

EMUNI University
EURO-MEDITERRANEAN UNIVERSITY

EMUNI University
Annual Report 2010

Portorož, February 2011

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President: Joseph Mifsud

Adopted at the 7th senate session, on 21.3.2011 and at the 10th management board session, on 22.3.2011.

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1 VISION AND MISSION

1.1 Vision

The international **Euro-Mediterranean University** (EMUNI University), which is set up in Slovenia, will significantly contribute to harmonization of higher education and research area and contribute to lasting development of the wider social-economic and cultural environment in EUROMED countries as well as recognition of Slovenia in the region – Union for the Mediterranean.

1.2 Mission

EMUNI University is an international university based in Slovenia. It represents one of the six projects of the Mediterranean Union, which were confirmed within the common declaration and adopted in Paris on 13 July 2009. The mission of EMUNI University is above all:

- In approving the quality of higher education with study and research programme implementation;
- To become an international university, taking into consideration cultural diversity;
- Establishing university environment, which will have a stimulating effect on connecting different nations and cultures in an academic sphere;
- To ensure administrative, operative and material infrastructure, thus enabling university operation.

The goal of the EMUNI University is to establish an excellent network of specialised study programmes among the Euro-Mediterranean universities. The study programmes will be internationally comparable from the duration, credit points, content and acquired scientific and professional titles point of view. They will cover themes and fields which are important for the Euro-Mediterranean space. The study programmes or parts of them will be conducted in Slovenia and in various universities, cofounders of the EMUNI University.

One of the main activities of the EMUNI University is also the research activity, which is also one of the important factors for development, success and quality of the university.

The basic mission of the university is to contribute – with its activities in the field of higher education and research – to the strengthening of inter-cultural dialogue in the Euro-Mediterranean region and to fortify the Barcelona Process, which is – in a wider sense – included in the Union for the Mediterranean also.

2 PRESENTATION

Name of the university:	Evro-sredozemska univerza
Shorter name:	EMUNI univerza
Name in English:	Euro-Mediterranean University
Shorter name in English:	EMUNI University
Name in French:	Univeristé Euro-Méditerranéenne
Shorter name in French:	Univeristé EMUNI
Headquarters:	Portorož, Sončna pot 20
Registration number:	3487288
Tax number:	79525415
Phone number:	+386 59 25 00 50
Fax number:	+386 59 25 00 54
Web site:	www.emuni.si
Legal act:	Statute of Euro-Mediterranean University, 26.November 2008

The University performs mainly all its activities at its headquarters in Portorož. The duties of the secretariat of the EMUNI University are performed by the Center EMUNI (henceforth – secretariat) at the secretariat headquarters, where spatial conditions are provided for the operation of the EMUNI University until 1st June 2010. After this date, the University gradually started with the employment process and taking over the task of the secretariat.

EMUNI University performs study activities in all study fields, designated according to the international Isced classification (UNESCO, 1997). EMUNI University organises the implementation of study programmes, accredited at the partner universities in Slovenia and at various EMUNI co-founding universities. The university performs research activities in all scientific research fields, classified by the international Frascati classification (UNESCO, 2002).

Some important dates:

- Registration in court register (implemented 13.02.2009)
- Recording in the Mass Media Register for HE (implemented in July 2009)
- Erasmus University Charter awarded to EMUNI University (implemented 23.12.2009)

The Activities of EMUNI University in 2010 were financed from various sources:

- the public budget of the Republic of Slovenia by MHEST in an amount of 191.000 EUR,
- European Commission ADICO for ENPI project in a pre-financing amount of 149.000 EUR (19.2.2010),
- and several other projects (ETS, Norwegian Financial Mechanisms, Erasmus Mobility)
- EMUNI Foundation funds in the amount of 84 000.00 EUR,
- Market revenues such as participation fees for the conferences, registration fees for courses,
- By partner Universities sponsorship and others.

EMUNI University is getting recognition in the regional, national and international environment

2.1 University bodies

- President of the University
- Management Board
- General Assembly
- Senate

- Student Council

President: Prof. Dr. Joseph Mifsud (nominated on 26 November 2008)

The President is the management and expert body of the University, as well as its legal representative. His duties and tasks are defined in Article 27 of the Statute of the EMUNI University.

The Management Board is a University management body. The Management Board is constituted of eleven (11) members, i.e. by:

- Prof. Anasse Bouhlal, Tampere University of Applied Science, Finland
- Prof. Ugur Erdener, Hacettepe University, Turkey
- Prof. Hassan Nadir Kheirallah, Alexandria University, Egypt
- Prof. Francesco Paolo La Mantia, University of Palermo, Italy
- Prof. Anton Grizold, University of Ljubljana, Slovenia
- Prof. Maurits Van Rooijen, Compostela Group of Universities, Spain
- Prof. Ivan Rozman, University of Maribor, Slovenia
- Assoc. Prof. Nada Trunk Širca, Center EMUNI, Slovenia
- Representatives of the employees at the University ,
- Representatives of the employees at the University,
- Representative of the students.

The Chairman of the Management Board is Prof. Maurits Van Rooijen. Duties of the Management Board, defined in Article 18 of the Statute of the EMUNI University. As a rule the Management Board meetings shall be convened by the Secretariat three times a year, i.e. in February, June and November, upon motion of the President of the University or of one third of the members of the General Assembly.

General Assembly – every cosignatory of the Foundation Charter of the Euro-Mediterranean University shall have one representative to the General Assembly. Higher education, research and other institutions and/or organisations, who have applied for membership with the Secretariat and whose membership has been approved by the General Assembly will also be entitled to appoint each one representative to the General Assembly.

GA 2009: 114 members from 32 countries

The Co-chairmen of the GA 2009: Prof. Hassan Nadir Kheirallah and Prof. Maurits Van Rooijen.

GA 2010: 141 members from 37 countries

The Co-chairmen of the GA 2010: Prof. Giuseppe Giliberti and Prof. Ahmed Nouredine Helal.

Duties of the General Assembly are defined in Articles 14 and 15 of the Statute of the EMUNI University.

The General Assembly shall be convened by the Secretariat as the need arises. However, as a rule it shall be summoned once a year, i.e. in November, by taking into consideration the Register of the signatories of the Charter, i.e. of all parties exercising their founders' rights, as well as of the members of the General Assembly, which is kept by the Euro-Mediterranean University.

The Senate is the expert academic body of the University, which is mainly responsible for study programme activities. The Senate is constituted by the president of the university, and:

- Prof. Labib M. M. Arafah, Al-Quds University, Palestinian Authority

- Prof. Yossi Ben-Artzi, University of Haifa, Israel
- Prof. Anasse Bouhlal, Tampere University of Applied Sciences, Finland
- Prof. Mohammed Dahbi, Al Akhawayn University in Ifrane, Morocco
- Prof. Ugur Erdener, Hacettepe University, Turkey
- Prof. Mladen Franko, University of Nova Gorica, Slovenia
- Prof. Giuseppe Giliberti, University of Urbino "Carlo Bo", Italy
- Prof. Panagiotis Grigoriou, University of the Aegean, Greece
- Prof. Hind Mohamed Mamdouh Hanafy, Alexandria University, Egypt
- Prof. Antoine Hokayem, St. Joseph University, Lebanon
- Prof. Rolf Friedrich Krause, Andrásy Gyula German Speaking University, Hungary
- Prof. Elpida Keravnou-Papailiou, Cyprus University of Technology, Cyprus
- Prof. Jilani Lamloumi, University of Gabès, Tunisia
- Prof. Albert Marouani, Université de Nice Sophia Antipolis, France
- Prof. Maria Amélia Martins-Loução, University of Lisbon, Portugal
- Prof. Joseph Mifsud, EMUNI University
- Prof. Alejandro del Valle Galvez, University of Cadiz, Spain
- Prof. Maurits Van Rooijen, Compostela Group of Universities, Spain
- Prof. Mohamed Salah Zerouala, ENSA - Ecole Nationale Supérieure d'Architecture, Algeria
- 5 representatives of the students

The University Senate shall be chaired by the President of the University, and its duties are defined in Article 21 of the Statute of the EMUNI University. Meetings of the Senate are convened by the president of the university three times a year – in February, June and November.

In February 2010, the Senate of EMUNI University adopted the *EMUNI policy for study programmes*. The policy contains guidelines on types of study programmes, organisation of study programmes, way of implementation of study programmes and quality assurance procedures.

The debate was also dedicated to the Study Programmes, discussing the guidelines for EMUNI study programmes and Quality assurance, adoption of new master study programmes, and accreditation of EMUNI programmes and Higher Education Council. The members also got acquainted with EMUNI activities for 2010, e.g. ReS Souk 2010 and EMUNI days

The Senate can appoint experts and commissions or other working groups in order to prepare statements, opinions and proposals, or to carry out tasks or assignments of a demanding, comprehensive or periodic nature.

Permanent commissions, appointed so far:

- Commission for study affairs (which also perform as Commission for quality assessment and assurance);
- Commission for University Networks and Research Potential in the EuroMed Area;
- Commission for Universities and Communities in the EuroMed Region;
- Commission for Innovative Pedagogy within the EuroMed Higher Education and Research Area
- Commission for preparing a policy document on the admission of new members

Temporary commissions (for specific projects):

- Commission for developing the EMUNI Projects Award.
- Commission for the Statute

In accordance with Article 30 of the Statute the President of the University has a collegiate body for dealing with significant issues regarding the University, as well as for giving opinions,

submitting initiatives and proposals relating thereto. The collegiate body is a consultative body of the President of the University. It shall be constituted of six (6) members, in order to equally include the representatives of the EMUNI Centre, the EMUNI Foundation and the University.

The student body, made up of all students enrolled in study programmes organized and/or implemented by the University, shall elect five (5) members which shall constitute the Student Council.

Duties of the students' council are defined in Article 31 of the Statute of the EMUNI University.

Meetings of the students' council are convened by the Secretariat at the proposal of the president of the students' council.

The students enrolled in study programmes organised and implemented by EMUNI represent the Student body; Two elected representatives from each study programme (1 EU and 1 non-EU country of the Union for the Mediterranean) will form the Student Assembly; Student Assembly elects the Student Council for a mandate of two years and is also a legislative organ which also discusses and adopts policy, they meet on a yearly basis; Student Council nominates the students' representatives in the Management Board and Senate.

2.1.1 University bodies sessions 2010

Senate:

- 26 – 27 February 2010, Portorož, Slovenia
- 11 - 12 June 2010, Alexandria, Egypt
- 25 - 26 November 2010, Ankara, Turkey

Management Board:

- 26 – 27 February 2010, Portorož, Slovenia
- 11 - 12 June 2010, Alexandria, Egypt
- 25 - 26 November 2010, Ankara, Turkey

General Assembly:

- 27 November 2010, Ankara, Turkey

Student Council:

- 27 November 2010, Ankara, Turkey

Graduation Ceremony for programmes delivered at EMUNI:

- 27 November 2010, Ankara, Turkey

The 7th session of the Management Board of EMUNI and the 4th Session of the EMUNI Senate were held in Portorož, **Slovenia 26 - 27 February 2010**. At the common session of the Senate and the Management Board the members discussed and adopted:

- the Work Programme for 2010,
- adopted the Euro-Mediterranean Academic Charter (EMAC) and
- discussed the Criteria for financing EMUNI programmes and EMUNI scholarship funds.

At Alexandria, Egypt, 11-12 June 2010 the Alexandria University, one of EMUNI members, hosted the 8th session of EMUNI Management Board and the 5th session of EMUNI Senate, attended by their members - rectors and professors of EMUNI member institutions. At the sessions the members discussed:

- the work programme of EMUNI University,
- criteria for financing the university,
- the possibilities of internships and scholarships.

Prof. dr. Nehale Fariid Mostapha, ENPI project team leader introduced the project, which assures EC financing of EMUNI university for the development of programmes from the priority areas of the Union for the Mediterranean.

2.1.2 Organisation of EMUNI university

The university has the following organisational units:

1. Education/Curriculum/Study Programmes Unit,
2. Research Unit,
3. International Co-operation Unit, PR
4. ICT Unit
5. Secretariat, (tasks in 2010 for secretariat had been partially covered by Center EMUNI)
6. the office of the President of the University.
7. HR and legal department
8. Financial department (covered entirely by Center EMUNI in 2010)

Upon consent of the Management Board the President of the University can determine other internal organisational units (Article 33).

3 POLICIES AND GOALS

3.1 Law and other legal basis

The Euro-Mediterranean University is a University established by means of the Euro-Mediterranean University Memorandum of Association in conformity with the Foundation Charter of the Euro Mediterranean University and pursuant to the Act Amending the Higher Education Act (Ur. I. RS, No. 64/08).

EMUNI University is an international University having its seat in Slovenia, organised as a Slovenian legal entity registered as a private institution. Being registered in Slovenia, the University is bind to Slovenian legislation.

Basis for operations:

- Act amending the Higher education act (Ur. I. RS, No. 64/2008);
- The Euro-Mediterranean University Statute, adopted on 26 November 2008 at the General Assembly in Barcelona, Spain;
- The Euro-Mediterranean University Memorandum of Association adopted on 26 November 2008 at the General Assembly in Barcelona, Spain,

3.2 Long term strategy

EMUNI University's long term strategy is to become a leading international university in Euro-Mediterranean region to bond together higher education institutions and its experts in the region and to develop common study programmes in the scope of the priorities of the Union for the Mediterranean.

3.3 Middle-term goals of the EMUNI University 2010-2013

The middle-term programme of the EMUNI University for the period 2010-2013 was discussed by the Senate of the EMUNI University in June 2009 at its meeting at Brdo in Slovenia.

The Senate members agreed that EMUNI University shall pay attention to the quality of the selected study programmes. EMUNI degree shall be a reflection of the collaboration and the exchanging of professors and students from all over the EMUNI network. The Senate members agreed that the Commission for selecting and analysing the study programmes will continue its work as a Commission for study affairs and will be responsible also for the quality assessment and assurance.

Aim of EMUNI University for the academic year 2010/11 was to implement "own" Study programmes and Study programmes that are already accredited at partner HE Institutions, co-founders of EMUNI University, as well as increase research work in the fields.

3.4 Short-term priorities for 2010

The main defined short-term goals of EMUNI University for 2010 were:

- Beginning of "full" operation of the EMUNI University;
- Ensuring funding for long-term operations of EMUNI University;
- Accreditation of the already accredited study programmes;
- Development of new (double degree) study programmes and the accreditation;
- the enrolment in 5 postgraduate study programmes In the academic year 2010/11 h;
- Realisation of the ENPI project 2010 – 2011 (1 mio €);
- Increase the research and development activities (prepare application to different tenders);

- Implementation of EMUNI projects (summer school, short courses, round tables, PhD research seminars, etc.);
- (co)organisation of international conferences; regional days in Slovenia and abroad;
- University press: issuing research journal IJEMS, conference proceedings, and other publications
- Becoming a visible factor of development in the Euro-Mediterranean region.

EMUNI was active in fields:

- Teaching (study programmes)
- Research,
- Life-long learning,
- Dissemination: Conferences and Publications

Academic year 2009/10 runs from 1 October 2009 to 30 September 2010 (ZViS 119/2006-UPB3, Article 37).

4 INVESTMENTS

In 2010 EMUNI University did not have any investments property wise. The offices are used in the Dijaški Dom, 4th floor where is the seat of the University. EMUNI University had several discussion in 2010 to obtain new offices in Ljubljana and new premises for the seat of EMUNI University.

5 REPORT AND THE ASSESMENT OF THE ACTIVITIES ACHIEVED ACCORDING TO THE ANNUAL OBJECTIVES OF 2010

EMUNI University had been involved in different activities during 2010, which details are shown in tables of this annual report.

Activities had been mainly prepared and performed by the secretariat (University and Center by the 1st of June 2010). The University gradually started with the transfer of tasks, responsibilities and duties. In the organisation and preparation of activities in 2010 helped also member institutions and experts from Euro-Mediterranean area.

The following University activities were performed by Center EMUNI for the first half of the year 2010.

In this chapter the realisation of activities are narrowed as they were adopted by the Work program of the University for 2010.

5.1 University education activities

Short-term priority goals 2010	Activities in 2010	Results 2010
Study activities		
Implementation of the study programmes in the Academic Year 2009/10 - Implementation of EMUNI master "label", courses in the Summer semester, PHD seminar, free standing courses	EMUNI label masters: - Environment (120 ECTS) - Migration and Intercultural Relations (120 ECTS) - Euro-Mediterranean MA in Culture and Tourism (60 ECTS)	- all the programs were successful carried out in partner institutions and in Slovenia (36 students and 50 professors) - Part of the programme (a 2-week period) was delivered in Slovenia in February 2010 (17 students and 9 professors.)
	Doctoral research seminar - Intercultural Dialogue in Higher Education/Research in the Euro- Mediterranean - Leadership for Cultural Diversity	- 19 participants from Algeria, Cyprus, Greece, France, Hungary, Italy, Lebanon, Morocco, Palestinian Authority, Slovenia, Syria, Tunisia, and Turkey
	Summer Schools: - Management in Higher Education and Internationalisation of Higher Education - Mediterraneanity - Intercultural Communication – Learning through the Web (ICLeW) - Identities, Policies and Proposals on Euromed Territories - Euro-Mediterranean International Relations and Arabic as a language of intercultural dialogue in the	- 4/10 summerschools in 3 countries were implemented - Participation of 143 students and 60 professors

	<p>Mediterranean</p> <ul style="list-style-type: none"> - Migrants' Life Stories and Cinema - Bridging Hearts, Opening Minds and Doing Things Together - Science and Technology: Knowledge and Cultural Aggregation - Changes in Geographical Organisation of Society (Central Eastern Europe: Two Decades After) - Mediterranean De-pollution through European Criminal System 	
	<p>Free standing courses</p> <ul style="list-style-type: none"> - Euro-Mediterranean International Relations - Geographical Perspectives and Tourist Regions - Arabic as a Language of Intercultural Dialogue in the Mediterranean - Public Management and Sustainable Development - Mediterranean Geopolitics, Policy, Economy and Major Projects - Power and Dynamics of Civil Resistance 	<ul style="list-style-type: none"> - 4/5 courses were implemented - 12 professors and attended by 34 student participants

STUDY PROGRAMS		
Drafting the materials for accreditation of already accredited study programmes.	<ul style="list-style-type: none"> - Examining the procedures and form sheets of the Council for Higher Education and adaptation of the form sheets for the purpose of accreditation of already accredited study programmes; - Execution of two calls for acquisition of already accredited study programmes and application review - Supporting the Committee for selection of study affairs;¹ 	<ul style="list-style-type: none"> - An adapted form sheet for the purpose of accreditation of the already accredited study programmes; - Materials for Senate meetings and the Commission for study affairs.
Upgrading study programme The Euro-Mediterranean Studies (EMS)	<ul style="list-style-type: none"> - Euro-Mediterranean Study programme (10 ECTS) 	<ul style="list-style-type: none"> - In February 2010 the Senate adopted amendments to the study programme.

¹ translation of documents; harmonisation of documents; coordination with the applicants; organisation and administration of Committee meetings; obtaining professional opinions in the field of Slovenian higher education;

		<ul style="list-style-type: none"> - Separate courses were implemented but the program is still in the accreditation process
Call for enrolment to be adopted by the Senate To implement 5 postgraduate study programmes as double degree programmes.	<ul style="list-style-type: none"> - Preparing application for notification of 8 master study programmes 	<ul style="list-style-type: none"> - Call and deadline for enrolment by the Senate has been done. - The notification of at least two study programmes was partly implemented.(in the process of entry into the directory of HEI)
Implement Doctoral study programme: Criminal Justice and Security Studies	<ul style="list-style-type: none"> - Call for enrolment has been done for 2009/2010. 	<ul style="list-style-type: none"> - 5 student confirmed the intention for enrolment in 2009/10 (Algeria, Italy, Morocco, Palestinian Authority and Syria). - The programme was not implemented
Supporting development of new study programmes	<ul style="list-style-type: none"> - Document – Guidelines for creation of new study programmes was prepared 	<ul style="list-style-type: none"> - 4 new EMUNI master programs were proposed and adopted by the Senate 24.11.2009 - 4 new master programs proposed and adopted by the Senate on 27.2.2010 - 2 new master programs proposed and adopted by the Senate on 26.11.2010 - All 10 new EMUNI master programs are in the initial phase of accreditation.

5.2 EMUNI university research (projects) and development activities (conferences)

Short-term priority goals	Activities in 2010	Results in 2010
Project activities		
Applying to calls for applications on national and international levels	<ul style="list-style-type: none"> - It has been project applicant for 12 international and national calls in 2010, - EMUNI applied to 4 Slovene projects, - Drafting and submitting applications; - Keeping and filing documents, 	Projects applied and approved (see the next line in the table and the next chapter)
Development of new (double degree) study programs in 2010 in the framework of ENPI contract.	ENPI project aimed to develop 6-8 new master programmes.	The activities are in ongoing process and the results of the first period have been postponed for several months continuing in 2011.
Continuous following of	Norway grants / EEA grants,	1 mobility has planned to be

published calls for applications in the field of high education planning, organizing and executing of EMUNI projects Cooperation with partner institutions	Ministry for Higher Education and Research of Republic of Slovenia.	carried out, but was not implemented due to the external factors (weather conditions and cancellation of flights)
	EC - ERASMUS Intensive Programmes, ongoing activities	Agreement signed in 2010, ongoing implementation started in February 2011 and finishes in March 2011.
	EC - ERASMUS Mobility HEI, ongoing activities	In the process of implementation in the year 2011
	In ETF Project on Entrepreneurial learning EMUNI acted as a partner.	Several activities and meetings were performed and project finished in 2010(4 participants, Sonia Ayachi(Tunis), Karim Mustafhir(Morocco), 2 professors from Slovenia)
	Erasmus Partnership Agreements	signed 25 preliminary agreements for the academic years 2010-13
	Erasmus Staff Mobility	2 persons from Mykolas Romeris University, Lithuania (25.9.2010), and the Erasmus coordinator from »Dimitrie Cantemir« Christian University, Romania
	European Structural Fund Projects	Was used for the University project Professional School: Public Management and Sustainable Development, carried out in May 2010.
Conferences and events		
Organisation of international conferences at home and abroad Planning, (co)organisation and execution of conferences in 2010	- EMUNI ReS: 2nd EMUNI Research Souk 14 June 2010, Alexandria, Egypt	Online transmitted to 19 locations in 14 th countries, 504 students, 1000 participants followed the conference on-line, 315 papers presented, 153 papers published
	- EMUNI HE&R: 3rd EMUNI Conference on Higher Education and Research 23-25 September 2010, Portorož, Slovenia	78 participants attended, 52 papers were submitted and published
	- MIC: 25-27. November 2010, Ankara, Turkey	conference papers were presented in 23 sessions
To be organize to promote EMUNI University and priorities of UfM	- EMUNI Regional Days (planned 5), preparation, organization and monitoring of) with partner institutions and other institutions	All five Regional days were successfully implemented in the scope of dissemination ENPI Project.
EMUNI round tables (6 do 8) were planned in Slovenia in the 2010.	- EMUNI Round Tables	2 EMUNI Roundtables were carried out in 2010 on the margins of EMUNI courses, Professional School and other education activities.
Other co-organized conferences	- Conference on Multi- and	

	Bilateral development, - EASI and Sloga;	- "Higher Education, research, Science and Technology – 2030 in the Union for the Mediterranean
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5.3 EMUNI university public relation, media and international relations

Short-term priority goals	Activities in 2010	Results in 2010
Cooperation with the academic, economic and governmental spheres on local, national and international levels	<ul style="list-style-type: none"> - Reporting and communicating EMUNI projects to the public; - Organisation of different public events; - Writing reminders, informations and EMUNI presentations for the ministries and other organisations 	<ul style="list-style-type: none"> - integration of the academic, economic and governmental spheres into EMUNI projects; - Planed activities for 2010/11 for a cooperation with AoF and ALF.
Cooperation and support with international activities	<ul style="list-style-type: none"> - Supporting organisation of international visits, receiving foreign delegations in Slovenia and participating in international conferences;² - Accompaniment at meetings and conferences (at president's proposal); 	<ul style="list-style-type: none"> - participations at international conferences, seminars and other events (47 visits in 15 countries in 2010)
Public Relations (PR)	<ul style="list-style-type: none"> - Publishing the news on the website in Slovenian, English and French languages; - Following publications in media (press clipping); - Informing the media on important events and organisation of press conferences; Monthly publication of e-news; 	Promotion of EMUNI, Slovenia and Slovenian higher education in Slovenian- and foreign media (more than 110 hits in more than 20 different media in 2010)
Website reconstruction	<ul style="list-style-type: none"> - Analysing EMUNI needs; - Choosing the best renderer 	A website that will satisfy the needs of different user groups in Slovenian, English and French languages. In progress of renewal
Publication of IJEMS, collection of scientific papers, Report 2010, Academic Year 2010/2011 and other publications and scientific and promotional materials	<ul style="list-style-type: none"> - collections of scientific papers for IJEMS volume 2 and 3 - publishing of a Report 2010 and other publications; - preparation of other scientific and promotional materials for the conference publications - preparation of e-news 	<ul style="list-style-type: none"> - two regular issues of IJEMS publication were issues (volume 2) in 2010 (Volume 3 published in 2011) - publishing of EMUNI Report 2009/2010; - publishing of Academic Year 2010/2011; - publishing of collections of scientific papers including conference reports (ReS,

² organisation of transport and accommodation; coordination of meetings; drafting travel orders; reminders for visits and meetings; drafting materials; drafting minutes;

		HE&R, MIC); - e-news 1 number per month and regularly sent to 5000 e-mail addresses
Establishment of e-library	Identification of freely accessible e-data bases; Analysis of the possibilities to become member of the Slovenian consortium of e-materials ant of the consortium of partnering universities	- Setting up an e-library (freely accessible data bases and data bases of partnering institutions).

5.4 General, legal, financial and information

Short-term priority goals	Activities/tasks in 2010	Results achieved in 2010
Legal and professional grounds for the operation of the EMUNI university.	<ul style="list-style-type: none"> - Administration of the register of the EMUNI university members, - Preparation of different acts/rules for the operation of the university. 	<ul style="list-style-type: none"> - EMUNI university has 179 members, in 2010 37 new members joined EMUNI, - Due to a lack of employees in the legal department in 2010 the university could not start with the preparation of acts/rules.
The activities of the bodies, commissions, collegiate body of the university and collegiate body of the president.	<ul style="list-style-type: none"> - Preparation of the materials for meetings³; - Convening of meetings; - Administrative and other support to the meetings.⁴ 	<p>Meetings carried out with success:</p> <ul style="list-style-type: none"> - 3 meetings of the Senate, - 3 meetings of the Management board, - 1 meeting of General Assembly, - 3 meetings of Commission for Study Affairs, - 3 meetings of the Commission for the Staute, - 1 meeting of the Commission for the adoption of new members, - 0 forum of students.
Legal affairs and human resources	<ul style="list-style-type: none"> - Tasks of the general, legal and HR sector. 	<ul style="list-style-type: none"> - Preparation of agreements and contracts; - Different calls for job positions ware done in 2010; in 2010 the University employed: Secretary of the President (1), administrative assistant in the ICT department (1), administrative assistant for international relations and PR (1), administrative assistant for general, legal and human resource matters (1) and administrative assistant in

³ Harmonisation of the agenda; cooperation when preparing professional materials; minutes;

⁴ ICT support at meetings; hotel and meeting room reservation; coordination with the attendees; organisation of accompanying programme; minutes;

Short-term priority goals	Activities/tasks in 2010	Results achieved in 2010
		Education Unit (1).

5.5 Financial and accountancy support in 2010

EMUNI University did not establish its own Financial and/or Accountancy department inside secretariat. All the tasks related to this field were performed by Center EMUNI and are specified in the Center EMUNI Annual report for 2010.

EMUNI University outsources an accountancy service for the preparation of payrolls, VAT reports, and others compulsive financial and accountant reports that shall be presented to the financial authorities in line with the financial and accountancy rules and legislation that binds a Slovenian private institution.

5.6 ICT, technical support and information-communication affairs

Short-term priority goals for 2010	Activities in 2010	Results achieved in 2010
Upgrade of the information system	<ul style="list-style-type: none"> - reducing costs - improving reliability and security - make it more user friendly and accessible - 	<ul style="list-style-type: none"> - Transition of email, calendar and some other services was made to Free Google Apps platform for Education - Maintenance was being done regularly on daily basis
Video conferencing system	<ul style="list-style-type: none"> - Purchasing video conferencing system 	<ul style="list-style-type: none"> - not purchased, because there was a significant development of free based internet videoconferencing systems like Skype, Google etc.
Helpdesk and support to EMUNI staff, professors and students	<ul style="list-style-type: none"> - resolving computer related problems on daily basis - bite-size trainings - just-in-time trainings 	<ul style="list-style-type: none"> - 1 on 1 help and trainings - group trainings - video trainings
Website	<ul style="list-style-type: none"> - Renovate the website to turn the website into a fully integrated system of web applications (web site, e-learning, databases, student networking, e-mails, videoconferencing, conferencing systems, specialised modules, etc.) 	<ul style="list-style-type: none"> - Not done due to lack of funds, planned for 2011
Support to the EMUNI conferences and meetings	<ul style="list-style-type: none"> - Technical and organisational support had been done for the Research Souk 2010, HE&R Conference 2010, General Assembly 2010 and EMUNI bodies meetings in 2010 (Senate, Management Board, Commissions) 	<ul style="list-style-type: none"> - All done on daily basis
Support to the ENPI Project	<ul style="list-style-type: none"> - Technical and organisational support for the ENPI Project 	<ul style="list-style-type: none"> - Done on daily basis
Promotional Material and internet marketing	<ul style="list-style-type: none"> - Design of some promotional material 	<ul style="list-style-type: none"> - Internet marketing was done on daily basis through EMUNI

	- Internet marketing	websites, email, newsletter, Facebook, Twitter and Picasa.
Publication of IJEMS, collection of scientific papers, Report 2010, Academic Year 2010/2011 and other publications and scientific and promotional materials;	<ul style="list-style-type: none"> - collections of scientific papers for IJEMS volume 2 and 3 - publishing of a Report 2010 and other publications; - preparation of other scientific and promotional materials for the conference publications - preparation of e-news 	<ul style="list-style-type: none"> - two regular issues of IJEMS publication were issues(volume 2) in 2010 (Volume 3 published in 2011) - publishing of EMUNI Report 2009/2010; - publishing of Academic Year 20010/2011; - publishing of collections of scientific papers including conference reports (ReS, HE&R, MIC); - e-news 1 number per month and regularly sent to 5000 e-mail addresses
Establishment of e-library	Identification of freely accessible e-data bases; Analysis of the possibilities to become member of the Slovenian consortium of e-materials ant of the consortium of partnering universities;	- Setting up an e-library (freely accessible data bases and data bases of partnering institutions).
Publication of IJEMS, collection of scientific papers, Report 2010, Academic Year 2010/2011 and other publications and scientific and promotional materials;	<ul style="list-style-type: none"> - collections of scientific papers for IJEMS volume 2 and 3 - publishing of a Report 2010 and other publications; - preparation of other scientific and promotional materials for the conference publications - preparation of e-news 	<ul style="list-style-type: none"> - two regular issues of IJEMS publication were issues(volume 2) in 2010 (Volume 3 published in 2011) - publishing of EMUNI Report 2009/2010; - publishing of Academic Year 20010/2011; - publishing of collections of scientific papers including conference reports (ReS, HE&R, MIC); - e-news 1 number per month and regularly sent to 5000 e-mail addresses

6 HUMAN RESOURCES

EMUNI University did not have any employee on 1. 1. 2010.

Employment Agreement for the President of the EMUNI University

On 16 April 2010, the President of the EMUNI University has signed a Manager's Employment Agreement (No U2-9-002_100416_IK) for a fixed period of time, from 1 January 2010 until the end of his term of office. The agreement was signed on behalf of the University by the President of the Management Board, Prof. Dr. Maurits Van Rooijen, while Dr. Joseph Mifsud signed it in his own name. The agreement has entered into force on 1 May 2010.

The agreement has been signed for an 80% working time, which means that the President is expected to spend 15 days a month working at the EMUNI University (after deducting holidays).

At least one half of the working days must be carried out at the seat of the EMUNI University in Slovenia.

The agreed gross salary amounts to EUR 4,800.00. The President shall also have the right to receive a grant for his rent in Slovenia of up to EUR 700. While carrying out work at the University's seat, the President is also entitled to a reimbursement of transport from/to work at public-transport rates plus a daily allowance for meals on the days, when working at the seat (EUR 3.69/day).

The agreement imposes certain obligations on the President, among which to submit regular reports about his work and the operations of the EMUNI University to the Management Board. Additionally, the President should obtain a written approval by the Management Board for any activity or assignment that could be considered as competition to the EMUNI University.

Overview of hiring at the University in the period from 1 January 2010 to 30 June 2010:

In 2010, the EMUNI University has started establishing its own secretariat and therefore--apart from the President--in February it also hired:

- an employee for educational matters and project management on an employment contract from 1 to 28 February 2010, i.e. the duration of the ESF Project (Blanka Palčič);

Starting from late May, the University also gradually hired more employees:

- on 24 May 2010, an employee for educational matters and project management on an employment contract until 30 November 2010 (Blanka Palčič);
- on 1 June 2010, an employee for international relations and PR in the President's office. The agreement has been stipulated for a period of one year (Jana Jurjec); she resigned and her contract ended on 28th November 2010,
- on 1 June 2010, an employee for legal, human-resources and general matters. The agreement has been stipulated for a period of one year (Irene Krulčič); and
- on 15 June 2010, an employee for ICT matters on a one-year employment contract (Denis Čurčič),
- on 8 November 2010 an employee for PR and International relations for a temporary contract which expires on 31 August 2011 – in line with work permit for foreigners (Mohamed Chatouami).

Lack of personnel during the second half of the year 2010 was often covered by hiring persons under single task contract and/or authorial contract.

7 DESCRIPTION OF ACTIVITIES OF EMUNI UNIVERSITY

In this chapter the EMUNI activities that were mentioned in the previous chapters are described in a more detailed way with explaining the administrative, organisational and other tasks performed by EMUNI Secretariat.

7.1 Educational activity – study programmes and life-long learning

In February 2010, the Senate of EMUNI University adopted the *EMUNI policy for study programmes*. The policy contains guidelines on types of study programmes, organisation of study programmes, way of implementation of study programmes and quality assurance procedures.

7.1.1 “EMUNI label” master study programme:

The programmes are implemented at institutions which will issue a diploma, and it takes two weeks in Slovenia, at EMUNI where is lectured the module Euro-Mediterranean Studies (10 ECTS).

- **Environment (120 ECTS)** in cooperation with University of Nova gorica
- **Migration and Intercultural Relations (120 ECTS)** Joint master study programme - a consortium 6 universities:
- **Euro-Mediterranean MA in Culture and Tourism (60 ECTS)** in cooperation with University of Bari.

7.1.2 Euro-Mediterranean Studies-professional upgrading study programme

In February 2010, the Senate adopted amendments of the upgrading study programme EMS (18 courses). The programme is in the procedure of accreditation at the Slovenian Quality Assurance Agency (SQAA). In 2010 courses from EMS and also some other courses in cooperation with partners' universities have been implemented in Slovenia:

7.1.3 Doctoral study programme: Criminal Justice and Security Studies (180 ECTS)

The program was enrolled in cooperation with University of Maribor. EMUNI University signed the contract with the University of Maribor on 11 September 2009. In response to the call 2009/10 EMUNI received 9 students' application, of which 8 were complete, 5 student confirmed the intention for enrolment (Algeria, Italy, Morocco, Palestinian Authority and Syria). The University of Maribor asked the students for competition of the documents for the purpose of recognition of their previous study; only one student fulfilled the conditions to be enrolled in the programme. The program was not implemented in 2009/10 due to the postponed process of enrolment.

7.1.4 Accreditation/notification of the study programmes that are already accredited at partner HEI

The Senate of EMUNI University already adopted 15 study programmes (14 programmes – Senate session in April, 2009; 1 programme – Senate session in November 2009). In 2010 2 study programs were notified 2 are still in the notification procedure and for 3 study programmes the negative opinion was issued (see the table below).

Table 7.1 Current situation of already accredited study programmes

Name of the study programme	Duration	Type of the program	Name of the HE institution, country	Results in 2010
Marine Hydrology	2 years	master	Klaipėda University, Lithuania	Positive opinion was rejected by University of Maribor in 2010
Intercultural Business Communication	2 years	master	University of Urbino "Carlo Bo", Italy	Study programme was notified. Obtained partial positive opinion by University of Primorska in 2010
Applied Geological Sciences for Building and Land Management	2 years	master	University of Urbino "Carlo Bo", Italy	In the procedure of notification. Obtained positive opinion by University of Ljubljana in

Name of the study programme	Duration	Type of the program	Name of the HE institution, country	Results in 2010
				2010
Master in Public Management, Speciality. Euro-Mediterranean Management	1 year	master	Université Paul Cézanne - Aix-Marseille III France	Positive opinion was rejected by University of Ljubljana in 2010
Environmental Analysis and Management	2 years	master	University of Palermo, Italy	Study programme was notified. Positive opinion was obtained by University of Nova Gorica in 2010
Landscape, Territory and Patrimony	2 years	master	University of Sousse, Tunisia	Positive opinion was rejected by University of Ljubljana in 2010
Euro-Mediterranean Master in Culture and Tourism	1 year	master	University of Bari, Faculty of Languages, Italy, CMU – Community of Mediterranean Universities	In the procedure of notification. Positive opinion was obtained by University of Primorska in 2010.

7.1.5 Development of new EMUNI Master Study Programmes

EMUNI University has supported the development of new master study programmes in the priorities of UfM as follows:

In the year of 2010 The Senate of EMUNI University at its session from 26 to 27 June agreed that in the development of new master study programmes should be involved 5 higher-education institutions (EMUNI partners), 2 of them need to be from non-EU countries of the Union of the Mediterranean and 2 from EU countries. The Senate of EMUNI University at its session in 27. November 2010 adopted 4 proposals for new master programmes:

Table 7.2 Development of New EMUNI Master Study Programmes

No.	Area of the Study Programme	Name of the Responsible HEIs (degree), Country; Professor Coordinator	Other partners	Proposal of idea adopted by the Senate	Proposal of the study programme approved by the Senate, nomination of independent experts
1.	Development Studies and Intercultural Dialogue	EMUNI University Prof. Dr. Maja Bučar Maja.Bucar@fdv.uni-lj.si	- University of Ljubljana, Slovenia - University of Pavia, Italy - University of Lisbon, Portugal - Al Akhawayn University, Morocco - Al Najah University, Palestinian Authority	24. 11. 2009	27. 02. 2010 - Pavel Zgaga, University of Ljubljana, Slovenia; - Ettore Deodato, European Commission; - Kellerman Aharon, University of Haifa, Israel;
2.	Future Infrastructures and Landscapes in EuroMed	University of Fernando Pessoa, Portugal and EMUNI University Prof. Dr. Jose Manuel Pagés Madrigal jmpmadrigal@gmail.com	- University of Sousse, Tunisia , - Saxion University of Applied Sciences, the Netherlands - University of Ljubljana, Slovenia . - Birtzet University - Palestinian Authority - University of Calabria, Italy	24. 11. 2009	27. 02. 2010 - Kinda Tabbah, Wadi International University, Syria; - Hassan Abdel Salam, Beirut Arab University, Lebanon; - Ettore Deodato, European Commission;
3.	Environment	University of Nova Gorica, Slovenia and EMUNI University Prof. Dr. Mladen Franko mladen.franko@ung.si	- Alexandria University, Egypt - EMUNI, Slovenia - Hacettepe University, Turkey - University of Sousse, Tunisia - University of Trieste, Italy	24. 11. 2009	27. 02. 2010 - Maria Amélia Martins-Loução, University of Lisbon, Portugal; - Ettore Deodato, European Commission; - Marc Palahi, EFIMED, Spain

4.	'Security'	University of Aegean/CREMO , Greece (TBC) and EMUNI University Prof. Dr. Grigoriou Panayiotis P.Grigoriou@soc.aegean.gr	- CESMO, Lebanon - University of Maribor, Slovenia - University of Ljubljana, Slovenia (TBC) - University of Catania, Italy (TBC) - University Cadi Ayyad, Morocco (TBC)	24. 11. 2009	Plan – November 2010
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In 2010, the Senat and Commission for study affairs issued 2 calls for the new EMUNI Study programmes. One with the deadline in 15th of February 2010. The following courses were proposed and are waiting for the process of the accreditation:

No	Area of the Study Programme	Name of the Responsible HEIs (degree), Country; Professor Coordinator	Other partners	Proposal of idea adopted by the Senate
1.	Maritime Cultural Heritage	University of Alexandria, Egypt and EMUNI University Prof. Dr. Emad Khalil emadkhalil@hotmail.co.uk	- University of Southampton, the United Kingdom ; - Faculté des Lettres, des Arts et des Humanités, Tunisia ; - Dokuz Eylul University, Institute of Marine Sciences and Technology, Turkey ; - University of Zadar, Croatia	27. 02. 2010
2.	Migration, Culture and Human Rights	University of Maribor, Slovenia and EMUNI University Prof. Dr. Lučka Lorber, Prof. Dr. Bojan Boštner bojan.borstner@uni-mb.si	- Hacettepe University, Turkey ; - University of the Aegean, Greece ; - Haifa University, Israel ; - Fernando Pessoa University, Portugal	27. 02. 2010
3.	Systems Dynamics to Manage Sustainable Business Development	University of Palermo, Italy and EMUNI University Prof. Dr. Carmine Bianchi bianchi@unipa.it	- Alexandria University, Egypt ; - University of Maribor, Slovenia ; - Nyenrode Business Universiteit, the Netherlands ; - Ruppin Academic Center, Israel	27. 02. 2010

4.	Executive MA in Higher Education Management, Revenue and Quality Enhancement	Compostela Group of Universities, Spain (TBC) and EMUNI University Prof. Dr. Maurits Van Rooijen mauritsvr@googlemail.com	Partners will be proposed by the Compostela Group of Universities, Spain	27. 02. 2010
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The second call was issued in 20. May 2010 proposing another two master study programs. Proposals were adopted in November 2010:

No.	Title	Name of HE institution	Proposed partners
1.	Euromed master study programme in development communication (COMDEV) for regional integration and sustainable development in the Mediterranean	Universitat Autònoma de Barcelona, Spain Contact: Abbas.Ibrahim@campus.uab.cat	Akdeniz University, Turkey ; University of Maribor, Slovenia ; Rovira i Virgili University (URV) and the UNESCO Chair of Intercultural Dialogue in the Mediterranean, Spain ; Mediterranean Universities Union (UNIMED), Italy
2.	Euro-Mediterranean master in interreligious dialogue and tourism (EMIDT)	University of Salento and Community of Mediterranean Universities, Italy Contact: notarst@tin.it	University of Sousse, Tunisia ; University of Bari, Italy ; University of Aegean – CREMO, Greece ; University of Maribor, Slovenia ; University of Samsun, Turkey ; University of “Nostra Signora Buon Consiglio”, Albania ; University of Bergamo, Italy ; C.I.R.E.T., France

7.1.6 EMUNI Professional Schools

EMUNI Professional School is a meeting point for intercultural dialogue, interesting confrontation of views and beliefs on different topics of discussion. Within the Professional schools three different types of programmes have been carried out: summer schools, PhD doctor seminar semesters and Free standing courses.

Summer schools 2010

Table 7.3 Summer Schools 2010

Name of the course	ECTS	Responsible institution	Term	Lang.	Location
Management in Higher Education and Internationalisation of Higher Education ¹	10	EMUNI University	28 June – 9 July 2010	EN	EMUNI University, Portorož – Piran, Slovenia
Mediterraneanity ¹	4	University of Haifa, Haifa, Israel	28 June - 11 July 2010	EN	University of Haifa, Haifa, Israel
Intercultural Communication –	6	Faculty of Media, Ljubljana, Slovenia	3 – 17 July 2010	EN	EMUNI University, Portorož – Piran,

Learning through the Web (ICLeW) ¹					Slovenia
Identities, Policies and Proposals on Euromed Territories	3	University Fernando Pessoa, Portugal	6 – 19 July	EN	University Fernando Pessoa, Portugal
Euro-Mediterranean International Relations and Arabic as a language of intercultural dialogue in the Mediterranean ¹	10	University of Sousse, Tunisia	19 - 30 July	EN, AR	University of Sousse, Tunisia
Migrants' Life Stories and Cinema ¹	3	Aristotle University, Greece	2 August – 13 August 2010	EN	Summer Camping Aristotle University, Kalandra – Chalkidiki, Greece
Bridging Hearts, Opening Minds and Doing Things Together		United Nation - Alliance of Civilisation	15 – 21 August 2010	EN	University of Aveiro, Portugal
Science and Technology: Knowledge and Cultural Aggregation	3	University of Catania, Italy	30 August – 10 September 2010	EN	University of Catania, Italy
Changes in Geographical Organisation of Society (Central Eastern Europe: Two Decades After)	5	Palacký University, Czech Republic	30 August – 10 September 2010	EN	Palacký University, Czech Republic
Mediterranean De-pollution through European Criminal System ¹	7	University of Foggia, Italy	6 September – 18 September 2010	EN	University of Foggia, Italy

¹ not implemented

Doctoral research Seminars

Doctoral seminars brought together renewed professors and young researchers (PHD candidates) to discuss topics relevant for the region from the multicultural perspectives.

Seminar	Term and location of delivery	Language	Responsible Institution	Partner institution University, country
Intercultural Dialogue in Higher Education/Research in the Euro-Mediterranean	22. 3. – 3. 4. 2010; EMUNI University, Slovenia	EN	University of Sousse, Tunisia	Aleppo University, Syria University of Nova Gorica, Slovenia Perugia University, Italy
Leadership for Cultural Diversity	9.5. – 22.5. 2010; EMUNI University,	EN	University of Cyprus, Cyprus	University of Primorska, Slovenia Notre Dame University,

	Slovenia			Lebanon An Najah University, Palestinian Authority
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Free standing courses

Participants who fulfilled all study obligations in frame of the course received the official certificate with obtained ECTS credits.

List of free standing courses in 2010:

Courses	Term	Language	ECTS	Organising institutions
Euro-Mediterranean International Relations	15.2.-6.3.2010	EN	5	EMUNI University
Geographical Perspectives and Tourist Regions	15.2.-6.3.2010	EN	5	University of Maribor (Slovenia), CMU/ University of Bari (Italy) and EMUNI University
Arabic as a Language of Intercultural Dialogue in the Mediterranean ¹	15.2.-6.3.2010	EN	5	University of Sousse and EMUNI University
Public Management and Sustainable Development	24.5.-5.6.2010	EN	5	University Paul Cezanne – Aix Marseille and EMUNI University
Mediterranean Geopolitics, Policy, Economy and Major Projects	24.5.-5.6.2010	EN	5	University Paul Cezanne – Aix Marseille and EMUNI University
Power and Dynamics of Civil Resistance	8.11.-12.11.2010	EN	5	EMUNI University

¹ The course was not implemented due to insufficient number of applicants

7.2 Research & development activity and dissemination

The main project approved belong to different international and Slovenian funding structures:

- Norway grants / EEA grants, Ministry for Higher Education and Research of Republic of Slovenia. The project was not implemented due to the external factors(written in the report sent to the national agency CMEPIUS in February 2011)
- EC - ERASMUS Intensive Programmes. The project is currently under the implementation and will finish in March 2011.
- EC - ERASMUS Mobility HEI project was signed in 2010 by the national agency CMEPIUS in 2010 and its activities are in the implementation phase planned for the 2011
- ENPI Project with different subprojects is a 2 year pilot project signed between the European Commission and EMUNI University in 2009. The activities of the project are in the ongoing phase and will finish at the end of 2011.
- Enterprenerial learning, ETF project – EMUNI is a partner with 4 universities
- European Structural Fund Projects: Funds of the ESF were used for the University's project Proffesional School: Public Management and Sustainable development.

Apart from the above mentioned projects EMUNI University cooperated in several international programs and event, applying and proposing project with particular partner universities. The following activities are mentioned below:

Erasmus Partnership agreements

The University has until November 2010 signed 25 preliminary Erasmus partnership agreements for the academic years 2010-13 with the following countries: Bulgaria, France, Hungary, Italy, Lithuania, the Netherlands, Poland, Portugal, Romania, Serbia and Turkey.

Erasmus Staff Mobility

EMUNI hosted 2 representatives on 25th of September 2010 from Mykolas Romeris University, Lithuania, and the Erasmus coordinator from »Dimitrie Cantemir« Christian University, Romania under Erasmus Staff Mobility.

Erasmus Mundus

In cooperation with the University of Fernando Pessoa- Portugal (coordinating institution), University of Sousse –Tunisia, Foggia University – Italy, Hacettepe University – Turkey and associate partner – Nazaré Municipality in Portugal, the EMUNI University prepared the proposal for the Erasmus Mundus Master Programme *Future Infrastructures and Landscape in EuroMed*. Even though the application was not approved, this proposal established good basis for further cooperation and project management.

Erasmus IP (Intensive programme)

The EMUNI University submitted the proposal for the Erasmus IP project on *Euro-Mediterranean Studies*, which was approved in 2010 including several partner institutions. The project is in ongoing phase, being implemented in February/March 2011.

Jean Monnet Chair

EMUNI University is trying to obtain the Jean Monnet Chair. For this purpose it submitted the application for the module Euro-Mediterranean Studies (courses *Euro-Mediterranean International Relations* and *Geographical Perspectives and Tourist Regions*). As the application was rejected, the University will resubmit the proposal in 2011.

7.2.1 EMUNI ENPI Project

ENPI project for EMUNI is one of the most important projects for EMUNI in 2010 – 2011. The project is financed through the European Commission. The leader of the project is Prof. Dr. Nehale Fariid Mostapha, an Egyptian expert working at the Beirut Arab University in Lebanon. The implementation of the project has been delayed into the year of 2011. Details about the project can be found in the Final report of ENPI, done by the project leader Prof. Mostapha.

7.2.2 ETF Project on Entrepreneurial learning

EMUNI joined the project in 2009, while its full participation started in 2010. Some of EMUNI partner institutions also joined, forming an EMUNI leading group within the project: International School for Social and Business Studies (Celje, Slovenia), University of Nova Gorica (Nova Gorica, Slovenia), University of Sousse (Sousse, Tunisia), Al Akhawayn University (Ifrane, Morocco). The Project coordinator for EMUNI is Prof. Abdouli Touhami (University of Sousse, Tunisia). In May 2010 EMUNI went on a study visit to Queens College Belfast in the frame of the project. The involved universities are working on selfevaluation and external evaluation in the framework of ETF indicators. At the end of September 2010 and in October 2010 the members of EMUNI group exchanged ideas and practices in the working meetings in Slovenia, Morocco and Tunisia.

7.2.3 EMUNI Conferences

EMUNI University acts as the main organizer of three conferences in 2010:

EMUNI ReS: 2nd EMUNI Research Souk	14 June 2010	Alexandria, Egypt
EMUNI HE&R: 3rd EMUNI Conference on Higher Education and Research	23-25 September 2010	Portorož, Slovenia
MIC	25-27 November	Ankara, Turkey

7.2.3.1 2nd EMUNI Research Souk 2010⁵

The Euro-Mediterranean Student Research Multi-conference Living Together in Multi-Cultural Society . The main event took place in Bibliotheca Alexandria and was transmitted to all other 19 locations in 14th countries through on-line video transmission. It was possible to follow the programme at each location on-line through direct video transmission.

7.2.3.2 3rd Euro-Mediterranean Conference on Higher Education and Research (EMUNI HE&R)⁶

Topi of the conferece was Entrepreneurial learning and the role of universities with two panel discussions were organised in the framework of the conference. There was a direct video transmission of the Panel Discussion through internet.

7.2.3.3 MIC 2010⁷

Management International Conference (MIC 2010) is a project organised in collaboration between several organizers: Faculty of Management Koper, University of Primorska, Slovenia, EMUNI Centre (with EMUNI University cooperation), and Hacettepe University, Turkey. Title Social Responsibility, Professional Ethics and Management the conference papers were presented in 23 sessions following different conference topics. Conference Publications included: Call for papers, Abstract Booklet and CD proceeding with all full papers.

7.2.4 EMUNI Regional Days

EMUNI Regional days were organised with the purpose to promote EMUNI and priorities of UfM in different regions of EUROMED. With this EMUNI aims to gather new partners in the area In 2010 5 EMUNI regional days were successfully implemented:

First EMUNI DAY	Cairo, Egypt	25-28.1.2010
Second EMUNI DAY	Poznań, Poland	9.3. 2010
Third EMUNI Day	Koper, Slovenia	16.3. 2010
Fourth EMUNI Day	Beirut,Lebanon	3.5. 2010
Fifth EMUNI DAY	Nice, France	26.5. 2010

7.2.5 EMUNI Round Tables

Round-table thematic discussions were prepared at EMUNI on various occasions to increase the participation of professors and invited experts and students in EMUNI's activities. In the Academic Year 2009/2010 several discussions were organized in co-operation with partner institutions, relating to Euro-Mediterranean Topics

⁵ for further information please see <http://res.emuni.si/>

⁶ for further information please see <http://www.he-r.emuni.si/2010/>

⁷ for further information please see <http://www.mic.fm-kp.si/2010/>

Name	Location	Date	Speakers
Intercultural dialogue in Higher Education in the Euro-Mediterranean. <i>The Future of the Union for the Mediterranean?</i>	EMUNI University, Portorož, Slovenia	29 March 2010	Dr. Touhami Abdouli, University of Sousse, Tunisia Dr. Ghanem Georg Hana, Aleppo University, Syria Dr. Mirjam Milharčič Hladnik, University of Nova Gorica, Slovenia Dr. Alexander Moll, Perugia University, Italy
Challenges of Tourism in The Euro-Mediterranean Region	EMUNI University, Portorož, Slovenia	23 February 2010	Dr. Touhami Abdouli, University of Sousse, Tunisia Dr. Živa Čeh, Univerza na Primorskem, Turistica, Slovenija Dr. Lučka Lorber, Univerza v Mariboru, Filozofska fakulteta, Slovenija Žiga Murko, Bernardin Arkade, Portorož, Slovenija Dr. Velvet Nelson, Sam Houston State University, Texas, USA Dr. Cosimo Notarstefano, Euromediterranean Jean Monnet Center of Excellence, CUM, Italy

7.2.6 EMUNI University acted as the co-organizer of the following conferences in 2010:

- **MED 3: Third Euro Mediterranean Public Management Dialogue** titled Sustainable Development and Public Action held on 7th and 8th of October 2010 in Tunis, Tunisia.
- **Coherence of multi- and bilateral development co-operation in the case of Euro-Mediterranean region** held on 15th of April 2010 at Hotel central in Ljubljana, Slovenia.
- Higher Education, Research, Science and Technology - 2030 in the Union for the Mediterranean: Conference on Higher Education and the role of Universities in supporting PAM strategies throughout the Mediterranean held on 16th of April 2010 at the Hotel Histron, Asteria Hall, Portoroz, Slovenia.

7.3 International activity and PR activities

Public relations (PR) are an important factor of international recognisability. EMUNI University communicates by regularly informing about events, the inclusion of public in activities of EMUNI University (round tables, EMUNI talks, press conferences, etc.). The public relations are especially intensive in the time of execution of EMUNI projects, in the time of meetings of the bodies of EMUNI University, at EMUNI anniversary and at the beginning of the academic year.

Cooperation with international organisations in the region, for the purpose of synergy in the topics that are priorities of the region and in HE. EMUNI is cooperating with international institutions that share the general mission and objectives of EMUNI University. Cooperation covers all areas of EMUNI activities and could be developed in any way that can be beneficent for both institutions. EMUNI has an action plan for cooperation with ALF and AoC for 2010 – 2011 and plans to prepare an action plan for cooperation with UNESCO for 2011.

7.3.1 New EMUNI members

In 2010 EMUNI signed new Agreements and memorandums with many international institutions, which are committed to similar missions as EMUNI:

- IPEMED - Institut de Prospective Economique du Monde Mediterranee (France, 25 March 2010),
- Foro Jávea de Vecindad (Spain, 25 March 2010),
- Association of Arab Universities (Jordan, May 2010),
- Foundation for a Culture of Peace (Spain, 29 June 2010),
- International Center on Nonviolent Conflict (USA, 2 June 2010),
- ECCC Foundation (Poland, 22 Sept 2010).

7.3.2 EMUNI Participation at the international conferences

EMUNI University was invited to be present and present its activities in different conferences and event in the year 2010 in various countries. EMUNI University was present in more than 54 conferences and meetings abroad.

For the detailed information and description of the EMUNI University participation at the international events please see the following web page:

<http://www.emuni.si/en/strani/255/EMUNI-News.html>

7.3.3 EMUNI Foundation events: EMUNI Talks

The Euro-Mediterranean University Foundation launched a new series of events named EMUNI Talks. In 2010 two events were organized:

- The Ambassadors' series: *Union for the Mediterranean: State of Play and Expectations*, guest speaker H.E. Mrs Nicole Michelangeli the Ambassador of the French Republic to Slovenia (26.2.2010),
- EMUNI Talks with HE Mr. Alessandro Pietromarchi, Ambassador of the Italian Republic to the Republic of Slovenia, 27 May 2010 "Mobility in the Mediterranean Region – Infrastructure and Transport Policy"0.

7.4 ICT, technical support and information-communication affairs

Information system

Transition of email, calendar and some other services was made to Free Google Apps platform for Education to reduce costs and to improve reliability and security, make it more users friendly and accessible. Maintenance was being done regularly on daily basis.

In December 2010 a change in telephone and internet provider was done. Change in telephone provider was done to reduce costs of international calls; change in internet provider was done to insure better stability, security and speed of internet line.

Video conferencing system

Video conferencing system was not purchased, because there was a significant development of free based internet videoconferencing systems like Skype, Google etc.

Helpdesk and support to EMUNI staff, professors and students

ICT department has been resolving on daily basis computer related problems. Additional support in terms of bite-size and just-in-time trainings (1 on 1, group or video) to EMUNI staff was made on daily basis in order to increase their productivity and effectiveness in work.

Website

Some adjustments to the main website were made and custom web sites were made for ENPI project and conferences of EMUNI.

Support to the EMUNI conferences and meetings

Technical and organisational support had been done for the Research Souk 2010, HE&R Conference 2010, General Assembly 2010 and EMUNI bodies meetings in 2010 (Senate, Management Board, Commissions).

Support to the ENPI Project

Technical and organisational support had been done for the ENPI Project throughout the year on daily basis (website, call for experts, data organisation...)

Promotional Material and internet marketing

Some of the promotional material of EMUNI for 2010 was designed and distributed by ICT department.

Internet marketing was done on daily basis through EMUNI websites, email, newsletter, Facebook, Twitter and Picasa.

e-Learning

EMUNI University used a Moodle platform also in 2010 for:

- E-learning (study programmes, courses, seminars) with combination of face-to-face tuition (blended learning)
- Support for projects and
- Support for operation of University (e-EMUNI).

7.4.1 Research Publications

Journal IJEMS and conference proceedings represent an interdisciplinary contribution to the dealing with and introspective into topics which are important for the Euro-Mediterranean region.

International Journal of Euro-Mediterranean Studies

In 2009 new Editorial Board was nominated. In 2010 EMUNI University published two regular issues of regular and two thematic issues: Volume 3 Number 2 and 3. The journal is available in printed format and in electronic format with digital versions of individual articles and complete issues delivered in Adobe Acrobat PDF format.

Digital version of the Journal is available on the journal website www.ijems.emuni.si as well as on several academic websites, including:

- LivRe! (<http://livre.cnen.gov.br>),
- Elektronische Zeitschriftenbibliothek (<http://rzblx1.uni-regensburg.de/ezeit>),
- Intute (<http://www.intute.ac.uk>), and
- The journal is listed in the Cabell's Directory of Publishing Opportunities (www.cabells.com).

Conference proceeding

All the papers for conferences are double-blind reviewed and are published on CD proceedings. In 2010 prepared 3 proceedings on EMUNI annual conferences:

- EMUNI Research Souk (EMUNI ReS),
- EMUNI Conference on Higher Education and Research (EMUNI HE&R),
- Management International Conference (MIC).

Promotional publications in 2010 include

- Annual report for 2010 (2009/10)
- Brochure Academic year 2010/11
- EMUNI magazine, which is planned to be issued for the first time in October 2010
- EMUNI e-news

- Around 10 different flyers

8 ACCOUNTING INFORMATION FOR EMUNI UNIVERSITY FOR 2010

8.1 Main accounting principles

The Financial Report of the EMUNI University for 2010 has been drawn up in line with the Accounting Act (Official Gazette of the RS No. 23/99 and 30/02-1253) and the Slovenian Accounting Standard 36 - Accounting Solutions in Not-for-Profit Organisations - Private-Law Legal Entities (Official Gazette of the RS No. 118/05) and the Account Scheme for Not-for-Profit Organisations (Official Gazette of the RS No. 9/06).

When drawing up accounting statements the EMUNI University follows the following general principles of evaluation:

- Principle of continuity;
- Principle of consistency and
- Principle of timeliness.

The accounting statements and notes reflect the true and fair situation of operations.

8.2 Balance Sheet - general rules

The Balance Sheet is drawn up for a financial year, which is equal to the calendar year. The Balance Sheet as of 31 December 2010 shall also contain a column with data from the Balance Sheet as of 31 December 2009.

Assets and liabilities are broken down per type and maturity.

Intangible and tangible fixed assets

The types of intangible fixed assets are defined in line with SAS 2, while the types of tangible fixed assets pursuant to SAS 1. They are measured in line with the SAS an initially recognised at their procurement cost. The procurement cost is composed of the purchasing price, the import and non-reimbursable duties and the costs of set-up for destined use. Any commercial or other discounts are subtracted from the purchasing price.

The residual value of intangible long-term assets and tangible fixed assets pursuant to SAS 1.17 and SAS 2.20 is disclosed in the Balance Sheet as the difference between the procurement value and the accrued correction of the value. The procurement value and the accrued corrections of value for tangible fixed assets and intangible long-term assets are disclosed separately in the accounting statements.

The depreciation of tangible fixed assets and intangible long-term assets is calculated individually on a regular basis by using the proportional method, consistently applied in each accounting period. The annual depreciation rates are set freely by the University. The net carrying amount of an item of tangible fixed assets is the difference between the cost of the item and its accumulated depreciation.

Tangible fixed assets, whose individual procurement value, as per the supplier's invoice, does not exceed EUR 500, are disclosed among small tools.

Individual items in the small-tools category, whose procurement value does not exceed EUR 500, are categorised as materials.

8.2.1 Balance sheet

Table 8.1 Balance sheet

Item	ADP code	Amount	
		Current year	Previous year
2	3	4	5
ASSETS (002+021+037)	001	120.714	2.745
A. LONG-TERM ASSETS (003+006+013+014+018)	002	0	0
I. Intangible assets and long-term accruals and prepaid expenditure (004+005)	003	0	0
1. Intangible assets and long-term accrual and prepaid expenditure	004	0	0
2. Advance payments for intangible assets	005	0	0
II. Tangible (fixed)assets (007 do 012)	006	0	0
1. Land	007	0	0
2. Building	008	0	0
3. Equipment	009	0	0
4. Other tangible assets	010	0	0
5. Tangible assets in production	011	0	0
6. Advance payments for tangible assets	012	0	0
III. Investment properties	013	0	0
IV. Long-term financial investments (015 do 017)	014	0	0
1. Long-term capital investments	015	0	0
2. Long-term loans given	016	0	0
3. Long-term deposits	017	0	0
V. Long-term receivables (019+020)	018	0	0
1. Long-term accounts receivable	019	0	0
2. Others long-term receivable	020	0	0
B. CURRENT ASSETS (022+023+029+032+036)	021	120.287	2.745
I. Current assets for trade	022	0	0
II. Stock (024 do 028)	023	0	0

1. Material	024	0	0
2. Products	025	0	0
3. Non finished products and services	026	0	0
4. Merchandise	027	0	0
5. Advance payments for stock	028	0	0
III. Short-term receivables (030+031)	029	17.728	2.500
1. Short-term operating receivables to customers	030	3.905	0
2. Others short-term operating receivables	031	13.823	2.500
IV. Short-term financial investments (033 do 035)	032	0	0
1. Short-term capital investments	033	0	0
2. Short-term loans given	034	0	0
3. Short-term deposits	035	0	0
V. Cash and cash equivalents	036	102.559	245
C. SHORT-TERM ACCRUALS AND PREPAID EXPENDITURES	037	427	0
Off-balance assets	038	0	0
LIABILITIES (040+043+047+050+055+060)	039	120.714	2.745
A. START-UP CAPITAL (041+042)	040	0	0
1. Start-up capital	041	0	0
2. Surplus from evaluation adjustment	042	0	0
B. SURPLUS REVENUES OR EXPENDITURES (044-045+046)	043	2.583	-7.685
1. Surplus revenues	044	2.583	0
2. Surplus expenditures	045		7.685
3. Surplus from evaluation adjustments	046	0	0
C. RESERVATIONS, LONG-TERM ACCRUALS AND INCOME COLLECTED IN ADVANCE (048+049)	047	0	0
1. Provisions	048	0	0
2. Long-term accruals and income collected in advance	049	0	0

Č. OPERATING LIABILITIES (051 DO 054)	050	43.631	10.430
1. Long-term operating liabilities	051	0	0
2. Short-term liabilities to suppliers	052	21.645	587
3. Short-term liabilities to employees	053	12.204	0
4. Others short-term operating liabilities	054	9.782	9.843
D. FINANCIAL LIABILITIES (056 DO 059)	055	0	0
1. Long-term borrowings from financial organisations	056	0	0
2. Long-term borrowings from other entities	057	0	0
3. Short-term borrowings from financial organisations	058	0	0
4. Short-term borrowings from other entities	059	0	0
E. SHORT-TERM ACCRUAL AND INCOME COLLECTED IN ADVANCE	060	74.500	0
Off-balance liabilities	061	0	0

8.2.2 Notes on the Balance Sheet

Intangible fixed assets

In 2010, the EMUNI University had no intangible long-term assets.

Tangible fixed assets

The EMUNI University had no tangible fixed assets in 2010.

Long-term investments

In 2010, the EMUNI University had no long-term investments.

Long-term operating receivables

The EMUNI University had no long-term operating receivables in 2010.

Inventories

There were no inventories in 2010 at the EMUNI University.

Short-term operating receivables

As of 31 December 2010, the University had EUR 17.730,32 EUR worth of short-term operating receivables in the form of a deposit for a corporate credit card.

- short-term receivables to the customers in Slovenia in the amount of 2.600,00 EUR
- short-term receivables to the customers abroad in the amount of 1.305,00 EUR
- short-term receivables from the pre-granted advances in the amount of 4.120,00 EUR
- short-term receivables from the state of the VAT in the amount of 110,67 EUR
- long-term receivables to the physical persons in total of 9.594,65 EUR

Cash at hand

The EMUNI University does not operate with cash, i.e. it does not cover costs of material by cash.

Cash at bank

The amount of cash in the current account, held at Nova KBM, amounted to 102.559,07 EUR on 31 December 2010.

Deferred costs and accrued revenues

As of 31 December 2010 in the amount of 426,72 EUR the phone call costs are the deferred cost.

Short-term liabilities to employees

The EMUNI University, founded on 13 February 2009, did not have employees in the year of 2009. The average number of employees on the basis of the working hours in the year 2010 was only 2. On 31.12.2010 the University was obliged to the employees for the payment for the December in the amount of 12.204,29 EUR.

Short-term liabilities to suppliers

The EMUNI University's Short-term liabilities to suppliers consist of liabilities to domestic suppliers in the amount of 14.846,38 EUR and foreign suppliers in the amount of 6.799,30 EUR.

Other short-term operating liabilities

The other short-term operating liabilities in the total amount of 9.783,46 EUR on the day 31.12.2010 include:

- liabilities from contractual contracts in the amount of 5.972,36 EUR; and
- liabilities to the country of the contractual contracts in the amount of 3.811,10 EUR

Long-term operating liabilities

The University did not have long-term operating liabilities.

Short-term and long-term financial liabilities

The EMUNI University did not have short- or long-term financial liabilities in 2010.

Short term accruals and deferred income

In 2009 the University received grants as per contracts and agreements in the amount of 51.189,49 EUR that were included in 2010 revenues. Considering that the final reports are being prepared in year 2011 there is a possibility that some of the funds received may be returned in year 2011.

In 2010 and 2011 there are planned activities based on ENPI/2009/226-479 contract, which have been partly financed by European Union in 2010 in the amount of 149.000,00 EUR. Half of this amount (ie 74.500,00) has been included in 2010 revenues, whereas on 31st December 2010 the University created short term accruals and deferred income amounting to 74.500,00 EUR. ENPI project team leader will provide the interim/final report in 2011.

Surplus of revenues over expenditures

In the eleven month of 2010, the EMUNI University generated 10.268,41 EUR in surplus of revenues over expenditures. After settling the surplus of expenditures at 7.685,73 from 2009 the final surplus of revenues over expenditures amounts to 2.582,68 EUR.

8.3 Statement of Revenues and Expenditures

In determining the revenues and the expenditures of the accounting period, the EMUNI University applied the accrual principle of accounting in line with the Slovenian Accounting Principles. The statement of revenues and expenditures of the EMUNI University refers to the fact that the University was established only in 13.02.2009.

Table 8.2 Statement of Revenues and Expenditures

Item	ADP code	Amount	
		Current year	Previous year
2	3	4	5
OPERATING REVENUES (081+086)	080	348.518	18.326
A. OPERATING REVENUES OF PUBLIC SERVICES ENTITIES (082 do 084-085)	081	348.518	18.326
1. Public finance revenues	082	203.247	0
2. Other operating revenues from public entities	083	145.271	18.326
3. Increase of stock of products and non finished production	084	0	0
4. Decrease of stock of products and non finished production	085	0	0
B. OPERATING REVENUES OF ENTITY MAIN ACTIVITY (087+088-089)	086	0	0
1. Operating revenues from main activities	087	0	0
2. Increase of stock of products and non finished production	088	0	0
3. Decrease of stock of products and non finished production	089	0	0
C. FINANCIAL REVENUES	090	289	0
Č. OTHERS REVENUES	091	0	0
D. TOTAL REVENUES (080+090+091)	092	348.807	18.326
E. COSTS FOR GOODS, MATERIAL AND SERVICES (094 do 096)	093	223.915	26.003
1. Purchasing value of goods sold	094	0	0
2. Material costs	095	2.024	108
3. Service costs	096	221.891	25.895
F. LABOUR COSTS (098 do 100)	097	109.821	0
1. Costs of labour and other reimbursement to employee	098	90.950	0
2. Social contributions for employees	099	9.461	0

3. Other labour costs	100	9.410	0
G. AMORTISATION/DEPRECIATION COSTS (102+103)	101	0	0
1. Amortisation/depreciation and other long-term deferred revenues	102	0	0
2. Others depreciation costs	103	0	0
H. PROVISIONS	104	0	0
I. OTHER COSTS (106+107)	105	17	0
1. Revalued expenditures	106	17	0
2. Others costs	107	0	0
J. FINANCIAL EXPENDITURES	108	171	8
K. OTHER EXPENDITURES (106+107)	109	4.614	0
L. TOTAL EXPENDITURES (093+097+101+104+105+108+109)	110	338.538	26.011
M. REVENUE SURPLUS (092-110)	111	10.269	0
M. EXPENDITURE SURPLUS (110-092)	112		7.685
N. TAX ON INCOME ON GAINFUL ACTIVITY	113	0	0
O. NET SURPLUS OF REVENUES IN ACCOUNTING PERIOD (111-113)	114	10.269	0
P. SURPLUS OF EXPENDITURES IN ACCOUNTING PERIOD (112+113)	115	0	7.685
R. REVENUES SURPLUS FROM PREVIOUS YEARS, INTENDED TO COVER EXPENDITURE SURPLUS OR CERTAIN COSTS IN ACCOUNTING PERIOD	116	0	0
S. AVERAGE NUMBER OF EMPLOYEES BASED ON WORKING HOURS IN ACCOUNTING PERIOD (two decimals)*	117	2,00	0,00
Š. TOTAL NUMBER OF OPERATING MONTHS	118	12	11

8.3.1 Notes to the Statement of Revenues and Expenditures

REVENUES

Operating revenues from the performance of activities of non-commercial public companies

In 2010, the EMUNI University has received in total 348.517,89 EUR EUR from activities of non-commercial public companies, as follows:

- Funds from the budget of RS(MHST) in the amount of 203.247 EUR or 58% of total revenues. It has to be mentioned that in this amount given are the MHST resources in the amount 191.000,00 EUR and ARRS resources in the amount of 12.247,33 EUR;
- Part of funds from EC-ENPI project in the amount of 74.500 EUR or 21% of total revenues;

- Grants under the agreements / contracts in the amount of 51.189,49 EUR or 15% of total revenues;
- Funds from EMUNI Foundation in the amount of 7.100,00 EUR or 2% of total revenues. In addition, through payment of contracts with the institutions and implementing EMUNI activities, the EMUNI Foundation contributed the amount of 79.500,00 EUR on behalf of EMUNI University.
- From the sale of services in the amount of 11.986,59 or 4% of total revenue
- Other revenues – reimbursement of costs in the amount of 494.48 EUR, which are in the structure of the institution of the achieved revenues in 2010 irrelevant.

Revenues from financial activities

The EMUNI University had 288,82 EUR of revenues from financial activities in 2010.

EXPENDITURES

Costs of material

The EMUNI University had a total of 2.023,99 EUR of costs of material or less than 1%, in particular for office material and academic literatures.

Costs of services

In 2010 the University had 221.890,64 EUR of costs for the services or 67% of total costs as follows:

- Services on the official trips (hotel services, transport services, parking, per diem) in the amount of 110,138.33 EUR or. 50%
- Cost of professional fees in the amount of 24.465,93 EUR or 11%,
- Costs of printing services in the amount of 14.937,60 or 7%
- Costs of conferences in the amount of 10.678,90 or 5%
- Cost of advertising and entertainment in the amount of 10.104,57 EUR or 5%
- Cost of telephone and postal services in the amount of 9.533,26 or 4%
- Cost of courses in the amount of 9.036,20 or 4%
- cost of computer services in the amount of 8.651,19 or 4%
- Costs of financial services in the amount of 5.040,00 or 2%
- costs of editing, translation of 4.775,00 or 2%
- rental costs of 4.410,50 or 2%
- 4% of the cost of services represent the cost of other services such as training costs, meals and transportation to the work of employees, insurance premiums, costs of payments and other

Labour costs

Labour costs accounted in the amount of 109.821,35 EUR and present 32% of total costs. They consist of:

- Salaries and other reimbursement in the amount of 90.950,00 EUR
- Contributions for the social security in the amount of 9.461,00 EUR
- Other costs of work in the amount of 9.410,35 EUR

Other costs

The University in 2010 recorded revaluation expense of 17,38 EUR.

Financial costs

University had in 2010 financial expenses in the amount of 171,32 EUR due to the default interests and differences in negative exchange rates in the reference to foreign suppliers.

Other expenses

Other expenses are expenses from the previous years, financial penalties and compensation in. The amount of 4.613,98 EUR.

As seen in the Statement of revenues and expenditures in Table 8.2 the surplus of revenues over expenses achieved with the operations of EMUNI University in the year 2010 amounted to 10.269 EUR.

With the surplus of revenues over expenses, the surplus of expenses from 2009 is covered, so that the final surplus of revenues over expenditure on 31.12.2010 amounts to 2.583 EUR.

Portorož, 24.02.2011

Accounting report prepared by:

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EMUNI University

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