues,
- funds from JMM project in the amount of 3.129 EUR or 0,34% of total revenues,
- funds from EMNES project in the amount of 92.826 EUR or 10,26% of total revenues,
- funds from EL-CSID project in the amount of 113.975 EUR or 12,60% of total revenues,
- funds from PRIMA project in the amount of 63.000 EUR or 6,96% of total revenues,
- funds from Slovenian Research Agency in the amount of 7.365 EUR or 0,81% of total revenues,
- funds from MFA of RS in the amount of 4.990 EUR or 0,55% of total revenues.

Revenues from financial activities

EMUNI University had revenues from financial activities in the amount of 4 EUR in 2017.

Other revenues

EMUNI University had other revenues in the amount of 2.110 EUR in 2017 (those refer to positive currency differences).

Costs of material

The EMUNI University had a total of 7.680 EUR of costs of material or 1,01% of all costs, in particular for utility and maintenance.

Costs of services

In 2017 the University had 490.163 EUR of costs for the services or 63,91% of total costs as follows:

- Costs of business travel in the amount of 63.343 EUR or 8,26%;
- Costs of rent in the amount of 29.816 EUR or 3,89%;
- Cost of authorials in the amount of 68.314 EUR or 8,91%;
- Costs of royalties in the amount of 51.777 EUR or 6,75%;
- Costs of payment transactions in the amount of 1.792 EUR or 0,23%;
- Costs of insurances in the amount of 4.078 EUR or 0,05%;
- Costs of advertising and entertainment in the amount of 12.597 EUR or 1,64%;
- Costs of telephone and postal services in the amount of 4.652 EUR or 0,61%;

- Costs of occasional intellectual services in the amount of 14.583 EUR or 1,90%;
- Costs of co-financing of MERID project by contract nr. 645846 in the amount of 189.742 EUR or 24,74%;
- Cost of the co-financing of ERASMUS project in the amount of 23.843 EUR or 13,11%;
- 25.626 or 3,34% of the cost of services represent the cost of other services such as training costs, meals and transportation to the work of employees, insurance premiums, costs of payment transactions and other costs.

Labour costs

Labour costs accounted to 266.227 EUR and represent 34,71% of total costs. They consist of:

- salaries and other salary reimbursement in the amount of 165.396 EUR,
- pension insurance contribution in the amount of 52.233 EUR,
- social security contributions in the amount of 29.495 EUR,
- other costs of work in the amount of 19.103 EUR.

Amortisation costs

In 2017 EMUNI University had a total of 1.913 EUR of amortisation or 0,25%.

Other costs

In 2017 EMUNI University had a total of 923 EUR of other costs or 0,12 % of total costs.

Financial costs

EMUNI University had financial expenses in the amount of 36 EUR in 2017.

Other expenses

EMUNI University had other expenses in the amount of 39 EUR due to outstanding costs and negative cent levelling.

Surplus of expenditures over revenues

As seen in the Statement of revenues and expenditures the surplus of revenues over expenses achieved with the operation of EMUNI University in the year 2017 amounted to 139.860 EUR. Along with the surplus of expenses from previous years in the amount of 55.406 EUR, the final surplus of expenses over revenues on 31st December 2017 amounts to 84.454 EUR.

Piran, 21 February 2017

For the accounting report:

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For the work report:

EMUNI University
Prof. Dr. Abdelhamid El-Zoheiry