

**EURO-MEDITERRANEAN UNIVERSITY  
(EMUNI)**

**REPORT  
FOR THE YEAR 2015**

Responsible person for the report:

Prof. Dr. Abdelhamid El-Zoheiry, President of the EMUNI University

The report was adopted by the Management Board at its 32nd session, which was held from 25 – 29 February 2016.

Portorož, February 2016

### Information on EMUNI

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## **1. VISION AND MISSION**

### **1.1 Vision**

**Euro-Mediterranean University** (EMUNI), headquartered in Slovenia, will significantly contribute to the development of Higher Education and Research Area and to sustainable development of wider social-economic and cultural environment in the EUROMED countries<sup>1</sup>, as well as to the recognition of Slovenia in the Euro-Mediterranean region.

### **1.2 Mission**

**EMUNI** is an international association of universities with headquarters in Slovenia. It represents one of the six projects of the Union for the Mediterranean, approved in the frame of a common declaration, adopted in Paris on 13 July 2008. Within the mission of EMUNI, the following goals shall be achieved:

- Raising quality of higher education through the implementation of study and research programmes;
- Becoming an international university, which will acknowledge cultural diversity;
- Establishing university environment, which will have a stimulating effect on the integration of different nations and cultures in the academic spheres;
- Ensuring administrative, operational and material infrastructure, which will enable the operation of the university.

The goal of EMUNI is to create specialised study programmes among the Euro-Mediterranean universities. The study programmes will cover themes and areas, which are significant for the Euro-Mediterranean area. The study programmes or parts of them will be implemented at EMUNI as well as other universities, co-founders of EMUNI.

One of the main activities of EMUNI is also research, which is one of the important factors of development, success and quality of the University.

The basic mission of the University is to contribute with its higher education activities to strengthening intercultural dialogue in the Euro-Mediterranean region and to contribute to the priority goals of the Barcelona process, which is in the broader sense included also in the Union for the Mediterranean.

### **1.3 EMUNI Development Strategy 2014-2018**

EMUNI has proposed the Strategy of EMUNI for 2014-2018. Discussions about EMUNI development strategy have often been held during sessions of EMUNI bodies. EMUNI has strengthened its basis for the development of the strategy in 2013 with self-evaluation reports and discussions during sessions of EMUNI bodies.

EMUNI Management Board adopted the Strategy of EMUNI for 2014-2018 at its 25<sup>th</sup> session on 21 February 2014. In accordance with the strategy and the work programme, EMUNI will pursue and implement its goals.

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<sup>1</sup> EU plus 15 countries: Albania, Algeria, Bosnia and Herzegovina, Egypt, Israel, Jordan, Lebanon, Mauretaniya, Monaco, Montenegro, Morocco, Palestine, Syria, Tunisia and Turkey.

## 2. INTRODUCTION

Full name of the University:	Euro-Mediterranean University
Abbreviated name:	EMUNI
Name in English language:	Euro-Mediterranean University
Abbreviated name in English language:	EMUNI
Name in French language:	Université Euro-Méditerranéenne
Abbreviated name in French language:	EMUNI
Seat of the University:	Portorož, Sončna pot 20
Registration number:	3487288
Tax number:	SI79525415
Telephone:	+386 59 25 00 50
Fax:	+386 59 25 00 54
Website:	<a href="http://www.emuni.si">www.emuni.si</a>
Legal act:	Statute of EMUNI, 26 November 2008 (amendments of the Statute on 27 November 2010, on 25 November 2011 and on 11 February 2015)

Since its establishment in 2008, EMUNI, one of the priority projects of the Union for the Mediterranean, has become an international institution, which gathers expert knowledge and experience of the Euro-Mediterranean countries and thus contributes in a significant way to the creation of a unified, integrated Euro-Mediterranean higher education and research area.

University to a large extent conducts its operation at its seat in Portorož, where the spatial conditions for some of its activities are fulfilled. When additional premises are needed, they are rented at the academic institutions in the surroundings.

EMUNI can implement the study activity of all study areas, classified in accordance with the international classification Isced (UNESCO, 1997). EMUNI organizes the implementation of study programmes, which are accredited at the partner universities in Slovenia and other partner countries of EMUNI. The University conducts research activities at all scientific fields of research, classified in accordance with the international classification Frascati (UNESCO, 2002).

Important dates:

- February 2009: entry into the court register;
- June 2009: accreditation of the first study programme at EMUNI, which has already been accredited at the University of Maribor;
- July 2009: EMUNI is entered into the Register of Higher Education Institutions in the Republic of Slovenia (hereinafter referred as "Register");
- December 2009: EMUNI obtains the Erasmus University Charter;
- July 2011: two master study programmes ("Business Communication in the International Environment" and "Environment Analyses and Management") are entered into the Register at the Ministry, competent for higher education.

## 2.1 University bodies

EMUNI is an international association of universities. EMUNI has the following bodies:

- General Assembly,
- Management Board,
- Senate,
- President of the University,
- Student Council.

**General Assembly** – The General Assembly of EMUNI is convened when necessary, in general once a year to discuss general policies and guidelines for the operation of the university. Each signatory of the Foundation Charter has one partner at the General Assembly.

Chairing of the General Assembly:

Year	No. of partners	No. of countries	Vice-Chair 1	Vice Chair 2
2009	114	32	Prof. Hassan Nadir Kheirallah	Prof. Maurits Van Rooijen
2010	141	37	Prof. Giuseppe Giliberti	Prof. Ahmed Nouredine Helal
2011	206	42	Prof. Joseph Mifsud	Prof. António Sampaio da Nóvoa
2013*	212	47	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2013	206	41	Prof. Hassan Nadir Kheirallah	Prof. Marko Pavliha
2015	121	33	Prof. Hassan Nadir Kheirallah	Prof. Lučka Lorber

\* In February 2013 the General Assembly was convened instead of in November 2012

\* In 2014, there was no General Assembly; instead, the General Assembly was organized on 11 February 2015

The responsibilities of the General Assembly are stipulated in Articles 14, 15 and 16 of EMUNI Statute.

According to the Statute, the General Assembly shall be convened by the President, as the need arises, either face to face or by correspondence, by taking into consideration every partner approved by the Management Board. The list of EMUNI members is kept by EMUNI.

**The Management Board** is a University management body. The Management Board of the University is composed of 10 members coming from 8 countries. The members of the Management Board were appointed at the General Assembly on 23 February 2013 (Piran, Slovenia):

- Chris Soler, Malta,
- Dragan Marušič, Slovenia,
- Giuseppe Giliberti, Italy,
- Hassan Nadir Kheirallah, Egypt,
- Ilan Chet, Spain,
- Inga Dailidienė, Lithuania,
- Michèle Gendreau-Massaloux, France,<sup>2</sup>
- Mohammed Shabat, Palestine,
- Oto Luthar, Slovenia,
- Patrik Vlačič, Slovenia,<sup>3</sup>
- Denis Čurčić, Slovenia,<sup>4</sup>

<sup>2</sup> Michèle Gendreau-Massaloux was appointed the new member of the EMUNI Management Board by the EMUNI Foundation (instead of Peter Volasko).

<sup>3</sup> He was nominated as member of the Management Board by the Government of the Republic of Slovenia on 5 December 2013. His mandate ended on 12 February 2015 when the Statute was changed.

- Vanessa Pogačnik Murillo, Slovenian.<sup>5</sup>

The Chairman of the Management Board is since 17 May 2014 and reconfirmed on 12 February 2015, Prof. Dr. Giuseppe Giliberti, Italy.

The Management Board operates in accordance with the provisions of the Statute of EMUNI, Articles 17, 18, 19.

**The Senate** The composition of the Senate may take into consideration the study areas and academic as well as scientific and research disciplines, as well as guarantee the representation of all members of the Union for the Mediterranean, thus realizing the mission of the University.

Members of the Senate, nominated on 21 May 2015, are:

- Prof. Dr. Abdelhamid El-Zoheiry, Egypt (President),
- Prof. Dr. Karim Moustaghfir, Morocco,
- Prof. Dr. João Casqueira Cardoso, Portugal,
- Prof. Dr. Joseph Shevel, Israel,
- Prof. Dr. Labib M. M. Arafef, Palestine,
- Prof. Dr. Jacek Ireneusz Witkoś, Poland,
- Prof. Dr. Jilani Lamloumi, Tunisia,
- Prof. Dr. José Pedro Orihuela Calatayud, Spain,
- Prof. Dr. Giuseppe Cataldi, Italy,
- Prof. Dr. Galya Todorova Gercheva-Nestorova, Bulgaria,
- Prof. Dr. Dušan Lesjak, Slovenia,
- Prof. Dr. Nehale Farid Mostapha, Lebanon,
- Prof. Dr. Mustafa Aydın, Turkey,
- Prof. Dr. Hassan Nadir Kheirallah, Egypt,
- Prof. Dr. Inga Dailidienė, Lithuania,
- Prof. Dr. Michèle Gendreau-Massaloux, France,
- Mohja Loussif, Tunisia, (student),
- Mohamed Bouagina, Tunisia, (student),
- Hassan Al-Zaza, Syria, (student),
- Charif Boualem, Algeria, (student).

The Senate operates in accordance with the provisions of the Statute of EMUNI, Articles 20, 21, 22 and 23.

**President:** President, Prof. Dr. Abdelhamid El-Zoheiry, was appointed at the 24<sup>th</sup> session of EMUNI Management Board in Rome (Italy) with a 5-year term of office starting on 1 February 2014. The president is the management and expert body of the University and its legal representative.

**Student Council:** The student council of EMUNI will be constituted, when the University has its own students. The legal basis for the cooperation of students by the functioning of EMUNI is currently being prepared.

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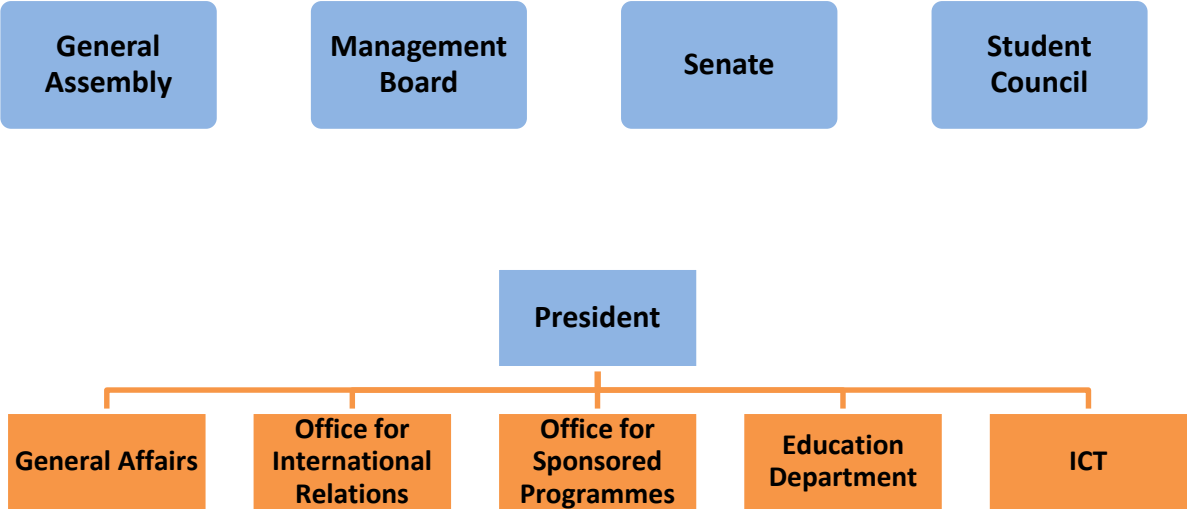
<sup>4</sup> Denis Čurčić, as a representative of university employees was appointed at 29th Management Board session on 12 February 2015.

<sup>5</sup> Her mandate ended on 19 November 2015.

**2.2 Organisation**

Organisational chart of EMUNI is introduced below.

**Picture 2.1** Organisational chart





### **3. LEGAL BASIS AND GOALS**

#### **3.1. Legislation**

EMUNI is an international association of universities, established by means of EMUNI Memorandum of Association in conformity with the Foundation Charter of EMUNI University and pursuant to the Act Amending the Higher Education Act (Official Gazette of RS, no. 64/08).

The EMUNI University is an international association of universities with the seat in Slovenia, organised as a Slovenian legal entity, registered as a higher education private institution. Being registered in Slovenia, it is primarily governed by Slovenian law. Signatories of the agreement and other members of the General Assembly may exercise the founders' rights in the University in accordance with the Statute of the University.

#### **Basic legal basis of the operation:**

##### National:

- Higher Education Act (Official Gazette of RS, No. 32/12 Official consolidated text, 40/12 – Fiscal Balance Act, 57/12 – Road Transport Act-2D and 109/12);
- Research and Development Act (Official Gazette of RS, No. 22/06 Official consolidated text, 61/06 – Societies Act-1, 112/07, 9/11 and 57/12 – SPOP-1A;
- Resolution on the national programme of RS higher education (Official Gazette of RS, No. 41/11);
- Professional and Academic Titles Act (Official Gazette of RS, No. 61/06 and 87/11-ZVPI);
- Regulation amending Decree on budgetary financing of higher education institutions and other institutions (Official Gazette of RS, No. 7/11, 34/11- dec. US, 64/12 and 12/13);
- Rules on tuition fees and other contributions in Higher Education (Official Gazette of RS, No. 40/94 and 45/98);
- Rules on Diploma Supplement (Official Gazette of RS, No. 56/07 and 39/12);
- Rules on preregistration announcement and enrolment in higher education (Official Gazette of RS, No. 7/10, 3/11 6/12 and 7/13);
- Regulations on tuition fees and accommodation in students' dormitories for Slovene Nationals without Slovene citizenship and foreigners in the Republic of Slovenia (Official Gazette of RS, No. 70/08).

##### International acts:

- "Towards a Euro-Mediterranean Higher Education & Research Area: First Euro-Mediterranean Ministerial Conference on Higher Education and Scientific Research (Cairo Declaration)", 18 June 2007;
- Joint Declaration of the Paris Summit for the Mediterranean, Paris, 13 July 2008;
- European Convention on the Recognition of the Legal Personality of International Non-Governmental Organisations, Strasbourg, 24.IV.1986; Official Gazette of RS, No. 44/1993 (Slovenia, 1 January 1994);
- Vienna Convention on the Law of Treaties between States and International Organizations or between International Organizations (1986), 1155 UNTS 331;
- Agreement concerning the Central European Exchange Programme for University Studies (CEEPUS III) (Official Gazette of RS, No. 104/10);
- Declaration adopted by the Speakers of the Parliaments of the Union for the Mediterranean, Marseille, 7 April 2013.

##### General Acts of the EMUNI University:

- Foundation Charter of the EMUNI University from 30 November 2008;

- The EMUNI University Memorandum of Association from 26 November 2008;
- The EMUNI University Statute, adopted on 26 November 2008, amended on 27 November 2010, 25 November 2011 and 11 February 2015;
- Criteria for appointment to the titles of teachers, scientists and employees in higher education at the EMUNI University, adopted on 14 December 2012;
- Quality Manual at the EMUNI University, adopted on 14 December 2012;
- Rules on the reimbursement of costs to the members of the bodies at the Euro-Mediterranean University – EMUNI, adopted on 3 July 2013;
- Regulation on the working time at EMUNI University, adopted on 31 October 2013;
- Regulation on business trips, 18 November 2013;
- Regulation on annual leave and other absence from work, adopted on 17 November 2013;
- Regulation on the signature of official documents shall be adopted by the end of the year 2013,
- Strategy of EMUNI University for 2014-2018, adopted on 21 February 2014;
- Revised Criteria for the Appointment to Titles, adopted on 20-24 February 2014 by the Senate on its correspondence session;
- Instructions on the Application and Enrolment Procedure and recognition of a Foreign Degree, adopted on 20 August 2014;
- Rules on Recognition of Foreign Education, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Rules on Recognition of Knowledge and Skills, adopted on 12-15 May 2014 by the Senate on its correspondence session;
- Revised Quality Manual, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Assessment of Knowledge, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules of Graduation, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on the Monitoring of the Actual Student Workload at EMUNI University, adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on recognition of foreign professorship (habilitation), adopted on 18-23 September 2014 by the Senate on its correspondence session;
- Rules on Disciplinary Accountability of EMUNI University Students, adopted on 18-23 September 2014 by the Senate on its correspondence session.

### 3.2. Long-term/strategic goals of the EMUNI University

The long-term strategy of the EMUNI University is to become a well-recognisable international university in the Euro-Mediterranean area, to link higher education institutions and experts within the university programmes and to develop common study programmes in the frame of priorities of the Union for the Mediterranean.

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2015	Indicator target value in 2018
Pursue goals set in the development strategy of EMUNI 2014-2018	Continuation of analysing the past work at EMUNI, trends in the region, Slovenian and international area	Pursuit of EMUNI development strategy 2014-2018	YES	YES
	Consolidation of EMUNI (personnel and finances)	Consolidated EMUNI	YES	YES
To implement accredited and notified post-graduate study programmes	Defining topics which are of interest for the Euro-Mediterranean area; defining partners who will co-operate in projects; accreditation, calls for enrollment, implementation of post-graduate study programmes	Number of accredited post-graduate study programmes; valid accreditation of study programmes	2	4
To implement educational activities which complement EMUNI study programmes	Implementation of international summer schools, international events and conclusion of bilateral Erasmus agreements	Number of summer schools / agreements	0	6
To strengthen and enrich EMUNI network	Consolidating cooperation with the network and seeking new competent members	Number of newcomers to the network	8	24
		Number of meetings of network members	2015, 1	2018, 1
To strengthen research work, related to education	Application of EMUNI as a research organisation and the creation of EMUNI research group	Obtain the status of a research organisation	2015, YES	YES
	Habilitation of academic staff	Number of habilitated academic staff	0	1 (2016)

Long-term/strategic goal	Measures (tasks) for achieving long-term goals	Name of the indicator/indicators	Indicator baseline value in 2015	Indicator target value in 2018
	Preparation and applications to projects together with partners	Number of acquired projects	9	9
To issue the international scientific journal IJEMS	Continued issuing of the journal IJEMS	Number of issued journals annually	2	2
To improve personnel structure	Enhancing a higher number of employees at EMUNI for the support and development of activities	Number of employees	6	12
To achieve diversity in the financial resources structure	Obtaining various sources of financing for regular activities	Percentage of non-MESS resources in the total income mass	67%	75 %

### 3.3. Short-term annual goals

The implemented work plan for the year 2015 is summoned in the table below.

**Academic year 2014/15** lasts from 1 October 2014 until 30 September 2015 (Higher Education Act 32/2012-UPB7, Article 37).

**Academic year 2015/16** lasts from 1 October 2015 until 30 September 2016 (Higher Education Act 32/2012-UPB7, Article 37).

Short-term goals at the educational field for 2015/16 are described in a more detailed way in Chapter 4.

#### Education activities

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
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Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Notification of 2 <sup>nd</sup> Bologna Cycle study programmes at the SQAA for Higher Education and entry into the register	2014/2015, 4 <sup>6</sup>	2015/2016, 6	Notification of 2 <sup>nd</sup> Bologna Cycle study programmes at the SQAA for Higher Education and entry into the register: - Management and Quality in Education - Information Technology in Construction	NOT ACCOMPLISHED	- <b>Management and Quality in Education:</b> due to the increased workload related to the implementation of the master study programme Intercultural Business Communication this was not accomplished - <b>Information Technology in Construction:</b> due to the increased workload related to the implementation of the master study programme Intercultural Business Communication this was not accomplished
Accreditation of the 2 <sup>nd</sup> Bologna Cycle study programme at the SQAA for Higher Education and entry into the register	2014/2015, 1	2015/2016, 1	Accreditation of the 2 <sup>nd</sup> Bologna Cycle study programme at the SQAA for Higher Education	NOT ACCOMPLISHED	SQAA informed EMUNI that they are not the competent body for the accreditation of

<sup>6</sup> 4 study programmes were notified and 3 of them entered into the register

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
			and entry into the register: - Euro-Mediterranean and Intercultural Studies		EMUNI study programmes
Accreditation of the professional upgrading study programme at the Slovenian Quality Assurance Agency for Higher Education and entry into the register	2014/2015, 1	2015/2016, 1	Accreditation of the professional upgrading study programme "Euro-Mediterranean Studies"	NOT ACCOMPLISHED	SQAA informed EMUNI that they are not the competent body for the accreditation of EMUNI study programmes
Implementation of study programmes already entered into the register	2014/2015, YES	2015/2016, YES	Implementation of study programmes already entered into the register: - Intercultural Business Communication	ACCOMPLISHED, it is being implemented	/
Implementation of post-graduate study programmes	2014/2015, 1	2015/2016, 2 <sup>7</sup>	Implementation of post-graduate study programmes	PARTIALLY ACCOMPLISHED	Only one as the second study programme was not accredited in time
Implementation of professional upgrading study programme "Euro-Mediterranean Studies"	2014/2015, 0	2015/2016, 1	Implementation of professional upgrading study programme "Euro-	NOT ACCOMPLISHED	The professional upgrading study programme "Euro-Mediterranean

<sup>7</sup> If the study programme "Euro-Mediterranean and Intercultural Studies" is accredited in time and all preparatory activities for its call and implementation are carried out.

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
			Mediterranean Studies”		Studies” was not implemented
Implementation of study programmes (3 <sup>rd</sup> Bologna Cycle) under the EMUNI label and with the “UfM label”	2014/2015, 0	2015/2016, 1	Implementation of the 3 <sup>rd</sup> Bologna Cycle study programmes under the EMUNI label and with the “UfM label”	NOT ACCOMPLISHED	Study programmes (3 <sup>rd</sup> Bologna Cycle) under the EMUNI label and with the “UfM label” were not implemented

#### Establishment of the library-information system

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Establishment of e-library	2014, 0	2015, 1	Acquire the access to online bases	ACCOMPLISHED	/
Establishment of the EMUNI library	2014, 0	2015, 50	Establishment of the EMUNI library and purchasing literature	PARTIALLY ACCOMPLISHED	EMUNI has not established its own library; we enriched the library with over 50 of literature

#### EMUNI Summer schools

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Translation in Tourism	2014/2015, 5	2015/2016, 15	Implementation of a summer school	UNACCOMPLISHED	The summer school was not organized

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
EMUNI Translation Studies Doctoral and Teacher Training Summer School	2014/2015, 17	2015/2016, up to 17	Implementation of a summer school	UNACCOMPLISHED	The summer school was not organized
Innovation in Business	2014/2015, 12	2015/2016, up to 15	Implementation of a summer school and workshop	UNACCOMPLISHED	The summer school was not organized
Doctoral Students' Workshop	2014/2015, 17	2015/2016, up to 20	Implementation of a workshop for doctoral students as part of a summer school Innovation in Business	UNACCOMPLISHED	The summer school was not organized

#### Erasmus+ programmes

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Application of the Jean Monnet Module	2014, YES	2015, YES	Application of the professional upgrading study programme "Euro-Mediterranean Studies"	ACCOMPLISHED, we got granted Jean Monnet Module project	/
Application of the Jean Monnet Project	2014, NO	2015, YES	Application of the project to share the knowledge about the EU integration process	UNACCOMPLISHED	We did not apply the Jean Monnet Project
Application of the project on Capacity building in the field of Higher education	2014, NO	2015, YES	Application of the project to enrich the EMUNI network	UNACCOMPLISHED	We did not apply project on Capacity building in the field of Higher education
Application of the individual mobility	2014, NO	2015, YES	Application of the individual mobility for	ACCOMPLISHED, we got granted the staff	/



Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
			students, professors and staff	mobility project	
Cooperation of the EMUNI University as a partner in international projects of the Erasmus+	2014, 0	2015, 2	EMUNI University as a partner in international projects (Erasmus+)	ACCOMPLISHED, we were invited in 2 projects as partners	/

#### EMUNI Antenna at the University “Carlo Bo” in Urbino

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
To establish the EMUNI antenna	2014, 0	2015, 1	To prepare an agreement on the establishment of the EMUNI antenna	ACCOMPLISHED, the agreement was signed	/

#### Events, where EMUNI University is a (co)organiser

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Implementation of national and international events	2014, 0	2015, 120	EMUNI annual conference	ACCOMPLISHED, conference was organized	/
Implementation of national and international events	2014, 0	2015, up to 50	EMUNI ReSouk, 1 conference foreseen in 2015	UNACCOMPLISHED	We did not organize ReSouk conference
Cooperation in EUROMED Migration III project	2014, YES	2015, YES	Administrative support to the project	ACCOMPLISHED, the project was	/

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
				successfully concluded	
Cooperation in EDULINK II project	2014, 0	2015, 2	Implementation of 2 thematic conferences	UNACCOMPLISHED	There was an on-line course developed instead of organizing thematic conference (due to change of project timeline activities)
Implementation of MERID project	2014, 0	2015, 3	Implementation of foreseen project activities	ACCOMPLISHED, we are carrying out activities according to work plan	/
Implementation of EMUNI Friendship Days	2014, 1	2015, 3	Organisation and implementation of friendship days	UNACCOMPLISHED	We did not organize the friendship days
Conclude the ENPI/2009/226-479 project	2014, partial	2015, YES	Payment of the rest of financial obligation	ACCOMPLISHED, we successfully concluded the project	/

#### Other international activities

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Participation at the event and representing the EMUNI University	2014, 3	2015, 2	Participation at the meeting of the Union for the Mediterranean	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 0	2015, 1	Participation at the session of the working group EMPA ( <i>Euro-Mediterranean Parliamentary</i> )	ACCOMPLISHED	/

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
			<i>Assembly)</i>		
Participation at the event and representing the EMUNI University	2014, 0	2015, 1	Participation at the forum of the Anna Lindh Foundation (ALF)	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 0	2015, 1	Participation at the meeting of the Alliance of Civilisations	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 1	2015, 1	Participation at the Bled Strategic Forum	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 1	2015, 1	Participation at African Days	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 1	2015, 1	Participation at UNESCO and UNSDSN	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 1	2015, 1	Participation at Council of Europe (ARLEM)	UNACCOMPLISHED	There was no meeting organized in 2015.
Participation at the event and representing the EMUNI University	2014, 1	2015, 1	Participation at the IEMed	ACCOMPLISHED	/
Participation at the event and representing the EMUNI University	2014, 28	2015, 25	Participation at the meetings with the EU institutions	ACCOMPLISHED	/

## Research

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Application of EMUNI	2014, in process	2015, YES	Prepare and submit	ACCOMPLISHED,	/

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
University as a research organisation and the creation of the EMUNI research group			documentation to the Slovenian Research Agency	EMUNI was acquired a status of a research organization and established EMUNI research group	
Cooperation in the project Handson ICT4T	2014, NO	2015, YES	Implementation of a pilot programme	ACCOMPLISHED, project was successfully concluded	/
Cooperation in the ECFEFP project	2014, NO	2015, YES	Implementation of the project	ACCOMPLISHED, project was successfully concluded	/
Cooperation in EDULINK II project	2014, NO	2015, YES	Implementation of the project	ACCOMPLISHED, the project is being implemented	/
Management of MERID project	2014, NO	2015, YES	Implementation of the project	ACCOMPLISHED, IN PROGRESS	/
Approved research projects	2014, 9	2015, 6	Preparation and application of the projects together with partners	ACCOMPLISHED, we together applied 10 research and coordination projects	/
Education and training of employees for the purpose of strengthening education activity	2014, 0	2015, 2	Visit and education at EMUNI partner institution	UNACCOMPLISHED	Due to lack of financial resources, we did not carry out this activity

### Scientific Journal IJEMS

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Issuing IJEMS	2014, 2	2015, 2	Editorial activities in relation to the issue of	ACCOMPLISHED, 2 IJEMS issues were	/

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
			scientific texts of IJEMS	released	

#### IT services, technical support and informational-communicational matters

Short-term goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
To keep the information system up to date	2014, YES	2015, YES	Maintenance and updates of the programming solutions	ACCOMPLISHED	/

#### Consolidation of the EMUNI University (financial and status)

Short-term annual goal for 2015	Indicator baseline value (year and value)	Indicator target value in 2015	Measurements (tasks), necessary for the realisation of the short-term goal	Realisation in the year 2015 (achieved value of the indicator)	Explanation of the differences
Financial consolidation and stabilisation of the EMUNI University	2014, NO	2015, YES	Arranging the office rental with the MESS	ACCOMPLISHED	/
Amendments of the legal frame of the internal operation of the EMUNI University	2014, 11	2015, 4	Preparation of legal acts on internal operations, preparation of the amendment of the Statute of the EMUNI University	ACCOMPLISHED	EMUNI Statut was successfully amended along with other internal regulations

## 4. IMPLEMENTATION OF ACTIVITIES

### 4.1. Educational activity

#### 4.1.1 Implementation of study programmes in the academic year 2014/15

##### **Master Study Programme "Intercultural Business Communication"**

The application period was opened on 1 June 2014. In January 2015, 6 students coming from Palestine, Algeria, Tunisia, Syria and Slovenia were enrolled. We received one scholarship from the French Institute in Slovenia. The flight tickets for the students for the first period of face-to-face classes were provided by the Union for the Mediterranean. The programme started with e-classes in the beginning of April. On 10 April, the face-to-face sessions were opened with a kick-off meeting, and finished on 8 May. During this time, the students attended lectures in three courses: International Business Communication, Cultural Anthropology and Practical Laboratories. The teachers came from the University of Primorska (Slovenia) and University of Urbino 'Carlo Bo'. As part of the Practical Laboratories, four field visits to the following companies were organized: Pipistrel (Ajdovščina), Gorenje (Velenje), Port of Koper (Koper) and Kempinski Palace Hotel (Portorož). The companies were chosen on the basis of doing business in an international and intercultural environment. The students witnessed different business models, e. g. logistics in the Port of Koper, marketing and exports in Gorenje, innovation model in Pipistrel, and customer service and attention in Kempinski Palace Hotel.

At the end of the F2F classes, the students were asked to fill out questionnaires on the evaluation of the period from their enrolment onwards until the end of the F2F classes. The overall evaluation of the organization of the master and support in the application and enrolment procedure was very positive, as was the evaluation of individual courses and professors.

In March 2015, the application period for the enrolment in the academic year 2015/ 2016 was opened. There were 13 applications and two students (coming from Egypt and Syria) were enrolled. In the academic year 2015/ 2016, seven students were enrolled (one student decided not to continue with the studies). The online classes in three courses (History of Socio-Economic Global Processes, International Business Communication and Intercultural Negotiations) started in November 2015. The teachers came from the University of Primorska (Slovenia), University of Urbino 'Carlo Bo' and .

#### 4.1.2 Accreditation and notification of study programmes

##### **Notification of the 2<sup>nd</sup> Bologna Cycle study programme and entry into the register: Management in Quality and Education, Information Technology in Construction**

Due to the increased workload related to the implementation of the master study programme Intercultural Business Communication this was not accomplished. Furthermore, the Slovenian Quality Assurance Agency for Higher Education (SQAA) informed EMUNI in February 2015 that they are not the competent body for the accreditation of EMUNI study programmes.

##### **Accreditation of the 2<sup>nd</sup> Bologna Cycle study programme and entry into the register: »Euro-Mediterranean and Intercultural Studies«**

The programme was submitted for accreditation with the Slovenian Quality Assurance Agency for Higher Education (SQAA) in February 2013 and the application was complete in October 2013. In June 2014, an oral hearing on the programme was held at SQAA. In February 2015, the SQAA informed EMUNI that they are not the competent body for the accreditation of EMUNI study programmes.

##### **Accreditation of the professional upgrading study programme and entry into the register: »Euro-Mediterranean Studies«**

In October 2013 EMUNI submitted an application for the accreditation of the professional upgrading study programme »Euro-Mediterranean Studies« to SQAA. The application was complete in August 2014. In February 2015, the SQAA informed EMUNI that they are not the competent body for the accreditation of EMUNI study programmes.

### **Syrian Scholarship Fund**

In addition to above mentioned study and education activities in 2015, we launched Syrian Scholarship Initiative. Following up on the recommendation of the EMUNI annual conference in 2015, EMUNI formed a consortium with 6 other Universities from the EMUNI network to join in an initiative to educate Syrian refugee students who have sought asylum in Europe. The cooperating Universities will waive their tuition fees and conduct programmes in English. EMUNI will raise funds to be able to provide scholarships for the students to support their accommodation and living expenses. A proposal was submitted to KAICIID in Vienna to provide 200,000 EUR for this fund and it is still under consideration. A crowd-funding campaign is being developed to provide another source of funding. The degrees provided will be mostly Bachelor and Master Study Programmes, mostly in the fields of economics, political sciences, management, medicine, pharmacy and engineering. The six cooperating Universities are:

- University of the Aegean, Greece
- Istanbul Aydin University, Turkey
- Eotvos Lorand University, Hungary
- Università di Macerata, Italy
- University of Siena, Italy
- Fernando Pessoa University, Portugal

## **4.3. Establishment of the library-information system**

### **Establishment of e-library**

EMUNI gathers its member universities from the South and the North shore of the Mediterranean, this is why an access to literature shall be arranged properly. Since the access to e-library is the easiest and most efficient, EMUNI granted the access to e-library, payable online bases and free online e-books, such as *Google books*, *OpenLibrary.org*, *Project Gutenberg*, *Online Literature Library* etc.

### **Establishment of the EMUNI library**

In 2015, the EMUNI has continued with the procedure of compiling its library through acquiring the adequate number and selection of literature relating to its fields of interest. In 2015, we acquired more than 50 pieces of literature. EMUNI is offering to its students an access to books of local libraries and higher education institutions (agreements on the access to the University Library of the University of Primorska and to the central library Srečko Vilher Koper have been signed), through which the selection of study books will be extended and the option for sources and literature enriched.

## **4.4. EMUNI Summer Schools**

In 2015, four summer schools were foreseen, where EMUNI should have cooperated as partner. Since all summer schools were cancelled before their implementation, these activities were not carried out and were thus postponed to 2016.

## **4.5. Erasmus+ programmes**

By the end 2015 EMUNI signed 20 bilateral agreements with higher education institutions from different countries. Bilateral agreements are the basis for the participation in the programme Erasmus+ and enable direct participation in the fields of project cooperation, student exchange, staff mobility and upgrading university curricula.

From April to June 2015, EMUNI hosted two students from the Pan-European University (Slovakia) for internship. The purpose of these exchanges was to enable students getting educational, cultural and linguistic experiences and gain practical experience in the field of international cooperation.

### **Application of the Jean Monnet Module**

In 2015 EMUNI applied a project within Erasmus+ programme (Jean Monnet Module) where we were granted a project with title “Euro-Mediterranean Studies - Current and Future Perspectives”. The aim of the project is to carry out three Jean Monnet summer schools (in 2016, 2017 and 2018). Summer schools will focus on the Southern dimension of ENP and cover both internal and external aspects of the EU integration process while debating the role of the EU in a globalized world. More about the project can be found at EMUNI website <http://www.emuni.si/en/projects/jean-monnet-module>.

### **Application of the Jean Monnet Project**

In 2015, EMUNI did not apply for Jean Monnet Project, since we focused on other Erasmus+ funding opportunities.

### **Application of the project on Capacity Building in the field of Higher Education**

In 2015, EMUNI did not apply for Capacity Building in Higher Education, since we focused on other Erasmus+ funding opportunities.

### **Application of the individual mobility**

In 2015, we applied for a project KA1 within Erasmus+ (staff mobility with Southern Mediterranean Countries). We were granted in total 45 mobilities (incoming and outgoing) with Israel, Lebanon, Egypt, Morocco and Algeria. The aim of these mobilities is to enhance the inter-institutional cooperation through staff mobility and to empower staff with intercultural experience.

### **Cooperation of the EMUNI University as a partner in international projects of the Erasmus+**

EMUNI has a wide network of higher education and research institutions. In 2015, we were invited to take part in two (2) project proposals, but were not granted.

## **4.6. EMUNI Antenna at the Carlo Bo University in Urbino**

EMUNI Antenna stands for promotional activities of partner universities with the purpose of promoting culture of the Euro-Mediterranean and spreading the information of partner universities through the EMUNI network. The activities of the EMUNI Antenna also include promoting the “double degree programmes”, summer schools, research projects and other educational activities within the frame of the EMUNI University. In 2015, EMUNI and Carlo Bo University in Urbino signed an agreement to set a legal basis for establishment of EMUNI Antenna.

### **EMUNI Poles**

In addition and following the request on the EMUNI Management Board, the President elaborated a concept note on EMUNI Poles. EMUNI Poles will be established in cooperation by EMUNI, an EMUNI network institution and the host country national or regional authority. The aim of EMUNI Poles is to advance cooperation in the Euro-Mediterranean Higher Education and Research Area in specific fields of mutual benefit and common interest to both the EU and the MPCs. While underscoring the principles of co-ownership and co-management within the network, the EMUNI Poles are expected to further expand



and multiply EMUNI's endeavours and outreach by focusing on certain fields representing potential challenges/opportunities to be addressed or pressing needs that require urgent attention.

#### **4.7. Events, where the EMUNI University is a (co)organiser**

EMUNI events offer a valuable platform for networking, exchange of expertise between participants and the opportunity to acquire new skills in selected areas. They also aim at disseminating research results.

##### **EMUNI annual conference**

EMUNI Annual Conference took place on Thursday, 12th February, in Portorož, hosting over 160 high profile participants, including Rectors and Vice-Rectors of Universities, senior academics and officials as well as decision-makers from 35 countries and international organisations. Recommendations were presented in the evening.

Three panel discussions of the EMUNI conference "Science diplomacy: Re-thinking Euro-Mediterranean Cooperation" focused on the future of Euro-Mediterranean cooperation in the view of political instability and economic uncertainty in the region, Science Diplomacy as a tool for intercultural dialogue and effective partnership and the EU Horizon2020 project "Middle-East research and innovation dialogue". 27 speakers from 17 countries and international organisations included a number of internationally renowned high-level scholars, senior officials, policy makers and experts on the topics of Euro-Mediterranean affairs and science diplomacy, among other also professors from Iran, Iraq, Palestine and Israel. This is the first time that researchers from Iran and Iraq are systematically included in the dialogue with European counterparts. In this view, the EMUNI conference represents a first step towards establishing links and contacts between researchers and research institutions of the European Union and the Middle East and serves as an important bridge for inter-cultural dialogue and inter-religious understanding.

The conference resulted in a number of recommendations, among others also:

- Support youth engagement in science through a Euro-Mediterranean competition for young scientists.
- Involvement of private sector in joint initiatives and programmes in the Euro-Mediterranean.
- Enhancing cooperation and exchange between scientists and politicians in the Euro-Mediterranean countries.
- Initiative for a programme for "brain circulation" (rather than brain drain) in forms of research, academic and student exchange and fellowships in the region.
- Need to provide for continuing education of refugees and displaced people Call for support to social innovation initiatives through appropriate funding opportunities and new tailor-made programmes for concrete needs in Arab Med. Countries.
- Joint initiatives in water, energy and South-South cooperation.
- Creation of a database of best practices and success stories in science-diplomacy.

More about the conference, its conclusion and video material can be found at <http://www.emuni.si/en/annual-conference>.

##### **EMUNI ReSouk**

EMUNI ReSouk conference is a conference that is taking place at different EMUNI partner institutions in the Euro-Mediterranean region. The conference aims to encourage the cooperation between universities, promotion of diversity and equal rights in the field of education and research and contribute to the values of intercultural dialogue with the help of mobility of professors and students, which is in line with the main ideas of the EMUNI University. The goal of the conference is to ensure the students the possibility to

present and discuss their work in the field of research related to the Euro-Mediterranean topics outside their universities and countries. This creates possibilities of networking and exchange of experience in an international environment.

Due to financial cuts, EMUNI could not organize and implement ReSouk conferences.

### **Project EUROMED Migration III**

In 2012 the European Commission granted a project entitled EUROMED Migration III, in which the EMUNI University cooperates as a partner. The project objectives are to strengthen cooperation in the field of migration in the Euro-Mediterranean area and cooperation of partner organizations in the project by the preparation of documents at the national and European level. The project is designed on the basis of three key issues: legal migration, migration and the related development and illegal migration. The project runs from 2012 to 2014 and was prolonged for another year (until the end of 2015) with intention to complete all activities.

The EMUNI University as project partner (in cooperation with the MFA) cooperated in the second peer-to-peer meeting that took place on 24-25 September 2013 in Portorož. The event was attended by 46 participants from 14 countries of the Euro-Mediterranean region. The event was also attended by 13 representatives of (international) (non) governmental organizations.

In 2015, the project was officially concluded. More about the project can be found at project website <http://www.euromed-migration.eu/>.

### **Cooperation in EDULINK II**

EU-ACP Networking for Academic Excellence on Agriculture and Food Security (EDULINK II) is a project, applied in the EuropeAid programme, which was adopted at the first stage of the evaluation at the European Commission in 2012. This is a project which aims to improve the higher education system and develop a quality network of higher education institutions in project partner countries in Africa.

ACP-EU project was approved and launched in November 2013. First project activities were associated with a presentation of the partners of their obligations and publishing information to online media on the launch of the project. The project is of great importance for the EMUNI University, as it will be directly involved in the research work in the transfer of good practices in the field of higher education and the establishment of the African- European university network. In 2014, representative of EMUNI participated two important meetings in Johannesburg (South Africa) and Lilongwe (Malawi), where EMUNI presented its network of institutions, how it was developed and what kind of activities it organized.

In 2015, EMUNI contributed in preparing project on-line courses, dissemination of project and concept note on enhanced cooperation between Sub-Saharan universities.

### **Implementation of MERID project**

In 2014, EMUNI was granted a project with the title Middle East Research and Innovation Dialogue (MERID). The MERID project, starting in January 2015, is an example of science diplomacy in practice. It seeks to boost existing collaboration frameworks between the EU and Middle East countries while creating new channels and forging new links, especially with countries that are newcomers to EU cooperation in Research and Innovation. MERID's ultimate goal is to employ Research and Innovation as channels for intercultural dialogue, understanding and reconciliation.

MERID involves diverse partners from the European Union Member States, in addition to Egypt, Jordan, Lebanon and Palestine as well as Iran and Iraq. Participation of the latter countries is of particular

importance as the MERID project will represent the very first attempt to systematise support to the policy dialogue and engagement of research communities of Iran and Iraq in the EU's actions and in particular the EU's programme for Research and Innovation "Horizon 2020". The MERID partners were carefully selected to embrace relevant stakeholders from diverse backgrounds representing the different sectors from research governance organisations to the civil society, including also academia and the business sector.

In 2015, we organized the project, kick-off meeting (Portorož, Slovenia), one regional info-day (Tehran, Iran) and two Horizon 2020 training sessions (Cairo, Egypt and Naples, Italy). We were working on other deliverables according to work plan. More about the project can be found at <http://meridproject.eu/>.

## **ESOF 2016**

In 2015, EMUNI successfully applied for co-organization of ESOF (*Euro-Science Open Forum*) 2016 project-based event that will take place from 23-27 July 2016 in Manchester (United Kingdom). EMUNI will be present at the event with an interactive round table on Science diplomacy in a changing world.

The Middle East and the southern Mediterranean region are frequently in the headlines, attracting the World's attention and focus like never before. The region is undergoing a critical transformation process, which will continue for years to come. Diplomacy plays a crucial role in this transformation, engaging the relevant stakeholders and actors in effective dialogue and cooperation.

## **Implementation of EMUNI Friendship Days**

In 2014, EMUNI started with a new concept of short-term and small-scale events, namely EMUNI Friendship Days. The rationale behind these events is to dedicate discussion to a certain Euro-Mediterranean country and thus approach it to the audience. In September 2014, the first event was dedicated to France.

In 2015, we did not implement EMUNI Friendship Days.

## **Conclude the ENPI/2009/226-479 project**

In 2009 the EMUNI University successfully applied for European funds and was granted a project for 1 million EUR under a service contract titled Support to the Euro-Mediterranean University (EMUNI), ENPI/2009/226-479. The project duration was initially 24 months (from 2009 until 2011). At the end of the 2011, the project period was extended for additional 12 months, until 31 December 2012.

The purpose of the project was to develop six (6) master study programmes, reflecting the priority areas of the Union for the Mediterranean and four (4) university policies.

EMUNI received two pre-financing instalments of 149.000 EUR and 27.571,35 EUR. EMUNI contracted 42 experts and one team leader to develop the project education programmes and policies. In 2012, 10 experts were paid for their work done in the project. In July 2013, EMUNI prepared and submitted the final report for the period of the duration of the project. In April 2014, the European Commission (EC) sent their evaluation of the final report which deemed most of the pre-financing instalments as ineligible expenses and they requested debit of the amounts plus interest. In July 2014, after agreeing with the EC on settling the payment on several instalments, EMUNI invoiced the EC for the team leader's efforts and 5 experts who were paid in 2012.

The EC reimbursed EMUNI for the amount of 184.807,44 EUR, but since EMUNI owed the EC almost the same amount for ineligible expenses, the EMUNI received no money, but instead settled the debt to the EC. In September 2014, EMUNI received from the EC the confirmation of the time sheets of another 23 experts.

In October 2014, EMUNI asked for a loan from the bank to pay those experts, whose final products were approved by the EC. The loan was approved in December 2014, therefore EMUNI immediately paid additional 23 experts whose products were approved by the EC.

In 2015, the European Commission approved the last four products (one of them, partially, i. e. 50 %). After their approval, we paid the rest of the experts and thus concluded the project.

#### **4.8. Other international activities**

Due to its establishment and operation, the EMUNI University is embedded in the broad international institutional framework. This brings with it obligations to participate in the mandatory meetings, conferences and other international events, directly related to the areas of work and research of the EMUNI University. In 2015 representatives of EMUNI attended the following meetings and events:

##### **Participation at the meeting of the Union for the Mediterranean**

In 2015, two (2) meetings with the representatives of the Union for the Mediterranean (the representative of which has a seat in the EMUNI Management Board) were attended by representative of EMUNI. The Union for the Mediterranean was a strong supporter of EMUNI activities in 2015.

##### **Participation at the session of the EMPA**

In accordance with the proposals of the EMPA working group, EMUNI prepares the report about its activities and pursuing goals, because the EMUNI plays a significant role in bridging in the Euro-Mediterranean region. In 2015, EMUNI representative had a meeting with representatives of EMPA in order to maintain the good relations and to keep this group informed about our activities.

##### **Participation at the meeting of the Anna Lindh Foundation (ALF)**

In 2015, EMUNI continued its close cooperation with ALF from previous years by attending ALF events and by having meetings with ALF representatives.

##### **Participation at the meeting of the United Nations Alliance of Civilizations**

President of the EMUNI participated at the AoCUN meeting in 2015 with intention to keep good relations was exposed by members of the EMUNI Senate.

##### **Participation at the Bled Strategic Forum**

Bled Strategic Forum represents for the EMUNI an excellent opportunity for enhancing relationships with international partners as well as to get new ones. With its knowledge and experience in the Euro-Mediterranean region the EMUNI University can significantly contribute to discussions about the situation and future of the region. From this reason, in 2015 EMUNI president participated at the forum in order to discuss the present situation in the Euro-Mediterranean region.

##### **Participation at Africa Days**

In 2015, EMUNI representative attended Africa Days, organized in Slovenia, with intention to discuss the importance of the knowledge flow, its influence on country development and how higher education institutions in the region can contribute to this goal.

### **Participation at UNESCO and UNSDSN**

In 2015, EMUNI became a member of the UNSDSN (Sustainable Development Solutions Network). Therefore EMUNI representative attended the UNSDSN General Assembly with intention to contribute to the network and to share experience on Euro-Mediterranean issues.

### **Participation at Council of Europe (ARLEM)**

In 2015, there was no meeting with ARLEM organized.

### **Participation at the IEMed**

IEMed is an important think tank, which provides analyses and researches on Euro-Mediterranean topics. In 2015, representative of EMUNI had two (2) meetings with IEMed with intention to enhance the inter-institutional relations.

### **Participation at the meetings with the EU institutions**

The EMUNI University is directly responsible also to the institutions of the European Union, since it has its full support and at the same time the institutions of the European Union helped establish the EMUNI University. With the aim to inform it about its activities, in 2015 EMUNI representatives had numerous meetings with representatives of different EU institutions and their representatives (European Commission, European Parliament, General Directorate for Development and Cooperation and European External Action Service).

### **EMUNI participation at International events (including speaking Opportunities)**

- a. **Science Diplomacy Workshop** (Brussels, February 26 2015), organised by the UN University in Brussels
- b. **UN Sustainable Development Network** (Siena, March 5, 2015), organised by University of Siena
- c. **EURAS Regional Conference** (Tirana, Albania, March 14-15, 2015), organised by Aydin University Istanbul & University in Mediterranean University in Tirana
- d. **Opening of the 1001 Inventions Exhibition** (April 1, 2015, Ljubljana) represented by Spela Majcen
- e. **Science Diplomacy Conference** (Amman, Jordan on April 13, 2015), organised by the European Commission.
- f. **Final of the Fame-Lab Competition** (April 18, 2015, Cairo, Egypt), organised by the British Council and the Egyptian Ministry of Scientific Research
- g. **Workshop on Tunisian Elections** (Urbino, Italy on May 5, 2015), organised by University of Urbino (Prof. Giliberti)
- h. **Community of Mediterranean Universities Conference** (Trabzon, Turkey, June 12-13, 2015)
- i. **Science Business Annual Conference** (Brussels, June 17, 2015), organised by Science Business in Belgium
- j. **UfM Conference Against Radicalisation** (Barcelona, July 22-23, 2015)
- k. **ACM – Mediterranean Citizens Assembly Meeting** (Tirana, Albania, July 23-26 – EMUNI represented by Dejan Hribar)
- l. **Bled Young Strategic Forum** (August 31, 2015, organised by the Slovenian MFA)
- m. **Bled Strategic Forum** (September 1, 2015, organised by the Slovenian MFA)

- n. **EUROANALYSIS 2015 (September 8, 2015, Bordeaux, France)** on Evidence based policy making in the European Union: the role of scientific community. EMUNI was represented by Spela Majcen
- o. **EU-Jordan Net Conference** (September 14-15, Amman, Jordan, organised by the Higher Council of Science and Technology, Jordan)
- p. **20th anniversary of UNESCO** (September 26, 2015, at the castle Podsreda, Slovenia), represented by Spela Majcen
- q. **Euro-Mediterranean Experts Group** (Malta, September 30, 2015), organised by MedSpring Project
- r. **EuroMesco General Assembly** (October 8, 2015, Milan, Italy) organised by IE Med, Spain
- s. **Training Seminar for Euro-Mediterranean Diplomats** (October 29, 2015, Barcelona), organised by the UfM and ENA, France
- t. **Science Café of MedSpring Project** (October 30, 2015, Cairo), organised by the Egyptian Ministry of Scientific Research and MedSpring Project
- u. **Euro-Mediterranean forum "Stronger together"** on migration and refugees (November 4, 2015, Ljubljana), organised by the Anna Lindh Foundation
- v. **Stars of Science Competition** (November 20, 2015, Doha, Qatar), organised by the Qatar Foundation and MBC TV Network
- w. **Euro-Mediterranean Group of Senior Officials** (November 23, Brussels), organised by the European Commission

### **EMUNI at the Science Festival in Ljubljana (June 2015)**

EMUNI participated at the "Garden of Experiments" with a number of exciting activities for children and the general public. The event took place at the Znanstival, the annual science festival in Ljubljana, along the inauguration activities of the EMUNI Centre for Arab, Islamic and Middle Eastern Studies (AIMES) and in the framework of the UNESCO International Year of Light. In the EMUNI's House of Wisdom, visitors saw how light travels through and reflects from various materials and learned how to build a camera obscura. They were taken on a journey through time, meeting Arab scientists of some 1000 years ago, when Ibn Al Haytham, the father of optics, laid the foundations for understanding the reflection of images which in turn lead to the invention of the camera.

### **EMUNI Sponsors MBC Arabic TV coverage of Slovenia (July 2015)**

EMUNI made an agreement with the Green Apple Programme of MBC TV, which airs in all Arab countries and many other countries around the world to come to Slovenia and shoot a special episode on Slovenia as a Health, Lifestyle and Rehabilitation destination. The segments which were shot in the period from July 23-July 30 are currently airing on MBC TV for several weeks from October 23 to November 20. The segments featured EMUNI University and its centre AIMES at Grad Jable, Ljubljana's open kitchen, Rimske Toplice Spa, Canyoning, Lake Bled and Soca Rehabilitation Centre.

### **Opening of AIMES**

EMUNI has established the Centre for Arab, Islamic and Middle Eastern Studies (AIMES) with the mission to exploit science and cultural cooperation in order to build trust and achieve intercultural understanding among European and Arab/Muslim countries. The fields of activities of AIMES include education, research, capacity building, platform for dialogue and communication. Mr. Osman Softić was recruited for the purpose of managing the Centre. AIMES is hosted at the Castle of Jable near Ljubljana.

The official opening of AIMES took place on 16th June 2015 and attracted a number of high level participants including Ambassadors of Hungary, Spain and Ireland, Honorary Consul of Jordan,

representatives of the Consulate of Turkey and the Embassy of Iran in Ljubljana. Present were also Directors of the French, British and German cultural institutes in Ljubljana and a number of Academics and senior officials from Slovenian institutions as well as politicians. The opening speeches were delivered by HE Bogdan Benko, State Secretary at the Ministry of Foreign Affairs of Slovenia, HE Heba Sidhom, Ambassador of Egypt to Slovenia, HE George Saliba, Special Representative of the Secretariat of the Union for the Mediterranean in addition to Prof. Dr. Abdelhamid El-Zoheiry, President of EMUNI and Mr. Osman Softić, Director of the Centre.

### **EMUNI sent a contribution to the consultation on the future of the European Neighbourhood Policy (ENP)**

After consultation with the members of the Management Board, EMUNI sent to the European Commission its input to the consultation on the future of the European Neighbourhood policy, which finished on 30th June 2015. The main points of the EMUNI input include among other an underlined importance of the shared ownership of the ENP, support to better mobility schemes for students and academic staff, grants for displaced persons as per the recommendation of the EMUNI Annual Conference 2015, strengthening the South-South dimension and bi-regional dimension, finding a role for EMUNI in the proposed PRIMA initiative and closer cooperation between international offices of education and research institutions in the Euro-Mediterranean region.

### **Signed Memorandum of Understandings**

EMUNI signed an MoU with the **Eurasian University Network**, headquarters in Istanbul in March 2015. The activities include joint organisation of events and mutual access to and support of both networks (EMUNI and EURASIA) activities.

EMUNI signed an MoU in October 2015 with the **Alfi Foundation (AAF) in Egypt**, which includes cooperation in providing an educational programmes on Entrepreneurship and Leadership for 15 students from Egypt in the academic year 2016/2017. In addition, EMUNI will provide one or two summer schools for the students as a stand-alone module or as a part of the Entrepreneurship programme. The AAF will assume the tuition fees and all expenses for travel and accommodation of the students and EMUNI will develop and conduct the educational activities in collaboration with other European institutions.

## **4.9. Research**

### **Application of EMUNI University as a research organisation and creation of the EMUNI research group**

In 2014 EMUNI started fulfilling the necessary criteria to become a research organization. Thus we applied at the Slovenian Research Agency and in 2015 acquired the title of a research organization (serial number 3353). This title is very important for the future of EMUNI, since it enables wider research activities and a springboard for future research projects granted through the research and innovation mechanisms.

### **Cooperation in the project Handson IC4T**

Handson ICT project was adopted in 2012. The EMUNI University is a partner in the project. The project will result in the creation of a new and simplified way of educating teachers using ICT in delivering knowledge to pupils / students / trainees. The main purpose of the pilot program is to ensure the quality of project results through testing, evaluation and improvement.

In 2013, as part of the project HandsOn ICT, several operational and technical meetings were held that were also attended by the representatives of EMUNI as partners in the project. Between 21 and 22 January 2013 its first meeting took place in Barcelona (Spain), which was intended to lay the foundations

for the project and divide the roles of partners. The second meeting was held from 25.-27. 9. 2013 in Barcelona (Spain), the purpose of which was to present the project to the international forum EFQUEL and carrying out the workshops, at which new electronic tools in the learning process were presented. Partners in the project also recorded some demonstration videos.

A platform for e-learning was developed in the frame of the project, on which a pilot testing in three sets took place in 2014. Representatives of the Euro-Mediterranean University were in charge of the evaluation of the pilot, which were also moderators of individual courses. The first set of testing was prepared completely, in which the volunteers was testing three creative techniques that were used in education at different levels. Pilot testings were completed in 2014 and represented one of the most important parts of the project.

In 2015, EMUNI created a Pilot III programme for gathering and processing data on ICT-related issues for education sector. The project was successfully concluded. Project website: <http://handsonict.eu/>.

### **Cooperation in the ECFEFP project**

The EMUNI University is a partner in an international project with a title "*European Citizens for European Foreign Policy (ECFEFP)*" that was accepted at the Education, Audiovisual and Culture Executive Agency (EACEA). The purpose of the project is to discuss the multidimensionality of the European foreign policy (where an important part represents the Euro-Mediterranean region) and the role of the citizens in policy-making. Since the EMUNI University is one of the key initiatives of the Union for the Mediterranean, it has knowledge on trends and needs in the Euro-Mediterranean region and at the same time a wide network that is an added value for the project. In 2014 three major international events were organized: in February 2014 in Ljubljana (Slovenia), in April 2014 in Trieste (Italy) and the last international conference in October 2014 in Ljubljana (Slovenia). EMUNI University took an active part in October conference.

The project was successfully concluded in January 2015. Project website: [www.euforeignpolicy.eu](http://www.euforeignpolicy.eu).

### **Cooperation in EDULINK II**

EU-ACP Networking for Academic Excellence on Agriculture and Food Security (EDULINK II) is a project, applied in the EuropeAid programme, which was adopted at the first stage of the evaluation at the European Commission in 2012. This is a project which aims to improve the higher education system and develop a quality network of higher education institutions in project partner countries in Africa.

ACP-EU project was approved and launched in November 2013. First project activities were associated with a presentation of the partners of their obligations and publishing information to online media on the launch of the project. The project is of great importance for the EMUNI University, as it will be directly involved in the research work in the transfer of good practices in the field of higher education and the establishment of the African- European university network. In 2014, representative of EMUNI participated two important meetings in Johannesburg (South Africa) and Lilongwe (Malawi), where EMUNI presented its network of institutions, how it was developed and what kind of activities it organized.

In 2015, EMUNI contributed in preparing project on-line courses, dissemination of project and concept note on enhanced cooperation between Sub-Saharan universities.

### **Management of MERID project**

In 2014, EMUNI was granted a project with the title Middle East Research and Innovation Dialogue (MERID). The MERID project, starting in January 2015, is an example of science diplomacy in practice. It seeks to boost existing collaboration frameworks between the EU and Middle East countries while creating new channels and forging new links, especially with countries that are newcomers to EU cooperation in



Research and Innovation. MERID's ultimate goal is to employ Research and Innovation as channels for intercultural dialogue, understanding and reconciliation.

MERID involves diverse partners from the European Union Member States, in addition to Egypt, Jordan, Lebanon and Palestine as well as Iran and Iraq. Participation of the latter countries is of particular importance as the MERID project will represent the very first attempt to systematise support to the policy dialogue and engagement of research communities of Iran and Iraq in the EU's actions and in particular the EU's programme for Research and Innovation "Horizon 2020". The MERID partners were carefully selected to embrace relevant stakeholders from diverse backgrounds representing the different sectors from research governance organisations to the civil society, including also academia and the business sector.

In 2015, we organized the project, kick-off meeting (Portorož, Slovenia), one regional info-day (Tehran, Iran) and two Horizon 2020 training sessions (Cairo, Egypt and Naples, Italy). We were working on other deliverables according to work plan. More about the project can be found at <http://meridproject.eu/>.

### **Approved research projects**

In 2015, we applied 10 different research and cooperation project. Two were successfully granted:

#### **1. ERC = ScienceSquare**

This is a communication project aimed at broadening the ERC's popular and political support as widely as possible across Europe. ERC = Science<sup>2</sup> will in the coming 42 months talk about the science done in the framework of ERC grants and their cutting edge variety that can capture the imagination, change the world and stimulate curiosity. To this end, the consortium will launch a novel communications campaign, including catchy contents and easy to understand examples of cutting edge research findings, that will be promoted and distributed across an unusually broad network of science and natural history museums, zoos and aquaria, universities and research organisations in Europe.

#### **2. European Leadership in Cultural, Science and Innovation Diplomacy (EL-SCID)**

The European Union has made a major start articulating the relevance of cultural and science for its external relations. What has yet to be done, however, is to make explicit the assumptions underpinning much of this work on cultural and science diplomacy and to codify and articulate it as part of a systematic and strategic approach to understanding the direction of travel of science and cultural diplomacy that locates developments in these fields within the evolving global and EU external relations context. EL-SCID will do this, with the added ambition to identify how the Union and its member states might collectively and individually develop a good institutional and strategic policy environment for extra-regional culture and science diplomacy.

### **Education and training of employees for the purpose of strengthening education activity**

In 2015, we did not implement any staff training activity. Instead, we applied a mobility project within Erasmus+ programme with partner countriss. As already described above, we were granted 45 mobilities (staff mobility) with Lebanon, Egypt, Morocco, Algeria and Israel.

### **Scientific journal IJEMS**

International Journal of Euro-Mediterranean Studies (IJEMS - International Journal of Euro-Mediterranean Studies) and conference publications represent an interdisciplinary contribution to research of topics relevant to the Euro-Mediterranean region. IJEMS is an international journal aimed at promoting intercultural dialogue and exchange between the social environments, human resource development and

at ensuring better mutual understanding of the broad field of the Euro-Mediterranean region. In order to accomplish these objectives, the journal tends to publish high quality research papers, scientific articles, testimonials and case studies. Key issues include policy papers, sociology, economics, growth and development, human geography, environment, business and management, education, international relations, gender studies, life science and history.

The IJEMS Journal is important for EMUNI, because it enables publishing of scientific-research accomplishments of teachers and researchers, who are cooperating with EMUNI, as well as of EMUNI students, who get the opportunity to publish their research projects and master papers. Thus, the journal serves as an appropriate textbook for the courses of study programmes and professional upgrading study programmes, implemented by EMUNI.

In 2015, we published two IJEMS editions:

1. IJEMS Volume 7, Number 1, 2014. An electronic version is available at: <http://www.emuni.si/en/ijems/volume-7-2014-number-1>. IJEMS contains five scientific articles dealing with various aspects of the Euro-Mediterranean area. 200 IJEMS copies were printed by the EMUNI University, which will serve as library material for the study purposes.

2. IJEMS Volume 7, Number 2, 2014. An electronic version is available at: <http://www.emuni.si/en/ijems/volume-7-2014-number-2>. IJEMS contains five scientific articles dealing with various aspects of the Euro-Mediterranean area. 200 IJEMS copies were printed by the EMUNI University, which will serve as library material for the study purposes.

#### **4.10. IT services, technical support and information communication technologies**

Main tasks and goals of the IT unit are defined by direct needs of EMUNI University – to ensure good operating conditions and high efficiency of the information systems.

##### **Support services are being carried out in different areas:**

- support and maintenance of the computer solutions;
- information and communication services – maintenance of the information infrastructure;
- office and business systems;
- information security;
- graphical design.

##### **Use of social media**

Mainly Facebook and Twitter are in use by the EMUNI University among social media. Social networks are used for the distribution of information, news, events links etc.

##### **Facebook**

EMUNI facebook page works as an addition to the existing EMUNI website. Most information, that is available on the EMUNI website, is also published as posts on facebook page. This brings the news of EMUNI directly to facebook users. Updates are mainly being delivered as a link to the EMUNI website sections. EMUNI Facebook site has 2.696 followers from 45 countries, while the posts in 2015 reached 68.125 people: [www.facebook.com/emuni.university](http://www.facebook.com/emuni.university).

##### **Twitter**

EMUNI twitter account works as an addition to the existing EMUNI website. Twitter is being used to deliver news to our subscribers through published links. In 2015, 172 posts were posted on Twitter which made 36.814 impressions. EMUNI Twitter has 314 followers. Twitter address of EMUNI: [twitter.com/#!/emuni](https://twitter.com/#!/emuni).

## 4.11. Consolidation of the EMUNI University

### Financial consolidation

In 2015, EMUNI University continued with the financial consolidation. Actions envisaged the payment of financial obligations to the experts of the project ENPI/2009/226-479, debt towards the EC due to the outstanding of prefinancing installement, arrangement of the agreement on the use of premises between the MESS and costs incurred in issuing an international scientific journal IJEMS within the Springer.

By the beginning of 2015, EMUNI had several outstandings toward different entities. It had an outstanding of 176.987 EUR towards 43 experts who were working on the project with the title Support to the Euro-Mediterranean University (EMUNI), ENPI/2009/226-479. EMUNI owed to the European Commission in the amount of more than 180.000 EUR for outstanding of prefinancing installement from the EC for the before this project. EMUNI also had outstanding claims at the MESS in the amount of € 58,433,82 EUR, which refers to requests received for the payment of rent for the period from 1. 9. 2009 to 31. 12. 2012.

EMUNI's operative budget was 618.404,00 EUR. There were few projects, where EMUNI was partner (namely HANDSON ICT, ENPI Migration III and EDULINK II), but EMUNI received money only from the HANDSON ICT project in the amount of 13.199,04EUR.

During 2015, the debt of EC was settled through invoicing for experts in the ENPI/2009/226-479. Experts were paid through a bank loan. The debt of the rent has been settled at the Court of Koper. The debt will be paid in 36 monthly rates, starting from February 2016.

EMUNI acquired in 2015 several important projects from the European Union, where EMUNI will be whether a coordinator or partner, namely:

1. **Middle East Research and Innovation Dialogue (MERID):** It seeks to boost existing collaboration frameworks between the EU and Middle East countries while creating new channels and forging new links, especially with countries that are newcomers to EU cooperation in Research and Innovation. MERID's ultimate goal is to employ Research and Innovation as channels for intercultural dialogue, understanding and reconciliation.  
*Funding agency: Horizon2020*  
*Total budget: 999.750 EUR (100 % co-financing)*  
*EMUNI is coordinator*  
*Budget for EMUNI: 256,500 EUR , over 3 years*
2. **EMNES (Euro-Mediterranean Network for Economic Studies):** EMNES project has been carefully designed to contribute to the general objective of reinforcing dialogue and promoting socio-economic research and studies in priority themes of the Euro-Mediterranean Partnership, particularly focusing on employment creation and social inclusion, especially among the youth.  
*Funding agency: EuropeAid*  
*Total budget: 2.491.654 EUR (80 % co-financing)*  
*Budget for EMUNI: 463.396 EUR, over 3 years (mostly for external experts/researchers)*  
*EMUNI is partner*
3. **Jean Monnet Module:** focus on the Southern dimension of ENP and cover both internal and external aspects of the EU integration process while debating the role of the EU in a globalized world. Throughout its courses, EMS will aim at offering insight into European affairs for students, which would usually not be exposed to the topic, including students from Southern Mediterranean. Three summer schools (along with other activities) will be implemented, one in 2016, one in 2017 and one in 2018.  
*Funding agency: Erasmus+*  
*Total budget: 38.842,00 EUR, over 3 years (80 % co-financing)*

- EMUNI is coordinator*
4. **ERC = Science<sup>2</sup>**: to set up sustainable communications channels addressing key target groups (students and young researchers, media, investors, policy-makers, public at large) to form a unique distribution network the ERC can rely on for future communications campaigns.  
*Funding agency: Horizon2020*  
*Total budget: 958,759 EUR (100 % co-financing)*  
*Budget for EMUNI: 43,875 EUR over 3 years*  
*EMUNI is partner*
  5. **EL-CSID (European Leadership in Cultural, Science and Innovation Diplomacy)**: The overarching objectives of this proposed project are threefold: 1) to detail and analyse the manner in which the EU operates in the domains of cultural and science diplomacy in the current era; comparing its bilateral and multilateral cultural and science ties between states, regions, and public and private international organisations; 2) to examine the degree to which cultural and science diplomacy can enhance the interests of the EU in the contemporary world order and 3) to identify a series of mechanisms/platforms to raise awareness among relevant stakeholders of the importance of science and culture as vehicles for enhancing the EU's external relations.  
*Funding agency: Horizon2020*  
*Total budget: 2.500.000 EUR (100 % co-financing)*  
*Budget for EMUNI: 187.500 EUR over 3 years*  
*EMUNI is partner*
  6. **Erasmus+: Learning Mobility of Individuals**: the aim of the mobility is to enhance the inter-institutional relations and to enable the staff of partner countries to get the international experience, share good practices and get new knowledge.  
*Funding agency: CMEPIUS*  
*Total budget: 75.000,00 EUR, over 16 months (100 % co-financing)*  
*EMUNI is coordinator*
  7. **ESOF**: the aim of this interactive round table is to present science diplomacy in practice, to support it with best practices and success stories from around the world and engage new generations to dedicate their professional careers to science. We also intend to raise awareness about science diplomacy as a tool for intercultural dialogue and political reconciliation.  
*Funding agency: ESOF – EuroScience Open Forum*
  8. **Pakistan project (Poverty Reduction through Rural Development in Balochistan, Khyber Pakhtunkhwa, Federally Administered Tribal Areas and Neighboring Areas)**: The aim of the project is to improve the capacity building of Pakistani civil society organizations, exchange good practices and bring people in Italy for training activities (in the field of rural development, higher education and civil society).  
*Funding agency: World Bank programme*  
*Budget for EMUNI: n/a*  
*EMUNI is partner*

This income will serve to reduce dependence on public money in the next three years.

### **Consolidation of formal legal framework of the internal operation of EMUNI**

On 11 February 2015, we concluded the debate on amendments to the Statute of EMUNI. The General Assembly that took that day, adopted all proposed amendments. The new Statute is available at [http://www.emuni.si/sites/default/files/emuni-statute-11.2.2015\\_0.pdf](http://www.emuni.si/sites/default/files/emuni-statute-11.2.2015_0.pdf).

Internal regulations were all developed and adopted in 2015, thus no further regulations were discussed and prepared in 2015.

#### **4.12. Promotional Publications**

In 2015 the EMUNI produced the following electronic promotional publications:

- E-Newsletter: June 2015, September 2015 and December 2015;
- MERID project marketing material;

Promotional publications are intended for both, target and wider public in order to inform them about the activities and events of EMUNI. All promotional publications were issued in e-form to enable the maximum extent. There were over 9.000 recipients of e-publications in 2015, and the number of subscribers to the newsletter continues to grow.

#### **4.13. PR RELATIONS**

Public relations are an important factor for international recognition. EMUNI is regularly informing the public about important events. In addition, informing is done through public involvement in the activities of the University (roundtable discussions, press conferences, etc.). Public Relations are particularly intense in the time of EMUNI events (EMUNI conferences, meeting and visits of guests, agreements on common projects), sessions of the bodies of the EMUNI University, at major events and at the beginning of the academic year. In 2015 we continued to inform the public about activities and events of the EMUNI University. In relation to public relations activities the contact network media was updated, a PR report made after major events and media communication.

#### **4.14. SESSIONS OF THE OF EMUNI BODIES IN 2015**

##### **General Assembly Sessions of the EMUNI**

EMUNI General Assembly took place on 11 February 2015 in Portorož (Slovenia).

##### **Sessions of the EMUNI Management Board**

- 12 February 2015, regular session,
- 19-23 March 2015, correspondence session,
- 26 to 30 November 2015, correspondence session.

##### **Sessions of the EMUNI Senate**

- 11 February 2015, regular session,
- 14-18 September 2015, correspondence session.

## **5. INVESTMENTS AND INVESTMENT MAINTENANCE**

No investments were made in 2015. Due to maintenance work at premises on Sončna pot 20 (Portorož), EMUNI temporarily moved its offices in the premises of the Faculty of Tourism Studies (Obala 11a, 6320 Portorož).

## **6. ASSESMENT OF THE ACHIEVEMENT OF GOALS**

We estimate that despite financial constraints the operation of the EMUNI University in 2014 was quite successful. EMUNI launched its first master study programme "Intercultural Business Communication" in collaboration with the University of Urbino" Carlo Bo, University of Primorska and University of Rijeka. In order to facilitate the implementation of study programmes, the EMUNI University continued with implementation of scholarship scheme, which aims to obtain material assets for students, who will be enrolled in EMUNI courses. We were granted two Scholarships from the French Institute in Ljubljani and Heliopolis University in Cairo.

We have paid experts of the project ENPI/2009/226-479, whose products were approved by the European Commission. At the same time EMUNI was granted two big international projects, where it plays a coordination role, i. e. Middle East Research and Innovation Dialogue (MEIRD) and Euro-Mediterranean Network for Economic Studies (EMNES).

EMUNI University was successful in the field of financial consolidation. We settled outstanding obligations to the Springer, the EC, the Foundation. We reached a mutual agreement on the open issue of the international journal IJEMS that was published by the Springer publishing house. The international journals IJEMS has now already been published by EMUNI since 2013. We settled all current and past operating costs liabilities. EMUNI reached an agreement with the MESS regarding premises. EMUNI managed to reduce the debt for premises in the process of mediation, but the process to reach the final solution will continue.

As part of the planned study activities we carried out all the set objectives according to the work programme - 4 Summer Schools in collaboration with partner universities. Regarding the internal operation of EMUNI, with effect from 1. 2. 2014 the EMUNI University got a new President, Prof. Dr. Abdelhamid El-Zoheiry.

## **7. IMPROPER OR UNEXPECTED EFFECTS OF THE IMPLEMENTATION**

The year 2015 was marked with some significant changes for future functioning of EMUNI. EMUNI got a new president in February 2014, who set a new vision and mission for EMUNI's future. EMUNI had to focus on solving past issues, while working on searching for new funds.

The realization of the objectives was influenced by other factors, mainly because of the extra workload for preparation for implementation of the master study programme "Intercultural Business Communication". Main yearly conference was postponed to February 2015, while other activities were carried out in accordance with the work plan.

In spite of these facts, there were no large or unexpected consequences on the implementation of the objectives.

## **8. SUCCESS ASSESMENT IN COMPARISON WITH PREVIOUS YEARS**

Compared with previous years, the EMUNI University made remarkable progress in 2015 in all areas, especially in the field of education. First and foremost, the master study programme in Intercultural Business Communication was launched and received 23 applications, while 6 students were successfully enrolled.

EMUNI University was successful financially and legally consolidated. In the context of financial consolidation of the EMUNI University, we acquired more funds from EU, thus reducing our dependency on public funds for next three years. In the field of legal affairs, EMUNI revised the current Statute and prepared amendments along with the preparation of additional internal legal regulations for the purpose of better internal cooperation and implementation of education activities. In 2014, we started a process of consolidating our EMUNI network with the purpose to strengthen its functioning and operability. The process will be finished at the General Assembly in February 2015. The majority of financial obligations were settled.

In the cooperation with partner universities from the Euro-Mediterranean region we conducted four summer schools and professional upgrading study programmes. Participation in international projects has significantly strengthened, through which the EMUNI University's professional and research activities were revived. EMUNI was invited to be a partner in five (5) European and international projects. In this context, it is important to highlight that EMUNI University successfully registered as a research organization in the Slovenian Research Agency (ARRS), which will open additional opportunities to EMUNI in the field of research.

The success was even more significant due to the limitations, which the EMUNI University was confronted with in 2014, i. e. lack of human resources and shortage of finances.

## **9. REVIEW OF THE EFFICIENCY OF OPERATIONS**

In assessing the efficiency and effectiveness of operations with respect to defined standards, criteria and measures to improve the efficiency and quality of operations, we derive from the regulation of public funding of higher education and other institutions, principles for the financing of higher education institutions contained in the Higher Education national programme and measures for monitoring, assessment and quality assurance of higher education institutions, study programmes and research, artistic and professional work.

The EMUNI University disposes with public funds of the budget of the Republic of Slovenia, in accordance with the financing agreement signed with the Ministry of Education, Science and Sport, and at the same time with the Public Finance Act and other legal regulations in this area. The EMUNI University operates with public funds in accordance with the criteria and standards set for the use of funds by the Ministry of Education. The EMUNI University fully complies with the principles of economy and efficiency of operations with funds.

## **10. EXPLANATIONS REGARDING AREAS WHERE OBJECTIVES HAVE NOT BEEN ACHIEVED**

The EMUNI University was successful in 2014 in comparison to previous years, however, some goals were not fully achieved due to various factors. Below the scope and objectives, which were either not met or were only partially achieved, are listed:

- In the study area we did not fully achieve the objectives because, since as a university network we mainly depended on the partner institutions and the concluded arrangements. In addition, many questions remain open in relation to the notification and accreditation of study programmes by the SQAA. In the work plan we planned the procedures for certain study programmes would be completed in 2014, but the process continues also in 2015
- A special section within the research part is the support of the Euro-Mediterranean University ENPI/2009/226-479, which was not fully financially completed in 2014 because the European Commission did not approve all products. On contrary, we settled all financial requirements approved by the European Commission.

- In the area of financial consolidation, the objective of paying the operating costs for the use of premises of the EMUNI University was partly achieved in 2014. In the process of mediation, we agreed to continue to try to reach the final arrangement.

## **11. ASSESMENT OF BUSINESS EFFECTS OF HIGHER EDUCATION INSTITUTIONS ON OTHER AREAS**

The EMUNI University is one of the most important projects of the Union for the Mediterranean. It focuses on bringing together universities, research institutions, research centers and centers of excellence for the joint work in developing new programmes and projects aimed at bridging the gap between the north and the south, east and west of the Mediterranean region.

The priority areas of the EMUNI University include higher education and research, intercultural business communication and connections, sustainable conservation of the Mediterranean area, maritime and land highways, alternative energies and civil protection. These topics are dealt with in the context of EMUNI summer schools, research seminars, European projects and intensive programmes, which involve students, young graduates and academic staff, whose goal is to create a common language of the region - the language of research and excellence. EMUNI partner universities help in creating the foundations of intercultural dialogue and common sustainable growth, as they focus on themes and topics that directly relate to the Euro- Mediterranean region.

Thematically, the EMUNI University focuses on the priority areas of the Union for the Mediterranean and also on other areas that are of most interest for the international community, including business development and economic studies, marine issues, culture and tourism, human rights, migrations, gender issues, development studies, water management and regional integration. Study activities that are carried out in collaboration with partner universities (e.g. summer schools, professional upgrading study programmes, etc.) are through the optional and mandatory study courses also connected to the areas listed above.

In the year 2015 and in the academic year 2015/2016 the Euro-Mediterranean University will contribute to the creation of a single, integrated Euro-Mediterranean higher education, science and research area. The EMUNI University already serves as a center for the creation of institutional networks, exchange of students and projects in the Euro-Mediterranean region. According to the results achieved in 2014, in 2015 it will continue to actively contribute to the research and academic staff and to development of joint study programmes.

## **12. OTHER EXPLANATIONS**

The explanations that supplement the report on the operation of the EMUNI University in 2015 are described in detail in the following paragraphs.

### **1.1. Report on the implementation of the tasks under the contract no. 3330-13-500019**

In 2015 the EMUNI University realized the following obligations under the contract No. 3330-15-500021, which are listed in the Article 5:

- until the 10<sup>th</sup> day in the current month delivered a request for the payment of funds for the current month and report on its work and the dynamics of expenses and incomes,
- sent the annual report for 2014 and report on the performance of the contract to the Ministry until 28. 2. 2015,
- with the funds for labor costs and costs of goods and services co-finance the costs of management and professional services of the EMUNI University, activities related to the preparation and implementation of study programmes in the academic year 2015/2016 and the costs of the facilities in the amount and in the manner as specified in the annual work programme for 2015,



which was adopted by the Management Board of the EMUNI University at its 28<sup>th</sup> session on 10. 2. 2015 in Portorož,

- Monitored the budget spending on a separate cost center/source of funding, so it is possible to verify the implementation of this contract,
- Operated rationally and carried out tasks which are co-financed from the state budget, exercising all due diligence,
- Use the received funds for the purposes specified in the contract,
- Enabled the Ministry to monitor the implementation of the above mentioned contract within the monthly report of revenues and expenditures and explanations that the ministry demanded in 2015.

Regarding the 11<sup>th</sup> indent of the Article 5 contract regarding the submission of the the annual report for 2015, the ministry did not require business and documentation insight concerning the compliance with the above-mentioned contract. The EMUNI University will - at the request of the Ministry – enable the insight into the operations and documentation.

The EMUNI University paid the rent for the premises in 2013 and 2014, rents for the period 2010 – 2012 were settled at Court of Koper.

## 1.2. Personnel policy analysis

On 31. 12. 2015 the EMUNI University had 5 employees. The average number of employees in 2015 amounted to 5,15.

Table: List of employees by job position and organisation unit

Work position	Situation 31. 12. 2013	Situation 31.12. 2014	Situation 31.12. 2015
Acting President	0,2	0	0
President	0	1	1
External – president's advisor	0	2	0
Administrative assistant	0,5	1	0,6
International cooperation and projects	1	1	1
Education	1,5	1	1
ICT	1	1	1
Head of finance and accounting	1	0	0
Head of general affairs, legal affairs and human resources	1	0	0
External – Education	0	1	0
External - Finances	0	1	0
External – PR	0	1	0
External – international cooperation	0	1	0
External – legal matters	0	1	0
Total	6,2	12 <sup>8</sup>	4,6

### Overview of employment at the University during the period from 1. 1. 2015 to 31. 12. 2015

In March 2015, the EMUNI University employed Administrative Assistant for Coordination of the Projects. Int.

### Overview of the employment termination in the period from 1. 1. 2013 until 31. 12. 2013

Employment contract of Administrative Assistant for Coordination of the Projects ended in November 2015

## Contractors

<sup>8</sup> External people are not employed.

Contractors cooperated with EMUNI University in 2015 through freelance contracts and contracts for services. Freelance contract was active 2015 in the legal field.

### **1.3. Investment report**

The EMUNI University did not have any investments in 2015.

## **13. ACCOUNTING INFORMATION FOR EMUNI UNIVERSITY FOR 2014**

### **13.1. Main accounting principles**

The Financial Report of the EMUNI University for 2015 has been drawn up in line with the Accounting Act (Official Gazette of the RS No. 23/99 30/02-ZJF-C and 114/06-ZUE) and the Slovenian Accounting Standard 36 - Accounting Solutions in Not-for-Profit Organisations - Private-Law Legal Entities (Official Gazette of the RS No. 118/05) and the Account Scheme for Not-for-Profit Organisations (Official Gazette of the RS No. 7/11 – CC Decree, 64/12 and 12/13).).

When drawing up accounting statements the EMUNI University follows the following general principles of evaluation:

- Principle of continuity;
- Principle of consistency and
- Principle of timeliness.

The accounting statements and notes reflect the true and fair situation of operations.

### **13.2. Balance Sheet - general rules**

The Balance Sheet is drawn up for a financial year, which is equal to the calendar year. The Balance Sheet as of 31<sup>st</sup> December 2015 shall also contain a column with data from the Balance Sheet as of 31<sup>st</sup> December 2014.

When providing explanations on the balance sheet items EMUNI University takes into account the rules on the content, layout and format of the financial statements.

Assets and liabilities are broken down per type and maturity.

#### **Intangible and tangible fixed assets**

The types of intangible fixed assets are defined in line with SAS 2, while the types of tangible fixed assets pursuant to SAS 1. They are measured in line with the SAS an initially recognised at their procurement cost. The procurement cost is composed of the purchasing price, the import and non-reimbursable duties and the costs of set-up for destined use. Any commercial or other discounts are subtracted from the purchasing price.

The residual value of intangible long-term assets and tangible fixed assets pursuant to SAS 1.17 and SAS 2.20 is disclosed in the Balance Sheet as the difference between the procurement value and the accrued correction of the value. The procurement value and the accrued corrections of value for tangible fixed assets and intangible long-term assets are disclosed separately in the accounting statements.

The depreciation of tangible fixed assets and intangible long-term assets is calculated individually on a regular basis by using the proportional method, consistently applied in each accounting period. The annual depreciation rates are set freely by the University. The net carrying amount of an item of tangible fixed assets is the difference between the cost of the item and its accumulated depreciation.

Tangible fixed assets, whose individual procurement value, as per the supplier's invoice, does not exceed EUR 500, are disclosed among small tools.

Individual items in the small-tools category, whose procurement value does not exceed EUR 500, are categorised as materials.

BALANCE SHEET – Table 1

Item	ADP Code	Amount	
		Current year	Previous year
2	3	4	5
<b>ASSETS (002+021+037)</b>	001	349.108	349.108
<b>A. LONG-TERM ASSETS (003+006+013+014+018)</b>	002	0	0
<b>I. Intangible assets and long-term accruals and prepaid expenditure (004+005)</b>	003	0	0
1. Intangible assets and long-term accrual and prepaid expenditure	004	0	0
2. Advance payments for intangible assets	005	0	0
<b>II. Tangible (fixed) assets (007 do 012)</b>	006	0	0
1. Land	007	0	0
2. Building	008	0	0
3. Equipment	009	0	0
4. Other tangible assets	010	0	0
5. Tangible assets in production	011	0	0
6. Advance payments for tangible assets	012	0	0
<b>III. Investment properties</b>	013	0	0
<b>IV. Long-term financial investments (015 do 017)</b>	014	0	0
1. Long-term capital investments	015	0	0
2. Long-term loans given	016	0	0
3. Long-term deposits	017	0	0
<b>V. Long-term receivables (019+020)</b>	018	0	0
1. Long-term accounts receivable	019	0	0
2. Others long-term receivable	020	0	0
<b>B. CURRENT ASSETS (022+023+029+032+036)</b>	021	347.454	347.454
<b>I. Current assets for trade</b>	022	0	0
<b>II. Stock (024 do 028)</b>	023	50.000	50.000
1. Material	024	50.000	50.000
2. Products	025	0	0
3. Non finished products and services	026	0	0

4. Merchandise	027	0	0
5. Advance payments for stock	028	0	0
<b>III. Short-term receivables (030+031)</b>	029	250.957	250.957
1. Short-term operating receivables to customers	030	203.463	203.463
2. Others short-term operating receivables	031	47.494	47.494
<b>IV. Short-term financial investments (033 do 035)</b>	032	0	0
1. Short-term capital investments	033	0	0
2 Short-term loans given	034	0	0
3 Short-term deposits	035	0	0
<b>V. Cash and cash equivalents</b>	036	46.497	46.497
<b>C. SHORT-TERM ACCRUALS AND PREPAID EXPENDITURES</b>	037	1.654	1.654
<b>Off-balance assets</b>	038	0	0
<b>LIABILITIES (040+043+047+050+055+060)</b>	039	349.108	349.108
<b>A. START-UP CAPITAL (041+042)</b>	040	0	0
1. Start-up capital	041	0	0
2 Surplus from evaluation adjustment	042	0	0
<b>B. SURPLUS REVENUES OR EXPENDITURES (044-045+046)</b>	043	-64.666	-64.666
1. Surplus revenues	044	0	0
2 Surplus expenditures	045	64.666	64.666
3 Surplus from evaluation adjustments	046	0	0
<b>C. RESERVATIONS, LONG-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE (048+049)</b>	047	0	0
1. Provisions	048	0	0
2 Long-term accruals and income collected in advance	049	0	0
<b>Č. OPERATING LIABILITIES (051 DO 054)</b>	050	49.149	49.149
1. Long-term operating liabilities	051	0	0
2 Short-term liabilities to suppliers	052	14.020	14.020
3 Short-term liabilities to employees	053	28.335	28.335

4 Others short-term operating liabilities	054	6.794	6.794
<b>D. FINANCIAL LIABILITIES (056 DO 059)</b>	055	364.625	364.625
1. Long-term borrowings from financial organisations	056	0	0
2 Long-term borrowings from other entities	057	0	0
3 Short-term borrowings from financial organisations	058	170.607	170.607
4 Short-term borrowings from other entities	059	194.018	194.018
<b>E. SHORT-TERM ACCRUAL AND INCOME COLLECTED IN ADVANCE</b>	060	0	0
<b>Off-balance liabilities</b>	061	0	0

## NOTES TO THE BALANCE SHEET

### Intangible fixed assets

In 2015, EMUNI University had no intangible long-term assets.

### Tangible fixed assets

The EMUNI University had no tangible fixed assets in 2015.

### Long-term investments

In 2015, EMUNI University had no long-term investments.

### Long-term operating receivables

The EMUNI University had no long-term operating receivables in 2015.

### Inventories

EMUNI University has on 31 December 2015 inventory of the professional literature in value of 50.000,00 EUR, that was supplied by the German supplier SPRINGER Customer Service Center GmbH.

### Short-term operating receivables

As of 31<sup>st</sup> December 2015, the University had 77.708,52 EUR worth of short-term operating receivables from:

- short-term receivables to the customers in Slovenia 16.667,00 EUR;
- short-term receivables to the customers abroad in the amount of 16.587,53 EUR;
- short-term receivables from the pre-granted advances in the amount of 5.550,88,
- other short-term receivables to the physical persons in total of 38.903,11 EUR, predominantly addressed to the former EMUNI University president prof. dr. Joseph Mifsud.

### Cash at hand

EMUNI University does not operate with cash, i.e. it does not cover costs of material by cash.

### Cash at bank

The amount of cash in the current account, held at Nova KBM, amounted to 230.960,06 EUR on 31<sup>st</sup> December 2015.

### Deferred costs and accrued revenues

As of 31<sup>st</sup> December 2015 the value of the deferred costs amounts to 889,70 EUR, that are coming out from bank card membership, costs of printing and insurance premiums.

### **Short-term liabilities to employees**

The average number of employees on the basis of the working hours in the year 2015 was 5,15.

On 31<sup>st</sup> December 2015 EMUNI University was obliged to the employees for the payment for the December salary and salary related costs and travel orders in the amount of 32.118,31 EUR. Liability arising from the travel orders predominantly arises from the former president's travel orders. Short-term liabilities to employees from the unpaid salaries also comes from last unpaid salary to Joseph Mifsud in the amount of 4.800,00 EUR gross.

### **Short-term liabilities to suppliers**

EMUNI University's short-term liabilities to suppliers on 31<sup>st</sup> December 2015 amount to 9.744,38 EUR and consist of liabilities:

- to domestic suppliers in the amount of 3.469,44 EUR and
- to foreign suppliers in the amount of 6.274,94 EUR.

### **Other short-term operating liabilities**

The other short-term operating liabilities in the total amount of 325,55 EUR on 31<sup>st</sup> December 2015 include:

- liabilities from the received advances in the amount of 325,55 EUR.

### **Long-term operating liabilities**

EMUNI University did not have long-term operating liabilities in 2015.

### **Short-term and long-term financial liabilities**

EMUNI University had no short term financial liabilities. Liabilities based on loan contracts with the EMUNI Foundation were converted to donations as per decision of the Management Board on 18 February 2014 in the total amount of 194.017,73 EUR.

In 2015 EMUNI University returned a short-term loan contract with Nova KBM that was hired in 2014. Loan was hired at the end of 2014 in the amount of 176.987,00 EUR, according to loan contract number 1033049 with the due date on 28<sup>th</sup> February 2015. The loan was taken for the purpose of payment the authorial work contract coming from the ENPI project and will be paid with the funds from the European Commission for the ENPI Project.

### **Long-term financial liabilities**

Also in 2015 EMUNI University did not have long-term financial liabilities.

### **Short-term accruals and deferred income**

On 31<sup>st</sup> December 2015 EMUNI University had the following short-term accruals or deferred income recorded:

- MERID – Middle East Research and innovation Dialogue in the amount of 348.149,45 EUR and the period from January 2015 to January 2018
- JMM – Summer School: Euro-Mediterranean Studies-Current and Future Perspectives in the amount of 18.125,96 EUR and the period from 1<sup>st</sup> September 2015 to 31<sup>st</sup> August 2018
- ERC –Science Squared in the amount of 11.543,00 EUR and the period from October 2015 to April 2019

### **Surplus of expenditures over revenues**

In 2015, EMUNI University generated 4.216,84 EUR in surplus of expenditures over revenues. Along with the surplus of expenditures over revenues from the previous year in the amount of 64.665,41EUR,

the final surplus of expenditures over revenues amounts to 60.448,67 EUR EUR on 31<sup>st</sup> December 2015.

## Statements of revenues and expenditures – table 2

In determining the revenues and the expenditures of the accounting period, EMUNI University applied the accrual principle of accounting in line with the Slovenian Accounting Principles.

Item	ADP code	Amount	
		Current year	Previous year
2	3	4	5
<b>OPERATING REVENUES (081+086)</b>	080	618.404	618.404
<b>A. OPERATING REVENUES OF PUBLIC SERVICES ENTITIES (082 do 084-085)</b>	081	618.404	618.404
1. Public finance revenues	082	394.018	373.352
2. Other operating revenues from public entities	083	299.946	245.052
3. Increase of stock of products and non finished production	084	0	0
4. Decrease of stock of products and non finished production	085	0	0
<b>B. OPERATING REVENUES OF ENTITY MAIN ACTIVITY (087+088-089)</b>	086	0	0
1. Operating revenues from main activities	087	0	0
2. Increase of stock of products and non finished production	088	0	0
3. Decrease of stock of products and non finished production	089	0	0
<b>C. FINANCIAL REVENUES</b>	090	19	0
<b>Č. OTHERS REVENUES</b>	091	6.300	78
<b>D. TOTAL REVENUES (080+090+091)</b>	092	700.283	618.482
<b>E. COSTS FOR GOODS, MATERIAL AND SERVICES (094 do 096)</b>	093	502.376	408.100
1. Purchasing value of goods sold	094	0	0
2. Material costs	095	9.410	13.570
3. Service costs	096	492.966	394.530
<b>F. LABOUR COSTS (098 do 100)</b>	097	190.952	190.830



1. Costs of labour and other reimbursement to employee	098	152.595	148.696
2. Social contributions for employees	099	24.568	23.940
3. Other labour costs	100	13.789	18.149
<b>G. AMORTISATION/DEPRECIATION COSTS (102+103)</b>	101	0	0
1. Amortisation/depreciation and other long-term deferred revenues	102	0	0
2. Others depreciation costs	103	0	0
<b>H. PROVISIONS</b>	104	0	0
<b>I. OTHER COSTS (106+107)</b>	105	413	12.539
1. Revalued expenditures	106	99	10.000
2. Others costs	107	314	2.539
<b>J. FINANCIAL EXPENDITURES</b>	108	2.278	1.150
<b>K. OTHER EXPENDITURES (106+107)</b>	109	47	2.694
<b>L. TOTAL EXPENDITURES (093+097+101+104+105+108+109)</b>	110	696.066	615.313
<b>M. REVENUE SURPLUS (092-110)</b>	111	4.217	3.169
<b>M. EXPENDITURE SURPLUS (110-092)</b>	112	0	0
<b>N. TAX ON INCOME ON GAINFUL ACTIVITY</b>	113	0	0
<b>O. NET SURPLUS OF REVENUES IN ACCOUNTING PERIOD (111-113)</b>	114	4.217	3.169
<b>P. SURPLUS OF EXPENDITURES IN ACCOUNTING PERIOD (112+113)</b>	115	0	0
<b>R. REVENUES SURPLUS FROM PREVIOUS YEARS, INTENDED TO COVER EXPENDITURE SURPLUS OR CERTAIN COSTS IN ACCOUNTING PERIOD</b>	116	0	0
<b>S. AVERAGE NUMBER OF EMPLOYEES BASED ON WORKING HOURS IN ACCOUNTING PERIOD (two decimals)*</b>	117	5,15	5,27
<b>Š. TOTAL NUMBER OF OPERATING MONTHS</b>	118	12	12

## Notes to the statement of revenues and expenditures

### Operating revenues from the performance of activities of non-commercial public companies

In 2015, EMUNI University has received in total 693.964,38 EUR from the activities of non-commercial public companies, from the following sources:

- funds from the budget of RS (MESS) in the amount of 200.000,00 EUR or 28,82% of total revenues,
- funds from the decision of conversion of acquired loans to donations from EMUNI Foundation in the amount of 194.017,73 EUR or 27,96 % of total revenues,
- funds from the project ENPI, co-financed from the EU in the amount of 108.019,20 EUR or 27,96% of total revenues,
- funds from HANDSON ICT project in the amount of 13.199,04 EUR or 1,90% of total revenues,
- funds from ERC Science Squared project the amount of 887,95 EUR or 0,13% of total revenues,
- funds from MERID project in the amount of 174.074,72 EUR or 25,08% of total revenues,
- funds from JMM project, co-financed by the EU in the amount of 2.265,74 EUR or 0,30% of total revenues,
- from the sale of services and reimbursement of costs in the amount of 1.500,00 EUR or 0,22% of total revenue, which is irrelevant in the structure of the 2015 revenues.

### Revenues from financial activities

EMUNI University had revenues from financial activities in the amount of 18,63 EUR in 2015.

### Other revenues

Among other revenues, in year 2015 it is noted the received subvention from French Embassy in the amount of 6.300,00 EUR and positive levelling of 0,03 EUR.

### Costs of material

The EMUNI University had a total of 9.410,22 EUR of costs of material or 1,35% of all costs, in particular for utility and maintenance (electricity, water, heating and waste disposal).

### Costs of services

In 2015 the University had 492.966,23 EUR of costs for the services or 70,82% of total costs as follows:

- Costs of business travel in the amount of 50.909,31 EUR or 10,33 %;
- Costs of fees in the amount of 144.503,34 EUR or 29,31 %;
- Education and training costs in the amount of 2.616,44 EUR or 0,50 %;
- Costs of advertising and entertainment in the amount of 4.409,96 EUR or 1,12 %;
- Costs of payment transactions in the amount of 1.891,44 EUR or 0,87 %;
- Costs of insurances in the amount of 3.488,76 EUR or 0,71 %;
- Costs of advertising and entertainment in the amount of 4.298,57 EUR or 0,87 %;
- cost of telephone and postal services in the amount of 5.227,83 EUR or 1,06 %;
- cost of intellectual services in the amount of 12.520,54 EUR or 2,54 %;
- cost of accounting services in the amount of 9.516,00 EUR or 1,93 %;
- rental costs of 22.060,89 EUR or 4,48 %;
- costs of co-financing of MERID project by contract nr. 645846 in the amount of 234.626,67 EUR or 47,59 %;
- 10.822,44 or 2,20 % of the cost of services represent the cost of other services such as training costs, meals and transportation to the work of employees, insurance premiums, costs of payment transactions and other costs.

### Labour costs

Labour costs accounted to 190.952,12 EUR and represent 27,43% of total costs. They consist of:

- salaries and other salary reimbursement in the amount of 152.595,01 EUR,
- social security contributions in the amount of 24.567,86 EUR,
- other costs of work in the amount of 13.789,25 EUR.

**Other costs**

In 2015 EMUNI University had a total of 412,65 EUR of other costs or 0,05 %. Among other costs, there are revaluated outgoings in the amount of 98,80 EUR and 313,85 EUR for costs of tributes.

**Financial costs**

EMUNI University had financial expenses in the amount of 2.277,69 EUR or 0,33% of all outgoings due to loan interests for the loan from Nova KBM.

**Other expenses**

EMUNI University had other expenses in the amount of 47,16 EUR or 0,00 % of total costs in 2015:

- outgoings of currency differences in the amount of 47,16 EUR and
- negative cent levelling in the amount of 0,12 EUR.

**Surplus of expenditures over revenues**

As seen in the Statement of revenues and expenditures the surplus of revenues over expenses achieved with the operation of EMUNI University in the year 2015 amounted to 4.216,84 EUR. Along with the surplus of expenses from previous years in the amount of 64.665,51 EUR, the final surplus of expenses over revenues on 31<sup>st</sup> December 2015 amounts to 60.448,67 EUR.

Portorož, 12 February 2015

For the accounting report:

Ljiljana Jurcan  
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For the work report:

EMUNI University  
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